

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH SEPTEMBER 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor E Lush (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor H Flynn
Councillor R Ford
Councillor M Pochin
Councillor P Twigg

IN ATTENDANCE:

2 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor H Deynem

APOLOGIES:

Councillor C Jones (family commitment), Councillor M Lloyd (holiday), Councillor S Wiley (work commitment), Borough Councillor J Leather

18/116 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/116.1 New Written Requests for Dispensations

There were no new requests.

18/116.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

18/117 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/118 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/119 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

18/119.1 A resident had provided details of what was being planned for the village to commemorate the 100th Armistice Anniversary. St Andrews Church would be open from 5th to 8th November 1.30pm to 3.00pm, for afternoon teas with short concert or poetry reading and an opportunity to view memorabilia of the war years. The Methodist Church were having a display of poppies in front of their premises for two weeks from 5th November. Shops and businesses in the village had agreed to produce window displays. On 10th November a coffee morning would be held at the Methodist Church and in the evening a concert would be taking place at the Community Centre. For 11th November a parade was planned along High Street and finishing at the War Memorial on Church Street prior to the service at St Andrews. Following the service there would be a village

lunch at the Community Centre. Proceeds from the events would be shared between two charities Helping the Heroes and the British Legion.

18/119.2 Borough Councillor Deynem had advised that he and Borough Councillor Leather would be happy to contribute towards the purchase of ceramic poppies via their Members Budget.

18/119.3 Borough Councillor Deynem had reported that there would be a motion at the Cheshire Association of Local Councils Annual Meeting expressing concerns about the way that Cheshire West and Chester Council were implementing the 20mph speed limits across the Borough.

18/120 MINUTES OF THE MEETING HELD ON 20TH AUGUST 2018

RESOLVED: that the minutes of the meeting held on 20th August 2018 be signed by the Chairman as a correct record.

18/121 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 20TH AUGUST 2018 NOT COVERED BY THE AGENDA

18/121.1 Waste Bins Previous Minutes (18/108.3 and 18/108.4)

Cheshire West and Chester Council had yet to action these items.

18/121.2 A54 Proposed New Road Crossing (Previous Minute 18/110)

Borough Councillor Leather had passed on Council's concerns to the Head of Highways, but the Clerk was not aware of any progress with the project.

18/122 PLANNING MATTERS

18/122.1 Planning Applications

18/03130/FUL – Demolition of existing outbuilding and erection of triple bay garage – Pool Bank House, Kelsall Road, Tarvin

Comment: No Objections

18/03131/LBC - Proposed demolition of existing lean-to outbuilding and erection of a triple bay timber framed garage – Pool Bank House, Kelsall Road, Tarvin.

Comment: No Objections

18/03157/FUL - First floor extension to front and two storey extension to side - Deighton Bank, Church Street, Tarvin

Comment: No Objections

18/03429/FUL – Erection of six dwellings – Rambler Service Station, By Pass Road, Tarvin

Comment: We object to the proposal for the following reasons:

1. The proposal is contrary to the draft Neighbourhood Plan as follows:

“Policy HG2 – Small Scale Development

Outside the defined settlement boundary for Tarvin, proposals for small-scale residential redevelopment of previously developed sites could be acceptable where the rural character can be protected. Such development may take the form of either new-build residential properties or conversion of existing structures to residential use. In this regard, sites considered to be small-scale are those that amount to less than 6 dwellings having

taken into account related applications for different parts of the same site, or adjacent site/sites with a shared access point”

2. The proposal does not meet the requirements of the Tarvin Village Design Statement. We object to the scale and size of a three-storey development outside the village centre. Construction of three storey buildings was only extended to properties in the centre of the village by guideline 6 of the Village Design Statement. The design does not meet the requirements of Guideline 21 of the Village Design Statement.

3. We consider that there is insufficient amenity space for units 5 and 6.

18/03638/CAT - 7 no. Norway Spruce Trees to be felled as they are leaning and pose a threat to me and my property also footpath and highway users. 1 no. Green Beech to be felled which has stress marks where the two main limbs divide, the stress fracture is inside the tree trunk. It is also alongside the road and footpath and poses a threat the me and my property and public. 4 No. Silver Birch - To cut off tops - Spruce Cottage, 2 Hockenhull Lane, Tarvin

Comment: No Objections

18/122.2 Notices

There were no notices.

18/123 KING GEORGE V PLAYING FIELD

18/123.1 Field Committee Meeting

Draft minutes of the Field Committee Meeting held on Tuesday 11th September were noted.

18/123.2 Scout and Guide Movement – Legal Agreement

The draft Lease of Rights had been agreed with the Scout and Guide group. There had been only one change to the draft document previously forwarded to Councillors. The rent figure was now shown as £325.00 per annum and had been arrived at following consultation with the Contractor who had supplied the equipment. This figure would not increase, or be reviewed, during the period of the lease, a maximum of 20 years. The final document was expected to be available for signing by both parties during the coming month.

18/123.3 Tennis Club – Legal Agreement

The Clerk had prepared the application for Fields in Trust and the Application for Lease of an Easement had been published in the Chester Standard on 13th September with comments on the proposal to be with the Clerk by 30th September. The application would be forwarded to Fields in Trust during the first week of October.

18/123.4 Painting Main Gates (2 large and 2 small)

RESOLVED: that the following quote be approved:

To kill and wash down mould growth. Scrape/remove Any loose rust/defective paint. Sheet up floor area under gates. Apply two full coats of Johnstones white smooth metal paint. (dry in 2 hours) Labour and materials £445.00.

18/123.4 Scout and Guide Movement

A request had been received asking Council to undertake the work to provide a short section of path, circa one metre, to be constructed from the rear doors of the hut to the existing path.

RESOLVED: that it be delegated to the Chairman to decide whether he could undertake the work with help from others. All costs would need to be met by the Scout and Guide Group.

18/124 20MPH SPEED LIMITS IN TARVIN

RESOLVED: that the following comment be forwarded to Cheshire West and Chester Council:

The Parish Council whilst accepting the application of the criteria applied by the Borough Council believes that the only 20mph limits that should be applied are outside the primary school on Heath Drive and along Lower High Street to the junction with the A54 where previous requests for a 20mph limit have been made and turned down. It has reached this conclusion partly because of the cost of universal application but also the results that have been produced the Council believes show anomalies that would confuse the public e.g. for Hockenhull Lane and Tarporley Road. The Council is disappointed that this exercise appears not to be a genuine consultation, merely a ticking off exercise.

18/125 BROOMHEATH LANE STAPLEFORD

It had been reported that residents on the part of Broomheath Lane between the Sheaf turning and the junction with Ryecroft Lane were becoming very concerned about the increasing volume of traffic using this as an alternative route and also the high speeds of vehicles along this narrow road which had no side verge.

RESOLVED: that the Clerk ask Highways to carry out a review of the speed limit and safety of people walking along that stretch of road and also improve the safety at the junction with Ryecroft Lane.

18/126 SECTION 106 FUNDING

Cheshire West and Chester Council were insisting on three written quotations for equipment even though they acknowledged that three quotes for identical equipment would not be possible. Councillor Twigg was in the process of seeking the additional quotes.

18/127 NEIGHBOURHOOD PLAN

18/127.1 Statutory Consultation

Councillor Lush had forwarded paperwork to Councillors prior to the meeting covering recent amendments to the draft document as well as comments from residents made at the two public meetings. An observation was made regarding the provision of a new combined footpath/cycleway between Tarvin and Oscroft and Councillor Lush agreed to take the comment to the Steering Group. Councillor Lush expected the updated draft to be available for Council to consider at the next meeting

18/127.2 Grant Application

The meeting noted that the application was being prepared.

18/128 WOODEN BENCH CHURCH STREET

The wooden bench had three broken slats and was in need of general repair.

RESOLVED: that Council purchase a new bench to be positioned at the same spot. The Clerk was authorised to spend up to £500.00 on a new bench.

18/129 KELSALL MEDICAL CENTRE CONSULTATION

A document from Kelsall Medical Practice Patient Participation Group had been forwarded to Councillors. A copy is attached to the minutes.

RESOLVED: that Council support the proposal and ask to be kept up to date with the project.

Councillor Lush stated that he would speak to the Management Committee of the Community Centre to see whether it was feasible for the Community Centre to offer similar facilities to those highlighted in the document from the Kelsall Medical Practice.

18/130 CHRISTMAS TREES

RESOLVED: (18/130.1) that Christmas Trees be purchased from the same source as last year and that they be installed on Saturday 17th November.

RESOLVED: (18/130.2) that Councillors be authorised to purchase appropriate batteries for Christmas Tree lights where there was not a convenient power supply from a building. The meeting noted that the Tarvin Christmas Market was being held on 1st December.

18/131 MORETON CROFT MAINTENANCE OF COMMUNAL AREAS

A resident of Moreton Croft had spoken to Councillor Lush regarding maintenance of the communal areas of the Croft. It appeared that as all the houses were built and occupied the developer was no longer responsible for the communal areas and residents of the development had to take on responsibility. The residents were planning to meet in October to discuss their options and the resident had asked whether this was a responsibility that Council would consider taking on or if not, what advice could Council give the residents.

RESOLVED: that residents be advised to consult with their solicitors to ascertain what was in their deeds and the section 106 document which was part of the original planning approval.

18/132 GRANT REQUEST RE COMMEMORATION OF WW1

In previous years, poppies and crosses had been placed at the cenotaph which had been provided by the British Legion. This year, to commemorate the centenary, the churches wished to purchase ceramic poppies in memory of the men who served during the conflict. There were 165 names on the Roll of Honour in St Andrew's and ideally the churches wished to commemorate them all. However, it was thought that this would not be possible due to the cost.

The cheapest ceramic poppies would cost £4.00 each and the Churches wished to purchase 100 of them to represent those who died or were wounded or suffered in the conflict. This would enable those planning the event to make an avenue of remembrance along the path leading up to the St Andrew's Church. A request had been made for a grant of £250.00. It was planned to try to sell some of the ceramic poppies following the 11th November and the proceeds of any sale would be returned to the Parish Council. The meeting noted that Council had a budget of £450.00 for the Commemoration activities.

RESOLVED: (18/132.1) that Council ask the Churches to purchase 165 ceramic poppies

RESOLVED: (18/132.2) that Council provide a grant of £450.00 towards the purchase

RESOLVED: (18/132.3) that the Clerk inform the Churches that proceeds from any sales following the commemoration be divided between the two charities referred to under minute 18/119.1

RESOLVED: (18/132.4) that Council take up the offer made by Borough Councillor Deynem and apply for funding to cover the shortfall.

18/133 INSURANCE

Councils insurance was due for renewal on 1st October 2018 and the long-term agreement had come to an end. The Clerk had obtained the following three quotations based on similar cover:

Inspire via Axa £1,740.01, Hiscox £1,918.34, Ecclesiastical £1,994.38

In each case a broker £50.00 Administrative Charge needed to be added to the above. All three were offering a reduced premium (5% less) if Council would enter a three-year agreement.

RESOLVED: that the quotation from Inspire via Axa be accepted and the Clerk enter into a three-year agreement with them. The first premium payable, including the admin charge, would be £1,703.01.

18/134 NOTICEBOARD – HIGH STREET

The meeting noted that a resident had carried out general maintenance on the Council noticeboard. The cost to Council being £10.35 for materials.

RESOLVED: that a letter of thanks be sent to the resident with the payment.

18/135 LIST OF OUTSTANDING ITEMS

The list was noted.

18/136 CLERK'S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

- Cheshire Association of Local Councils E Bulletins
- Tarvin Community Woodland Trust – Minutes of the September 2018 meeting
- Tarvin Community Centre – Advertising Opportunity within Tarvin Community Centre
- Borough Councillor J Leather re the 82 bus service

18/137 FINANCIAL MATTERS

18/137.1 August 2018 Payments

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/137.2 Payments made between Meetings

The meeting noted that the invoice from Mr M Stallard for the Traveller Development Plan Report for Cheshire West and Chester Council, amount £680.00, had been paid.

18/137.3 RESOLVED: that the following payments be authorised and that payments be made by internet banking where possible:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting August 2018	433.72
72.30	361.52	2,356.96
Mr P Ryan	Reimbursement of Expenditure pads for defibrillator	28.80
0.00	28.80	193.28
Mr R Hones	Re-imburement of Expenditure Website Domain Name	35.96
5.99	29.97	164.48
Mr M Hassall	Re-imburement of Expenditure Advert in Chester Standard re Tennis Club Application to Fields in Trust	173.76
28.96	144.80	979.10

Mr M H Walker	Verge Mowing Tarporley Road/ Austins Hill	60.00
10.00	50.00	750.00
PKF Littlejohn LLP	External Audit Year to March 2018	360.00
60.00	300.00	318.00
Maxwell Amenity Ltd	Spraying to remove weeds – King George V Playing Field	228.00
38.00	190.00	900.00
Mr J Bloomfield	Reimbursement of Expenditure – Maintenance Noticeboard – Lettering and Sanding Paper	10.35
0.00	10.35	134.51
Tarvin Community Centre	Hire of Room Council Meetings July to September £81.63 2 Neighbourhood Plan Meetings £36.28	117.91
0.00	117.91	433.95
Water Plus Ltd	Qtr. to September 2018	36.36
0.00	36.36	93.42
Mr P Ryan	Re-imbusement of Expenditure Duckers Well Project Sharp sand, OPC cement, Hydrated lime, 20mm gravel 10mm reinforcement bars Reinforcement spacers	246.71
0.00	246.71	
Payroll	September 2018	1,324.95
0.00	1,324.95	15,618.77
HMRC	PAYE and Nat Insce July to September 2018	2,221.24
0.00	2,221.24	14,293.82
Came and Co	Insurance Premium Year to 30th September 2019	1,703.01
0.00	1,703.01	2,050.00

18/137.4 Direct Debit

The meeting noted that the following payment had been made by direct debit:
British Telecom Plc – 30th August 2018 - Telephone and Internet August 2018 – £116.12

18/137.5 External Audit

The External Audit had been completed and the Annual Return had been returned to the Clerk. No issues had been raised. The Completed Annual Return was presented to Council.

RESOLVED: that the Annual Return including the certificate signed by the External Auditor be approved and accepted by Council

18/138 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on 20mph speed limit, Broomheath Lane Speed Limit, Replacement Bench, Christmas Trees, Poppies, Planning Application 18/03429/FUL

18/139 DATE OF NEXT MEETING - Monday 22nd October 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.

18/140 RESOLVED – That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw” (personal data, staff conditions of employment)

18/141 STAFF

RESOLVED: that a request from the Community Amenity Operative for payment at time and a half for Bank Holidays worked be approved.