

# TARVIN PARISH COUNCIL

## GENERAL STATEMENT OF HEALTH AND SAFETY POLICY

(1) In accordance with the Health and Safety at Work Act 1974, Tarvin Parish Council recognises and accepts its duty as an employer to ensure, so far as is reasonably practicable, the health, safety and welfare at work of all its employees and any members of the public likely to be affected by its activities as a local authority.

Our statement of general policy is:

- To provide adequate control of the health and safety risks arising from our activities.
- To consult with our staff on matters affecting their health and safety.
- To provide and maintain safe equipment.
- To provide sufficient information, instruction, and supervision of staff, volunteers and visitors as far as is reasonably practicable.
- To ensure all staff and volunteers are competent in their Council-related activities, and to provide adequate training as far as is reasonably practicable.
- To prevent accidents and activity-related ill health as far as is reasonably practicable.
- To maintain safe and healthy conditions for conducting the Council's business and the public facilities it provides; and
- To review and revise this Policy as necessary at regular intervals, but at least bi-annually.

(2) The Council will take all reasonable and practicable measures to meet this responsibility, paying particular attention to the provision and maintenance of: -

- a. Plant, equipment, and systems of work that are safe.
- b. Safe arrangements for the use, handling, storage and transport of articles and substances.
- c. Sufficient information, instruction, training, and supervision to enable all employees to identify and avoid hazards and also to be able to contribute positively to their own safety and health at work, and that of others.

(3) It shall be the duty of every employee while at work: -

- a. To take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions at work.
- b. As regards any duty or requirement imposed on their employer or any other person by or under any of the relevant statutory provision, to co-operate with them so far as is necessary to enable that duty or requirement to be performed or complied with.
- c. To ensure Council equipment in their charge is properly maintained and correctly used.
- d. To report promptly to the Chairman all accidents, damage and dangerous occurrences in which they are involved and any illness, physical disability or other impairment of their health which may affect, either permanently or temporarily, their ability to perform their normal work.

(4) Contractors are required to have their own Health & Safety policy and to supply a Risk Assessment and Method Statement (RAMS) prior to the commencement of work.

Policy Approved: September 2023

Policy Review Date: September 2025