

Minutes of the Tarvin Neighbourhood Plan Steering Group meeting held 9th November 2017.

Present: Roy Brereton, Ben Dean, Jane Hough, Alison Kempster, Ted Lush, Carol Over, Robin Turney.

John Lynch, Alan Rowlands, Alan Taylor, Michael Stallard, Jane Stephens, Richard Thresh.

1. There were no apologies
2. No declarations were made
3. The public were invited to speak at any part of the meeting.
4. The minutes of the meeting held 12th October were agreed.
5. The notes of the meeting with the P C on 30th October 2017 were received.
6. The draft Plan and appendices were discussed and it was agreed:

- * Appendix 1, would be the Proposals Map and had been prepared by **Richard**

- * The timetable, old appendix 1, would not form part of the Plan but **Robin** would act as its “custodian” and keep us to it. The next deadline, draft for consultation, is 15th January 2018.

- * A new appendix showing relationship between Tarvin PC and the Plan area would be added and the Plan would have to be amended to reflect this. **Ted.**

- * A glossary of terms would be included as an appendix using material from other Plans. Broxton and Davenham were mentioned as sources. **Alison.**

- * References to post 2030 will be taken out but we will await the feedback from Rosie. **All** chapter authors.

- * Using the comments on the Plan already circulated by Jane S and by Ted on the appendices, plus any others, which should be circulated asap, there would be additional informal meetings in pairs to amendments to the chapters and their supporting appendices

The first named will take the lead

Leisure – **Robin** and Ben

Environment- **Alison** and Jane

Transport- **Roy** and Ted

Housing – **Joe** and Ben

Health- **Ted** and Carol

Economy – **Ted** and Roy

The idea would be to have an updated draft for the next meeting, 14th December. The updated draft would correct the errors, remove the inconsistencies, ensure all policies supported by the evidence etc. **Richard** would be available, via email to answer any queries.

To achieve this means that the teams need to meet in the next 2 weeks so that updated material can be prepared in time for the December meeting.

* We agreed that we did not have time to gather Tarvin specific evidence that residents want to downsize but generic CWaC information is available. **Ted** to get this.

* We agreed that we do not have the capacity or expertise to undertake a desk top housing needs survey of the Plan area.

* We need to consider if we can say anything about how low cost housing should be provided. (**Joe** and **Ben**)

* **Alison** will take responsibility for getting the revised draft, the consultation draft, into a comprehensive digital package. She will liaise with Richard on this. **Richard** will recirculate to everyone the on-line drop box link.

* At the December meeting the consultation strategy will be tabled for discussion. **Ted**

7. The team for the Village Quiz 12th January and 19th if we get through the first round will be **Jane**, Alison, Roy, Robin and reserve Carol. Team name, 2030. (The Residents Group should also put in a team!)