

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD JANUARY 2017

PRESENT:

Councillor E Lush (Chairman)

Councillor D H Cotgreave

Councillor B Dean

Councillor R Ford

Councillor M Lloyd

Councillor M Pochin

Councillor P Ryan

Councillor P Twigg (Councillor Twigg arrived for the meeting during Minute 16/253.2. She would have declared an Interest in Minute 16/253.1 had she been present)

IN ATTENDANCE:

12 Members of the Public

Parish Council Clerk – Mr M Hassall

Cheshire West and Chester Councillor H Deynem

APOLOGIES:

Councillor C Jones (family commitment)

Cheshire West and Chester Councillor J Leather

16/246 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

16/246.1 New Written Requests for Dispensations

There were no new requests.

16/246.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillor Cotgreave declared a “Family, Friend or Close Associate Interest” in Minute 16/253.1 and confirmed that he would not take part in any discussion or vote during the meeting but would remain in the room.

16/247 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

16/248 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/249 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

16/249.1 A representative of a Tarvin Residents Group had asked what progress had been made with the Settlement Boundary for Tarvin.

16/249.2 A local resident had requested the definition of a Settlement Boundary

16/249.3 A number of comments had been made regarding Planning Application 16/05568/OUT and had included the need to protect distinguished trees as far as possible, closeness of the site to the conservation area and the effect on the setting of

listed buildings, that the proposals did not include a grass playing field which was needed, and that the frontages of the proposed houses did not appear to comply with guidelines in the Village Design Statement.

16/249.4 A representative of a Tarvin Residents Group had reported on a conversation with a Borough Councillor regarding the task force set up by Cheshire West and Chester Council to look at the issue of gypsy and traveller sites. He had reported that it appeared that the work of the task force would be shrouded in secrecy and that to avoid enquiries under the Freedom of Information Act no written records of meetings would be kept. It was thought that the group intended to report by the end of June 2017.

16/249.5 Borough Councillor Deynem had reminded everyone about the parking consultation and had reported that the Cheshire West and Chester Council Cabinet member for the Environment was reviewing the use of 'A'-boards.

16/250 MINUTES OF THE MEETING HELD ON 19TH DECEMBER 2016

RESOLVED: that the minutes of the meeting held on 19th December 2016 be signed by the Chairman as a correct record.

16/251 REPORT ON ACTIONS ARISING FROM THE MEETING ON 19TH DECEMBER 2016 NOT COVERED BY THE AGENDA

There were no items under this heading.

16/252 CO-OPTION OF NEW COUNCILLORS

The meeting noted the following:

16/252.1 There had been two expressions of interest since the previous meeting but no firm applications had been received.

16/252.2 An e-mail had been received from a Tarvin Residents Group requesting that Council ask former Councillor Susan Hardacre to change her decision to withdraw from the Council and to apply to be co-opted onto Council. Mrs Hardacre had been made aware of the existence of the request and a number of Councillors had also spoken with her along similar lines. Mrs Hardacre had then sent a written response to Council stating that she had been both flattered and humbled by the many requests she had received to change her mind about the resignation. However, after much thought and discussions with a number of people, she had come to the conclusion that her resignation, though not planned, was the right decision for her. Under the circumstances she would not therefore be seeking co-option.

16/253 PLANNING MATTERS

16/253.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted

16/05568/OUT – Residential development of up to 65 dwellings (including up to 30% affordable housing), structural planting and landscaping, informal public open space, land for the provision of a skateboard facility, community carpark, all-weather community sports pitch and community building with changing facilities, surface water attenuation, two vehicular access points from Church Street and associated ancillary works (outline application) - Land At Tarvin Telephone Exchange, Church Street, Tarvin

Comment: We object to the proposal for the following reasons:

- the Local Plan minimum target for new houses for the period 2010 to 2030 has already been met and there are further small-scale infill type proposals in the pipeline. In the near future this will mean the minimum target for Tarvin Parish will be exceeded.
- the capacity of the local infrastructure, e.g. drainage, sewage pipe system, highways, car parking, and health is inadequate now and the proposal will not address these issues
- loss of good, productive farmland
- some loss of rural views from Tarvin towards Kelsall Hill and from Oscroft towards Tarvin village
- a sensitive site close to the conservation area and the listed buildings within it
- the proposed site would create an isolated finger of developed land which would encourage development either side as infill. Indeed it will lead to the natural development of the whole of Church Farm.
- proposal is contrary to the emerging policies of the Neighbourhood Plan
- CWaC has identified 7+ years of future housing land so at the moment a site in Tarvin is not needed
- that the proposal is not in accordance with Guidelines 6 and 16 of the Village Design Statement

Should the proposal be approved Council would wish to see the following conditions applied:

- design needs to be sensitive in keeping with the location so close to a Conservation area and therefore should complement the setting.
- layout of the housing should aim to minimise the loss of important views from Tarporley Road towards Kelsall and from Oscroft towards Tarvin
- houses should not be greater than 2 stories high.
- the affordable housing should be the type needed by the community i.e. shared ownership and rented using an established Housing Association
- any important trees or other environmental assets to be protected
- recreation facilities to be properly managed on behalf of the whole community by the Parish Council
- a comprehensive and objective assessment of the current infrastructure to be published alongside the plan for full implementation of the proposals necessary to overcome the problems identified.

RESOLVED: that Borough Councillor Deynem be asked to call the application in to be heard by the Borough Council Planning Committee if the application was likely to be approved under delegated powers.

16/253.2 NOTICES

The following notices had been received:

16/04928/FUL - Renovation of Existing Dwelling and demolition and renovation of outbuildings to create 6 dwellings and erection of garages – Abbeyfield, Holme Street, Tarvin - **PERMISSION**

16/04666FUL – Single storey rear extension – 25 Brereton Close, Tarvin - **PERMISSION**

16/05451/FUL – Single storey rear and side extension – 19 Hallfields Road, Tarvin - **PERMISSION**

16/04786/FUL – Timber stable, hay store and a tack room – Greystones, Barrow Lane, Tarvin - **PERMISSION**

16/254 NEIGHBOURHOOD PLANNING

16/254.1 Application for Funding (Previous Minute 16/234.1)

The application for funding had been split into two parts by Locality, part one covering the period up to 31st March 2017, and part two to cover the period after 31st March 2017. The panel had approved the funding to 31st March 2017, an amount of £2,968.00, and this amount had been transferred to Council's bank account. The breakdown of the grant was as follows:

Consultant	1768.00
Room Hire	600.00
Publicity	600.00

One of the conditions was that the amount of £1,768.00 must be spent by 31st March 2017 and Council would be required to forward a copy of the paid invoice to Locality confirming that the work had been carried out. If the full amount for the consultant was not spent by 31st March 2017 it would need to be returned to Locality. Councillor Lush confirmed that the Steering Group would have used the full allocation by the end of March 2017.

The application for funding after 31st March 2017 had not been considered by the panel despite their Development Officer recommending it. A new application would need to be made to cover the production and printing costs of the Neighbourhood Plan during the next financial year. However, an application may only be made within 6 months of the grant being spent.

16/254.2 Steering Group Minutes

Draft minutes of the Steering Group meetings held on 8th December 2016 and 12th January 2017 were noted.

16/254.3 Settlement Boundary for the Draft Neighbourhood Plan

It was reported that the working party were making steady progress. Comments had been received from a Town and Country Planner, a local Architect, and the working party had met with a different Planner representing a local company. A written report was awaited.

16/254.4 Correspondence

The meeting noted an item of correspondence from a local resident suggesting that either the Primary School or Health Centre be moved to the land off Church Street.

Councillor Lush reported that moving the Primary school to the Cheshire West and Chester Council owned land had been looked at by the Steering Group. It had been considered that even if the Cheshire West owned sites were large enough in area, the financial numbers did not seem to stack up, even if the Community Centre/Professional centre site in Meadow Close was thrown in as well. The value of the current Primary School site less demolition costs plus the Meadow close site less demolition costs at housing land valuations would not meet the cost of replacing the current school, their playing field and the community centre facility. There would be no money for a community leisure facility either and the assumption was that the loss of the Professional Centre would be absorbed into another Cheshire West owned building. Also one could not ignore the recent £1.5m investment in the school for new classrooms and a replacement roof, In addition £0.5m had been invested in the Meadow Close building.

RESOLVED: that the Clerk respond accordingly to the local resident.

16/255 KING GEORGE V PLAYING FIELD**16/255.1 Section 106 Money**

The following had been approved by Cheshire West and Chester Council.

1. surface of car park of £11,043.71 plus VAT
2. surfaces within the children's play area of £4,235.26 plus VAT
3. base for picnic table £1,935.47 plus VAT

4. landscape for work in the children's play area amounting to £720.00 plus VAT.
 5. picnic table £1,299.00 plus VAT plus grass matting of £1,280.00 plus VAT.
- The above amounted to £20,513.44 plus VAT. The amount of Section 106 funding available was £19,230.62.

RESOLVED: (16/255.1) that the difference of £1,282.82 be met from the Special Projects budget.

Updated quotations had been requested for each item apart from the picnic table and costs had not been amended. Elite Surfacing had indicated that they would be able to carry out the work in March 2017.

RESOLVED: (16/255.2) that Councillor Ryan act as Project Manager for the work. The meeting noted that the Car Park and Children's play area would both need to be closed to the public for a few days.

RESOLVED: (16/255.3) that the Clerk write to the three tenants and Tarvin Athletic informing them of the work and the closures once the dates were available

RESOLVED: (16/255.4) that Councillor Twiggy and the Clerk work out the position for the picnic table.

16/255.2 Tennis Club

16/255.2.1 Legal Agreement.

The Tennis Club had reported that they were waiting for their floodlighting contractor to provide a cable plan to annex to the agreement.

16/255.2.2 Intruders on Court

The Club had forwarded an e-mail to Council regarding intruders playing football on the lower tennis court earlier in the day which had resulted in the Police being called out. The meeting noted the report. Comment was made that it was the responsibility of the Tennis Club to manage its premises. It was considered that from the information available that the Tennis Club had left the gate to the bottom court unlocked thus allowing anyone to enter the court. The incident could have been avoided if their own procedures had been followed.

16/256 DEFIBRILLATOR FOR OSCROFT

16/256.1 Ownership of the kiosk had transferred from British Telecom to Council

16/256.2 Councillor Ryan reported that:

16/256.2.1 he had received the new defibrillator which would be installed in the near future.

16/256.2.2 North West Ambulance service would provide training

During conversation regarding the possible need for the post code to be displayed on the defibrillator it was reported that the post code had not been filled in on the defibrillator on High Street, Tarvin

RESOLVED: that the Clerk ask the Jacqueline Wilson, funeral director, whether it was necessary to add the post code to the front of the equipment and if so to do so.

16/257 BUDGET YEAR TO MARCH 2018

RESOLVED: that the draft budget recommended by the Finance Working Party be approved and that Council request a budget requirement of £41,822.00.

16/258 CHESTER WEST AND CHESTER COUNCIL ELECTORAL REVIEW

Cheshire West and Chester Council were inviting up to three Council representatives to attend a briefing session on 1st February 2017.

RESOLVED: that Councillors Cotgreave and Ford represent Council at the briefing.

16/259 TARPORLEY NEWS

The editors of Tarporley News had informed the Clerk that they had decided to put their plans for a 'Tarvin News' publication on hold for the medium term. As working mothers, they had come to the decision that another publication would stretch them rather thin. It was their intention to revisit the idea in 18 months when both of their younger children would be at school.

16/260 REVIEW OF PARISH COUNCIL STANDING ORDERS

In accordance with Standing Order 42 Council's Standing Orders were reviewed

RESOLVED: that Item 12b be deleted as the meeting was no longer held on the fourth Monday in April.

No other amendments were considered necessary.

16/261 BATTLE'S OVER – A NATION'S TRIBUTE – 11TH NOVEMBER 2018

RESOLVED: that Councillor Pochin look into the costing of a brazier and that a decision be taken once the quote was available.

It was thought that the area around Austins Hill would be an appropriate location for any event.

RESOLVED: that Councillor Cotgreave provide the Clerk with details of land ownership in the area in order that the Clerk could approach them for permission to use their land.

16/262 CHESHIRE WEST AND CHESTER COUNCIL LOCAL PLAN – CONSULTATION DRAFT PARKING STRATEGY

The meeting was reminded of the Drop In Event for Tarvin, Kelsall, and Tarporley that was taking place on Tuesday 24th January between 3pm and 7pm at Tarporley Community Centre, High Street, Tarporley. Councillors Ford and Lloyd and the Clerk were planning to attend.

16/263 COMMITTEE/ROLE VACANCIES

The resignation of Susan Hardacre had left Council with a number of vacancies.

RESOLVED: that following be approved:

(16/263.1) Vice Chairman: vacancy

(16/263.2) Lead on Newsletter: Councillor Ford

(16/263.3) Writer of Articles for Tarvinonline: Councillor Lush

(16/263.4) Streetscene Working Party: Councillors Dean and Ryan

(16/263.5) Representative of Council on Community Centre Management Committee: Councillor Twigg

(16/263.6) King George V Playing Field Committee: Councillor Pochin

16/264 NEWSLETTER

RESOLVED: (16/264.1) that the newsletters be headed Spring, Summer, Autumn, and Winter rather than by a specific month.

RESOLVED: (16/264.2) that Councillor Ford find out how much it would cost to get the Royal Mail to deliver the newsletters

A number of possible articles for the Spring Edition were mentioned.

16/265 LIST OF OUTSTANDING ITEMS

The meeting noted the list of outstanding items not covered by the agenda.

16/266 CLERK'S REPORT/CORRESPONDENCE

16/266.1 The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – Planning Update – 30th January 2017
Councillors Dean, Ford, Lush, and Ryan would be attending on behalf of Council.
- c. Invitation to attend the Lord Mayor’s Banquet – Friday 3rd March 2017

16/266.2 Correspondence from Tarvin Gardening Club

The gardening club had provided a progress report on their work on High Street by Well Cottages and at Duckers Well and were asking whether any progress that been made regarding maintenance/improvements at Duckers Well.

RESOLVED: (19/266.2.1) that in the short term Duckers Well be left as it was with the Gardening Club tidying it up.

RESOLVED: (19/266.2.2) that Councillors Cotgreave and Ryan put a scheme together for medium/long term improvements to the immediate area.

16/266.3 Tree Cuttings

Tree cuttings had been left on the grass verge along Tarporley Road. The Clerk had asked Cheshire West and Chester Council to remove them.

RESOLVED: that a contractor be asked to remove the cuttings.

16/267 FINANCIAL MATTERS

16/267.1 RESOLVED: that the following payments be authorized:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting December 2016	289.08
240.90	48.18	
Scottish Power	Electricity Qtr. to 31 December 2016	273.17
13.01	260.16	612.48
Leaswood Landscaping	Various Works Play Area (Authorised by Council August 2016 – Minute 16/111.4)	864.00
144.00	720.00	
Mr M Hassall	Clerk Expenditure and Expenses Half Year to December 2016 Allowance £104.00 Postage £18.34 Payment from Telephone Kiosk £1.00 Stationery £43.26 Travel £5.40 Internet Security – 2Pcs £129.98	301.98
7.21	294.77	
Mr M Hassall	Payroll January 2017	737.04
0.00	737.24	6,461.66

16/267.2 Direct Debit

The meeting noted that the following payment had been made by direct debit on 30th December 2016

British Telecom Plc – Telephone and Internet December 2016 – £61.32

16/267.3 Management Statement of Accounts

Management Accounts for the 9 months to 31st December 2016 were presented and accepted.

16/268 TOPICS FOR TARVINONLINE

RESOLVED: that a number of articles be written by Councillor Lush

16/269 DATE OF NEXT MEETING - Monday 27th February 2017 – 7.15pm - Edna Rose Room, Tarvin Community Centre.