

**MINUTES OF AN EXTRAORDINARY MEETING OF TARVIN PARISH COUNCIL HELD
IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE
ON WEDNESDAY 14TH DECEMBER 2016**

PRESENT:

Councillor E Lush (Chairman)
Councillor S Hardacre (Vice Chairman)
Councillor D H Cotgreave
Councillor R Ford
Councillor C Jones
Councillor M Lloyd
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

21 Members of the Public including members of the Tarvin Neighbourhood Plan Steering Group
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES:

Councillor B Dean (out of the area on the day of the meeting)
Councillor M Pochin (business commitment)

16/199 Chairman of the Meeting

Councillor Lush handed over the role of Chairman of the Meeting to Councillor Hardacre in order that, as a member of the Neighbourhood Plan Steering Group, he could concentrate on presenting part of the draft plan and answer questions alongside the Steering Group.

16/200 Mr Peter Crabbe

Everyone present stood in silence as a mark of respect for former Parish Council employee Mr Peter Crabbe who had died the previous day.
Mr Crabbe had been employed by the Council from 8th March 1993 until the end of June 2016 when his employment had finished through ill health. For 18 years he had been employed for 15 hours per week to keep the footpaths in and around Tarvin free of litter. Then, when Cheshire West and Chester Council took over this role in 2011 he had continued to look after the King George V Playing Field and Millennium Garden.

**16/201 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS,
AND DISPENSATIONS**

16/201.1 New Written Requests for Dispensations

One new written request had been received. Councillor Cotgreave was requesting a Dispensation to cover the present meeting to enable him to take a full part in discussion, and if appropriate vote, on Appendix 8 Site 3 of the Draft Neighbourhood Plan Document to be presented to Council by the Steering Group. In the paperwork the Neighbourhood Plan Steering Group acknowledged that they did not know who owned Site 3 and the description of the land was very vague but Councillor Cotgreave thought that the land that the documentation was referring to belonged to him.

RESOLVED: that the Dispensation be given.

There were no other requests.

16/201.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Twigg declared that she was an employee of Gladman Developments Ltd who had been in conversation with Council and had also consulted with the public regarding development of land off Church Street, Tarvin. (Councillor Twigg would leave the room if during the meeting any member of the public or Council raised an issue regarding Gladman or their proposals)

No other declarations were made.

16/202 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/203 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/204 DRAFT NEIGHBOURHOOD PLAN – Foreword and Principles + Declarations of Interest

16/204.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Foreword and Principles document, a copy of which is attached to the minutes. Mr Michael Stallard, a Chartered Town Planner employed by and representing a Tarvin Residents Group had given a presentation, a copy of which is attached to the minutes. A discussion which had followed the two presentations had concentrated on the proposed Settlement Boundary. It had been noted that the Parish Council, Steering Group, and Tarvin Residents Group appeared to have different views on where the proposed boundary should be.

16/204.2 Declarations of Interest

There had been no declarations from the Steering Group.

(This had been required as under the Terms of Reference given to the Steering Group in June 2015 it was expected that all Steering Group members would abide by the principles and practice of the Parish Council Code of Conduct including declarations of interest.)

16/204.3 Proposed Settlement Boundary

RESOLVED: that Council give the settlement boundary consideration at a meeting in the near future

16/205 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/206 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/207 DRAFT NEIGHBOURHOOD PLAN – Housing

16/207.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Housing Chapter, a copy of which is attached to the minutes

16/207.2 Other

16/207.2.1 It was considered that the chapter concentrated too much on surveys and their results and that the issue was much bigger.

16/207.2.2 Comment was made that developments up to a maximum of five units would not cover any need for affordable housing.

16/207.2.3 It was felt that the first sentence of the chapter needed further clarification. The Steering Group were encouraged to amend the chapter accordingly taking all the observations into account

16/208 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/209 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/210 DRAFT NEIGHBOURHOOD PLAN – Leisure

16/210.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Leisure Chapter, a copy of which is attached to the minutes.

16/210.2 Other

16/210.2.1 Councillor Cotgreave asked for specific detail of the location of the three sites referred to under appendix 8 sites 1, 2, and 3 and this was provided. Councillor Cotgreave confirmed that the land referred to under appendix 8 site 3 belonged to him.

The point was made that out of courtesy the Steering Group should have made contact with all land owners before carrying out the work.

16/210.2.2 It was considered that the document concentrated too much on the community feedback and discussions with Tarvin Athletic FC, lacked evidence, and also concentrated too much on team outdoor sports

16/210.2.3 A great deal had been made about the need for additional recreational facilities but the point was made that the King George V Playing Field was rarely used during the day from Monday to Friday each week and there was nothing in the document to suggest further usage.

The Steering Group were encouraged to amend the chapter accordingly taking all the observations into account

16/211 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/212 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/213 DRAFT NEIGHBOURHOOD PLAN – Landscape and Environment

16/213.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Landscape and Environment Chapter, a copy of which is attached to the minutes. It was noted that under item g the last part of the sentence was incorrect as a footpath would not stop at Sunnybank. Comment had been made that the chapter had been very well laid out.

16/213.2 Other

Council had no comments to add.

16/214 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/215 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/216 DRAFT NEIGHBOURHOOD PLAN – Transport

16/216.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Transport Chapter, a copy of which is attached to the minutes. Borough Councillor Leather had stated that he considered that the difficulties with car parking needed to be highlighted and that the Borough wide Car Parking Review currently being undertaken by Cheshire West and Chester Council should be added to the document.

Comment had been made that to date the Steering Group had not used the services of a paid consultant. That was scheduled to happen in the near future and it was expected that this external expertise would significantly enhance the Neighbourhood Planning document.

16/216.2 Other

16/216.2.1 It was considered that much of the chapter highlighted items outside the Neighbourhood Plan area and outside the control of the Parish Council and it was felt that those comments should only be included in the document as scene setting rather than as the main body of the chapter. The body of the chapter needed much more objective evidence and to concentrate on what Tarvin could achieve.

16/216.2.2 It was felt that the sentence beginning “Many drivers consider themselves natural highways engineers” was inappropriate and needed to be rewritten.

16/216.2.3 Council supported the comments made by Borough Councillor Leather regarding car parking

The Steering Group were encouraged to amend the chapter accordingly taking all the observations into account

16/217 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/218 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/219 DRAFT NEIGHBOURHOOD PLAN – Economic Development

16/219.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Economic Development Chapter, a copy of which is attached to the minutes. During the presentation it had been stated that there were a number of holiday lets off High Street. They would be added to the document and that would change the last sentence of the first section of the chapter.

The Clerk had been asked to provide the Steering Group with statistical evidence via e-mail which he had forwarded to Councillors a few days before the meeting.

16/219.2 Other

Council considered that a paragraph on car parking and its difficulties needed to be added to the document.

The Steering Group were encouraged to amend the chapter accordingly taking the observation into account

16/220 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for an Open Forum.

16/221 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/222 DRAFT NEIGHBOURHOOD PLAN – Health

16/222.1 Report on Open Forum (This minute was not reported to Council in the formal meeting. It is a brief record of the main items raised in the Open Forum)

The Steering Group had presented the Health Chapter, a copy of which is attached to the minutes

16/222.2 Other

16/222.2.1 Councillor Hardacre offered to provide the Steering Group with additional statistical evidence that she had obtained.

16/222.2.2 Council felt that the document needed to demonstrate that the existing set up was not adequate at the present time. Comment was made that the Tarvin Health Centre was only open for a very limited number of hours per week and often patients needed to travel to other villages for either an appointment or other minor treatment.

16/222.2.3 It was considered that comment should be added along the lines that the neighbourhood plan would support improvements to the existing practice in Tarvin and also any new practices setting up in the village

16/222.2.4 It was suggested that adding information from a recent Care Quality Commission report might enhance the document.

16/222.2.5 The Steering Group were asked to consider the Pharmacy Provision in Tarvin and add their findings to the document in an appropriate paragraph.

The Steering Group were encouraged to amend the chapter accordingly taking all the observations into account

16/223 THANK YOU

Councillor Hardacre thanked the Steering Group for attending and congratulated them on their hard work to date, adding her respect and admiration for their commitment over a long period of time. She thanked members of the public for attending and for their contributions, and thanked Mr Michael Stallard for his presentation.