

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 28TH OCTOBER 2019

PRESENT:

Councillor E Lush (Chairman)
Councillor R Ford (Vice Chairman)
Councillor B Dean
Councillor S Dutton
Councillor H Flynn
Councillor J Norrie
Councillor M Pochin
Councillor P Ryan

IN ATTENDANCE:

5 members of the public
Cheshire West and Chester Council – Councillor J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor D H Cotgreave (family commitment), Councillor P Twigg (family commitment),
Councillor S Wiley (business commitment)
Cheshire West and Chester Council – Councillor H Tonge

19/138 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

19/138.1 New Written Requests for Dispensations

There were no new requests.

19/138.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Norrie declared a Disclosable Pecuniary Interest in the second decision listed under minute 19/144.2.

No other declarations were made.

19/139 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

19/140 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

19/141 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

19/141.1 Borough Councillor Leather had reported that the new Traffic Island was expected to be installed on the A54 during the next couple of weeks. A “bolt-on” construction was expected to be used to minimise any disruption to traffic.

19/141.2 A resident speaking on behalf of Tarvin Residents Group had spoken about the Traveller Development Plan Document. The group had requested that Council appoint an External Expert Advisor to help with the document, that Council or the External Advisor speak at the November 2019 Cabinet Meeting to highlight the relevant issues that made

Tarvin an unsuitable site, and that Council meet with the Residents Group with the aim of working together on the project. Another member of the public had expressed concerns and had stated that in his opinion Cheshire West and Chester Council had actively excluded Parish Councils from engaging in the drafting of the Traveller Development Plan and had added that Cheshire West and Chester Council Forward Planning Officers had stated that any representation would need to be evidence based.

19/142 MINUTES OF THE MEETING HELD ON 23RD SEPTEMBER 2019

RESOLVED: that the minutes of the meeting held on 23rd September 2019 be signed by the Chairman of the meeting as a correct record.

19/143 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 23RD SEPTEMBER 2019 NOT COVERED BY THE AGENDA

19/143.1 Traveller Development Plan Document (Previous Minute 19/118.2)

The document had not been ready for the October Cabinet meeting but was expected to be an agenda item at the Cabinet Meeting on 27th November 2019.

The meeting noted the comments from the Open Forum and that Council had previously appointed an External Advisor to cover all stages of the Traveller Development Plan.

RESOLVED: (19/143.1.1) that Councillor Lush and Mr M Stallard (External Adviser) speak at the Cabinet Meeting on 27th November 2019

RESOLVED: (19/143.1.2) that Councillors Dean, Ford, Lush, and Ryan meet on two occasions with Tarvin Residents Group, once before and once after the paperwork for the Cabinet Meeting is published

19/143.2 Streetlight – Opposite Bank Cottage, Cross Lanes, Oscroft (Previous Minute 19/129.2)

The lighting column had been repaired on 4th October 2019.

19/143.3 Bench – Junction of Tarporley Road and Hockenhull Avenue (Previous Minute 19/130)

The bench had been repaired on 8th October 2019

19/143.4 Cheshire Association of Local Councils – Annual Meeting (Previous Minute 19/132)

Councillor Ford had attended the meeting on behalf of Council. In addition to the regular business the following two motions which were relevant to Tarvin had been proposed by Town/Parish Councils for debate:

Motion 1. "This meeting calls upon the Cheshire Association of Local Councils to lobby Cheshire West and Cheshire Council so that if the Council decides to delegate enforcement powers for the issue of low level environmental crime to Parish and Town Council representatives, such delegation must be accompanied by funding so that Parish and Town Councils can provide those services, for example by employing enforcement officers or contracting out." The motion was defeated.

RESOLVED: (19/143.4.1) that Council write to Cheshire West and Chester Council expressing opposition to the proposal on the grounds that Council do not agree with the proposition of delegating powers on matters that will potentially result in conflict between the Parish Council and residents and that the proposals make no mention of funding which would be necessary in order to employ, train and insure enforcement officers

Motion 2. "This meeting calls upon the Cheshire Association of Local Councils, Cheshire West and Chester Borough Council, Cheshire East Council and the Local Government Association, following the declaration by Parliament of a Climate Emergency, to demand that the Government reviews, as a matter of urgency, its definition of "Sustainable Development" which underpins the current National Planning Policy Framework - because

this has facilitated a massive increase in homes in Cheshire's rural communities that require more commuting by car with the inevitable detrimental effects on people's carbon footprints.” The motion was passed unanimously.

19/144 PLANNING MATTERS

19/144.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

19/03478/FUL - Single storey extension, for recreational use of golf club members - Pryors Hayes Golf Club, Willington Road, Pryors Hayes

Comment: No Objections

19/03673/FUL - First-floor extension to rear - Hill View, Church Street, Tarvin

Comment: No Objections

19/144.2 Notices

19/01084/FUL – Change of use from D1 children's day nursery to D2 role play and imagination centre for children - Unit 10, Pool Bank Business Park, High Street, Tarvin – **PERMISSION**

19/01853/FUL – Creation of new entrance onto Platts Lane – Morris Corfield, Bellard Court, Platts Lane, Duddon Heath - **PERMISSION**

19/02749/FUL - Single storey rear extension with balcony above and removal of flat roof and replacement to pitched roof structure above existing utility/garage - 22 Broom Crescent Tarvin - **PERMISSION**

19/01028/FUL - Retention of existing field shelter, construction of new stable block and improvement to existing access and provision of hard-standing/turning area (private recreational use only) – Land at Tarporley Road, Tarvin - **PERMISSION**

19/01971/FUL – Retrospective Change of Use from Residential Property (C3) to Office Space (B1a) – Nurses Cottage, 75A High Street, Tarvin - **PERMISSION**

19/145 KING GEORGE V PLAYING FIELD

19/145.1 Field Committee Meeting

The minutes of the meeting held on 3rd October 2019 were noted

19/145.2 Wooden Gates – bottom of field by Meadow Close – between Community Centre and Field

The work had been completed on 3rd October 2019

19/145.3 Defibrillator

The box had been installed on the wall at the Scout Hut and the defibrillator was expected to be in use during the next couple of days. Councillor Ryan reported that the Scout Group were backtracking on their offer to cover the week to week management of the equipment. In the short term the Clerk had been registered as the contact with NW Ambulance. Councillor Lush said that he would ask the Community Centre Management Committee whether they would take on the role.

19/145.4 Tennis Club – Legal Agreement

Cullimore Dutton had confirmed that they had completed their work. The Deed of Easement had been signed by Council and the Tennis Club and was registered with the

Charity Commission. The Clerk would now recharge the Tennis Club with the costs of using Cullimore Dutton.

19/146 CHESHIRE WEST AND CHESTER COUNCIL – ENFORCEMENT POLICY CONSULTATION

The meeting noted that Councillor Ford had prepared the draft response to the survey online and saved it but when he returned to the document it had been shown as sent.

19/147 BUS SHELTERS TARPORLEY ROAD AND CHURCH STREET

Two bus shelters (one on Church Street and one on Tarporley Road) had been vandalised – mainly broken glass and graffiti. Cheshire West and Chester Council had agreed to commission a full refurbishment of both damaged shelters. This would consist of them being stripped down on site, repainted (in black) and completely re-glazed. At the same time, the (now obsolete) timetable cases would be removed from each shelter and a standard bus stop pole would be installed at each site and furnished with bus stop sign and timetable case. The works were expected to be completed within the next couple of months.

19/148 REMEMBRANCE PARADE

The meeting noted updates from Cheshire West and Chester Council and the Police. This year the parade would cover the area along Church Street from Greenacre Garage to St Andrews Church. There would probably not be a Police presence. Cheshire West and Chester Council would pay for the road closure. In future years all costs would need to be met locally.

RESOLVED: that Councillor Lush discuss arrangements for 2020 with St Andrews Church.

19/149 FOOTPATHS

19/149.1 Platts Lane (Previous Minute 19/124.2.2)

Someone had spread rubble along a large stretch of the lane, and in one place it covered the entire width of the road. It appeared to be an attempt to stabilise the muddy road. The material which had been used looked like industrial construction waste, containing sharp metals, glass, ceramics, plastics and corroding batteries. Highways had been asked to tidy the area and make it safe for all users.

RESOLVED: that Councillor Ryan formally report the matter to Highways on behalf of Council.

19/149.2 Path to Roman Bridges (Previous Minute 19/124.2)

The paperwork had been received from Rights of Way so Councillor Ryan would be meeting with Tarvin Civic Trust and other interested parties to progress the application.

19/150 NEWSLETTER

The draft document which had been forwarded to Councillors was approved.

19/151 COMMUNITY INFRASTRUCTURE LEVY

A payment of £1,695.75 had been received from Cheshire West and Chester Council. This amount was 15% of the total CIL money (£11,305.00) paid on application 18/03625/FUL - Oak Tree Cottage (to be Known as Ryecroft House) for a replacement dwelling.

RESOLVED: that Councillors provide the Clerk with suggestions on how the money should be spent and that the matter be an item for consideration at the next meeting.

19/152 LIST OF OUTSTANDING ITEMS

The list was noted.

19/153 CLERK’S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – changes to policing of Remembrance Day Services
- c. Cheshire Community Action AGM – Comberbach Memorial Hall, Comberbach – Wednesday 6th November 2019 – 9.30am
Councillor Lush would represent Council.
- d. Cheshire West and Chester Council – Play Your Part Consultation
- e. Cheshire West and Chester Council – Joint Meeting with Streetcare/Highways – Tuesday evening 29th October – Cheshire View, Christleton
Councillors E Lush, D H Cotgreave and the Clerk would be attending.
- f. Cheshire West and Chester Council – Neighbourhood Planning update – edition 23
- g. Tarvin Community Woodland Trust – minutes of their October 2019 meeting.
- h. Tarvin 1st Scouts – Invitation to represent Council at their AGM – Monday 4th November 2019 – 7pm. Councillor Dutton would be representing Council.

19/154 FINANCIAL MATTERS

19/154.1 Payments made between meetings

The following were confirmed

| | | |
|-----------------------------|--|-----------------|
| Grid Civils Ltd | Repair of three Streetlights | 480.00 |
| 80.00 | 400.00 | 1,886.76 |
| Mr P A Lowndes | Painting Main Gates of King George V Playing Field. Work completed April 19, as per quotation. | 455.00 |
| 0.00 | 455.00 | 0.00 |
| County Landscapes NW | Supply and Install gate and chicane at bottom of King George V Playing Field | 746.25 |
| 124.37 | 621.88 | |
| Grid Civils Ltd | Repair of lighting column Cross Lanes, Oscroft | 408.00 |
| 68.00 | 340.00 | 1,486.76 |
| County Landscapes | 10% Deposit for work on gates on King George V Playing Field | 82.92 |
| 0.00 | 82.92 | 900.00 |

19/154.2 September 2019 Payments

Councillor Ford had confirmed in writing that all the payments made by the Clerk were as approved by Council.

19/154.3 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

| Payee | Detail | Amount to be Paid |
|--------------|-------------------------------------|---------------------------------|
| VAT | Net Amount to Charge against budget | Budget available before payment |

| | | |
|----------------------------------|---|-----------------|
| Groundforce Landscape Ltd | Grass Cutting King George V Playing Field September 2019 | 459.85 |
| 76.64 | 383.21 | 1,033.06 |
| St Andrews Church | Annual Donation Re Maintenance of the War Memorial | 100.00 |
| 0.00 | 100.00 | 100.00 |
| Mr M Hassall | Re-imburement of Annual Donation to British Legion for Wreath £100.00 Clerks Manual 2019 £51.50 Microsoft Annual Subscription for Desktop and Laptop £59.99 | 211.49 |
| 0.00 | 211.49 | 398.01 |
| Water Plus Ltd | Qtr. to October 2019 | 87.23 |
| 0.00 | 87.23 | 241.87 |
| Mr M H Walker | Verge Mowing Tarporley Road/ Austins Hill | 60.00 |
| 10.00 | 50.00 | 1,000.00 |
| Scottish Power | Electricity Qtr. to September 2019 | 273.92 |
| 13.04 | 260.88 | 1,146.76 |
| Weaver Electrical Ltd | Installation of Defibrillator | 84.00 |
| 14.00 | 70.00 | |
| Payroll | October 2019 | 1,351.76 |
| 0.00 | 1,351.76 | 8,813.51 |

19/154.4 Direct Debit

The meeting noted that the following payment had been made by direct debit:
British Telecom Plc – 30th September 2019 - Telephone and Internet September 2019 – £491.23. A credit note had been requested to cover the overcharge.

19/154.5 Management Accounts

The Managements Accounts for the 6 months to 30th September 2019 were presented and accepted.

19/155 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on Traveller Development Plan, Vandalism, Traffic Island, Platts Lane, and CIL Money.

19/156 DATE OF NEXT MEETING - Monday 25th November 2019 – 7.15pm – Edna Rose Room, Tarvin Community Centre

19/157 RESOLVED – That in view of the confidential nature of the business about to be transacted, the public and press be temporarily excluded due to a potential change to value of land/properties

19/158 PROPOSAL AND NEGOTIATION FOR CONTRACT

19/158.1 The meeting noted that the landowner was unable to proceed with a possible sale of land to Council.

RESOLVED: that Councillor Dean carry out a Land Registry Search at a cost of £13.00

19/158.2 The Clerk was instructed to accept the way forward recommended by Cullimore Dutton in their e-mail to the Clerk with regard to the legal agreement with the Scout Group

19/158.3 Councillor Pochin agreed to arrange for Legat Owen to provide a Surveyors report once Cullimore Dutton had confirmed that it was acceptable to proceed.