

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 22ND FEBRUARY 2016**

**PRESENT:**

Councillor S Hardacre (Vice Chairman)  
Councillor D H Cotgreave  
Councillor R Ford  
Councillor L Holmes  
Councillor C Jones  
Councillor M Lloyd  
Councillor P Twigg  
Councillor R Williams

**IN ATTENDANCE:**

11 Members of the Public  
Parish Council Clerk – Mr M Hassall  
Cheshire West and Chester Councillor H Deynem

**APOLOGIES:**

Councillor E Lush (out of area on day of meeting)  
Councillor M Pochin (business commitment)  
Cheshire West and Chester Councillor J Leather

The Vice Chairman welcomed Councillor Ford to his first meeting.

**15/223 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**15/223.1 New Written Requests for Dispensations**

There were no new requests.

**15/223.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillor Cotgreave declared a “Family, Friend or Close Associate Interest” in Minute 15/232 and confirmed that he would not take part in any discussion or vote but would remain in the room. Councillor Twigg declared an interest in minute 15/232 and confirmed that she would not take any part in any discussion or vote.  
No other declarations were made.

**15/224 OPEN FORUM**

**RESOLVED:** that the meeting be adjourned for the Open Forum.

**15/225 PARISH COUNCIL MEETING**

**RESOLVED:** that the meeting be reconvened.

**15/226 REPORT ON OPEN FORUM**

**15/226.1** A local resident had provided some background information including reasons for the proposals for Planning Application 16/00497/FUL

**15/226.2** The hedge had been cut along the A54 the previous day. Whilst a local resident had been pleased that the work had been done cut she had expressed disappointment that the work had been carried out on a Sunday and also that hedge cuttings had been left on the ground and the area had looked a mess. She had asked the contractor to clear the mess alongside the Ridgeway and this had been done.

**15/226.3** Borough Councillor Deynem had advised Council on the options available to Council when dealing with certain types of correspondence.

### **15/227 MINUTES OF THE MEETING HELD ON 25TH JANUARY 2016**

**RESOLVED:** that the minutes of the meeting held on 25th January 2016 be signed by the Vice Chairman as a correct record

### **15/228 REPORT ON ACTIONS ARISING FROM THE MEETING ON 25TH JANUARY 2016**

**Police Commissioner meeting report** (Previous Minute 15/219.5)

A copy of a report on the meeting is attached to the minutes.

### **15/229 CO-OPTION OF NEW COUNCILLOR**

**RESOLVED:** that Mr Peter Ryan be co-opted onto the Council to serve until the next Parish Council election.

### **15/230 PLANNING MATTERS**

#### **15/230.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted

**16/00194/FUL** – Single storey front extension – 4 Crossfields, Tarvin

Comment: No Objections.

**16/00216FUL** – Two Storey Rear Extension – 8 Millside Close, Tarvin

Comment: No Objections

**16/00497/FUL** - Change of use from agricultural land to a commercial Christmas tree plantation with retail sales, erection of a retail cabin and storage building, access track and car park – Land at Shay Lane, Oscroft

Comment:

No Objections in principle to supporting a new rural business. However should this application be approved the Parish Council would seek the imposition of stringent conditions in order to control the physical development of the site and the intensity of the forestry business on site. Under no circumstances should the retail element be anything other than ancillary and all goods should be contained within the defined retail building and not proliferate externally within the site. The period of public sales should be conditioned to the Christmas period and thereto the retail sales on site. A planting plan and management schedule (for all elements – grassland, conifers and deciduous planting) must be agreed and all deciduous planting (including some mature stock) occur prior to the coniferous tree planting – in order that there is a deciduous tree belt established in order to screen the operation. Any trees that die within 5 years must be replaced.

Request that the case officer consults the local authority landscape officer in order to ascertain that such planting blocks are conducive to the Landscape Character Area that the site sits within, and consults the Local Highways Authority to confirm that the access arrangements and increased traffic generation does not constitute a Highway Safety issue.

### **15/230.2 NOTICES**

**15/04327/FUL** - Construction of one dwelling - Land Adjacent To 21 Andrews Close, Tarvin - **PERMISSION**

**15/04979/OUT** – One Bungalow - Land At Broomacres, Broomheath Lane, Hockenhull **REFUSED**

**15/05150/FUL** - Conversion of existing building to provide two dwelling houses – 61 High Street, Tarvin - **PERMISSION**

### **15/230.3 APPEAL**

An appeal had been made to the Secretary of State against the decision of Cheshire West and Chester Borough Council to refuse to grant planning permission for the following proposal.

**15/01151/OUT** – Erection of two dwellings and access – Land adjacent to Willow Run, Barrow Lane, Tarvin

The appeal had been dismissed

### **15/231 TARVIN NEIGHBOURHOOD PLAN**

The minutes of the Steering Group meetings held on 14th January and 11th February 2016 were noted. Whilst Council was encouraged by the amount of work being done by the group some concerns were expressed regarding the apparent slow implementation of the communications strategy given the necessity to formally submit the draft Neighbourhood plan to a community referendum.

### **15/232 PROPOSED RESIDENTIAL DEVELOPMENT ON LAND OFF CHURCH STREET, TARVIN**

A copy of a letter from Gladman is attached to the minutes.

**RESOLVED:** that the Clerk inform Gladman that Councils preference was for a public meeting or exhibition plus leaflets distributed to every house in the Parish and an article from the Developer publicising the proposed development on Tarvinonline.

### **15/233 BEECH TREES – BEECH TREE BARN – UPDATE (Previous Minute 15/204.1)**

The Clerk had forwarded a copy of the report from the Cheshire West and Chester Council Tree Officer to the local resident and the local resident had responded to the Clerk. Copies of the documents had been forwarded to Councillors and are attached to the minutes. The response from the local resident included some criticism of the way that Council had handled the matter.

Council considered whether the criticism was justified. Adjustments had been made to the way Council responded more specifically (where appropriate) to direct questions in the Open Forum but other than that it was considered that Council would not have done anything differently. Council had been notified of the intention to remove the two beech trees but as the report had been prepared and written by a qualified professional, Council did not have the expertise to question the report, and the Officer had acted within his remit.

### **15/234 A54 ROAD**

The following update was received and noted:

**15/234.1.** 42 questionnaires had been delivered to properties along By Pass Road and 26 had been collected on 17th February 2016. A further completed questionnaire had been received since then. Of the 27 returned 23 were requesting a 30mph speed limit along the A54 between Upper and Lower High Street. An analysis of the responses received to date had been forwarded to Councillors via e-mail.

**15/234.2.** Comments received by Tarvinonline had been forwarded to Councillors via e-mail.

**15/234.3** A letter from a By Pass Road resident had also been forwarded to Councillors via e-mail.

**15/234.4** Councillors Lush and Hardacre along with the Clerk had met with a Chartered Transport Planner who had offered to help with the campaign. The Clerk had been asked to obtain a copy of the speed limit appraisal tool used by Cheshire West and Chester Council when turning down the previous request for a review of the speed limit. Cheshire West and Chester Council had confirmed that they did not use a speed limit appraisal tool. A further update would be presented to the next meeting.

### **15/235 KING GEORGE V PLAYING FIELD**

**15/235.1** Tarvin Athletic would be using the playing field on a Sunday morning between 10.30am and 11.30am to try to establish a girls football team.

**15/235.2** The two new benches had been delivered on 5th February 2016 and it was hoped that they would be installed by Mr Ray Woollam later in the week.

**15/235.3** Tarvin Tennis Club and Tarvin Bowling Club were both hoping to start work on their buildings during the coming week

**15/235.4** Ringwood Fencing were planning to install the new fence between the two clubs during the coming week.

### **15/236 COMMUNICATION**

#### **15/236.1 Tarvinonline**

The meeting noted the changes to the website which had made the page look much crisper and eye-catching and that the search facility has been greatly improved.

**RESOLVED:** that the Clerk ask Tarvinonline whether the link to the Parish Council could be moved up the home page to a more prominent position.

#### **15/236.2 Website**

A member of the public had complained that Councillors telephone numbers were not available on the website.

**RESOLVED: (15/236.2.1)** not to add the telephone numbers to the website.

**RESOLVED: (15/236.2.2)** that Council begin to review both the content and day to day running of the website.

**RESOLVED: (15/236.2.3)** that Councillors Hardacre and Ford along with the Clerk and Mr Roger Hones meet to begin the review following the March Council meeting

#### **15/236.3 Newsletter**

Councillors Hardacre and Twigg along with the Clerk had held a number of conversations about the best way of updating the Newsletter. Three different scenarios were being examined:

a. A new template to be designed that would allow for colour and the insertion of pictures. The newsletter would be edited by a Councillor(s) responsible for pulling together all news items contributed by Councillors and other community groups, similar to what happens at

the moment. The completed draft would be sent to a local printers, rather than Tarporley High School. Distribution would remain the same.

b. A local printer would set the art work, text and photos to an agreed layout from items sent from Councillors and others, possibly via the Clerk who would check for the suitability of content, and print after proofing. Distribution would remain the same.

c. Council would follow the example of Tarporley and Utkinton Parish Councils and publish their Parish Council news in the Tarporley Talk. This could be on a quarterly basis (though the other two do publish their news on a monthly basis). Tarporley Talk would deal with the artwork to a suggested layout. The cost would be £100 per page. As the magazine is currently delivered to only part of the parish area other delivery options are being discussed with Tarporley Talk.

## **15/237 SPECIAL PROJECTS/NEW HOMES BONUS**

### **15/237.1 Duckers Well**

Councillor Holmes provided the following report:

I have made contact with Sharon Nolan of Tarvin Gardening Society. She is planning to have a Spring Clean-up sometime in March when the weather has improved.

She will also at that time be able to assess the condition of any plants/bulbs etc. that are in situ. I have arranged to attend the clean-up and we will then be able to discuss future options for the site.

In the interim, as I pass Duckers Well three or four times a week, I will continue to remove any litter.

### **15/237.2 Interpretation Panels at the Roman Bridges**

Councillor Williams stated that before he began any work on this project it would be necessary to obtain approval from the land owner for panels to be put on his land. It was thought that Councillor Pochin knew the land owner personally.

**RESOLVED:** that Councillor Williams ask Councillor Pochin to make the initial contact with the land owner.

## **15/238 CHESHIRE ASSOCIATION OF LOCAL COUNCILS – CHESTER AND VALE ROYAL AREA MEETINGS**

Minutes of the meeting held on 27th January 2016 and the agenda for an extra meeting to be held on 24th February 2016 had been forwarded to Councillors via e-mail. Councillor Lush had also provided a report on the meeting held on 27th January 2016 and a copy is attached to the minutes.

**RESOLVED:** that the Clerk produce a report on the Local Council Award Scheme for the next meeting rather than the July meeting because if Council opted to proceed with the Scheme it would affect the review of the website (minute 15/236.2.2).

## **15/239 TARVIN VILLAGE SUMMER FETE**

**RESOLVED:** that Council have a stall at the Fete.

## **15/240 OPERATION SHIELD/SPEED GUN**

The following had been received from PCSO Ryan Reid:

“Would your Parish Council be interested in investing in purchasing one hundred Operation Shield packs for your Parish? The cost would be in the region of £1000.

However, we the Police would distribute the packs to vulnerable homes in the area, and complete all the necessary paperwork.

If you require more information for this project. Please let me know, and I will attend the next Parish Council meeting with Sgt Ian Wilson, who will brief the council on the merits of Operation Shield.

Also, would the Parish Council be interested in purchasing a speed gun with the aim of setting up a Community Speed Watch? If they are, the cost could be reduced by sharing the speed gun with other local Parish Councils.”

The meeting considered that whilst Operation Shield Packs was a good project it would not be appropriate for Council to meet the cost. Whilst there was some support for setting up a Community Speed Watch it was thought that it may not be the most effective way of reducing speeding.

**RESOLVED:** to wait for a report from Councillor Lloyd on the Special Project that he was working on before making any final decisions.

### **15/241 CLEAN FOR THE QUEEN**

The Clerk had registered Council with the national event. Paul Davis, Cheshire West and Chester Council, would arrange for delivery of bags and collection of full bags.

Tarvin WI had offered to help on Saturday 5th March and Councillor Lush had told them to assemble at the Community Centre at 9:30am. Councillor Ford stated that he would be available to help but only on the Sunday.

Mr Roger Hones had offered to help to promote the event through a Facebook page that he set up last year on behalf of Council called 'Tarvin Community Clear Up Day'.

Councillor Lush would be asked to co-ordinate the weekend clean up.

### **15/242 HOGWEED**

Council had been copied into an e-mail from a local resident who was concerned about hogweed within the land owned by Tarvin Community Woodland Trust. The meeting noted the comments and that the Trust would deal with the matter.

**RESOLVED:** that the Clerk inform the resident that it would be more appropriate for any Tarvinonline article to come from her.

### **15/243 LAND BETWEEN SAXON HEATH AND BROOMHEATH LANE**

It had been reported that the piece of land that appeared not to belong to anyone had been taken over by one of the new properties along Broomheath Lane and had been enclosed behind a fence

**RESOLVED:** not to take any action

### **15/244 SNOW ANGELS**

A copy of a report from Councillor Hardacre is attached to the minutes.

**RESOLVED:** that Councillor Hardacre continue to try to develop the proposed project.

### **15/245 LIST OF OUTSTANDING ITEMS**

A copy of the report is attached to the minutes.

Item 6.1 The hedge running behind the properties 38 to 50 Crossfields had been cut on 27th January 2016

### **15/246 CLERK'S REPORT/CORRESPONDENCE**

**15/246.1** The following had been forwarded to Councillors:

a. New Homes Bonus. Copy of a letter from Cheshire Association of Local Councils to Cheshire West and Chester Council

b. Cheshire West and Chester Council – Consultation - Community Infrastructure Levy Preliminary Draft Charging Schedule

c. Cheshire Association of Local Councils – E-Bulletins including a copy of the Good Councillor's Guide 2016

d. Tarvin Community Woodland Trust – Minutes of their December 2015 and February 2016 meetings

**15/246.2** The Clerk had received five separate complaints about the poor, and in place allegedly dangerous, state of Townfield Lane as a result of work being carried out by the contractor on the two new properties. The main problem appeared to be that the lane surface was being damaged by the vehicles entering and leaving the field making it difficult to walk on and mud was being left on the lane by vehicles leaving the field. The Clerk had written to the contractor and copied it to the Planning Officer.

**15/246.3** The Clerk had received a complaint from a local resident who lives along Tarporley Road (via Councillor Twigg). The lady was in her eighties and only managed to walk to the village using her walker. Unfortunately the gradient, reduced width and poor state of repair of the footpath connecting the bottom of Tarporley Road footpath to the path that runs into the village (joining Hockenhull Avenue), past Poplar Cottage, was a hazard to her – so much so it was stopping her getting out of the house.

**RESOLVED:** that the Clerk ask Highways to widen the footway and resurface from Tarporley Road cut through to the end of Hockenhull Avenue.

**15/246.4** An elderly Holme Street resident was only able to walk to the post box along Holme Street using her walker and she was finding it extremely difficult due to the poor state of the path.

**RESOLVED:** that the Clerk ask Highways to resurface the path along Holme Street

## **15/247 FINANCIAL MATTERS**

### **15/247.1 Cheque Payments**

**RESOLVED:** that the following payments be authorized:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Glasdon UK Ltd</b>	2 Phoenix Jubilee Seats	<b>1,801.94</b>
300.32	1,501.62	2,138.00
<b>United Utilities Water Ltd</b>	Qtr. to January 2016	<b>33.57</b>
0.00	33.57	118.58
<b>St Andrews Church</b>	Churchyard Grant	<b>685.00</b>
0.00	685.00	685.00
<b>Cheshire Community Action</b>	Community Pride Competition Entry	<b>60.00</b>
0.00	60.00	0.00

<b>St Andrews Church</b>	Cheshire West and Chester Council made a payment into Councils bank account rather than St Andrews	<b>50.00</b>
0.00	50.00	
<b>Tarvin Bowling Club</b>	Balance of grant due to the Bowling Club. Work has now been completed.	<b>186.40</b>
0.00	186.40	186.40
<b>Mr P Crabbe</b>	Safety Shoes	<b>20.99</b>
0.00	20.99	50.00
<b>Payroll Cheques</b>	February 2016	<b>870.28</b>
0.00	870.28	2,582.20

**15/247.2 Direct Debit**

The meeting noted that the following payment had been made by direct debit on 29th January 2016

British Telecom Plc – Telephone and Internet January 2016 – £57.24

**15/248 TOPICS FOR TARVINONLINE**

**RESOLVED:** that articles be written on the following:

Clean for the Queen, work on High Street footway, proposed development off Church Street, A54 Questionnaire

**15/249 DATE OF NEXT MEETING** - Monday 21st March 2016 – 7.15pm - Edna Rose Room, Tarvin Community Centre.