

Minutes of the Tarvin Neighbourhood Plan Steering Group meeting held on 14 December 2017

Present: Ben Dean, Alison Kempster, Ted Lush, Robin Turney
Arnie Sheppard, Lisa Dunne (Tarvinonline)

Apologies: Roy Brereton, Jane Hough, Carol Over, Joe Thompson, Richard Thresh

1. No declarations were made
2. It was agreed that Arnie and Lisa could speak at any part of the meeting
3. The minutes of the meeting held on 9 November were agreed as a correct record
4. Re the draft Plan it was agreed:
 - the draft would be amended to reflect Rosie's comments (**Alison/Ted**)
 - the final draft Health chapter would be sent to the Campbell practice (**Ted**)
 - Michael Stallard would be asked to produce his updated Village Design Statement (VDS) without all the amendments highlighted (**Ted**)
 - the VDS would then be sent to Tarvin Civic Trust for comment (**Ted**)
 - it was suggested that an archaeological survey was required in order to establish whether the land east of Tarpolrey Road is or is not ridge and furrow (**Ted to ask Rosie**)

Subject to the above, the Steering Group considers that the draft Plan is complete. **Alison** will be responsible for pulling everything together in a consistent digital format including all the appendices

5. It was agreed that Tarvinonline (ToL) would be a very important means for getting information to the public, as follows:

1. **ToL** will warm people up with a series of articles covering
 - what has been done
 - who has done it (team photo needed)
 - key points from the Plan
 - milestones – what happens next and when

ToL will also use their facebook account

2. **Ted** will produce a two-page summary of the Plan policies *and Each chapter author* will produce 2/3 Powerpoint slides for their chapter
3. **Ted** will produce a list of groups who will be offered a presentation on the Plan
Sometime in February there will be a physical delivery of a summary of the Plan
Ted will establish a Hotmail address to receive comments on the Plan. The address for “snail mail” comments will be Ted's home address

6. The next meeting will be on 11 January at 7.30 pm in the Community Centre Lounge. This meeting will be only for a team photograph plus update by Ted/Alison
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