

## **Minutes of the Fourth Meeting on 9th July 2015**

Present: Cllr Edward Lush (Chairman), Alison Kempster, Merryn Shaw

No members of the public attended

1. Apologies - Roy Brereton (holiday), Fiona McBurnie (work), Robin Turney (holiday)
2. The minutes of the meeting held on 10 June 2015 were agreed as a correct record. There were no matters arising
3. Terms of Reference produced by the Parish Council were noted
4. The vision statement drafted by Alison Kempster was agreed with a small addition. The adopted statement is:  
“To retain and enhance Tarvin’s village character by ensuring that, if there is further development of housing beyond the minimum specified in the Local Plan, it is appropriate development, and that existing and proposed infrastructure meets the needs of the community”
5. 43 questionnaires issued at the Fete had been returned and analysed, and the results were considered. The surprises were what had been said about possible housing development and recreation provision in Oscroft. It was agreed to roll out the questionnaire across the whole parish area excluding Bruen Stapleford. Parish councillors would be asked to distribute it alongside the August *Tarvin Times* and to collect the completed questionnaires on specified dates. Jane Lush was thanked for her work in analysing the returns received to date. It was noted that Charles Bradley had offered to help with future computer work
6. It was agreed to ask the Parish Council to provide Steering Group with 10 A3-size maps of the parish area, a supply of headed paper and a website
7. Fiona McBurnie had reported via email that several residents had commented at the Fete that the questionnaire resembled that produced for the Parish Plan some years ago. It would be important to explain the difference before distributing the questionnaire more widely.  
[The Chairman has drafted the attached statement on which he would welcome comments no later than 29 July. It is envisaged that the final version of the statement will be used as an article on Tarvinonline and as an insert to the questionnaire]
8. Future work – it was agreed that individual members of the Steering Group would focus on the following:
  - Roy Brereton – local businesses
  - Robin Turney – recreation
  - Merryn Shaw – health provision
  - Fiona McBurnie – a communication plan
9. It was agreed
  - there would be no meeting in August. The next meeting of the Steering Group would be on 10 September 2015 in the Small Room at the Community Centre (apologies from Alison Kempster (holiday))
  - the Chairman would contact prospective new members Matthew Dodsley, Anna Druren and Sue Tarplee-Williams

- the Chairman would complete the list of village organisations with a view to each being visited in the autumn by a member of the Steering Group to talk about the Neighbourhood Plan. The “script” for these meetings would need to be agreed in advance