

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 28TH NOVEMBER 2016

PRESENT:

Councillor E Lush (Chairman)
Councillor S Hardacre (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor R Ford
Councillor C Jones
Councillor M Lloyd
Councillor M Pochin
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

5 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor H Deynem

APOLOGIES:

Cheshire West and Chester Councillor J Leather

16/178 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

16/178.1 New Written Requests for Dispensations

There were no new requests.

16/178.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

16/179 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

16/180 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/181 REPORT ON OPEN FORUM

There were no matters raised by members of the public.

16/182 MINUTES OF THE MEETING HELD ON 24TH OCTOBER 2016

RESOLVED: that the minutes of the meeting held on 24th October 2016 be signed by the Chairman as a correct record.

16/183 REPORT ON ACTIONS ARISING FROM THE MEETING ON 24TH OCTOBER 2016 NOT COVERED BY THE AGENDA

16/183.1 External Audit (Previous Minute 16/164.3)

The meeting noted that the External Auditor had accepted Councils comments and explanation but would not be amending their original comment as they were not issuing a

qualified audit. This meant that Council would continue to put all the King George V Playing Field financial transactions through Council's books and then at the end of the financial year remove the total amount of income and at the same time adjust the total amount of expenditure accordingly in order to show the cost to Council of running the Field.

The detailed income and expenditure of the Playing Field would continue to be drawn up in a separate document and those figures reported to the Charity Commission.

16/083.2 Date of Extraordinary Council Meeting (Previous Minute 16/167.5)

The meeting had been arranged for the evening of Wednesday 14th December 2016 and would be held in the Edna Rose Room at the Community Centre.

16/083.3 Cheshire West and Chester Council - Local Plan Working Party Meeting 21st November 2016 (Previous Minute 16/174.1e)

A copy of a report from Councillor Ford is attached to the minutes under Appendix 1

RESOLVED: that the Clerk inform the Local Plan Working Party that as part of the consultation Council would like to be officially invited to visit the Tarvin Sites listed in the Gypsy and Traveller Site Consultation with the Working Party.

16/184 CO-OPTION OF NEW COUNCILLOR

The meeting noted that there was still a vacancy to be filled by co-option and that the position would continue to be publicised

16/185 PLANNING MATTERS

16/185.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted

16/04785/FUL – Proposed two storey extension to dwelling - The Crofters, Pool Bank Farm, Pool Bank, Tarvin

Comment: No Objections.

16/04928/FUL - Renovation of Existing Dwelling and demolition and renovation of outbuildings to create 6 dwellings and erection of garages – Abbeyfield, Holme Street, Tarvin

Comment: We have no objection subject to the imposition of a satisfactory condition requiring the submission of a plan indicating the positions, design, materials and type of boundary treatment to be erected within the site for approval.

Development shall be carried out in accordance with the approved details. This is in order to safeguard the architectural character of this large country house and to ensure that the finished appearance of the development will enhance the character and visual amenities of the site.

16/04923/TPO – Copper Beech – located in a communal area within the Moreton Croft development. It is proposed to fell/remove the tree, grind out the stump, reinstate the ground and plant a replacement. The species, size, position etc. to be agreed in consultation with Cheshire West and Chester Council – Moreton Croft, Tarvin

Comment: We have no objection to the proposal providing an appropriate replacement beech type tree is planted in the same place.

16/04786/FUL – Timber stable, hay store and a tack room – Greystones, Barrow Lane, Tarvin

Comment: No Objections.

16/185.2 NOTICES

The following notices had been received:

16/01559/LBC - Replacement of 2 wooden windows containing double glazed units – Mount Pleasant, Kelsall Road, Tarvin - **PERMISSION**

15/05022/FUL – Conversion of redundant agricultural outbuilding into three dwellings – Oscroft Farm, Shay Lane, Oscroft - **PERMISSION**

16/185.3 PLANNING APPLICATIONS CALLED IN

Councillor Cotgreave had read an article which had indicated that as an economy measure fewer Planning Applications would be called in to be heard by the Planning Committee. He asked whether any correspondence had been received on this matter. The Clerk confirmed that nothing had been received.

RESOLVED: that the meeting be suspended to allow Borough Councillor Deynem to comment and that the meeting be resumed immediately afterwards.

The meeting noted that Councillor Deynem had confirmed that he was aware that thoughts along these lines had been expressed by Borough Councillor Riley but his understanding was that there were no formal proposals for change in place at the present time. He had added that he would inform Council if there were developments to introduce a change.

16/186 NEIGHBOURHOOD PLANNING

16/186.1 Funding Application (Previous Minute 16/167.2)

An application for funding of £5,385.00 had been forwarded and the outcome was expected by 9th December 2016.

16/186.2 Consultation on Ashton Hayes and Horton-cum-Peel Neighbourhood Plan

RESOLVED: not to comment on the plan

16/187 KING GEORGE V PLAYING FIELD

16/187.1 Section 106 Money (Previous Minute 16/169.3)

Approval from Cheshire West and Chester Council was still awaited. The Clerk had been informed that the legal department had approved the proposals but the document was awaiting Finance Department approval.

16/187.2 Tennis Club (Previous Minute 16/169.4)

The Tennis Club had been informed of Council's decision in writing on 28th October. Since then the Chairman of the Tennis Club had phoned the Clerk accepting the decision and stating that the Tennis Club would provide the £300 deposit and instruct their solicitor and President to draw up a legal document. Neither document had been received.

RESOLVED: that the Clerk inform the Tennis Club of the need for the agreement to be put in place and request that a completion date of no later than 31st January 2017

16/187.3 Wooden Barrier (Previous Minute 16/169.5)

The barrier had been repaired

16/188 CALENDAR OF MEETINGS 2017

RESOLVED: – that 2017 Parish Council meetings be held on the following dates

January	23
February	27
March	27
April	24
May	22
June	26
July	24
August	21
September	25
October	23
November	27
December	18

16/189 TARVIN CONSERVATION AREA GUIDANCE NOTES

Tarvin Civic Trust had asked whether Council would distribute copies of the Guidance Notes published in 2011 to all properties in the Conservation Area.

RESOLVED: (16/189.1) that the Clerk ask the Conservation Officer to confirm that the information in the leaflet was still up to date.

RESOLVED: (16/189.2) that the guidance notes be updated if necessary, and then printed and delivered to all properties in the Conservation Area in February 2017 and again in February 2019.

16/190 STREETLIGHTING

The lighting column close to the children’s play area on the King George V Playing Field was not working. A quotation for repair of £320.00 plus VAT had been received.

RESOLVED: that the quotation be accepted

16/191 HEATH DRIVE TRAFFIC

A copy of a report from Councillor Hardacre is attached to the minutes under Appendix 2.

RESOLVED: that the Clerk ask the school whether some staff would park on the Community Centre Car Park in order to leave more parking spaces on Heath Drive for those transporting pupils to and from school.

16/192 CHESHIRE COMMUNITY PRIDE COMPETITION

16/192.1 Tarvinonline were joint runner up in the website competition.

RESOLVED: that congratulations be forwarded to the editorial team on behalf of Council

16/192.2 A letter had been received informing Council that there would not be a Community Pride Competition in 2017.

16/193 LIST OF OUTSTANDING ITEMS

The meeting noted the list of outstanding items not covered by the agenda.

4.6 A51 Turning into Tarporley Road

RESOLVED: that the clerk ask Highways to have the A51/Tarporley Road junction mechanically swept

4.9 Road Signs on A51

RESOLVED: that the Clerk request an update from Highways

16/194 WAR MEMORIAL

The War Memorial had been awarded Listed Building Status and Historic England were recommending that Council carry out an annual inspection of the Memorial and keep a written record of the inspection which should include detailed photographs.

RESOLVED: that the inspection be carried out in August each year by Council.

16/195 CLERK’S REPORT/CORRESPONDENCE

16/195.1 The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – Special Expenses Scheme Consultation
- c. Cheshire West and Chester Council – Consultation regarding the roles of Lord Mayor, Deputy Lord Mayor, and Sheriff of Chester
- d. Cheshire West and Chester Council – Community Infrastructure Levy – Consultation
- e. Cheshire West and Chester Council – Planning Policy Update
- f. Tarvin Primary School – Sanitary Conditions – copy of an e-mail sent to Cheshire West and Chester Council
- g. Cheshire Association of Local Councils – Chester and Vale Royal Area Meeting – Minutes of the last meeting and agenda for the meeting to be held on 30th November 2016.
- h. Cheshire West and Chester Council – Planning Update – 30th January 2017 – 7 till 9pm

RESOLVED: that Councillors Ford and Hardacre represent Council at the meeting

16/195.2 Defibrillator for Oscroft (Previous Minute 16/070)

The paperwork for the project had been received.

RESOLVED: (16/195.2.1) that Council purchase the telephone kiosk from British Telecom at a cost of £1.00 and that the Clerk be authorised to sign the paperwork

RESOLVED: (16/195.2.2) that an application be made to BHF for a defibrillator to be housed in the kiosk.

The meeting noted that applications were on a first come first served basis so assuming that the application was accepted and that there were defibrillators available there would be no cost to Council apart from installation.

16/196 FINANCIAL MATTERS

16/196.1 RESOLVED: that the following payments be authorized:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting October 2016	289.08
48.18	240.90	635.54
United Utilities Water Ltd	Qtr. to October 2016	116.04
0.00	116.04	73.94
Then Media Ltd	Annual Website Hosting Fee	136.80
22.80	114.00	
Mr R Woollam	Repairs to Barrier on Playing Field	26.00
0.00	26.00	117.25
Mr M Hassall	Payroll November 2016	737.24
0.00	737.24	7198.90

16/196.2 Direct Debit

The meeting noted that the following payment had been made by direct debit on 31st October 2016

British Telecom Plc – Telephone and Internet October 2016 – £61.80

16/197 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on Parking on Heath Drive, Conservation Area, War Memorial, Local Plan Part Two update, and the Extraordinary Council Meeting

16/198 DATE OF NEXT MEETING - Monday 19th December 2016 – 7.15pm - Edna Rose Room, Tarvin Community Centre.

Appendix 1

I attended this meeting and spoke in an individual capacity on the inclusion of Tarvin No.10 Smallholding on the preferred list of possible Gypsy and Traveller ('G&T') sites.

My points were:

- The poor quality of the WYG report, its inconsistencies, factual errors, subjectivity.
- Unnecessary alarm caused by the phrase 'quick win' being applied to the Tarvin site
- The consultation being buried in the wider Part 2 consultation
- The volume of objections to the Tarvin site – 732 responses, summarised into 42 different reasons
- The unacceptable length of time before any decision might be made – the working group's timetable suggests Q3 next year.

Michael Stallard spoke on behalf of the residents' group and commented on the lack of quality in the WYG report and its deficiencies in general.

A couple of other comments from the public concerned the Whitegate sites, whose inclusion appears even more illogical than the Tarvin site.

Other public comments on the wider consultation document dealt with objections to the 'studentification' of the city centre.

Cllr Leather had intended to speak but was indisposed and his statement was read out by another councillor. Highlights were: too much weight given to council owned land, alternative use of sites not considered. It re-iterated his objections on the Consultation website.

Councillors on the Working Group also voiced a number of critical comments on how the G&T consultation had been carried out. Particular criticism was aimed at the traffic lighting system and the use of the Quick Win phrase. The view was expressed that Winsford district had been especially targeted. Some of the more choice comments on the WYG report included 'scrap it and start again' and 'one of the poorest pieces of work ever submitted to the Council'.

Planning Officers commented that they aimed to stick to the Part 2 Consultation draft timetable as far as possible as regards the G&T aspects:

Nov 2016	Local Plan Working Group	Initial report back to Members of the level and nature of consultation comments received and outline of next steps
Early 2017	Local Plan Working Group	Consider detailed report of consultation responses received on traveller sites
April/ May 2017	Local Plan Working Group	Consider draft Publication plan and recommend to Cabinet that the draft plan is approved for public consultation
June 2017	Cabinet / Council	Approve draft Publication plan for public consultation (6 weeks).
Late 2017	Local Plan Working Group	Consideration of responses and recommend to Cabinet draft Submission plan is approved for submission
	Council	Approval of draft plan for submission
Late 2017/ early 2018		Examination in public by independent Inspector
		Inspector's report.

2018	Council	Decision whether to adopt the Plan with the modifications proposed by the Inspector.
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However, there was much work to do in assessing the 2,000+ comments on the G&T proposals alone. Potential sites suggested by the public would also need to be looked at. The Working Group Chair proposed setting up a Task Group to look at the consultation responses in detail and prepare a detailed report on each of the shortlisted sites. This would require site visits and local consultation. The proposal was adopted after discussion.

One final thought is that those councillors on the Working Group who have potential sites in their area have a vested interest in their recommendations – although this was specifically felt not to be the case by the Chair.

Appendix 2

Present – Kay Parry, Senior Highways Engineer, and a CW&C Road Safety Advisor
Councillor Hardacre and the Clerk, Tarvin Parish Council

1. A complaint had been received by CW&C about the amount of inconsiderate/unsafe parking along Heath Drive during school time drop/off and pick up. This was not the first time that the particular complainant had approached CW&C to seek some resolution to the problem.
2. At the time of the inspection a variety of cones, some carrying the police logo, some not, had been placed by the school caretaker against the curb opposite the school. This had the effect of keeping the road in front of the school clear but pushing parking towards the junctions of Hockenhull Lane, Hockenhull Avenue and Hunters Drive.
 - a. Mrs Parry pointed out that the use of cones on the highway is illegal. Police cones could be used with the specific permission of the police but only for a short period – 5 days. She agreed to write to the school to give a definitive ruling on their use.
3. Discussions with a school staff member confirmed that, on any day, as many as 6/8 members of staff might be unable to park on-site and had to use Heath Drive. These cars are parked on the school side of Heath Drive to the east of the school entrance. These cars take up space that might be used for the dropping off and picking up of children. Extra parking was not made available recently during the school upgrade as the only suitable area has a mature tree covered by a TPO, and the tree was given precedence over the need for parking.
4. The yellow zigzag lines outside the school are very worn. They do not now cover the new entrance that goes to the Pre-school which lie to the east of the main school entrance. Mrs Parry agreed to look into the possibility of redoing the lines and extending them across the whole extent of the school frontage. Heath Drive is scheduled for some surface treatment next year and this would be the ideal time to do this. With parking banned on the school side this would allow some limited parking on the opposite side. Such parking should not block driveways, though this was up to individual drivers to comply with.
5. Overall, the CW&C officers felt that the parking problems were no worse than those encountered in nearly every urban or suburban primary school. The pattern for bringing children to and from school has changed in recent years, as parents on the way to work use the car to drop off children and other carers, often grandparents,

pick up in the afternoon. Coupled with this is the increasing desire of parents, carers and teachers to ensure the safety of children at all times.

6. As the majority of Tarvin pupils at the school live in Tarvin there is possibly a higher proportion of walking to school than elsewhere.
7. The PCSO did not make the meeting as expected. Questions about the occasional patrolling of the site, the use of parking tickets etc. was not discussed.
8. The school has raised the idea of encouraging walking to school via the Woodland Walk and using a rear entrance. However that entrance at the moment does not have an all-weather path from the gate to link up with other school hard standing. It is possible that the school may wish to pursue this and might look for funding and support from the school community and the wider parish.