

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH MARCH 2014

PRESENT: Councillor E Lush (Chairman)
Councillor P Miles (Vice Chairman)
Councillor D H Cotgreave
Councillor S Hardacre
Councillor R Hones
Councillor C Jones
Councillor M Pochin
Councillor B Spruce
Councillor P Twigg
Councillor R Williams

IN ATTENDANCE: 10 Members of the Public
Cheshire West and Chester Councillor – H Deynem
Cheshire West and Chester Councillor – J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES: Councillor J W Shaw-Pollard

13/316 DECLARATION OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

13/316.1 New Written Requests for Dispensations

There were no new requests.

13/316.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillor Hardacre declared an Outside Body Interest in minute 13/329.5 as a member of the Community Centre Management Committee. As the matter to be examined would affect the Community Centres Financial Interests she confirmed that she would not speak or vote on the item but would remain in the room.

Councillor Lush declared an Outside Body Interest in minute 13/329.5 as he had been appointed to represent the Council on the Community Centre Management Committee and was expected to become their Treasurer at the Annual Meeting in May 2014. As the matter to be examined would affect the Community Centres Financial Interests he confirmed that he would not speak or vote on the item but would remain in the room. He reported that he had taken part in the discussion on the matter at the earlier Finance Working Party meeting. (Councillor Miles took the chair later in the meeting for minute 13/329.5)

No other declarations were made.

13/317 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

13/318 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

13/319 REPORT ON OPEN FORUM

13/319.1 A number of local residents had expressed serious concerns regarding the changes to school transport being introduced by Cheshire West and Chester Council which would mean that children attending Tarporley High School would not receive free transport from 2015. All who had spoken had considered the proposals to be unjust, would harm the environment, cause more traffic congestion, and not save money. One had added that it would be an additional tax on Tarvin residents.

13/319.2 A concern had been expressed regarding the Cheshire West and Chester Council Transport Strategy consultation which appeared to suggest that rural buses might finish their journey at a Park and Ride stop.

13/319.3 A concern had been raised regarding the appropriateness of the new shop sign "SXY Skin" opposite St Andrews Church on Church Street.

13/319.4 Borough Councillor Deynem:

13/319.4.1 whilst referring to the changes to school transport had indicated that what had received little publicity to date was that a policy change was necessary as Academy Schools could change their catchment area and insist on Cheshire West and Chester Council providing free transport regardless of the distance involved. He had confirmed that he had spoken against the proposals and had requested an increase in the Mitigation Fund of £25,000 to cover the five areas worst hit by the changes (Tarvin, Churton, Farndon, Saughall and Tattenhall). The decisions reached at the Executive Meeting had been referred back to the Scrutiny Committee for consideration.

13/319.4.2 had confirmed that there were no plans for any specific routes for buses to terminate at Park and Ride sites. He had added that there was a reference to the possibility of such a proposal in the Transport Strategy but it was a longer term consideration recommended by the consultants to the strategy as meriting further investigation. In his opinion it was not a practical solution.

13/320 MINUTES OF THE MEETING HELD ON 24TH FEBRUARY 2014

RESOLVED: that the minutes of the meeting held on 24th February 2014 be signed by the Chairman as a correct record.

13/321 REPORT ON ACTIONS ARISING FROM THE MEETING ON 24TH FEBRUARY 2014

13/321.1 Access to the Woodland (Previous Minute 13/297.1.2)

A meeting had taken place on 7th March 2014. One minor issue had been taken back to the Woodland Trustees for their consideration.

13/321.2 New Homes Bonus (Previous Minute 13/309)

A copy of the response from Cheshire West and Chester Council is attached to the minutes.

RESOLVED: that the Clerk ask Cheshire West and Chester Council why Council had not been consulted regarding Cheshire West and Chester putting their share of the grant into the budget consultation process and why no reference was made to it in the consultation process, to check the accuracy of the figure 6.11, and to ask when the next two payments would be made

13/321.3 OPAL/GoOnline (Previous Minute 13/299.3)

Councillor Hardacre, reporting on her meeting with Jean Toyn, stated that a GoOnline service was being established in the Community Centre and would begin on 15th May 2014.

13/322 LIST OF OUTSTANDING ITEMS

A copy of the list of outstanding items is attached to the minutes.

13/322.1 (1.1) Hedge

A copy of the report provided by the Clerk is attached to the minutes

RESOLVED: that the Clerk ask for both sides of the hedge to be cut and not just the side adjacent to the A54 road

13/322.2 (5.11) Three New Litter Bins

One had been installed and the other two had been promised within two weeks. The bin that had been installed (along Heath Drive) had been done poorly with the metal inner being left outside the bin.

RESOLVED: that the Clerk ask Streetscene to install the bin correctly

13/322.3 (6.3) Bus Stops/Shelters

Councillors Hones and Lush plus the Clerk had met with Mr Carl Wild and Ms Kay Parry (Highways) on 7th March 2014. Much of the work previously promised by Cheshire West and Chester Council would not be implemented. They had confirmed during the meeting that the bus stop opposite the Post Office and close to Well Cottages on High Street would not be removed. It was likely that this stop and the one outside the Chemist on High Street would be upgraded, possibly with new shelters and with additional space for the buses to pull in. The bus stop on High Street close to Hockenhull Lane would probably be moved nearer to the A54 road but there would not be a shelter. The bus stop by Park Close on High Street would not be upgraded with a shelter but consideration would be given to moving it further away from the entrance to Park Close. The stop on Church Street on the far side of the road from the Pinfold would be cleaned up and the stop by the Pinfold would be improved.

13/323 STREETSCENE INCLUDING WORKING PARTY REPORT

13/323.1 The Streetscene Working Party had not formally met since the previous meeting.

13/323.2 Footway along the A54 between Park Lane and the entrance to the Co-op

Three works orders had been raised by Cheshire West and Chester Council for repairs to the footway due to subsidence and/or footway raised by tree roots.

13/324 PLANNING MATTERS

13/324.1 RESOLVED: that the following comments be made on the planning applications submitted

13/04837/OUT – Two detached dwellings with associated parking, landscaping and access (resubmission of application 13/01734/OUT) – Land Adjacent to Laburnum Cottage, Broomheath Lane, Tarvin

RESOLVED: to support the proposal for the pavement (voting 5 for, 5 against – the Chairman used his casting vote in support)

Comment: The new footway should be created without disturbing the roots to the existing hedge. All construction vehicles must park off Broomheath Lane. The proposed Streetlights must be funded by the applicant.

14/00945/FUL – Replace rear conservatory with orangery – 5 Bye Pass Road, Tarvin

Comment: No Objections

14/00958/FUL – Single storey extension to provide office and reception – Funeral Directors, The Old Telephone Exchange, Tarporley Road, Tarvin

Comment: No Objections

14/01182/FUL – Single Storey front extension – 86 Crossfields, Tarvin

Comment: No Objections

13/324.2 NOTICES

The following notices had been received:

14/00130/FUL - Demolition of previous two storey extension, existing outbuilding and car port. Construction of new two/one storey extension to rear of property, detached garage block and construction of new open porch to side. – Dogwood Cottage, Shay Lane, Oscroft - **PERMISSION**.

14/00108/FUL and **14/00109/LBC** – Replacement windows to front elevation – 105 High Street, Tarvin – **PERMISSION**

14/00229/FUL – Two storey rear extension – 19 Deansway, Tarvin - **PERMISSION**

13/324.3 OTHER

RESOLVED: that the Clerk ask the Enforcement Officer whether the new signage outside SXY Skin met all the legal requirements.

13/325 SAXON HEATH UPDATE

The meeting noted that there had not been any site meetings since January 2014 and it appeared that there may not be any more due to a number of staff being laid off. TEP had confirmed that there was no progress with the creation of the pond at the entrance to the site or with the completion of the pavement cycleway.

13/326 CHESTER TRANSPORT STRATEGY AND VISION

A copy of the report presented to the meeting is attached to the minutes

RESOLVED: (13/326.1) that the Clerk write to Cheshire West and Chester Council supporting the comments made in the report and adding that whilst Council accepted that buses were unlikely to terminate at Park and Ride sites Council was very concerned that the suggestion could be resurrected in the foreseeable future.

RESOLVED: (13/326.2) that the Clerk respond to the letter from the local resident

13/327 OUTCOME OF CHESHIRE WEST AND CHESTER COUNCIL CONSULTATION ON CHANGES TO HOME TO SCHOOL TRANSPORT POLICY

RESOLVED: (13/327.1) that Councillor Lush attend the Education Scrutiny Meeting on 14th April 2014 to present the local viewpoint

RESOLVED: (13/327.2) to communicate to the other parishes affected by the change (Saughall, Tattenhall, Farndon and Churton) to see if a co-ordinated response could be developed.

RESOLVED: (13/327.3) to offer to work with local parents, the Primary School and Tarporley High School to develop joint strategies where possible.

RESOLVED: (13/327.4) to continue to encourage individuals to lobby local and national politicians to express their views about the change.

13/328 CHESHIRE WEST AND CHESTER COUNCIL ENFORCEMENT POLICY

Cheshire West and Chester Council were consulting on changes to their enforcement policy. The existing policy of issuing fixed penalty notices for dog fouling and littering was

only applied to persons aged 17 or above. The Council wished to lower this 16 but also wished to know the view of the public on whether this should be reduced further to the legal limit of 10. The consultation was also seeking views on whether Cheshire West and Chester Council should introduce targeted non-uniformed enforcement operations in areas where dog fouling and littering have been reported by residents as problematic.

RESOLVED: that the Clerk write to Cheshire West and Chester Council stating that Council could not support the proposals and adding that a more regular and more consistent use of the Council's existing enforcement procedures was the best way to respond to the situation.

13/329 RISK ASSESSMENT/STATEMENT ON INTERNAL CONTROL/INSURANCE REVIEW/GRANTS TO LOCAL ORGANISATIONS

The Finance Working Party had met on 13th March 2014 to review the above. The repeal of Section 150(5) of the Local Government Act 1972 had also been discussed along with the Annual Parish Meeting and Annual Report.

13/329.1 Risk Assessment.

RESOLVED: that the risk assessment document attached to the minutes be approved. Amendments from the previous year are shown in red.

13/329.2 Statement on Internal Control.

RESOLVED: that the statement of internal control document attached to the minutes be approved. Amendments from the previous year are shown in red.

13/329.3 Insurance Review

The Insurance Review had been carried out by the Finance Working Party and they were happy that the existing cover met the requirements of the Council

RESOLVED: that the recommendation be accepted.

13/329.4 Repeal of Section 150(5) of the Local Government Act 1972.

The repeal had come into force on 13th March 2014. It removed the statutory requirement for two elected members to sign cheques for payments. The Clerk had been asked to find out whether the Cheshire Association of Local Councils would be providing any guidelines to Councils wishing to pay by BACS in future.

The Clerk reported that they were not but the National Association of Local Councils had updated their recommended Financial Standing Orders document for Local Councils taking the repeal into account and ChALC had provided him with a copy. Significant procedural changes would be required including changes to Financial Standing Orders. The Clerk confirmed that he would be making recommendations in the near future.

13/329.5 Grants to Local Organisations.

RESOLVED: (13/329.5.1) that the following grants be approved by Council:

Christmas Street Market	£200
Community Centre	£1,200
Community Woodland Trust	£1,000
Toddler Group	£100
Village Summer Fete	£300

RESOLVED: (13/329.5.2) that £200 be transferred from the budget heading "General Storage" to "Grants"

RESOLVED: (13/329.5.3) that the Parish Council offer to work with the Pre School and Day Nursery to help them obtain external funding for their project.

13/329.6 Annual Parish Meeting/Annual Report

The meeting noted that written reports for the Annual Report needed to be forwarded to the Clerk no later than 22nd April 2014. Those who had received grants during the year would be invited to provide a report. Invitations to local organisations to attend the Annual Parish Meeting would be sent out over the next couple of weeks.

13/330 TARVIN COMMUNITY CENTRE

The following report had been received on the Community Centre Committee of Management meeting held on 4th March 2014.

“After 3 years work a new 25 year lease between the Community Centre and Cheshire West and Chester Borough Council has been agreed and should be signed in the near future. The new lease will enable the Community Centre Committee to seek external grant funding for improvements to the Centre.”

13/331 CLERK’S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors

- a. Cheshire West and Chester Council – Members Briefings No’s 640 to 658
- b. Neighbourhood Planning Seminar – Wednesday 19th March 2014 - Rudheath
- c. Cheshire West and Chester Council – Local Plan – Pre-Hearing Meeting – 4th April 2014

- d. Tarvin Community Woodland Trust – Minutes of the March 2014 meeting

- e. Rural Regeneration Board - Housing Symposium – Tattenhall – 3rd April 2014.

RESOLVED: (13/331e) that Councillor Lush represent Council at the meeting

- f. Royal British Legion’s Centenary Poppy Campaign

RESOLVED: (13/331f) to add this item to the agenda of the next meeting

- g. Tarporley Parish Council – public meeting 17th March 2014 – Public Meeting regarding three Planning Applications

- h. Cheshire Association of Local Councils – date of Annual Meeting – 22nd October 2014

RESOLVED: (13/331h) that Councillor Hardacre represent Council at the meeting

- i. Connecting Cheshire Superfast Broadband update

- j. Cheshire West and Chester Council – Local Council Bulletin March 2014

- k. Cheshire West and Chester Council – ETAPE Mercia update – their cycle event would not take place in our area in 2014

13/332 FINANCIAL MATTERS**Payments**

RESOLVED: that the following payments be authorised –

Payee		Detail	Amount to be Paid
VAT	Cheq No	Net Amount to Charge against budget	Budget available before payment
Tarporley High School		Printing Newsletter	56.00
0.00	2624	56.00	52.00
Tarvin Community Centre		Hire of Room for January, February, and March 2014 meetings	72.00
0.00	2625	72.00	137.00
Tarvin Methodist Church		Hire of room for Finance Working Party Nov 13 and Mar 14, Planning Committee Jan 14, Field Management Jan 14, and Meeting with Muir Feb 14	48.00
0.00	2626	48.00	65.00
Scottish Power		Street Lighting – 1st	1,268.32

		November 2012 to 31st December 2013	
60.40	2627	1,207.92	1,258.63
Mr M Hassall		Clerk Expenses Qtr. to 31 March 2014	57.89
0.80	2628	57.09	59.00
Payroll Cheques		March 2014	928.33
0.00	2629/30	928.33	1,405.99
HM Revenue and Customs		PAYE and Nat Insce January to March 2014	384.30
0.00	2631	384.30	477.66

13/333 TOPICS FOR TARVIN COMMUNITY WEBSITE

RESOLVED: that articles be written on School Transport, Transport Strategy, Grants, Annual Parish Meeting, and Enforcement

13/334 DATE OF NEXT MEETING – Monday 28th April 2014 – 7.15pm - Edna Rose Room, Tarvin Community Centre