

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH JULY 2015

PRESENT:

Councillor E Lush (Chairman)
Councillor D H Cotgreave
Councillor S Hardacre
Councillor C Jones (Councillor Jones joined the meeting during minute 15/068.1)
Councillor M Lloyd
Councillor M Pochin (Councillor Pochin joined the meeting during minute 15/068.6)
Councillor B Spruce
Councillor P Twigg
Councillor R Williams

IN ATTENDANCE:

9 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor H Deynem
Cheshire West and Chester Councillor J Leather

APOLOGIES: None

The Chairman welcomed Councillor Mike Lloyd to his first meeting.

15/063 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

15/063.1 New Written Requests for Dispensations

There were no new requests.

15/063.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

No such declarations were made.

15/064 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

15/065 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

15/066 REPORT ON OPEN FORUM

15/066.1 A resident had reported that he had tried to report weeds in the gutters via the Cheshire West and Chester Council website on two occasions but had not received a confirmation e-mail on either occasion so he was unaware as to whether Cheshire West and Chester Council had received the complaint

15/066.2 A concern had been raised about a muddy deposit running along the ditch on land east of Tarporley Road. The deposit was in the same spot where there had been a significant problem with the ditch in the recent past.

15/066.3 The resident from Crossfields who had attended the previous Open Forum to enquire about ownership of part of the Townfield Lane hedge had asked for an update.

The Clerk had offered to visit the resident the following day to explain the position whilst onsite.

15/066.4 A progress report had been requested on the proposed cycle route between Tarvin and Littleton.

15/066.5 A concern had been raised about the length of time it was taking Highways to install the new brown signage at the entrances to the village and an update had been requested.

15/066.6 A number of concerns had been expressed regarding Planning Application 15/02685/FUL

15/066.7 A number of comments had been made regarding a road traffic accident that had taken place on the A51 between the A51/A54 roundabout and Stamford Bridge during the previous week. They had included a concern that the road was dangerous and that changes needed to be made to make it safer, a comment that the road itself was not dangerous with problems usually down to poor driving, and another one that everyone should wait for the results of the investigation into the crash before any conclusions were reached.

15/066.8 Borough Councillor Deynem had:

15/066.8.1 made Council aware of some statistics that had been produced by Cheshire West and Chester Council Strategic Intelligence Team regarding probable age population by 2032 as he considered that the information would be helpful to the Neighbourhood Plan Steering Group

15/066.8.2 referred to details of the Cheshire Police reorganisation that had recently taken place and had made the point that the number of Police Officers was being increased.

15/066.8.3 encouraged Council to take part in the Public Space Protection Order consultation which was underway.

15/066.8.4 said that he would be happy to provide further information on the Breast Cancer for over 70s campaign should Council require it.

15/066.8.5 reported that the newly restored Round Tower in Sandiway had been officially unveiled earlier in the day

15/067 MINUTES OF THE MEETING HELD ON 22ND JUNE 2015

RESOLVED: that the minutes of the meeting held on 22nd June 2015 be signed by the Chairman as a correct record

15/068 REPORT ON ACTIONS ARISING FROM THE MEETING ON 22ND JUNE 2015

15/068.1 Saxon Heath (Previous Minute 15/039.4)

The work had been carried out shortly following the last Council meeting. Councillor Cotgreave made the point that the surface was not easy to walk on. He then referred Council to the minutes of Tarvin Community Woodland Trust July 2015 minutes and minute 15a "an unofficial way has been broken through from the estate" which he considered was factually incorrect as this was the path that Council, Cheshire West and Chester Council, and Taylor Wimpey were working on with the support of families living in the new properties.

15/068.2 Possible Development of Land off Church Street, Tarvin (Previous Minute 15/042)

The Clerk had written to Councillor Samantha Dixon on 7th July 2015 and followed it up with a reminder on 24th July 2015. An acknowledgement had then been received from Elaine Penlington, PA Support to Councillor Dixon, stating that Councillor Dixon was aware of the letter and would be replying in due course

15/068.3 Home to School Transport (Previous Minute 15/043)

The Clerk had written to Councillor Samantha Dixon on 30th June 2015 and followed it up with a reminder on 18th July 2015. A further reminder had been sent on 24th July 2015 this time to Elaine Penlington, PA Support to Councillor Dixon, but there had been no acknowledgement from either Councillor Dixon or her PA Support.

The meeting expressed disappointment with the lack of response from Cheshire West and Chester Council.

15/068.4 Maintenance of Shrub Bed on High Street and Duckers Well on Church Street (Previous Minute 15/051)

Tarvin Gardening Society had agreed to take up Council's offer, initially for one year. They would then make a decision, in conjunction with Council, about continuing.

RESOLVED: that the donation be sent to the Gardening Society early in the year

15/068.5 Gutter Weed Treatment (Previous Minute 15/052)

Cheshire West and Chester Council had not responded to the Clerk but their contractors had been seen carrying out some work during the previous week. It was not clear how much of the Parish had been covered

RESOLVED: that the Clerk forward the correspondence to Councillor Leather who would speak to Highways.

15/068.6 Extension of 40mph speed limit Tarporley Road (Previous Minute 15/057.1)

The work had been completed early in July. Councillor Cotgreave considered that the work had not been done satisfactorily with the signage along Cross Lanes incorrect and the signage along Tarporley Road unclear.

RESOLVED: that the Clerk ask Highways to review the work

15/068.7 Snow Angel Scheme (Previous Minute 15/058)

Cathy Boyd had been unable to attend the meeting at Willington on 30th June due to a family illness. However she would be attending the meeting of the Willington Parish Council meeting on 28th July.

RESOLVED: that Councillor Hardacre attend the meeting and find out sufficient information to enable Council to reach a decision on whether to introduce the scheme.

15/068.8 Lighting Column outside Broomheath House (Previous Minute 15/048.3)

The Clerk had approved a quotation of £292.56 and the lighting column was scheduled to be repaired later in the week.

15/069 CO-OPTION OF NEW COUNCILLOR

RESOLVED: that Mr Larry Holmes be co-opted onto the Council to serve until the next Parish Council election.

15/070 PLANNING MATTERS

15/070.1 RESOLVED: that the following comments be made on the planning applications submitted

15/02293/FUL – Erection of a two storey side extension – 77 Hockenhull Lane, Tarvin

Comment: Should officers be minded to approve the proposed extension a condition should be imposed relating to the materials to be used in the construction of the external surfaces of the development permitted - these should match and incorporate a sandstone finish reflective of materials used in the existing building unless otherwise approved in writing by the Local Planning Authority. This is in order to ensure that the finished appearance of the development will enhance the character and visual amenities of the street scene.

15/02685/FUL – Erection of one dwelling with parking and landscaping – Land at Lichfield House, High Street, Tarvin

Comment: We object to the proposal.

The land is within the Conservation Area. Any new build within the Conservation Area should preserve or enhance it. We consider that this proposal would be to the detriment of the Conservation Area.

The height and scale of the proposed building would be an over intensive use of the site and would also have a significant adverse effect on the occupiers of surrounding properties.

15/03042/TPO – Mature Oak Tree – Reduce side branches by approx. 2 metres and crown lift by approx. 4 metres, leaving the overall height – 1 Broomheath Lane, Tarvin

Comment: We strongly object to this proposal. We consider the tree to be the most important in the Parish and consider that it should be left as it is.

15/070.2 NOTICES

The following notices had been received:

15/00679/FUL and 15/01638/LBC – Proposed single storey rear extension – Rode House, 55 High Street, Tarvin - **PERMISSION**

15/01647/FUL - Erection of new fence to separate off existing ancillary accommodation – Brown Heath House, Broomheath Lane, Tarvin – This application was amended to “Separation of existing ancillary residential unit from Brown Heath House to create a separate unit of accommodation and erection of new boundary fence” - **PERMISSION**

15/01760/FUL - Demolition of existing building and erection of new single storey pavilion – Tarvin Tennis Club, King George V Playing Field, Tarvin – **PERMISSION**

15/01889/FUL – Replacement garage (demolition of existing) – 60 High Street, Tarvin – **PERMISSION**

15/071 STREETSCENE WORKING PARTY REPORT

The following report was received and noted by Council:

Friday 10 July at 2.00pm

Councillors Cotgreave and Hardacre were delighted with the general cleanliness of the centre of the village and very little waste and litter was collected. This excellent state also extended to the Co-op Car Park and Forge Lane.

There was some concern about some of the bins, which, though not overflowing, did not appear to have been emptied. However, at 2.45 pm the CW&C van did appear in the village, and on Saturday morning the bins were clear.

One frustration notes was the amount of weeds growing around the front of High Street properties. It may be that, with the dwelling being directly onto the pavement, householders do not think of this area as their responsibility and they may be technically direct. But no more than a couple of minutes would remove stray weeds and make a noticeable difference to the streetscape. One particularly tall and ugly ragwort was seen growing up against the George and Dragon and this has now been removed.

It is to be hoped that this particular brief and positive report can be repeated on a regular basis.

15/072 HOCKENHULL AVENUE – HIGHWAYS ISSUE

The resident at 24 Hockenhull Avenue was concerned about the overgrowth of a large bush on the grassed area in front of her house.

RESOLVED: that the Clerk ask Highways for advice on what, if anything, should be done

15/073 TARVIN NEIGHBOURHOOD PLAN

15/073.1 Application to designate a Neighbourhood Area

The draft application prepared by the Steering Group and covering the whole of the Parish apart from Bruen Stapleford was presented to the meeting. The meeting noted that Bruen Stapleford was being covered within the Hargrave and Huxley Parish Council Neighbourhood Plan.

RESOLVED: that the draft application be approved and forwarded to Cheshire West and Chester Council by the Clerk.

15/073.2 Bruen Stapleford

RESOLVED: that the Clerk ask the Hargrave and Huxley Neighbourhood Plan Steering Group to forward minutes of meetings to Council in order that Council could help to ensure that the Plan met the needs of the residents of Bruen Stapleford.

15/073.3 Steering Group Minutes

The minutes of the Steering Group meeting held on 9th July 2015 were received and noted.

RESOLVED: that a letter of explanation be given to the residents of Bruen Stapleford to let them know why they were not receiving a Neighbourhood Plan questionnaire.

15/074 KING GEORGE V PLAYING FIELD

15/074.1 Field Management Committee

Draft minutes of the meeting held on 2nd July 2015 were examined. A copy is attached to the minutes

RESOLVED: that before the draft minutes of the meeting were circulated to the main users of the field the following sentence under 2.6 “As landlord of the playing field the Parish Council had met with the Tennis Club on a couple of occasions with no “yes” or “no” decisions being reached on either application.” be replaced with the following: “As landlord of the playing field the Parish Council had met and refused to approve the application as presented. Since then the Council had met with the Tennis Club on a couple of occasions without “yes” or “no” decisions being reached on either application.”

15/074.2 Tarvin Rex Football Club

The meeting noted with disappointment that Tarvin Rex FC would not be playing their home games on the field during the coming season due to a number of ongoing concerns raised by the Scout Hut Management Committee.

It was suggested that the Community Centre might be able to help.

15/075 ONGOING MAINTENANCE OF THE PUBLIC FOOTPATH NETWORK IN THE PARISH

RESOLVED: that a working party be established, under the leadership of Councillor Williams, to walk the public footpaths, act as monitors, and where appropriate help maintain them.

15/076 STREET NAME SIGNS

15/076.1 Hunters Drive

A local resident had expressed concerns about the poor state of the street name signs at both ends of Hunters Drive as she considered that they looked really shabby from either general wear and tear, or vandalism. The Clerk had contacted Highways and they had agreed to replace the name sign at the Hallfields Road end but considered that the sign at

the other end was satisfactory. The meeting accepted the comment from Highways about the sign at the Heath Drive end of Hunters Drive.

15/076.2 Bye Pass Road Sign

RESOLVED: that the Clerk ask Highways to replace the Bye Pass Road sign that had disappeared from close to the entrance to Grosvenor Farm.

15/077 DATA PROTECTION REGISTRATION

The meeting noted that the Clerk had registered Council with the Information Commissioners Office at a cost of £35 per annum.

15/078 PUBLIC COMMENTS FROM THE ANNUAL PARISH MEETING

The Playing Field Working Party had met following the Playing Field Committee meeting to examine previous minute 15/048.7. The Working Party was comfortable that Mr Peter Crabbe was doing a good job in clearing the field of rubbish on the five mornings a week that he worked. It was considered that the only short term solution to cover weekends was for Councillors to cover on a rota basis. It was not considered necessary to change the type of bin or increase the number of bins, nor was it felt that more notices would make a significant difference. The meeting noted that the bins had only been emptied once a week rather than twice as was normal last summer and the Clerk had agreed to ask Streetscene to go back to twice a week until the end of September. The grass cuttings on the edge of the car park had not been as a result of unknown individuals bringing them to the field and dumping them. They had been placed there by one of the football team managers who had cut the grass. Since the Working Party meeting Streetscene had agreed to empty the bins on the field three times a week (Monday, Wednesday, and Friday)

RESOLVED: not to cover weekends on a rota basis.

15/079 SPECIAL PROJECTS

15/079.1 Path to Roman Bridges

The following comments had been made by a member of the public following the Tarvinonline article on Special Projects:

“It’s a bit out of Tarvin, but the path up to the roman bridges could do with a trim. It’s growing visibly by the day at the moment. It’s great to see all the wildflowers along there, but they have now mostly been overtaken by the hogweed.”

RESOLVED: that the Clerk ask Highways to advise Council on how to deal with the hogweed

15/079.2 Track for Children to learn to ride a bicycle (previous minute 15/056.4)

RESOLVED: not to proceed with this project and to remove it from the list of Special Projects

15/080 PARISH PLAN IMPLEMENTATION (Previous Minute 15/045)

15/080.1 Tarvinonline. Council had been asked to “provide advice, guidance and help to enable a new body, properly constituted and accountable, to oversee the development and running of Tarvinonline” The Clerk had attended a 30 minute consultation with a local solicitor and the advice received was that the only body properly constituted and accountable was a Parish Council. No other body would be accountable to local residents. It would be virtually impossible to obtain charitable status and even if it was possible any charity that was established would not be accountable to local residents. A Ltd company could be established but it would not achieve what was asked. If Tarvinonline did not wish to continue to run under the Parish Council banner once the Parish Plan Implementation

Team had been wound up a realistic option would be to undertake it as a group of individuals working together.

Councillor Lush reported that the Implementation Team would formally respond with their thoughts in the near future.

15/080.2 Actions of the 2011 plan.

RESOLVED: that Council review the actions at the September 2015 Council meeting

15/081 NEWSLETTER

RESOLVED: that the Community Centre article on the draft newsletter be reduced in size and an update be added on the Speeding in Oscroft project.

15/082 LIST OF OUTSTANDING ITEMS

A copy of the report is enclosed

15/082.1 - Item 4.3 Brown Signage to the village from the A51 and A54

The new signage had been manufactured and delivered to Highways who had asked their contractor to install it.

15/082.2 - Item 6.1 Defibrillator

The defibrillator had been installed on the wall immediately outside the entrance to the Community Centre

15/082.3 – Muddy Deposit on Ditch

RESOLVED: (15/082.3.1) that the item raised in the Open Forum be considered by Council (minute 15/066.2)

RESOLVED: (15/082.3.2) that the Clerk speak to the landowner

15/082.4 – A51 Turning into Tarporley Road

Minute 15/027 of the May 2015 had correctly recorded that the work had been completed by Highways. However there were concerns that the junction was still causing concern as road markings were unclear.

RESOLVED: that the Clerk ask for a meeting with Highways to discuss the concerns

15/082.5 – Cycle Route

RESOLVED: (15/082.5.1) that the item raised in the Open Forum be considered by Council (minute 15/066.4)

RESOLVED: (15/082.5.2) that the Clerk ask Cheshire West and Chester Council for an update

15/083 CWAC OPEN SPACE, SPORT AND RECREATION STUDY: TOWN AND PARISH COUNCILS - NEEDS AND ASPIRATIONS

RESOLVED: that the Neighbourhood Plan Steering group draft a response for Council to consider at the September 2015 meeting.

15/084 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils – Newsletter – June 2015
- b. Invitation to meet with the Police and Crime Commissioner for Tarvin – Tarvin Community Centre – Thursday 30th July 2015

RESOLVED: (15/084.2.1) that Councillor Hardacre represent Council at the meeting

RESOLVED: (15/084.2.2) that the turning into Tarvin from the A51 and Speeding Issues in Oscroft be raised as issues at the meeting

- c. Cheshire West and Chester Council – Community Energy
- d. Cheshire Association of Local Councils – Chairmanship 2 Training Session – 9th September 2015

RESOLVED: that Councillor Hardacre attend the training session

e. Cheshire Association of Local Councils – Annual General Meeting – 29th October 2015 – Middlewich Civic Hall

f. Tarvin Community Woodland Trust – Minutes of July 2015 meeting

g. Cheshire West and Chester Council – Consultation – Public Space Protection Order in Chester

h. A letter from a local resident regarding the road traffic accident that had happened on the A51 road between A51/A54 roundabout and Stamford Bridge on 22nd July 2015. Concerns were raised about the road being dangerous and the suggestion had been made that traffic lights should replace the roundabout and the road also reduced to a maximum speed of 40mph

RESOLVED: that the Clerk reply stating that Council considered that the A51 was a congested road rather than a dangerous one and what was needed by drivers was care, attention, and patience. It was considered that traffic lights would add to the congestion rather than improve the situation. The Clerk was asked to mention that previously a letter had been sent to Cheshire West and Chester Council asking what transport proposals it had in its future capital programme for the A51 as a long term solution was required.

15/085 FINANCIAL MATTERS

15/085.1 Cheque Payments

RESOLVED: that the following payments be authorised –

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting June 2015	374.77
62.46	312.31	2,018.26
Neuromuscular Centre	Printing Neighbourhood Plan Questionnaire	42.00
7.00	35.00	0.00
Scottish Power	Street Lighting – April to June 2015	270.90
12.90	258.00	1,494.76
Tarvin Community Woodland Trust		1,000.00
0.00	1,000.00	2,000.00
Tarvin Community Centre		1,000.00
0.00	1,000.00	1,000.00
United Utilities Water Ltd	Water Qtr. to July 2015	48.80
0.00	48.80	260.57

Mr M Hassall	Clerk Expenses Qtr. to 30th June 2015	142.33
0.00	142.33	465.00
Payroll Cheques	July 2015	905.37
0.00	905.37	10,034.16
Mr A Wilkinson	Installation of Defibrillator	24.89
0.00	24.89	155.00

15/085.2. Management Accounts

Management Accounts for the 3 months to 30th June 2015 were presented and accepted.

15/085.3. Annual Return Charity Commission

The meeting noted that the Clerk had completed the online Annual Return for the King George V Playing Field on 8th July 2015

15/086 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the following:

Public Rights of Way, Neighbourhood Plan Questionnaire, Planning Principles, work to be undertaken by Tarvin Gardening Society, and Weeds

15/087 DATE OF NEXT MEETING

RESOLVED: that the next meeting be held on Monday 24th August 2015 – 7.15pm - Edna Rose Room, Tarvin Community Centre