

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 22ND AUGUST 2016**

**PRESENT:**

Councillor E Lush (Chairman)  
Councillor S Hardacre (Vice Chairman)  
Councillor D H Cotgreave  
Councillor B Dean  
Councillor R Ford  
Councillor C Jones  
Councillor M Lloyd  
Councillor M Pochin  
Councillor P Ryan

**IN ATTENDANCE:**

Approximately 160 Members of the Public  
Parish Council Clerk – Mr M Hassall  
Cheshire West and Chester Councillor H Deynem  
Cheshire West and Chester Councillor J Leather

**APOLOGIES:**

Councillor P Twigg (family commitment)

**16/102 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**16/102.1 New Written Requests for Dispensations**

There were no new requests.

**16/102.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Cotgreave declared an Outside Body Interest in Minute 16/112 as Secretary of Tarvin Education Foundation.  
No other declarations were made.

**16/103 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**16/104 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**16/105 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Numerous questions and concerns had been raised regarding the Gypsy and Traveller Site Consultation which was being undertaken through the Local Plan Part 2. The particular interest was due to two of the listed possible sites being within Tarvin Parish. The majority of points that had been raised referred to the status of the proposed sites, the role of the Parish Council, and the management of sites. Questions had been answered as far as possible by Councillor Lush with support from Borough Councillors Deynem and Leather.

**16/106 CHESHIRE WEST AND CHESTER LOCAL PLAN (Part Two) CONSULTATION**

**RESOLVED:** (16/106.1) that an Extraordinary Council Meeting be held at 7.15pm on Monday 5th September 2016 in order for Council to consider its views on the Local Plan Part 2.

**RESOLVED:** (16/106.2) that a working party of Councillors meet before 5th September to study the documentation in more detail.

**16/107 MINUTES OF THE MEETING HELD ON 25TH JULY 2016**

**RESOLVED:** that the minutes of the meeting held on 25th July 2016 be signed by the Chairman as a correct record.

**16/108 REPORT ON ACTIONS ARISING FROM THE MEETING ON 25TH JULY 2016**

**16/108.1 Tarvin Primary School** (Previous Minute 16/088.4)

The Whiteboards were due to be delivered to the school at the end of August and installed at the beginning of September.

**16/108.2 Cheshire Association of Local Councils – Chester and Vale Royal Area Meeting** (Previous Minute 16/098d)

Minutes of the Meeting held at Tarvin Community Centre on 3rd August 2016 had been forwarded to Councillors

**16/108.3 Crabtree Homes** (Previous Minute 16/098e)

The Clerk had received a further letter objecting the proposals (total now seven)

**16/108.4 Assimilation Budget** – Clearing overgrowth onto the footpath between Brown Heath Farm and Cross Lanes (Previous Minute 16/088.7)

Mr Mark Walker had quoted £50 plus VAT for carrying out the work.

**RESOLVED:** (16/108.4.1) that the quote be accepted.

**RESOLVED:** (16/108.4.2) that payment be made as soon as the work was completed

**16/108.5 Weed Killer** (Previous Minute 16/097)

Councillor Cotgreave referred the meeting to photographs showing the damage that had been done by the weed killer. The photographs had been circulated to Councillors via e-mail prior to the meeting.

**16/109 PLANNING MATTERS**

**16/109.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted

**16/03286/TPO** - Remove 1 cedar tree – Grove House, Holme Street, Tarvin

Comment: No Objections.

**16/03234/FUL** – Rear Conservatory – 8 Hunters Drive, Tarvin

Comment: No Objections.

**16/03091/FUL** – Single storey rear extension and replacement windows – 78 High Street, Tarvin

Comment: No Objections.

**16/109.2 NOTICES**

The following notices had been received:

- 16/02057/FUL** - Installation of 36 photovoltaic panels mounted to an automatic solar tracker - Broomheath Plantation, Broomheath Lane, Bruen Stapleford - **PERMISSION**  
**16/02341/FUL** - Single storey side extension – 90 High Street, Tarvin - **PERMISSION**  
**16/02323/FUL** - Change of use of part of building to create one apartment – Willow Run, Barrow Lane, Tarvin - **PERMISSION**

#### **16/109.3 PLANNING APPLICATION 15/00325/REM**

##### **Land between Holme Street and Townfield Lane**

A gap had been created in the hedge and sandstone wall on Holme Street by the builders to give access to the new development. It was unclear as whether planning approval had been given.

**RESOLVED:** that the Clerk report the work to the Enforcement Officer and ask whether approval had been obtained.

#### **16/109.4 PLANNING PROCESS AND PROTOCOL**

The Chester and Vale Royal Area Meeting (referred to under minute 16/108.2) had included two items on planning process and protocol. A copy of a report on these items was presented by Councillor Hardacre is attached to the minutes.

**RESOLVED:** that the minor change in procedure be approved but reviewed after a year.

#### **16/110 NEIGHBOURHOOD PLANNING**

**16/110.1** The minutes of the Tarvin Neighbourhood Plan Steering Group meetings held on 14th July and 11th August 2016 were accepted. The meeting noted that members of the Steering Group were beginning to write up the different chapters and Councillor Lush was asked how long it was likely to be before the Plan was completed. He considered it difficult to give a precise timescale particularly as there were a number of statutory periods to be undertaken but he anticipated that the plan would be completed at some point in 2017.

**16/110.2** The Grant Application had not yet been completed by the Steering Group

**16/110.3** The proposal from the Steering Group to enable Council to apply for some of the priority outcomes money was being progressed as the group had finally managed to contact an individual within Cheshire West and Chester Council who was able to help.

**16/110.4** Article from Tarporley News regarding the doctor's surgery in Tarporley and the War Memorial Hospital. (Previous Minute 16/091.6)

A copy of the response from the Practice Manager is attached to the minutes. The meeting noted the response and considered that there was little else that could be done at the present time.

##### **16/110.5 Steering Group**

**RESOLVED:** that Councillor Dean be appointed to serve on the Steering Group.

#### **16/111 KING GEORGE V PLAYING FIELD**

**16/111.1 Consideration of a concrete table and chairs, or benches, to be situated within the area at the bottom of the field on the left hand side when facing the field from the A51 road.**

Councillor Twigg had requested a quotation from Redlynch Leisure Ltd

##### **16/111.2 Waste Bin**

A quotation of £185.00 plus VAT plus the cost of installation had been received

**RESOLVED:** to consider this matter when the quotation from Redlynch Leisure was received.

##### **16/111.3 Resurfacing the Car Park**

The following quotations had been received:

Elite Surfacing Ltd £11,043.71 plus VAT  
TP Construction Ltd £12,575.00 plus VAT

**RESOLVED:** that the Clerk ask Cheshire West and Chester Council to approve the resurfacing of the car park from the Section 106 money available from Planning Application 12/00770/FUL.

**16/111.4 Work in the children's play and basketball areas.**

Elite Surfacing Ltd had quoted £4,235.26 plus VAT for the repairs to the footpaths in the play area.

Leaswood Landscaping Ltd had quoted £720.00 plus VAT for the following:

Top up soil levels and re turf the area to the edge of the Basketball court to prevent the current trip hazard. Remove the two metal benches from the play area cutting the uprights off below ground level and disposing of them. To re-lay the rubber matting at the top and bottom of the slide on a level pre compacted screed bed. Remove the concrete post bases at the top of the slide. Re turf levels at the top of the slide after grading with top soil

**RESOLVED:** that the quotes from Elite Surfacing Ltd and Leaswood Landscaping Ltd be approved.

**16/111.5 New Equipment**

During discussion a number of Councillors expressed the view that any new equipment for the Playing Field should be outdoor gym equipment but no decisions were taken.

**16/112 OFF THE HIGHWAY SIGNAGE CHURCH STREET, TARVIN** (Previous Minute 16/054.1d)

A report from the Conservation Officer was examined. Councils preferred solution was for signage to be installed close to the railings on the ground, in the area of soil.

**RESOLVED:** that the Clerk write to the local resident informing him of the possible solutions and Councils preferred option and asking him to choose an option and to pay for it should he wish to proceed.

**16/113 SIGNAGE**

Willington Parish Council were looking to purchase and install a Willington sign (through CWaC) along Willington Road at the point where traffic left Willington Parish and joined Tarvin Parish.

Willington wished to know whether Tarvin was interested in having a Tarvin Parish sign at the same point in order that traffic realised that it was leaving Willington and entering Tarvin. If so it would make sense for both signs to be on the same pole with the cost being shared. Cheshire West and Chester Council had confirmed that the cost would be approximately £250.00 per Council.

**RESOLVED: (16/113.1)** (by 4 votes to 3, with 2 abstentions) to purchase an appropriate sign through Cheshire West and Chester Council

**RESOLVED: (16/113.2)** that Council give consideration to signage at other entrances to the Parish in a future budget

**16/114 THE STATE OF THE VILLAGE OF TARVIN**

**16/114.1** A report from Councillor Lush is attached to the minutes.

**RESOLVED: (16/114.1.1)** not to proceed with the recommendations of the report

**RESOLVED: (16/114.1.2)** that the Streetscene Working Party meet for a general tour of the area before the next meeting.

**RESOLVED: (16/114.1.3)** that Councillors Ford and Ryan become members of the Streetscene Working Party

**16/114.2** Correspondence between the Clerk and a local resident had been forwarded to Councillors and was noted.

**16/114.3** Borough Councillor Leather had encouraged Councillors to download an app for smart phones, called SMYLE, which allowed an individual to take a photo of the offending gutter, pothole, or any other problem and send it direct to the Borough Council.

### **16/115 DUCKERS WELL**

Councillors Cotgreave and Hardacre had met with Sharon Nolan and Jane Morgan of the Gardening Club to discuss maintenance and development of the Duckers Well site. At the rear part of the area several adventitious shrubs had been noted for removal and how the rock face could best be controlled had also been discussed. A holly bush on the site border beside the street had been suggested for removal. It had been agreed that Mrs Nolan would produce a “horticultural” plan for Council to consider.

### **16/116 STAFFING**

The position of “Lengthsman” had been publicised on Tarvinonline and on the Parish Noticeboards.

**RESOLVED:** that Councillors Hardacre, Pochin, and Twigg interview those applying for the position.

### **16/117 CO-OPTION OF NEW COUNCILLOR**

The meeting noted that there was still a vacancy to be filled by co-option. The position would continue to be publicised

### **16/118 LIST OF OUTSTANDING ITEMS**

A copy of the report is attached to the minutes.

#### **16/118.1 Report on the A54**

A copy of the report is attached to the minutes.

**RESOLVED: (16/118.1.1)** that the Clerk arrange for Councillors Hardacre and Dean to meet with Highways to both question and challenge a number of the comments made in the report.

**RESOLVED: (16/118.1.2)** that the Clerk forward a copy of the report to the local resident who helped Council prepare the response to Highways

#### **16/118.2 Proposed Barrier along A51**

Highways were still looking at what was achievable and a price. During the latest conversation with the Clerk they had highlighted that the layout was a different situation to where the barrier was in place further along the A51. At this location the path was coming straight out to the road so in order to put a barrier in they would need to put a short section of footway heading westbound as simply putting a barrier in would prevent access to the carriageway without walking on to the grass verge.

### **16/119 CLERK’S REPORT/CORRESPONDENCE**

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Tarvin Community Woodland Trust – Minutes of August 2016 meeting
- c. Rural Support Grant 2016/17 – closing date 30th September 2016
- d. Community Pride Competition Awards Evening – 13th October 2016 – Sandbach Town Hall

**RESOLVED:** that Councillor Ford represent Council at the Awards evening.

**16/120 FINANCIAL MATTERS**

**16/120.1 RESOLVED:** that the following payments be authorized:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Fastrack Maintenance Ltd</b>	Grass Cutting July 2016	<b>393.50</b>
65.58	327.92	1,619.30
<b>HAGS-SMP Ltd</b>	Repairs to Zip Wire on King George V Playing Field	<b>62.16</b>
10.36	51.80	1,700.00
<b>United Utilities Water Ltd</b>	Water Playing Field April to July 2016	<b>100.96</b>
0.00	100.96	174.90
<b>ThenMedia Ltd</b>	Deposit re Upgrade of Website	<b>200.00</b>
0.00	200.00	2,535.00
<b>Digital Impressions</b>	Annual Reports £295.00 Newsletters £145.00	<b>440.00</b>
0.00	440.00	2,335.00
<b>Payroll</b>	August 2016	<b>737.04</b>
0.00	737.04	9,410.02

**16/120.2 ThenMedia Ltd**

**RESOLVED:** that the balance due to ThenMedia Ltd be paid on completion of work and when Councillor Ford was comfortable that the work was as requested

**16/120.3 Direct Debit**

The meeting noted that the following payment had been made by direct debit on 29th July 2016

British Telecom Plc – Telephone and Internet July 2016 – £58.21

**16/120.4 Whiteboards**

**RESOLVED:** that payment be made for the Whiteboards before the next meeting as payment terms were 14 days from date of invoice.

**16/121 TOPICS FOR TARVINONLINE**

**RESOLVED:** that articles be written on the following:

Gypsy Site Consultation, SMYLE app, report on the A54 road, new equipment on the King George V Playing Field

**16/122 DATE OF NEXT ORDINARY MEETING** - Monday 26th September 2016 – 7.15pm  
- Edna Rose Room, Tarvin Community Centre.