

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH FEBRUARY 2014

PRESENT: Councillor E Lush (Chairman)
Councillor P Miles (Vice Chairman)
Councillor D H Cotgreave
Councillor S Hardacre
Councillor R Hones
Councillor C Jones
Councillor M Pochin
Councillor J W Shaw-Pollard
Councillor B Spruce
Councillor P Twigg
Councillor R Williams

IN ATTENDANCE: 4 Members of the Public
Cheshire West and Chester Councillor – H Deynem
Cheshire West and Chester Councillor – J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES: None

13/294 DECLARATION OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

13/294.1 The meeting noted the updated guidance notes that had been forwarded to Councillors via e-mail.

13/294.2 New Written Requests for Dispensations

There were no new requests.

13/294.3 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

13/295 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

13/296 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

13/297 REPORT ON OPEN FORUM

13/297.1 A local resident had expressed concerns regarding the:

13/297.1.1 overflowing dog waste bins particularly the one on Hockenhull Lane

13/297.1.2 problems that he perceived with access for the disabled at the entrance to the Woodland behind 50 and 52 Crossfields. The Clerk had offered to arrange, and attend a meeting between the resident and representatives of Tarvin Community Woodland Trust

13/297.2 A resident had asked about the reason for the BT notice on a telegraph pole opposite the Co-op on Bye-Pass Road

13/297.3 A resident had asked whether the Council would be commenting on the Cheshire West and Chester Council consultation on Enforcement Policy that had been publicised on Tarvinonline

13/297.4 Borough Councillor Deynem had:

13/297.4.1 reported that the cameras in Tarvin (one on the A54 pointing towards vehicles at the Lower High Street/A54 junction and the one outside 20 High Street pointing towards the village) had been installed by the police and were cameras of the Automatic Number Plate Recognition type. They had been installed due to the high number of car related crimes reported in the Tarvin area and would probably remain there for another couple of months.

13/297.4.2 stated that the notice on the BT Pole may be to do with Superfast Broadband

13/297.4.3 said that under the Localism Act one way forward with Streetscene issues would be for local Councils to take over certain roles from Cheshire West and Chester Council. He had also made reference to an analysis of Streetscene issues reported to Cheshire West and Chester Council in 2014 which the Clerk would be forwarding to Councillors

13/297.5 Borough Councillor Leather had said that there was still funding available through Members Budgets in the current financial year.

13/298 MINUTES OF THE MEETING HELD ON 27TH JANUARY 2014

RESOLVED: that the minutes of the meeting held on 27th January 2014 be signed by the Chairman as a correct record.

13/299 REPORT ON ACTIONS ARISING FROM THE MEETING ON 27TH JANUARY 2014

13/299.1 Flooding on Footpath on Church Street (Previous Minute 13/281.4)

Councillors Cotgreave and Hardacre had met Mr James Orme, Engineer, Cheshire West and Chester Council on 30th January 2014. They had walked the length of the area where there were problems and found that the problem was more complicated near to the garage. Mr Orme had two survey engineers with him and they had spent several hours taking levels. From the results Mr Orme was intending to draw up a scheme to put an open gully along the edge of the grass verge and to adjust the existing drain grids to take water or possibly create new ones.

13/299.2 Dementia Friendly Communities (Previous Minute 13/290)

Sarah Dobbins, Rural Localities Officer Cheshire West and Chester Council, had offered to arrange for Sandie Williams, part of the Malpas Dementia Friends Campaign, to either speak at a Council meeting or attend the next Joint Parish Council meeting in April

RESOLVED: that Ms Williams be invited to speak at the Joint Parish Council meeting

13/299.3 OPAL (Previous Minute 13/287.1)

A copy of the report presented by Councillor Hardacre is attached to the minutes

13/300 LIST OF OUTSTANDING ITEMS

A copy of the list of outstanding items is attached to the minutes.

5.3 Brown Signage

Highways were reviewing the request for signage but had made it clear that the Parish Council would need to meet all of the costs involved.

RESOLVED: that Councillor Hones and the Clerk meet with Highways to work towards a proposal and costing

5.8 Tarporley Road and 5.10 Turning into Tarporley Road

Councillor Cotgreave expressed concern at the lack of progress made by Cheshire West and Chester Council

RESOLVED: that the Clerk continue to monitor the situation and push for the work to be carried out

5.9 Extension of 40mph limit

It was expected that the assessment would be completed in March 2014

6.3 Bus Stops/Shelters

Mr Wild had said that he would meet Councillors once his meeting with a road safety engineer had taken place.

Concerns were expressed that Cheshire West and Chester Council were not going to carry out the work on the Bus Stops and Shelters as previously agreed and that the sum of money earmarked for Tarvin by Cheshire West and Chester Council was being used elsewhere

RESOLVED: that the Clerk continue try to arrange the meeting with Mr Wild, and if necessary, use the support of Councillor Deynem to arrange it

13/301 STREETSCENE INCLUDING WORKING PARTY REPORT

The Streetscene Working Party had not met since the previous meeting.

13/301.1 Trees along Hockenhull Lane and Tarporley Road that had been severely damaged by storms had been reported to Cheshire West and Chester Council

13/301.2 Dog Bins

RESOLVED: that the Clerk ask for a larger bin to be placed along Hockenhull Lane or a second bin be installed at the location if that were not possible

13/301.3 Dropped Kerb

Members of the public had asked whether the dropped kerb either side of the Methodist Church on High Street could be raised to increase the parking area

RESOLVED: not to action the request

13/301.4 Footway

A local resident had expressed concerns about the poor state of the footway (particularly uneven surface) along the A54 between Park Lane and the entrance to the Co-op

RESOLVED: that the Clerk report the matter to Cheshire West and Chester Council

13/302 PLANNING MATTERS

13/302.1 RESOLVED: that the following comments be made on the planning applications submitted

12/01215/FUL – Demolition of existing building and construction of 6 dwellings with new access – Top Farm, High Street, Tarvin

Comment:

- we consider six properties to be an over intensive use of the site and would prefer a proposal for four properties.
- the boundary walls around the site should all be built with appropriate brick.
- there should be public pedestrian access through the development to reflect the aspiration on Page 15 of the Village Design Statement (a gate at the entrance from The Ridgeway denying public access would be unacceptable)
- the proposal appears to involve the demolition of the building on the end of the row of Well Cottages but we can find no application for demolition
- there are serious concerns over Highway access to the site. The condition of the existing road is poor and there is only a single vehicle width access to the site off the turning circle

▫ the site is located within a built up residential part of Tarvin. We request that should the application be approved a condition be included on the decision notice requesting details of a Construction Management Plan be submitted for approval, particularly addressing the limitation of working hours (Monday - Friday 08.00 – 18.00; Saturday and Sundays and Bank Holidays Site closed), parking of construction vehicles (with no construction vehicles parked on the Ridgeway), positioning of site compound and storage, details of site security, noise controls and rubbish removal. The reason being, in order to protect the amenity of residents occupying nearby properties. Other conditions should be that materials to be used must be of a high standard to reflect the position of the site within/adjacent to the Conservation Area and restitution of any damage to the Highway along the Ridgeway

Voting on the “over intensive use of the site” comment was 5 for, 5 against, and 1 abstention. The Chairman used his casting vote.

14/00488/FUL – Detached Garage (Resubmission) – Grosvenor Farm, Holme Street, Tarvin

Comment: No Objections

13/302.2 NOTICES

The following notices had been received:

13/05300/FUL – Replacement windows including installation of two new windows, alterations to a gable window and installation of three conservation roof lights to the rear elevation – 4 Church View Cottages, Church Street, Tarvin - **PERMISSION**

13/04655/FUL – Installation of covered holding area to rear yard – 2 Bye Pass Road, Tarvin - **PERMISSION**

13/05424/OUT – One detached house with garage (demolition of existing storage unit) – CPH Transport, Church Street, Tarvin - **PERMISSION**

13/303 SAXON HEATH UPDATE

13/303.1 The site meeting scheduled for 12th February 2014 had been cancelled.

Councillor Hones expressed concerns about the lack of progress over the creation of the pond at the entrance to the Taylor Wimpey site in conjunction with the completion of the pavement cycleway

RESOLVED: that the Clerk contact TEP to ascertain what the problem was and how quickly it would be resolved

13/303.2 Muir Housing

Councillors Hones and Shaw-Pollard along with the Clerk had met with James Hogarth and Gill D’Arcy (Muir Group Housing Association) on 10th February 2014. A copy of the report on the meeting is attached to the minutes

13/304 KING GEORGE V PLAYING FIELD

The meeting noted that the only reported storm damage had been to the Tennis Court fence and that the Tennis Club had reported that Ringwood Fencing would be unable to repair the fence before the end of March.

13/305 TARVIN COMMUNITY CENTRE

A copy of the report on the meeting held on 4th February 2014 is attached to the minutes.

RESOLVED: that the new hire charge of £8.40 per hour for use of the Edna Rose Room during the week with a minimum charge of £30.24 for any weekend usage be accepted.

13/306 MILLENNIUM GARDEN

A copy of the report presented by Councillor Lush is attached to the minutes

RESOLVED: that the Clerk obtain estimates for basic regular maintenance of the Millennium Garden, Duckers Well, and the planted area on High Street close to Well Cottages

13/307 IMPACT OF CHESHIRE WEST AND CHESTER COUNCIL BUDGET ON TARVIN PARISH (Previous Minute 13/287.2)

RESOLVED: that Councillor Lush present the report attached to the minutes to the next Joint Parish Council meeting after adding Bus Shelters to the “Moderate Impact” list

13/308 WAR MEMORIAL

During the Open Forum at the previous meeting a number of issues had been raised regarding the War Memorial, in particular slippery cobbles and a narrow gate that prevented wheelchair access. Even though the organiser of the event, in this case the church, was responsible for the risk assessment Council was asked to consider whether any action should be taken and, if so, how it should be financed

RESOLVED: not to take any action

13/309 NEW HOMES BONUS MONEY

A copy of the report presented by Councillor Lush is attached to the minutes

RESOLVED: that the Clerk write to Cheshire West and Cheshire Council asking for answers to the questions raised under point 5 of the report

13/310 ARCHIVE STORAGE

RESOLVED: that a figure of £120 per annum received from the Community Centre for storing Council's paperwork in a locked room be accepted

13/311 APPOINTMENTS TO OUTSIDE ORGANISATIONS

Councillor Lush reported that he would be stepping down from representing Council at the Management Meetings as he was taking over the role of Treasurer for the Community Centre in the near future. Councillors were asked to consider taking on this role.

13/312 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors

- a. Cheshire West and Chester Council – Members Briefings No's 623 to 639
- b. Cheshire Association of Local Councils – minutes of the meeting between ChALC Board Members and Mr John Dwyer in December 2013
- c. Cheshire Community Action – Newsletter
- d. Cheshire West and Chester Council – Local Councils Assembly – Wednesday 26th March 2014 – from 6pm - Chester Town Hall

RESOLVED: (13/312d) that Councillors Cotgreave, Hardacre, and Pochin represent Council at the assembly

- e. John Dwyer, Police and Crime Commissioner – Invitation for Parish Councils to meet him – Wednesday 19th March 2014 – 6.30pm - Tarvin Community Centre

RESOLVED: (13/312e) that Councillor Miles and Hardacre represent Council at the meeting

f. Cheshire West and Chester Council – Future Arrangements for Parish Council Elections

RESOLVED: that the Finance Working Party look to make appropriate provision in the next budget as a contested election may cost the Council at least £2,337.50 in future

g. Cheshire West and Chester Council – Waste Reduction Volunteer Project – Tatton Park – 22nd March 2014

h. Cheshire West and Chester Council – February 2014 Bulletin for Local Councils

i. Tarvin Community Woodland Trust – Minutes of the February 2014 meeting

j. Cheshire West and Chester Council – Minutes of the Joint Parish Council Meeting held on 14th January 2014

13/313 FINANCIAL MATTERS

13/313.1 Payments

RESOLVED: that the following payments be authorised –

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
BAM Nuttall Ltd	Three Year Street Lighting Condition Check	552.58
92.10	460.48	350.00
The Rural Services Partnership Ltd	Delegate Fee for Services Network Event, Macclesfield	30.00
5.00	25.00	53.70
British Telecom Plc	Internet and Telephone February 2014	48.84
8.14	40.70	67.52
Mr M Hassall	Printer Inks	210.85
35.14	175.71	38.60
Payroll Cheques	February 2014	928.33
0.00	928.33	2,334.32

13/313.2 Internet Banking

The meeting noted that Internet Banking had been set up and bank statements were available online

13/314 TOPICS FOR TARVIN COMMUNITY WEBSITE

RESOLVED: that articles be written on Members Budgets, Muir Housing, Top Farm, and Millennium Garden

13/315 DATE OF NEXT MEETING – Monday 24th March 2014 – 7.15pm - Edna Rose Room, Tarvin Community Centre