

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 4TH AUGUST 2014

PRESENT: Councillor E Lush (Chairman)
Councillor P Miles (Vice Chairman)
Councillor D H Cotgreave
Councillor S Hardacre
Councillor R Hones
Councillor M Pochin
Councillor J W Shaw-Pollard
Councillor R Williams

IN ATTENDANCE: 16 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES: Councillor C Jones (family commitment)
Councillor B Spruce (ill health)
Councillor P Twigg (business commitment)
Cheshire West and Chester Councillor H Deynem
Cheshire West and Chester Councillor J Leather

14/066 DECLARATION OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

14/066.1 New Written Requests for Dispensations

There were no new requests.

14/066.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillor Cotgreave declared a Pecuniary Interest in minute 14/077 and stated that he would leave the room when the item was examined. Councillor Cotgreave also declared a Pecuniary Interest in minute 14/071.5 but as the item was merely to record receipt of a document and would not involve any comment or resolution from Councillors it would not be necessary for him to leave the room.

14/067 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

14/068 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

14/069 REPORT ON OPEN FORUM

14/069.1 A number of local residents had expressed serious concerns about speeding traffic along Shay Lane and Cross Lanes Oscroft. One resident had said that he had spoken to both the Police and Highways about the problem. Highways had agreed to monitor the traffic and provide “slow down” signs but had made it clear that the Parish Council would need to meet the cost of the signage. Another resident had felt all the 30mph signs should be moved to more appropriate positions and that there should also be

30mph markings on the roads. Concern was also expressed about large storage farm vehicles travelling along Shay Lane. Another resident had reminded Council that there were now many families with young children living in Oscroft

14/069.2 A request had been made for the Parish Council to reconsider the decision not to produce a Neighbourhood Plan.

14/069.3 Concerns had been raised regarding the agenda item “Green Belt Land between A51 and A54”. The resident who had spoken had stated that in his opinion the area should remain as Green Belt.

14/069.4 A concern had been raised about the amount of rubbish along By-Pass Road.

14/069.5 It had been suggested that the Finger Post at Oscroft was pointing in the wrong direction and also that it needed to be upgraded.

14/070 MINUTES OF THE MEETING HELD ON 23RD JUNE 2014

RESOLVED: that the minutes of the meeting held on 23rd June 2014 be signed by the Chairman as a correct record.

14/071 REPORT ON ACTIONS ARISING FROM THE MEETING ON 23RD JUNE 2014

14/071.1 Bird Hide (Previous Minute 14/052.1)

A copy of the response from Tarvin Community Woodland Trust is attached to the minutes

14/071.2 Working Group (Previous Minute 14/052.3.4)

Councillor Lush had volunteered to be part of the Working Group and Borough Councillor Deynem had said that when the group was convened he would propose input from Tarvin through Councillor Lush.

14/071.3 Council Small Holdings Property (Previous Minute 14/052.3.5)

The residents had vacated the property and Cheshire West and Chester Council had boarded up the windows. Councillor Hones had complained to Borough Councillor Deynem on behalf of a nearby neighbour and followed it up with a conversation with Mr David Job, a Cheshire West and Chester Council employee

RESOLVED: that the Clerk write to Mr Job, and copy in Borough Councillor Deynem, confirming the concerns raised verbally and requesting that the boarding be removed from the property and if practically possible a short term let be found.

14/071.4 Assets of Community Value (Previous Minute 14/054.8)

Cheshire West and Chester Council had completed their work and had 8 weeks to determine the application (until 25th August 2014)

14/071.5 Newt Pond Field Tarporley Road (Previous Minute 14/062.1h)

The Clerk had not written to Taylor Wimpey asking who was responsible for the management and maintenance of the field. However the local resident who made the original complaint had written to the Clerk stating that the field belonged to Taylor Wimpey who had purchased it from the Winward family.

14/071.6 Parking on Grass Verges (Previous Minute 14/054.1)

Chester and District Housing Association had agreed to a meeting to be held on Hockenhull Lane to talk things through. Councillor Hones would be arranging the meeting

14/071.7 Potholes (Previous Minute 14/052.3.6)

RESOLVED: that Park Lane and the length of Tarporley Road up from Brown Heath Farm to Cross Lanes be added to the list.

14/071.8 Speeding Cross Lanes (Previous Minute 14/058.9)

Highways had agreed to reconsider their decision not to change the position of the 30mph signs.

14/072 LIST OF OUTSTANDING ITEMS

A copy of the list of outstanding items is attached to the minutes. No issues were raised.

14/073 STREETSCENE INCLUDING WORKING PARTY REPORT

14/073.1 There wasn't a Streetscene Working Party report.

14/073.2 Litter along Forge Way An e-mail had been received from local residents requesting support for a litter bin on Forge Way.

The meeting noted that Forge Way was privately owned and also that the local residents property had a note stating that there was CCTV surveillance on the property.

RESOLVED: not to support the request as it was considered that there were already sufficient bins in the area. When informing the residents the Clerk would recommend that if the CCTV footage identified irresponsible dog owners or individuals then the evidence should be forwarded to Cheshire West and Chester Council.

14/073.3 Lower High Street (Previous Minute 14/061.1)

Councillor Lush had met with Mr Graham Lowe, Highways, on Wednesday 30th July 2014. Mr Lowe had made it clear that any action taken by Highways would need to be evidence based. A 12 hour traffic count and/or using static counters had been suggested. Highways funds were limited and the Parish Council would need to pay for half the cost of a traffic count.

RESOLVED: that the Clerk obtain further information including answers to how the weight and size of vehicle was measured, the difference between an HGV and a large agricultural vehicle, and what was considered to be a significant number of vehicles.

The meeting noted a complaint received from a lower High Street resident in July regarding the seemingly increasing number of huge farm vehicles and related equipment that travelled along High Street on a daily basis, often in her opinion travelling too quickly.

14/073.4 Potholes 18 Broomheath Lane, Tarvin

The meeting noted that the Clerk had reported some pot holes outside the property as requested by the resident and that the response from Highways was that they were unable to progress the issue as the potholes fell well short of their intervention level. They had added that Broomheath Lane was inspected three times per annum by their safety inspector and should the potholes achieve the intervention level during a future inspection then the defect would be recorded and a works order raised.

14/073.5 Speeding Shay Lane Oscroft

The meeting considered comments made during the Open Forum along with an e-mail from Highways that had been forwarded to Councillors prior to the meeting.

The meeting noted that Highways funds were limited and the Parish Council would need to meet half the cost of any speed surveys.

RESOLVED: that Highways recommendation of speed surveys at two locations where the issues were be accepted and that the two Oscroft based Councillors along with the Chairman and Clerk agree on the most appropriate spots and recommend them to Highways.

14/073.6 Signs on Lamp Posts etc.

RESOLVED: that Councillor Hardacre raise the issue of commercial hirers of the Community Centre illegally fixing signage advertising events to lamp posts or any other street furniture at the next Community Centre Management Meeting

14/073.7 Litter and Dog Bins (Previous Minute 14/056.2)

The bins were emptied shortly after the last meeting. The reason given by Cheshire West and Chester Council for not emptying them was that the operative had been off work and the agency had let them down.

RESOLVED: that the Clerk remind Streetscene of the standards that they had promised to meet and that Council considered that an agency letting them down was not an acceptable excuse.

14/073.8 Rubbish on By-Pass

RESOLVED: that the Clerk ask Highways to clear the rubbish

14/073.9 Water Leak

RESOLVED: that the Clerk report a water leak on Church Street and close to Greenacre Garage to United Utilities and ask for it to be repaired.

14/073.10 Newly Planted Trees

Some newly planted trees at the top end of Hallfields Road had been damaged. It was thought that they had been planted by Mr P Maiden. Councillors offered to report the problems to Mr Maiden.

14/074 GREENBELT LAND BETWEEN A51 AND A54

The view expressed by Council in November 2011 when it looked at all parcels of land in the parish that might be the subject of development pressure and tried to anticipate what its response should be if those pressures for change became real was as follows:

“This land has not been included in the Strategic Housing Land Availability Assessment as part of it is designated as Green Belt. The rest is currently designated as recreational land and it is used as a livery stables/grazing for horses. The Green Belt designation is unnecessary being a residual area left after the building of the by-pass. The area could be more intensively developed for recreational use and the Parish Council has no objection to a certain amount of residential development within the area. Development should be subject to the following constraints:

1. A footpath and possibly a bridle way be incorporated within the noise barrier along the by-pass side and maintained to the same high standard as the Community Woodland and enabling a new walkway for Grosvenor Road residents to access the village on foot.
2. Vehicular access should be from the main road only, possibly following a re-engineering of the roundabout.
3. Pedestrian access should be incorporated through Crossfields to integrate the development into the existing village community”

It had been suggested that this comment be reviewed in light of happenings since then.

Written comments from three local residents on this matter, all supporting the retention of the Greenbelt land, were brought to the attention of Council

RESOLVED: (14/074.1) that a Strategy Working Party meeting be arranged to examine this item in more detail and to then make a recommendation to Council.

RESOLVED: (14/074.2) that the Strategy Working Party also reconsider the decision not to produce a Neighbourhood Plan and then make a recommendation to Council

14/075 PLANNING MATTERS

14/075.1 Planning Minutes

RESOLVED: that the minutes of the Planning Meeting held on 17th July 2014 be approved

14/075.2 RESOLVED: that the following comments be made on the planning applications submitted

14/02925/OUT - Erection and siting of dwelling and detached garage with associated works, including construction of vehicular access and vehicular hardstanding, septic tank, ancillary soakaway system and landscaping works (Site A) - Land Adjacent To Austin Hill Farm Tarporley Road Tarvin Chester
and

14/02926/OUT - Erection and siting of dwelling and detached garage with associated works, including construction of vehicular access and vehicular hardstanding, septic tank, ancillary soakaway system and landscaping works (Site B) | Land Adjacent To Austin Hill Farm Tarporley Road Tarvin Chester

Comment: No Objections, however it is currently a Green Field site so the properties should be tied to the business

14/03019/FUL – Single storey extension – 9 Hockenhull Lane, Tarvin

Comment: No Objections

14/075.3 NOTICES

The following notices had been received:

14/01711/FUL – Single storey side extension – Greenacre, Platts Lane, Tarvin – **PERMISSION**

14/01754/FUL - Open fronted portal framed general agricultural storage building (retrospective) – Meadow View, Willington Road, Willington - **PERMISSION**

14/02030/TEL - Upgrade base station comprising removal of existing 6 antennas and replacement with 6 multi-band antennas upon new antenna headframe mounted upon existing monopole and 3 RRUs mounted below antenna headframe – Telecommunications Mast, Tarvin Sewage Works, Mill Lane, Tarvin – **PRIOR APPROVAL NOT REQUIRED**

14/01985/FUL – Two storey/single storey side extension - Greenways, Shay Lane, Oscroft - **PERMISSION**

14/02544/FUL – Detached garage – 1 Field Close, Tarvin – **PERMISSION**

14/076 SAXON HEATH UPDATE

A copy of the report of a meeting held on 17th July 2014 is attached to the minutes.

RESOLVED: that the Clerk write to Highways asking for a date when the safety audit at the A51 junction would be carried out.

14/077 COMMUNITY ASSET DEVELOPMENT EAST OF TARPORLEY ROAD (Previous Minute 14/057.2)

14/077.1 The reports from Councillor Pochin on the meetings that he had attended were noted. Copies are attached to the minutes.

RESOLVED: that a meeting be arranged between all parties to begin a dialogue

14/077.2 Following the last Council meeting the Clerk had informally requested that a small working party be formed to take forward the planning application for a car park and recreation facilities on Tarporley Road. Councillors Hones, Lush and Williams had volunteered and had met.

Their recommendations to Council were:

1. that before a full application is submitted the Parish Council seek pre-application advice from Cheshire West and Chester Council Planning Department at a cost of £250. This is considered to be best practice and will identify issues prior to application. As part of the process the Planning Officer will be asked to convene a meeting with our Ward

Councillors. The pre-application form and fee will be submitted immediately after this meeting.

2. As a courtesy the Clerk write to both the Diocese and Mr and Mrs David Blockley, and Mr and Mrs Wilmot Blockley to inform them what the Council is doing with a copies to Mr Andrew Jamieson of Cheshire West and Chester Council.

3. A meeting be sought as soon as possible with Mr Andrew Jamieson of Cheshire West and Chester Council as he has been working on a possible masterplan for this area but he has not met the Parish Council since last year.

4. Tarvinonline be used to tell residents what the Parish Council is doing and that Council would like to recruit, ideally at no cost, someone in the Parish area who could help produce a design and access statement should the full application be pursued.

RESOLVED: that the above be approved.

14/078 NEW HOMES BONUS

Defibrillator (Previous Minute 14/058.3)

The defibrillator would cost £1,565.00 and would be purchased through Cheshire West and Chester Council as soon as a response had been received to the request for match funding through the Members Budgets.

14/079 KING GEORGE V PLAYING FIELD

14/079.1 Field Management Committee

Draft minutes of the meeting held on 17th July 2014 were examined. A copy is attached to the minutes.

RESOLVED: that the Clerk forward a copy of the Trust Deed to Mr Millar

14/079.2 Wasps Nest

A wasp's nest had been removed from the hedge in children's play area (behind 18 Crossfields)

14/079.3 Annual Independent Inspection Report on Play Area

A copy of the written report had been forwarded to all Councillors. The minor repairs would be carried out in the near future

14/080 COUNCILLORS PHOTOGRAPHS

RESOLVED: that Councillors provide photographs of themselves for the website.

14/081 NEWSLETTER

A number of suggestions were made for articles and Councillors were asked to let the Clerk have them by the evening of 5th August 2014

14/082 GOVERNANCE AND ACCOUNTABILITY FOR LOCAL COUNCILS

RESOLVED: that this item be deferred until the next meeting

14/083 PROPOSAL FOR CONVERSION OF FOOTWAY TO FOOTWAY CYCLE TRACK

The meeting noted the proposal for the footway cycle track between Tarvin and Chester

14/084 ITEMS FROM CHESHIRE ASSOCIATION OF LOCAL COUNCILS JULY 2014 NEWSLETTER

14/084.1 Cheshire Association of Local Councils were proposing to increase their subscription in 2015/16 by 2p per elector. In the current financial year 2014/15 Tarvin paid £652.20.

RESOLVED: to accept the increase if implemented

14/084.2 Traffic and speeding issues conference 25th September 2014

RESOLVED: that the Clerk provide details of the Oscroft speeding issues in advance of the conference in order that they could be raised at the conference

14/085 CLERK'S REPORT/CORRESPONDENCE

14/085.1 The following had been forwarded to Councillors

- a. Cheshire West and Chester Council – Members Briefings No's 692 to 708
- b. Cheshire West and Chester Council – Local Council Bulletin June 2014
- c. Cheshire Community Action – Consultation Event – Wednesday 9th July 2014 – Castle Park, Frodsham
- d. Tarvin Community Woodland Trust – Minutes of July 2014 meeting
- e. Cheshire Association of Local Councils – Newsletter July 2014 and details of the Annual General Meeting.
There were no volunteers to attend the Annual General Meeting due to be held on 22nd October 2014
- f. Cheshire West and Chester Council – Growth and Prosperity Directorate Consultation
- g. Leader Funding – Reports from Councillor Hardacre
- h. Cheshire West and Chester Council Partnerships West – July 2014
- i. Cheshire West and Chester Council – Councils Together Event – 16th September 2014
Councillor Hones had registered to attend
- j. Cheshire Community Action – Community Engagement
- k. Cheshire West and Chester Council – Local Bulletin July 2014
- l. Cheshire Community Action – Connecting Communities 2014 – 4th September 2014
Councillor Hones had registered to attend
- m. Community Road Safety Event for Parish Councillors – 25th September 2014 – Winsford – maximum of two places per Council
RESOLVED: that Councillors Lush and Shaw-Pollard represent Council at the event
- n. Digital Mapping Talk – Invitation from Kelsall Parish Council - Wednesday 10th September 2014.
RESOLVED: that Councillor Hones represent Council at the talk

14/085.2 Cheshire West and Chester Council Development Planning Service Assessment

RESOLVED: to consider a response to the consultation at the next meeting

14/085.3 Society of Local Clerks Conference at Telford on 17th September 2014

RESOLVED: that the Clerk attend the conference – cost of conference £69.00

14/085.4 Donation from Tarvin Civic Trust

Council had received a donation of £50.00 from Tarvin Civic Trust for additional plants for Tarvin Pinfold.

RESOLVED: that the Clerk write a letter of thanks for the donation

14/085.5 War Memorial

The Clerk had received a telephone call from Jackie Wilson (Funeral Director). Ms Wilson was planning to have an office on High Street and had asked whether Council would like her stone mason to clean the War Memorial. There would be no charge for the work.

RESOLVED: (14/185.5.1) that the Clerk accept the request

RESOLVED: (14/185.5.2) that the Clerk ask for a quotation for cleaning the Heraldic Panels on the King George V Playing Field gates

14/085.6 Street Lights

The Clerk reported that the two Parish Council owned street lights within Gowy Crescent were not working

RESOLVED: that the lights be repaired

14/086 FINANCIAL MATTERS

14/086.1 Cheque Payments

RESOLVED: that the following payments be authorised –

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting June 2014	360.36
60.06	300.30	
Morral Play Services Ltd	Annual External Inspection of Play Equipment	54.00
Mr R Hones	Reimbursement of Expenditure – Wasp Nest Treatment King George V Playing Field	58.00
BT Payment Services Ltd	Internet and Telephone July 2014	48.99
8.16	40.83	
Scottish Power	Street Lighting April to June 2014	270.90
12.90	258.00	
Payroll Cheques	July 2014	957.69
0.00	957.69	
United Utilities Water Plc	Water April to July 2014	41.17
0.00	41.17	

Fastrack Maintenance Ltd	Grass Cutting July 2014	360.36
60.06	300.30	

14/086.2 Returned Cheques

Lloyds Bank had again failed to manage the current and business call accounts resulting in the following three cheques being returned.

Tarporley High School – Cheque Returned £56.00

British Telecom Plc – Cheque Returned £48.84

Cheshire Community Action – Cheque Returned £50.00

Councillor Twigg had used a personal cheque to pay Tarporley High School and the Clerk had used personal cheques to pay British Telecom Plc and Cheshire Community Action

RESOLVED: that Councillor Twigg and the Clerk be reimbursed

The outcome of conversations between the Clerk and Lloyds Bank was that the bank had again apologised for their errors but this time stated that they were no longer able to manage the “Business Call” account. In the short term the Clerk was managing the two accounts via internet banking internal transfers. The Clerk had spoken to two other Major Banks and they had both confirmed that they no longer opened accounts similar to that Council had with Lloyds.

14/086.3 Management Accounts – Qtr. to 30th June 2014

RESOLVED: that this item be deferred until the next meeting

14/086.4 Bench High Street

Councillor Lush and the Clerk had met with Mr Mike Solari, Cheshire West and Chester Council, on 30th June 2014. He had agreed, subject to Highways approval, that Council could purchase a bench and that Highways would install it.

RESOLVED: that a quotation of £198.00 plus delivery of £20.00 plus angle brackets £20.80 be accepted from John Robertson Ltd for a 6ft hardwood bench

14/087 TOPICS FOR TARVIN COMMUNITY WEBSITE

RESOLVED: that articles be written on the land off Tarporley Road, Tarvin Educational Foundation, Greenbelt, parking on the pavement, and Saxon Heath

14/088 DATE OF NEXT MEETING

RESOLVED: (14/088.1) that the Strategy Working Party meeting be held on Monday 18th August 2014 – 7.15pm – Edna Rose Room, Tarvin Community Centre

RESOLVED: (14/088.2) that the next full Council meeting be held on Monday 22nd September 2014 – 7.15pm - Edna Rose Room, Tarvin Community Centre