

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 28TH APRIL 2014**

**PRESENT:** Councillor P Miles (Chairman for the meeting)  
Councillor D H Cotgreave  
Councillor S Hardacre  
Councillor C Jones  
Councillor M Pochin  
Councillor B Spruce  
Councillor P Twigg  
Councillor R Williams

**IN ATTENDANCE:** 1 Member of the Public  
Cheshire West and Chester Councillor – H Deynem  
Parish Council Clerk – Mr M Hassall

**APOLOGIES:** Councillor E Iush (Chairman) (out of area on the day of the meeting)  
Councillor R Hones (out of area on the day of the meeting)  
Councillor J W Shaw-Pollard (business commitment)  
Cheshire West and Chester Councillor – J Leather

**14/001 DECLARATION OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**14/001.1 New Written Requests for Dispensations**

There were no new requests.

**14/001.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

No such declarations were made.

**14/002 OPEN FORUM**

**RESOLVED:** that the meeting be adjourned for the Open Forum.

**14/003 PARISH COUNCIL MEETING**

**RESOLVED:** that the meeting be reconvened.

**14/004 REPORT ON OPEN FORUM**

**14/004.1** A local resident had stated that she had been pleased to note that Highways had confirmed that they would be cutting the hedge on the A54 side and that Streetscene would cut it on the Ridgeway side.

**14/004.2** Borough Councillor Deynem had reported that Cheshire West and Chester Council would be installing two waste bins within the layby between Tarvin and Okells on Okells side of the road.

**14/005 MINUTES OF THE MEETING HELD ON 24TH MARCH 2014**

**RESOLVED:** that the minutes of the meeting held on 24th March 2014 be signed by the Chairman as a correct record.

## **14/006 REPORT ON ACTIONS ARISING FROM THE MEETING ON 24TH MARCH 2014**

### **14/006.1 Hedge** (Previous Minute 13/322)

Highways had confirmed that they would cut the hedge on the A54 side and that Streetscene would cut it on the Ridgeway side

### **14/006.2 SXY Skin** (Previous Minute 13/324.3)

Planning Enforcement considered that the sign met the legal requirements as it was a replacement sign and of similar size to the old one. The content of the sign was a Police matter rather than Planning Enforcement and they would only normally act if a sign was, in their opinion, offensive.

### **14/006.3 Home to School Transport** (Previous Minute 13/327)

The Education Scrutiny meeting held on 14th April 2014 had not discussed the issues relating to Tarvin. They had said that they would inform Council when these issues were to be examined. The meeting noted that a co-ordinated response from the Councils affected by the change was unlikely unless Tarvin took the lead.

**RESOLVED:** (14/006.3.1) that Borough Councillor Deynem ascertain when the Education Scrutiny Committee would be discussing the issues relating to Tarvin

**RESOLVED:** (14/006.3.2) that a Working Party comprising of Councillors Hardacre, Jones, and Lush be established to gather information and see whether a co-ordinated response could be developed.

**RESOLVED:** (14/006.3.3) that the Working Party follow the advice from Borough Councillor Deynem and as well as objecting to the proposals look at what plans for mitigating the effects might be needed should a change in the current proposals not be achieved

### **14/006.4 Saxon Heath Update** (Previous Minute 13/325)

Work had re-commenced on the Footway/Cycleway beside the Taylor Wimpey site. The resolution to the new issue had been to move the footway back from the road and leave a strip of verge with minimal kerb face.

It appeared that the large oak tree opposite the Taylor Wimpey site was dead.

**RESOLVED:** that the Clerk ask Cheshire West and Chester Council for a survey to be carried out on the tree.

## **14/007 LIST OF OUTSTANDING ITEMS**

A copy of the list of outstanding items is attached to the minutes.

### **14/007.1 No 5.5 Footpath on Church Street subject to surface water flooding**

The scheme to alleviate the surface water flooding had been drawn up, priced, agreed and passed to the contractor for programming.

### **14/007.2 No 5.14 Townfield Lane**

Highways had stated that they would not adopt Townfield Lane. They had removed the sign to the Woodland from the top of Townfield Lane following the request by the local resident for the lane to be adopted.

### **14/007.3 No 7.2 Patients Participation Group**

Councillor Miles had joined the group

### **14/007.4 No 5.10 Turning into Tarpoley Road**

Highways had said that they would not be carrying out the work. When all of the developer's highway works were completed Highways would have a safety audit carried out and any changes required as a result of that including the change to the give way would then be carried out by the developer.

**RESOLVED:** that the Clerk ascertain when the developer's highways works would be completed and to ask for the safety audit to be completed as soon as possible after that date.

#### **14/008 STREETSCENE INCLUDING WORKING PARTY REPORT**

**14/008.1** A copy of the Streetscene Working Party report is attached to the minutes.

**RESOLVED:** that the actions listed in the report be approved and actioned by the Clerk

#### **14/008.2 Tarvin Hall**

**RESOLVED:** that the Clerk ask Tarvin Hall to cut back the greenery growing over their back wall and onto the footway close to the Hockenhull Lane junction

#### **14/008.3 Parking on Grass Verges – Hockenhull Avenue**

The Community Safety Wardens had received a complaint from a local resident regarding the vehicles parking on the grass verges

**RESOLVED:** that the Clerk inform the Safety Wardens that ideally the Council would prefer to see the grass removed and the surface made the same as the rest of the footway

#### **14/009 PLANNING MATTERS**

**14/009.1 RESOLVED:** that the following comments be made on the planning applications submitted

**14/01005/FUL** – Single storey extension to front – 18 Hunters Crescent, Tarvin

Comment: No Objections

**14/01418/FUL** – New garage with WC/shower/utility room (demolition of existing garage and outhouse) – Mayfield, Tarporley Road, Tarvin

Comment: No Objections

**14/01365/FUL** – Erection of cabin for office and worker facilities – Land Off Cross Lanes, Tarvin

Comment: No Objections

#### **14/009.2 NOTICES**

The following notices had been received:

**12/04597/FUL** - Proposed reorganisation of the farmstead including the erection of a storage barn, machinery store and an ancillary equestrian use (stables, ménage and horsewalker) – Hockenhull Hall, Hockenhull Lane, Tarvin – **REFUSAL**

**12/04602/FUL and 12/04603/LBC** - Erection of dwelling ancillary to main house and to reorganise and formalise the residential curtilage and to include a tennis court, perimeter wall – Hockenhull Hall, Hockenhull Lane, Tarvin - **REFUSAL**

**14/00488/FUL** – Detached Garage (Resubmission) – Grosvenor Farm, Holme Street, Tarvin - **PERMISSION**

**14/00958/FUL** – Single storey extension to provide office and reception – Funeral Directors, The Old Telephone Exchange, Tarporley Road, Tarvin – **PERMISSION**

**14/01182/FUL** – Single Storey front extension – 86 Crossfields, Tarvin - **PERMISSION**

#### **14/009.3 OTHER**

**14/009.3.1 RESOLVED:** that the Clerk ask the Enforcement Officer to ensure that the work being carried out at Hockenhull Hall was in line with planning decisions

**14/009.3.2 George and Dragon Public House**

The outside of the property was being painted black and white and the Enforcement Officer had been asked whether this was acceptable. The Officer had confirmed that it was acceptable, stating that under part 2, class C of the Town and Country Planning (General Permitted Development) Order 1995 (as amended), the painting of the exterior of any building or work was permitted development (unless the painting is for the purpose of advertisement, announcement or direction).

#### **14/010 KING GEORGE V PLAYING FIELD**

##### **14/010.1 Field Management Committee**

Draft minutes of the meeting held on 17th April 2014 were examined. A copy is attached to the minutes.

##### **14/010.2 Tree Survey**

**RESOLVED:** that the quotation of £240 plus VAT from Canopy Tree Care to carry out the three year tree survey be accepted.

##### **14/010.3 Tennis Club**

The Tennis Club had requested a new letter of support from Council to go with their application for funding for floodlights

**RESOLVED:** that the Clerk provide the Tennis Club with a general letter of support

#### **14/011 TARVIN COMMUNITY CENTRE**

**14/011.1** The meeting noted the written report from Councillor Lush on the Management Committee meeting held on 1st April 2014. A copy of the report is attached to the minutes

**14/011.2 RESOLVED:** that Councillor Hardacre replace Councillor Lush as the Parish Council representative on the Community Centre Management Committee.

#### **14/012 NEWSLETTER**

Councillors were asked to let the Clerk have articles for the newsletter by 6th May 2014

#### **14/013 PROTECT A COMMUNITY ASSET**

**RESOLVED:** to consider this item in more detail at the next meeting

#### **14/014 RURAL REGENERATION BOARD REPORT – HOUSING SYMPOSIUM**

The meeting noted the written report from Councillor Lush, a copy of which is attached to the minutes

#### **14/015 ROYAL BRITISH LEGION'S CENTENARY POPPY CAMPAIGN**

**RESOLVED:** to decide whether, and if so how to participate at the next meeting.

#### **14/016 COUNCIL STALL AT SUMMER FETE**

**RESOLVED:** to have a stall at the Summer Fete at a cost of £25.00

Councillors were asked to consider how the stall should be used and a decision would be taken at the next meeting.

#### **14/017 CLERK'S REPORT/CORRESPONDENCE**

**14/017.1** The following had been forwarded to Councillors

- a. Cheshire West and Chester Council – Members Briefings No's 661 to 668
- b. A51 Traffic Issues – meeting at Tarvin Community Centre – 22nd April 2014 – A number of Councillors had attended and a copy of the report on the meeting produced by Councillor Miles is attached to the minutes

**RESOLVED:** (14/017b.1) that Council confirm its support for a Strategy Group to be established

**RESOLVED:** (14/017b.2) that Councillor Lush represent the Council on the new group

- c. Community Resilience – information forwarded following the Local Councils Assembly on 26th March 2014
- d. Cheshire West and Chester Council – Local Plan (Part one) – Examination Update
- e. Comments from a local resident regarding Councils comment on Cheshire West and Chester Councils consultation on Enforcement
- f. Invitation to join a Rural Sounding Board
- g. Joint Parish Council Meeting – 29th April 2014 – Lord Binning, Kelsall  
Councillors Hardacre and Lush would be attending the meeting
- h. Cheshire Association of Local Councils – Training – Digital Mapping – 10th June 2014 – Cotebrook Village Hall
- i. Cheshire Association of Local Councils – Training – Chairmanship 1 – 21st May 2014 – Tarvin Community Centre
- j. Tarvin Community Woodland Trust – Minutes of April 2014 meeting

**RESOLVED:** (14/017j) that the Clerk thank the Trust for looking after the unadopted parcel of land

k. Cheshire Police & Crime Commissioner and Chief Constable's newsletter, April 2014.

l. Letter from Broomheath Plantation entitled Complaints and Objections

**RESOLVED:** (14/017l) that the letter be given further consideration at the next meeting

#### 14/017.2 Scout Community Week

As part of the Scout Community Week the Beaver Leader had proposed that the Beavers do some work in the Millennium Garden in conjunction with Okells.

**RESOLVED:** that the request be approved

#### 14/017.3 Duckers Well

The interpretation panel had been installed on 25th April and Council was asked whether it was happy with the position of the panel

**RESOLVED:** (14/017.3.1) to leave the panel where it was as Council considered it was probably in the best position

**RESOLVED:** (14/017.3.2) that Councillor Hones be thanked for all the time and effort that he had put into the project

### 14/018 FINANCIAL MATTERS

#### 14/018.1 Payments

**RESOLVED:** that the following payments be authorised –

Payee		Detail	Amount to be paid
VAT	Cheq No	Net Amount to Charge against budget	Budget available before payment
<b>Cheshire Association of Local Councils</b>		Affiliation Fee £652.20 + Planning Seminar attended by Councillor Hones £20.00	<b>672.20</b>
0.00		652.20	950.00
0.00	2632	20.00	240.00

<b>Cheshire County Playing Fields Association</b>	Affiliation Fee	<b>20.00</b>
0.00	2633	20.00
		297.80
<b>Cheshire Community Action</b>	Membership Fee	<b>50.00</b>
0.00	2634	50.00
		247.80
<b>Scottish Power</b>	Street Lighting – January to March 2014	<b>268.00</b>
12.76	2635	255.24
		1650.00
<b>Chester and District Housing Trust</b>	Garage Rent – Qtr. to 30th June 2014 – 13 weeks at £4.66 per week	<b>60.58</b>
0.00	2636	60.58
		260.00
<b>Tarvin Toddler Group</b>	Grant Year to March 2015	<b>100.00</b>
0.00	2637	100.00
		2800.00
<b>Tarvin Christmas Festival</b>	Grant Year to March 2015	<b>200.00</b>
0.00	2638	200.00
		2700.00
<b>Tarvin Community Centre</b>	Grant Village Fete	<b>300.00</b>
0.00	2639	300.00
		2500.00
<b>Mr M Hassall</b>	Reimbursement of Expenditure – Internet and Telephone March 2014 Storage boxes	<b>86.66</b>
8.20		41.01
6.24	2640	31.21
		480.00
		300.00
<b>BT Payment Services Ltd</b>	Internet and Telephone April 2014	<b>49.23</b>
8.20	2641	41.03
		438.99
<b>United Utilities Water Plc</b>	<b>Qtr. to April 2014</b>	<b>169.30</b>
0.00	2642	169.30
		300.00
<b>Sage (UK ) Ltd</b>	<b>Instant Payroll Licence Year to March 2015</b>	<b>138.00</b>
23.00	2643	115.00
		300.00
<b>Payroll Cheques</b>	<b>April 2014</b>	<b>957.89</b>
0.00	2644/5	957.89
		13,030.00

<b>Imagemakers</b>		<b>Balance due for completion of work on the Interpretation Panel</b>	<b>1,423.80</b>
237.30	2646	1,186.50	1,186.50

**14/018.2 Archives**

The meeting noted that the old paperwork had been removed from the garage and was now stored in eleven boxes in a locked room at the Community Centre

**14/018.3 Management Accounts Year to March 2014**

Management Accounts for the year to 31st March 2014 were presented and accepted

**14/018.4 Audit Year to March 2014**

The meeting noted that the Council records would be delivered to Sandbach for the Internal Auditor on Thursday 1st May and collected on Monday 12th May 2014.

**14/019 TOPICS FOR TARVIN COMMUNITY WEBSITE**

**RESOLVED:** that articles be written on School Transport, A51 Traffic Issues, Duckers Well, and the Footway issues along Tarporley Road

**14/020 DATE OF NEXT MEETING** – Monday 19th May 2014 – 7.15pm - Edna Rose Room, Tarvin Community Centre