

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 19TH DECEMBER 2016

PRESENT:

Councillor E Lush (Chairman)
Councillor B Dean
Councillor R Ford
Councillor C Jones
Councillor M Lloyd
Councillor P Ryan

IN ATTENDANCE:

6 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES:

Councillor D H Cotgreave (prior commitment)
Councillor M Pochin (holiday)
Councillor P Twigg (family commitment)

16/224 RESIGNATION OF COUNCILLOR

It was reported that Mrs Susan Hardacre had tendered her resignation as a Councillor with immediate effect.

Comments of appreciation were expressed regarding the work undertaken by Mrs Hardacre over the previous five and a half years whilst acting as a Councillor.

RESOLVED: that the Clerk write to Mrs Hardacre expressing disappointment that she had chosen to step down and thanking her for the valuable contribution that she had made to the work of the Council.

16/225 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

16/225.1 New Written Requests for Dispensations

There were no new requests.

16/225.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

16/226 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

16/227 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/228 REPORT ON OPEN FORUM

16/228 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

16/228.1 Borough Councillor Leather had reported that there was a small amount of funding left in the Members Budgets and that any applications would need to be made in the very near future.

16/228.2 Borough Councillor Leather had encouraged both Council and local residents to complete the Car Parking Consultation Questionnaire.

16/228.3 A concern had been raised regarding the overgrown path between Langford Court and the Manor House on Tarporley Road

16/228.4 It had been reported that the hedge within the Cul-de-sac on Tarporley Road was overgrown and required cutting.

16/229 MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2016

RESOLVED: that the minutes of the meeting held on 28th November 2016 be signed by the Chairman as a correct record.

16/230 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 14TH DECEMBER 2016

RESOLVED: that the minutes of the extraordinary meeting held on 14th December 2016 be signed by the Chairman as a correct record.

16/231 REPORT ON ACTIONS ARISING FROM THE MEETING ON 28TH NOVEMBER 2016 NOT COVERED BY THE AGENDA

16/231.1 Conservation Area Guidance Notes (Previous Minute 16/189)

One of the Conservation Officers was in the process of updating the leaflet.

16/231.2 Streetlighting (Previous Minute 16/190)

The lighting column on the King George V Playing Field had been repaired on 1st December 2016

16/231.3 Heath Drive Traffic (Previous Minute 16/191)

The Headteacher of Tarvin Primary School had said that he would take Council's comment to the Governing Body for consideration.

16/232 CO-OPTION OF NEW COUNCILLOR

The meeting noted that there were now two vacancies. The positions would be publicised.

16/233 PLANNING MATTERS

16/233.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted

16/04666FUL – Single storey rear extension – 25 Brereton Close, Tarvin

Comment: No Objections.

16/05106FUL – Two storey side and rear extension – Limes Cottage, Holme Street, Tarvin

Comment: No Objections.

16/05162/FUL – Conversion of existing barn to living accommodation – Weetwood Grange, Weetwood

Comment: No Objections.

16/05036/FUL – Erection of Front Porch – 18 Gowy Crescent, Tarvin

Comment: No Objections.

16/05451/FUL – Single storey rear and side extension – 19 Hallfields Road, Tarvin

Comment: No Objections.

16/233.2 NOTICES

The following notices had been received:

15/01605/LBC and **15/01605/ADV** – Replacement Signage – The Red Lion, Church Street, Tarvin – **APPEAL DISMISSED**

16/04785/FUL – Proposed two storey extension to dwelling - The Crofters, Pool Bank Farm, Pool Bank, Tarvin – **PERMISSION**

16/234 NEIGHBOURHOOD PLANNING

16/234.1 Funding Application (Previous Minute 16/186.2)

An application for funding of £5,385.00 had been made. The application had been queried by Locality and amended by the Clerk following conversations with them although the total amount requested had not been changed. The amendment had meant that the quotation from Cheshire Community Action had needed to be split over two financial years and a more detailed breakdown had been requested by Locality. The amended quotations had not been received so the outcome of the application was not expected until January 2017.

The meeting noted that whilst the Officer dealing with the application would be recommending approval there was no guarantee that the panel would approve it. Concerns were expressed regarding the urgency to progress the Neighbourhood Plan and the need for input from a professional Town and Country Planner.

RESOLVED: that should the application be refused Council would meet the cost of employing the professional from Cheshire Community Action

16/234.2 Steering Group Minutes

The meeting accepted the minutes of the November 2016 meeting.

16/234.3 Settlement Boundary for the Draft Neighbourhood Plan

RESOLVED: (16/234.3.1) to establish a Working Party (open to all Councillors) whose aim would be to consider the various options available and take any action necessary to enable Councillors to put a proposal to the next Council meeting that would best meet the needs of the Parish

RESOLVED: (16/234.3.2) that Councillors be authorised to spend up to £1,000.00 on seeking guidance

16/234.4 Correspondence

The meeting noted two items of correspondence that the Clerk had forwarded to Councillors since the Extraordinary Council Meeting. One had been from a member of the Steering Group and the other from a member of the public who had attended the meeting.

16/235 KING GEORGE V PLAYING FIELD

16/235.1 Section 106 Money (Previous Minute 16/187.1)

The meeting noted that Cheshire West and Chester Council had still to reach a decision.

16/235.2 Tennis Club (Previous Minute 16/187.2)

The meeting noted the disappointing response from the Tennis Club.

RESOLVED: that the Clerk continue to pursue the Tennis Club for the £300 deposit along with a draft legal agreement.

16/235.3 Broken Glass within Play Area

Councillor Lush had spent a considerable time trying to pick up broken glass from around the first piece of equipment on the children's play area on the field. However, he had not been able to remove all the fragments and was concerned that the area may still be hazardous.

RESOLVED: to have the immediate area professionally cleaned

16/236 TARVIN GARDENING CLUB

RESOLVED: that the Gardening Club be asked to continue with their work by Well Cottages and Duckers Well during the year to August 2017

16/237 DEFIBRILLATOR FOR OSCROFT

The application for a defibrillator at no cost had been successful and the agreement to purchase the kiosk had been completed and posted.

16/238 LOGO

Mid Cheshire College's Graphics students were offering to design a logo for Council free of charge

RESOLVED: that the offer be accepted

16/239 LIST OF OUTSTANDING ITEMS

16/239.1 A54 Road (Item 4.11)

The meeting noted the following update from Highways which had been received via Borough Councillor Deynem:

"The speed limit assessment had been passed to the Cheshire West and Chester Council safety team to undertake but it is unlikely that the monitoring will be done until the New Year as they have been very busy recently doing the monitoring for the 20mph speed limits so other assessments have had to be pushed back and will be done in the order of request.

A request for a design and cost for the new pedestrian crossing has been passed to the contract delivery team and will update the PC as soon as I get something back."

16/239.2 Road Signs on A51 (Item 4.9)

An update had been received from Highways apologising for the delay in providing the new signage. Highways had now ordered the signage from their contractor.

16/240 COUNCIL TAX REDUCTION SCHEME GRANT PAYMENT

RESOLVED: that Council opt to receive the full amount in one sum rather than being spread over four years

16/241 CHESHIRE WEST AND CHESTER COUNCIL LOCAL PLAN – CONSULTATION DRAFT PARKING STRATEGY

A Drop In Event for Tarvin, Kelsall, and Tarporley had been arranged for Tuesday, 24th January 2017 between 3pm and 7pm at Tarporley Community Centre, High Street, Tarporley.

The meeting noted that the closing date of the consultation was 24th February 2016

RESOLVED: that Councillor Ford prepare a draft response for Council for presentation at the next meeting

16/242 CLERK’S REPORT/CORRESPONDENCE

16/242.1 The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Meeting with Police and Crime Commissioner – 18th January 2017 – 6.30pm – Tarvin Community Centre

RESOLVED: that Councillors Dean and Ford represent Council at the meeting

c. Cheshire Association of Local Councils – Copy of the Presentation made at the Chester and Vale Royal Area Meeting on 30th November 2016

d. Tarvin Community Woodland Trust – Minutes of the November 2016 meeting

e. Cheshire Neighbourhood Planning Newsletter – Edition 4

f. Letter and press cutting from a local resident regarding Gladman, Property Developers

16/242.2 Village Quiz

The meeting was reminded that the quiz was being held on 13th and 20th January 2017 and that Councillors Ford, Lush, Pochin, and Twigg would represent Council. Councillor Jones agreed to be the named reserve.

16/242.3 Horses in Field

The Clerk had received a concern regarding the field on the left after the A51/A54 roundabout when travelling towards Chester. There were many horses in the field which appeared to be traveller’s horses. The concern was that there was no access to water and pasture was poor to support the many horses and foals.

RESOLVED: that the Clerk try to resolve the issue by telephone. If this was not successful the RSPCA should be contacted

16/242.4 Christmas Trees

RESOLVED: that the Clerk forward a note of thanks to Broomheath Plantation for donating the Christmas Trees for the village.

16/243 FINANCIAL MATTERS

16/243.1 RESOLVED: that the following payments be authorized:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting November 2016	289.08
48.18	240.90	394.64
Tarvin Gardening Club	Donation Year to 31 August 2017	250.00
0.00	250.00	250.00
KDE Ltd	Street lighting Repair – King George V Playing Field	384.00
320.00	64.00	932.48
Tarvin Community Centre	Hire of Room for Meetings 4 Council Meetings £95.37 4 Steering Group Meetings £60.69	156.06
0.00	156.06	133.21
Tarvin Methodist Church	Hire of Room for Meetings Playing Field Committee and Local Plan Working Party £26.01	38.37

	Photocopying for Steering Group £12.36	
0.00	38.37	0.00
Sanctuary Housing Services Ltd	Garage Rent – Qtr. to 31st December 2016	78.00
0.00	78.00	0.00
Society of Local Council Clerks	Membership Subscription 2017	139.00
0.00	139.00	110.85
Mr James Williamson	Christmas Lighting Oscroft	95.13
0.00	95.13	500.00
Mr M Hassall	Payroll December 2016	737.24
0.00	737.24	6,461.66

16/243.2. Direct Debit

The meeting noted that the following payment had been made by direct debit on 29th November 2016

British Telecom Plc – Telephone and Internet November 2016 – £61.32

16/243.3 HMRC

RESOLVED: that HM Revenue and Customs be paid the sum of £653.81 to cover PAYE and National Insurance Contributions for the Quarter to 31st December 2016 by Internet Banking Transfer

16/244 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written by Councillor Lush on Councillor Vacancies, Broken Glass on Playing Field, working party to study the Settlement Boundary, and the new defibrillator

16/245 DATE OF NEXT MEETING - Monday 23rd January 2017 – 7.15pm - Edna Rose Room, Tarvin Community Centre.