

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 17TH APRIL 2019**

**PRESENT:**

Councillor P Ryan (Chairman)  
Councillor D H Cotgreave  
Councillor H Flynn  
Councillor R Ford  
Councillor M Lloyd  
Councillor M Pochin  
Councillor P Twigg  
Councillor S Wiley

**IN ATTENDANCE:**

4 members of the public  
Cheshire West and Chester Council – Councillor J Leather  
Parish Council Clerk – Mr M Hassall

**APOLOGIES:**

Councillor B Dean (family commitment), Councillor C Jones (family commitment),  
Councillor E Lush (other engagement)

**19/001 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**19/001.1 New Written Requests for Dispensations**

There were no new requests.

**19/001.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

**19/002 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**19/003 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**19/004 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

**19/004.1** Borough Councillor Leather had spoken about the Cheshire West and Chester Council post Brexit Policy

**19/004.2** A resident living on The Ridgeway had expressed a number of objections to Planning Application 19/00894/S73 including the following:

- The store was very busy and residents that lived directly behind the store suffered noise of deliveries all week. The application to increase deliveries to weekends and bank holidays was not necessary as the store could take more deliveries on weekdays to cope with its demand. The number and location of deliveries made to the store had changed since the company undertook the addition of a cold room and extension of the back

storage, completed in February 2019. The company's justification of limited warehouse space was therefore not appropriate as they had completed their extension and internal refit

- There was no room for the HGVs to reverse into their previous servicing area (now new completed storage) so the delivery vehicles for the store parked and delivered at the entrance and also parked adjacent to the store building. The deliveries were now closer to the residential properties than previously, they are more frequent and lasted longer due to the increased storage of the shop.
- Deliveries were currently made outside the permitted hours, therefore it was unlikely that the store would respect any conditional delivery hours on Sunday and Bank Holidays.

#### **19/005 MINUTES OF THE MEETING HELD ON 25TH MARCH 2019**

**RESOLVED:** that the minutes of the meeting held on 25th March 2019 be signed by the Chairman of the meeting as a correct record.

#### **19/006 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 25TH MARCH 2019 NOT COVERED BY THE AGENDA**

##### **19/006.1 Election** (Previous Minute 18/240.1)

The Returning Officer had reported that ten names had been nominated for election to Tarvin Parish Council. As there were eleven places and only ten nominations a poll had not been necessary and the ten people had been duly elected as Parish Councillors for Tarvin from May 2019. The new Council would be able to co-opt one person after 13th May 2019.

##### **19/006.2 No 11 The Pryors, Tarvin** (Previous Minute 18/238.2)

The Clerk had asked the Planning Officer for a comment/update and the following had been received:

“There were some minor errors, however the applicant has decided to go down the route of hiring an architect to help with coming up with a new design that should hopefully help mitigate any issues that the neighbour had with the first design. In doing this, I would hope that they would have accurate location and site lay out plans, and if not, I will ask for them, but the applicant knows this.

As the design will probably be quite different to the original, and that there were mistakes in the original location plan and site lay out plan I am more than happy to allow this to be reconsulted and so will contact you when I have the updated plans.”

#### **19/007 PLANNING MATTERS**

##### **19/007.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted:

**19/00894/S73** - Variation of Condition 9 (allow deliveries to be made to the premises on Sundays and Bank Holidays) of 10/04304/FUL – Co-op, 2 By Pass Road, Tarvin

Comment: Should the application be approved we request the condition that the deliveries be restricted to milk, bread, and newspapers.

During consideration of this application it has been brought to our attention that existing conditions for delivery are being ignored by the business.

**19/01160/FUL** – Proposed Rear Dormer - Fir Tree Cottage, Ryecroft Lane, Bruen Stapleford

Comment: No Objections

**19/007.2 Notices**

**19/00333/FUL** – Two storey rear and single-story side extension – Hillcrest, Shay Lane, Oscroft - **PERMISSION**

**19/008 KING GEORGE V PLAYING FIELD**

**19/008.1 New Equipment (Kompan)**

The installation had been completed and the handover had taken place on 29th March.

**19/008.2 New Lighting**

The work was scheduled to begin on Tuesday 23rd April 2019.

**19/008.3 New Equipment (Proludic)**

There had been no feedback from members of the public. The new equipment was scheduled to be installed during the week commencing 6th May 2019.

**19/008.4 Scout and Guide Movement – Legal Agreement**

The Scout and Guide Movement had agreed to an annual charge of 925 kwh per year based on the kwh figure being charged to the Scout and Guide Group each year by their supplier on the annual date of the agreement. Cullimore Dutton had been instructed to amend the draft agreement.

**19/008.5 Tennis Club – Legal Agreement**

The agreement was expected to be with the Clerk for signing early in May.

**19/008.6 Painting Gates**

The work had been completed on 11th April 2019.

**19/008.7 Re-seeding of Field**

The work was scheduled for Friday 19th April 2019.

**19/008.8 Hot Wash – Children’s Play Area**

The cost would be £600.00 plus VAT and the work was scheduled for Tuesday 30th April 2019.

**19/008.9 Scout and Guide Hut – usage**

The Scout and Guide Movement understood and accepted the comments made by Council. However, they had requested that the Clerk ask Planning to confirm in writing to Council that a new application was necessary. A response from Planning was awaited.

**19/009 SIGNAGE – RECENT TOP FARM DEVELOPMENT**

The meeting noted that the Planning Officer had confirmed that a gate could be installed between the new properties and Forge Way without Planning Permission provided that it didn’t exceed two metres in height. Planning were unable to make any comment regarding the gate being locked as that was a right of way issue and not a planning matter.

**19/010 BADGING ITEMS**

**RESOLVED:** not to badge any items owned or managed by the Parish Council

**19/011 GRANTS TO LOCAL ORGANISATIONS**

**RESOLVED: (19/011.1)** that the following grants be approved by Council:

Tarvin Community Centre £650.00, Tarvin Community Woodland Trust £800.00

Tarvin Pre School and Day Nursery £500.00, Tarvinonline £400.00

Tarvin Village Fete £250.00, Ashton Hayes and Tarvin Flower Club £50.00

First Tarvin Scouts £200.00, Tarvin Christmas Market £150.00

**RESOLVED: (19/011.2)** that very minor amendments to the written guidelines be approved. A copy of the document is attached with items in red being the approved additions and those in green to be deleted.

#### **19/012 CONSERVATION AREA DOCUMENT**

The meeting noted the report, a copy of which is attached to the minutes.

#### **19/013 WASTE BIN AT THE TOP OF TARPORLEY ROAD**

The waste bin at the top of Tarporley Road had been removed and not replaced. Cheshire West and Chester Council had initially indicated that they had removed it but had later stated that it had not been removed by them but had been loose and had gone missing. A copy of the correspondence is attached to the minutes.

**RESOLVED:** that the Clerk continue to request for the installation of a new bin.

#### **19/014 NEWSLETTER**

Articles for the next newsletter were requested by the end of April. Councillor Ford offered to provide an article on grants, Councillor Ryan offered to write one on Duckers Well and the Clerk would write articles on the election and co-option.

#### **19/015 STREET LIGHTING OSCROFT**

There were three streetlights in Oscroft, all owned by the Parish Council, that were not working correctly. All had been reported to the contractor but getting a date for repair was proving difficult.

#### **19/016 LIST OF OUTSTANDING ITEMS**

The Tarvin and Oscroft Clean Ups had both gone well. 27 bags had been filled during the litter pick in Tarvin and 14 in Oscroft. The bin bags had been collected promptly by Streetcare.

It was suggested that the clean-up ought to be carried out on a more regular basis, possibly quarterly.

**RESOLVED:** to review at the next meeting.

#### **19/017 CLERK'S REPORT/CORRESPONDENCE**

The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Central Cheshire Integrated Care Partnership (CCICP) Showcase Event – 11th April from 12:30-15:00 at Bevan House, Barony Court, Nantwich  
Councillor Lush had represented Council at the event.
- c. PCSO Sue Keers re a volunteer speed watch coordinator
- d. PCSO Sue Keers – monthly newsletter
- e. CPRE AGM at Sandstone Ridge Talk
- f. Cheshire West and Chester Council - Notice of road closure for Tarvin Fete on 15th June 2019

#### **19/018 FINANCIAL MATTERS**

##### **19/018.1 March 2019 Payments**

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

**19/018.2** Payments made between meetings:

The following were confirmed:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Kompan</b>	Gym Equipment on King George V Playing Field	<b>34,760.73</b>
5,793.45	28,967.28	
<b>Mr M Hassall</b>	Reimbursement of Expenditure Replacement Desktop PC	<b>718.99</b>
119.83	599.16	1,000.00

**19/018.3 RESOLVED:** that the following payments be authorised and that payments be made by internet banking:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Cheshire Association of Local Councils</b>	Affiliation Fee Year to 31st March 2020	<b>874.44</b>
0.00	874.44	1,200.00
<b>Cheshire Community Action</b>	Annual Membership Year to 31st March 2020	<b>50.00</b>
0.00	50.00	325.56
<b>Fastrack Maintenance Ltd</b>	Grass Cutting March 2019	<b>318.71</b>
53.12	265.59	3,225.00
<b>Tarvin Community Centre</b>	Storage of Archives – April 19 to March 20	<b>131.69</b>
0.00	131.69	150.00
<b>Cullimore Dutton</b>	Scout and Guide Agreement – Charges from September 18 to 31 March 19	<b>414.00</b>
69.00	345.00	0.00
<b>Cullimore Dutton</b>	Tennis Club Agreement – Charges from September 18 to 31 March 19	<b>303.60</b>
50.60	253.00	0.00
<b>Scottish Power</b>	Electricity Qtr. to March 2019	<b>268.00</b>
12.76	255.24	2,400.00
<b>Sage UK Ltd</b>	Payroll Software – Annual Licence – Year to Apr 20	<b>234.00</b>
39.00	195.00	525.00
<b>Payroll</b>	April 2019 – includes second and final payment approved under Minute 18/073	<b>3,883.89</b>
0.00	3,883.89	22,750.00

**19/018.4 Direct Debit**

The meeting noted that the following payment had been made by direct debit:

British Telecom Plc – 29th March 2019 - Telephone and Internet March 2019 – £126.78

**19/018.5 Management Accounts Year to 31st March 2019**

Management Accounts for the year to 31st March 2019 were presented and accepted.

**19/019 TOPICS FOR TARVINONLINE**

**RESOLVED:** that articles be written on the items covered under minute 19/014 plus the clean-up.

**19/020 DATE OF NEXT MEETING** - Monday 13th May 2019 – Edna Rose Room, Tarvin Community Centre – immediately following the Annual Parish Meeting.