

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD APRIL 2018**

**PRESENT:**

Councillor E Lush (Chairman of the Meeting)  
Councillor B Dean  
Councillor H Flynn  
Councillor R Ford  
Councillor C Jones  
Councillor M Pochin (joined the meeting immediately before Minute 18/008)  
Councillor P Twigg  
Councillor S Wiley

**IN ATTENDANCE:**

20 Members of the Public  
Parish Council Clerk – Mr M Hassall  
Cheshire West and Chester Councillor H Deynem  
Cheshire West and Chester Councillor J Leather

**APOLOGIES:**

Councillor D H Cotgreave (unwell), Councillor M Lloyd (holiday), Councillor P Ryan (holiday)

**18/001 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**18/001.1 New Written Requests for Dispensations**

There were no new requests.

**18/001.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary Interest, Outside Body Interest, or Family, Friend or Close Associate Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillors Lush and Twigg declared Outside Body Interests in Minute 18/012 as Trustees of Tarvin Community Centre.

No other declarations were made.

**18/002 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**18/003 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**18/004 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

**18/004.1** A number of residents had spoken strongly supporting the use of the Section 106 money on a Skatepark.

**18/004.2** Tarvin Residents Group had requested that Council respond to the Sustainability Appraisal Scoping Report and that Council employ a professional to assist them with the response.

**18/004.3** A number of concerns were expressed regarding the problem of Tarvin children obtaining places at Tarporley High School. It was suggested that Councillors attending the meeting at the school later in the week obtain an update from the Headteacher at Tarvin Primary School before the meeting.

**18/004.4** A concern had been raised by a resident who lived outside the Parish regarding issues at the layby off the A54 road immediately outside Tarvin Parish but partly in Ashton Hayes and Kelsall Parishes. It was claimed that because the layby was screened by overgrown trees and shrubs, it was used for illegal activity, particularly overnight. He had stated that Cheshire West and Chester Council did not have the funding to cut a number of trees back and had requested financial support from the Council.

The Chairman of the meeting had indicated that the issue would be an agenda item at the next meeting and in the meantime the Clerk would liaise with Ashton and Kelsall Parishes.

**18/004.5** Councillor Deynem had made comment on three issues: He had

**18/004.5.1** referred to correspondence from a local resident regarding concerns that had been raised regarding the speed limit on Heath Drive and said that he would appreciate comment from Council on the matter.

**18/004.5.2** reported that the press had expressed an interest in the Planning Applications along Tarporley Road that Council had examined at the previous meeting and that he would be responding to the press.

**18/004.5.3** indicated that the Borough Councillors would be pleased to consider any application for funding regarding the issues raised regarding the layby on the A54.

#### **18/005 MINUTES OF THE MEETING HELD ON 26TH MARCH 2018**

**RESOLVED:** that the minutes of the meeting held on 26th March 2018 be signed by the Chairman as a correct record.

#### **18/006 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 26TH MARCH 2018 NOT COVERED BY THE AGENDA**

**Clean Up** (Previous Minute 17/253.1)

The article on Tarvinonline had asked Tarvin village residents whether they would be willing to be a member of a Whatsapp group of volunteers to undertake various tasks from time to time. One couple had expressed an interest.

#### **18/007 TRAVELLER DEVELOPER PLAN DOCUMENT**

**RESOLVED: (18/007.1)** that Council employ a professional to provide a response to the Sustainability Appraisal Scoping Report from Cheshire West and Chester Council. Two names of people who may be able to provide an appropriate report were given to the Clerk.

**RESOLVED: (18/007.2)** that the cost be met from the Special Projects Budget.

#### **18/008 SECTION 106 FUNDING**

The Chairman summarised the comments made by members of the public in the Open Forum and answered a number of questions that had been raised.

He reminded the meeting that Council had acknowledged that the 11-16 age group was the age group least well served by parish facilities and that Council had previously considered the matter in some detail, but the problem was identifying a suitable skate park site. Previously the following had been considered by Council and/or the Neighbourhood Plan Steering Group:

- land incorporated into the Taylor Wimpey development, on land running from Broomheath Lane parallel to the A51. However, Taylor Wimpey had not incorporated this

into its site development plan and subsequently all of this land had been used to extend the Tarvin Community Woodland.

- King George V Playing Field. This had been ruled out due to the nearness to houses and a concern that there was not enough space available.
- the field in the angle between the A51 and A54 near Tarvin roundabout, which was ruled out as being too remote and lacking access
- land at the bottom of Lower High Street, which was unsuitable because it is the flood plain of Salters Brook.

The Chairman also reminded the meeting that the Gladman proposal to develop land owned by Church Farm off Tarporley Road had included a skate facility alongside other sports facilities. The Planning Application had been refused, no appeal had yet been lodged, and even if there was a successful appeal there would be no guarantee that the house-builder would provide the sports facilities exactly as envisaged by Gladman. The Chairman added that having failed to find a suitable site Council had explored other options at the last meeting because it did not want to lose the Section106 money.

Following discussion, it was:

**RESOLVED: (18/008.1)** that Council explore the following:

- a. Outdoor gym/ "Trim Trail"
- b. Provide bursaries for young people wishing to take part in national initiatives

**RESOLVED: (18/008.2)** to ask the public where a skate park could be located and why using Tarvinonline, and notes of the meeting

## **18/009 PLANNING MATTERS**

### **18/009.1 Planning Applications**

**18/01137/S73** - Variation of Condition 2 on Planning application 17/02938/FUL (Part demolition of existing cow shed and conversion to create 1 dwelling, conversion of existing barn to create 3 dwellings and erection of single and triple detached garages, new vehicle access and change of use of land to provide domestic curtilage) – Oscroft Farm, Shay Lane, Oscroft

Comment: No Objections

**18/01438/FUL** – Create hardstanding area for horses – Pryor Hayes Farm, Willington Road, Pryor Hayes

Comment: No Objections

**18/01426/FUL** - Erection of two storey detached garage with car port – Brook House Farm, Kelsall Road, Tarvin

Comment: No Objections

### **18/009.2 Notices**

The following notices had been received:

**18/00313/FUL** - Conversion of out building to form single dwelling – Long Acre, Broomheath Lane, Bruen Stapleford – **PERMISSION**

**17/04656/FUL** – Single and two storey front extension – 11 Hockenhull Crescent, Tarvin - **PERMISSION**

**18/00253/FUL** - Proposed extension to existing approved garage building (15/04393/FUL) to create one dwelling – Land Adjacent 41 By Pass Road, Tarvin - **PERMISSION**

### **18/010 NEIGHBOURHOOD PLANNING**

Councillor Lush reported that the Steering Group had finished their work and that the statutory consultation would follow very shortly.

### **18/011 MEETING WITH TARPORLEY HIGH SCHOOL**

It was reported that Councillors Lush and Twigg would be meeting with the Head, Deputy, and Director of Finance and Operations on Friday 27th April 2018 at 11.30am. Councillors Flynn and Ryan were unable to attend, and no other Councillors were available to join them. Councillor Lush left the room during minute 18/012 and on his return reported that Borough Councillor Leather was available and prepared to attend the meeting with Councillors Lush and Twigg.

**RESOLVED:** that Borough Councillor Leather attend the meeting with Councillors Lush and Twigg.

### **18/012 GRANTS TO LOCAL ORGANISATIONS**

**RESOLVED: (18/012.1)** that the following grants be approved by Council:

Tarvin Community Centre £1,000.00

Tarvin Community Woodland Trust £1,000.00

Scout and Guide Movement £300.00

Tarvin Christmas Market £150.00

**RESOLVED: (18/012.2)** that the remaining balance of £450.00 be allocated to cover costs of any events etc. being organised to commemorate the 100 years since the First World War.

The meeting noted that an application from Tarvin Primary School Parent Teachers Association did not meet the criteria for a grant.

**RESOLVED: (18/012.3)** that Council reviews the written guidelines before next year concentrating on the sentence “The organisation must be either non-profit making or charitable and not be attached to or associated with any organisation that is not charitable.”

### **18/013 LIST OF OUTSTANDING ITEMS**

The list was examined by the meeting.

### **18/014 NEWSLETTER**

**RESOLVED:** that articles be written on the meeting with Tarporley High School, Grants, and Traveller Development Plan document.

### **18/015 CLERK’S REPORT/CORRESPONDENCE**

The following e-mail correspondence had been forwarded to Councillors:

a. Cheshire Association of Local Councils E Bulletins

b. NALC - Consultation: unauthorised developments and encampments

c. Tarvin Community Centre – AGM – Tuesday 8th May - 7.30pm – in the Community Centre

d. Cheshire Police – meeting with Police and Crime Commissioner – Tuesday 8th May – 6.30pm – Police Headquarters Winsford

Councillor Ford agreed to attend the meeting with the Police and Crime Commissioner.

e. Tarvin Community Woodland Trust – Draft Minutes of the April 2018 meeting.

### **18/016 FINANCIAL MATTERS**

#### **18/016.1 March 2018 Payments**

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

**18/016.2 RESOLVED:** that the following payments be authorised and that payments be made by internet banking:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Cheshire Association of Local Councils</b>	Affiliation Fee Year to 31st March 2019	<b>874.44</b>
0.00	874.44	1,200.00
<b>Cheshire Community Action</b>	Annual Membership Year to 31st March 2019	<b>50.00</b>
	50.00	325.56
<b>Crime Prevention Services</b>	Maintenance Contract Year to March 2019	<b>148.32</b>
24.72	123.60	625.00
<b>Zero Gum Ltd</b>	Hot Wash Pour Surfaces Children's Play Area	<b>720.00</b>
120.00	600.00	1,500.00
<b>Scottish Power</b>	Electricity Qtr. to March 2018	<b>268.00</b>
12.76	255.24	2,400.00
<b>Tarvin Community Centre</b>	Storage of Archives – April 18 to March 19	<b>129.12</b>
0.00	129.12	150.00
<b>Water Plus Ltd</b>	King George V Playing Field Qtr. to April 18	<b>57.56</b>
0.00	57.56	300.00
<b>Payroll</b>	April 2018	<b>1,246.00</b>
0.00	1,246.00	19,650.00
<b>Mr P Ryan</b>	Reimbursement of Expenditure – paid to 101 Electrical – Supply & Install single socket in BT Box housing Defibrillator	<b>65.00</b>
0.00	65.00	625.00

### **18/016.3 Direct Debit**

The meeting noted that the following payment had been made by direct debit on 29th March 2018

British Telecom Plc – Telephone and Internet March 2018 – £114.98

### **18/016.4 Management Accounts Year to 31st March 2018**

Management Accounts for the year to 31st March 2018 were presented and accepted.

### **18/017 TOPICS FOR TARVINONLINE**

**RESOLVED:** that Councillor Lush write articles on the meeting with Tarporley High School, Section 106 money, layby on A54 issues, Traveller Developer Plan Document.

**18/018 DATE OF NEXT MEETING** - Monday 21st May 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.

**18/019 RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw” (personal data, staff conditions of employment)

**18/020 STAFF SALARY REVIEW AND TERMS OF EMPLOYMENT.**

**18/020.1 Consideration of Salary Review**

The National Joint Council for Local Government Services had approved a 2% increase on the Pay Scales for 2018/19 from 1st April 2018.

**RESOLVED:** that the increase be given to both employees with effect from 1st April 2018.

**18/020.2 Clerk’s Gratuity.**

A problem had arisen from the work undertaken by the Appointments Panel in 2002 and 2003. The Clerk was seeking advice on the matter from the Cheshire Association of Local Councils who in turn were taking advice from the legal department at the National Association of Local Councils. An update would be provided at the next meeting.

**18/021 RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw” (potential change to value of land/properties)

**18/022 UNADOPTED LANE ISSUES**

**RESOLVED: (18/022.1)** to begin to look at the options available to Council

**RESOLVED: (18/022.2)** that Councillors Dean and Twigg seek advice and report to the next meeting