

Minutes of Neighbourhood Plan Steering Group meeting, 10 September 2015

Present: Cllr Edward Lush (Chairman), Mark Boulton, Roy Brereton, Matthew Dodsley, Jane Hough, Fiona McBurnie, Carol Over, Joe Thompson, Robin Turney

One member of the public attended

1. Apologies – Celia Cummings (work), Gaynor Heath (holiday), Alison Kempinski (holiday), Merryn Shaw (illness)
2. The minutes of the meeting held on 9 July 2015 were agreed as a correct record. There were no matters arising
3. The current membership of the group was noted. Anne Wallace had told the Chairman she was unable to commit to the group because of family commitments. Nothing had been heard from Sue Tarplee-Williams
4. The Chairman welcomed the new members of the group to their first meeting. A full set of papers had been emailed to all members. The Chairman went through the progress to date and future work
5. The group considered an analysis of the first 250 completed community questionnaires. There was a wide-ranging discussion, the main points being that the Neighbourhood Plan would have to address:
 - traffic congestion, particularly within the village and on the A51;
 - if more houses are to be built,
 - a) the mix of housing types (low-cost, for rent, smaller homes etc.)
 - b) the location – a significant number of respondents identified Oscroft but it was unclear why they said this, and this needs to be followed up [NB the responses analysed to date do not include questionnaires delivered to properties in Oscroft]
 - c) the number of houses – the group needs to know how many respondents stated there should be no new housing
 - community infrastructure e.g.
 - a) the range of shops including banks
 - b) recreation facilities
 - c) extension of Tarvin Community Woodland to the Tarvin roundabout

It was **agreed** that once the bulk of the questionnaires had been analysed the results should be put on Tarvinonline. Physical copies should also be placed in as many public locations as possible e.g. churches, pubs, school, doctors' surgery, noticeboards, together with a request for further comments.

The results of the questionnaire will be considered further at the next meeting

6. It was **agreed** to invite Dr Alison Knight, Head of Places Strategy at Cheshire West and Chester Council (CWaC) to the meeting to be held on 8 October. In order to get maximum benefit from the meeting the group would formulate in advance a number of questions for Dr Knight to answer

7. **Roy Brereton** submitted the results of the business questionnaire. It was **agreed** to consider these at the November meeting

8. A draft response to CWaC's recreation questionnaire was considered. Subject to a few minor amendments it was **agreed** the response should be submitted to Tarvin Parish Council for onward submission to CWaC

9. **Fiona McBurnie** circulated a draft communications plan. The plan will be discussed at the October meeting

10. The **Chairman** thanked everyone for their contributions and acknowledged the difficulties everyone faced in absorbing so much material

11. Next meeting - 8 October 2015 in the Small Room at the Community Centre at 7.30 pm