

Minutes of the Neighbourhood Plan Steering Group 14th July 2016

Present: Cllr Edward Lush, Jane Hough, Matthew Martin, Joe Thompson and Robin Turney

1. Apologies: Alison Kempski
2. The minutes of the meeting held on 9th June were agreed as a correct record.
3. Carol reported that the local GP practice had no plans to extend their services at the Tarvin Health Centre but provision was always kept under review. There was the possibility of a new Health Centre in Tarporley which would not help the case for an expansion of activity at Tarvin.
4. Jane and Joe reported that at the summer fete they had not been too busy with most comments confined to the possible gypsy and traveller site on Tarporley Road and the possible future move of public footpaths in the vicinity of Hockenhull Hall.
5. 673, now 676, community questionnaires had been collected, a 56% return. Joe and Matthew volunteered to do the analysis. Joe questions 1 to 10 and Matthew question 11. The aim was to have everything analysed by the end of August at the latest.
6. Robin told the Group that there was a lot of useful material in the recent CWaC recreation report which would be useful to the Plan preparation
7. A draft letter to the Leader of CWaC on low cost housing on CWaC owned land was considered. It was agreed that it should be revised to place more emphasis on meeting needs but also it should raise the possibility of sheltered housing to meet the needs of a growing elderly population. **Copy attached for comment by 5th August please.**
8. Robin asked when the Group felt that consultants might be used. The view was that when we had the second questionnaire analysed and therefore the shape of the draft report that would be the time, say October.

Next meeting 11th August at 19:30 Edna Rose Room, Community Centre.

NO HARD COPIES OF PAPERS WILL BE AVAILABLE AT THE MEETING.

Minutes of the Neighbourhood Plan Steering Group meeting held 11th August 2016

Present: Roy Brerton, Jane Hough, Alison Kempster, Ted Lush, Matthew Morgan, Carol Over, Joe Thompson and Robin Turney.

1. Apologies: None
 2. It was noted that new Parish Councillor Ben Dean would probably be joining the Steering Group.
 3. Minutes of the meeting held on 14th July agreed as a correct record.
 4. **Carol** reported that the Health Commissioners would look at alternative premises for Tarvin health provision if there were any. Chairman would write to CWaC Property Services re the office hub (i.e. part of the building the Community Centre occupies)
 5. **Roy** reported that he had met Rosie Morgan (CWaC Planning) and the GIS data was available but that there was a huge amount. **Matthew** volunteered his geographer son to have a look at the data, in particular the information on wildlife.
- Jane** had met Joanne Mulligan to clarify issues on the wildlife map which support the report Joanne had produced.
6. **Robin**, now that a CWaC contact had finally been identified, will follow up the grant application.
 7. **Joe and Matthew** briefed the Group on their analysis of the questionnaires. It was agreed that **Matthew** would “tweak” his summary, circulate to the Group and to Tarvinonline. The detailed comments would not be published but they would be available to anyone who wanted to see them. Group members would use them in production of the Plan.
- Joe** would relook at his graph scales and recirculate them. They would be sent to Tarvinonline too.
- Joe and Matthew were thanked for their enormous effort analysing so much data so quickly.
8. The 2 page forward to the Plan produced by the Chairman was considered too long but would not be changed at the moment.
 9. **Alison** agreed to circulate the Tattenhall Plan to the Group.
 10. It was agreed that chapters to the Plan would be drafted as follows:

Housing- Matthew and Joe;

Green Belt etc.- Jane and Alison;

Health and Wellbeing- Carol and Robin;

Transport- Roy and Ted;

Business etc.-Ted and Roy.

Chapters would be produced as soon as possible. Calibre would be the font.

It was agreed that there would be no meeting on 8th September but there would be one on 22nd with Rosie asked to attend.

Please send your draft chapters to each Group member no later than 19th September.

There would be 2 meetings in October 13th and 27th. At the meeting Richard Thresh of Cheshire Community Action would be asked to attend.

10. **Robin** will circulate the draft timetable of events which take us to the end of the process.

Next meeting 22nd September at 19:30 in the Edna Rose room.