

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD JUNE 2014**

**PRESENT:** Councillor E Lush (Chairman)  
Councillor P Miles (Vice Chairman)  
Councillor D H Cotgreave  
Councillor S Hardacre  
Councillor C Jones  
Councillor M Pochin  
Councillor B Spruce  
Councillor P Twigg  
Councillor R Williams

**IN ATTENDANCE:** 4 Members of the Public  
Cheshire West and Chester Councillor – H Deynem  
Parish Council Clerk – Mr M Hassall

**APOLOGIES:** Councillor R Hones (out of area on day of meeting)  
Councillor J W Shaw-Pollard (business commitment)  
Cheshire West and Chester Councillor J Leather

**14/049 DECLARATION OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**14/049.1 New Written Requests for Dispensations**

There were no new requests.

**14/049.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillor Cotgreave declared a Pecuniary Interest in minutes 14/057.2 and 14/089.1h and stated that he would leave the room when these items were examined.

**14/050 OPEN FORUM**

**RESOLVED:** that the meeting be adjourned for the Open Forum.

**14/051 PARISH COUNCIL MEETING**

**RESOLVED:** that the meeting be reconvened.

**14/052 REPORT ON OPEN FORUM**

**14/052.1** A local resident had expressed concerns about full dog bins, dog faeces, the overgrowth along Townfield Lane behind properties 38 to 50 Crossfields, and the new Bird Hide in the Woodland which he considered could easily cause serious child safety issues.

**14/052.2** Another resident had stated that she had been pleased to read that the Parish Council were taking action to try to reduce the speed limit along Cross Lanes and considered that using some of the New Homes Bonus to improve safety along the lane would be a good use of the money. She had made reference to vehicles speeding along the lane, had suggested “road narrows” hatching on the bridge, and had provided one

example of a recent near tragedy. She had also expressed concerns regarding the new road layout at the A51/ Tarporley Road junction.

**14/052.3** Borough Councillor Deynem had:

**14/052.3.1** suggested that a traffic survey along Cross Lanes would be of benefit.

**14/052.3.2** provided details of four live consultations being undertaken by Cheshire West and Chester Council

**14/052.3.3** provided an update regarding the Forum Shopping Centre in Chester, confirming that the Centre would be demolished in 2017 and stressing that in the short term Cheshire West and Chester Council were trying to find tenants to take on the empty units.

**14/052.3.4** confirmed that he was not aware of any plans for the Transport to School decision to be reviewed by the Scrutiny Committee but had added that a Working Group was being established to review the level of the new mitigation fund established by Cheshire West and Chester Council. He had encouraged the Parish Council to have a representative on it.

**14/052.3.5** confirmed that a Council Small Holdings tenant had requested a move and that it was being processed. Rumours that had been brought to his attention by a Councillor were incorrect.

**14/052.3.6** asked Council to provide him with details of any area where road resurfacing was necessary as Cheshire West and Chester Council was obtaining some funding from the Government to carry out this work. He had selected the A51/Tarporley Road junction as one area.

**14/052.3.7** provided details of a recent case where having a Neighbourhood Plan in place had prevented a developer from obtaining outline planning approval for over 100 properties plus recreational space.

#### **14/053 MINUTES OF THE MEETING HELD ON 19TH MAY 2014**

**RESOLVED:** that the minutes of the meeting held on 19th May 2014 be signed by the Chairman as a correct record.

Referring to minute 14/034.1 Councillor Cotgreave made the point that Cheshire West and Chester Council needed to spend a little more time checking addresses to ensure that the addresses that they published with planning applications were correct.

#### **14/054 REPORT ON ACTIONS ARISING FROM THE MEETING ON 19TH MAY 2014**

**14/054.1 Parking on Grass Verges** (Previous Minute 14/031.1)

Chester and District Housing Association had acknowledged receipt of the request from Council and said that they had received a complaint earlier in the year about residents parking on the grass verge and had written to their residents asking them not to do so. However, the offer to meet with the Parish Council was not being taken up at the present time. The Clerk had not accepted this response and was repeating the original request in writing

**14/054.2 Oak Tree, Tarporley Road** (Previous Minute 14/031.2)

The Tree Surgeon had reported that "The tree is in decline with some large dead sections in the upper crown. However the tree is attempting to form a new crown lower in the tree with new growth forming on the stem and lower branches. We would recommend this tree is significantly reduced by up to 50% to remove the deadwood and force the tree to retrench. This work should be carried out to ensure a continued contribution by the tree to the environment and to remove the risk of significant dead branch failure."

The report had been forwarded to Streetscene with a request for the work to be carried out.

**14/054.3 Poplar Cottage** (Previous Minute 14/033.2)

The hedge had been cut back at the end of May 2014

**14/054.4 Blue Bin** (Previous Minute 14/033.4)

The bin had been removed on 6th June 2014

**14/054.5 Protect a Community Asset** (Previous Minute 14/036)

The application covering Garden Field had been made and Cheshire West and Chester Council had 8 weeks to determine the application (until 5th August 2014).

**14/054.6 Local Plan** (Previous Minute 14/037)

The Working Party had met on 11th June 2014 and agreed a number of comments which had been forwarded to Cheshire West and Chester Council

**14/054.7 Returned Cheques** (Previous Minute 14/043.2)

The problem with Lloyds Bank had continued until 4th June 2014, despite a further three phone calls and two letters to the bank. Two letters of apology had now been received from the bank, all the bank charges had been withdrawn, and the Parish Council's bank account had been credited with £500.00 compensation.

**14/054.8 Protect a Community Asset** (Previous Minute 14/048)

The application for Harris Field had been made but Cheshire West and Chester Council had not completed their paperwork

**14/054.9 Tarvin Summer Fete** (Previous Minute 14/039)

Arrangements for the day and the Council stall were discussed

**14/055 LIST OF OUTSTANDING ITEMS**

A copy of the list of outstanding items is attached to the minutes.

**4.4 Street Signs Broomheath Lane/Heath Drive junction**

New signs had been installed

**4.12 Selling of Vehicles by A51/A54 Roundabout**

Highways had asked the individual to remove the latest vehicle and not to conduct business from a verge bordering a Highway without written permission from Cheshire West and Chester Council.

**6.1 United Utilities**

United Utilities were in the planning stages of a project which they believed would resolve the flooding issues. During the last few months they had been exploring the proposed options requesting the permission and the adequate funding to enable the detailed design to carry on. The construction of the proposed solution was scheduled to commence around April 2015. The work proposed that the 225mm diameter pipe would be replaced by an adequate culvert that would attenuate the flows during a storm.

United Utilities had said that the Parish Council would be included in the stakeholder management plan. This was with the view to updating and including Council where possible in their communications or discussions about the project going forward.

**14/056 STREETSCENE INCLUDING WORKING PARTY REPORT**

**14/056.1** There wasn't a Streetscene Working Party report.

**14/056.2 Litter and Dog Bins.** Litter Bins on High Street and Church Street had not been emptied for a number of days and Dog Bins in and around the Woodland had not been emptied. The Clerk had reported the issues to Cheshire West and Chester Council.

**14/056.3 Cutting of Grass.** Streetscene did not appear to be cutting grass as often this year

**RESOLVED:** that the Clerk ask if the frequency of grass cutting has changed.

**14/056.4 Townfield Lane**

Councillors Lush and Williams said that they would cut back some of the overgrowth along Townfield Lane behind the properties 38 to 50 Crossfields

#### **14/057 PLANNING MATTERS**

##### **14/057.1 Planning Minutes**

**RESOLVED:** that the minutes of the Planning Meeting held on 11th June 2014 be approved after the word “Outline” was replaced by the word “Full” (Page 2, second line from the bottom of the page)

##### **14/057.2 Garden Field and Harris Field**

**RESOLVED:** (14/057.2.1) that Council apply for Full Planning Approval on the two pieces of land that Council had applied to have registered as Community Assets.

**RESOLVED:** (14/057.2.2) that Councillor Pochin informally speak to Gladman and to Cheshire West and Chester Council and, subject to their response, at the next meeting Council would consider a proposal to formally invite Cheshire West and Chester Council, Chester Diocese, Gladman, and Mr and Mrs Blockley to a meeting to begin a dialogue.

##### **14/057.3 RESOLVED: that the following comments be made on the planning applications submitted**

**14/02334/FUL** - Rear single storey extension and internal alterations. New window to the front elevation – Tay Cottage, Chester Road, Tarvin

Comment: No Objections

**14/02382/FUL** – Change of use to agricultural contractor’s yard, associated hard standing and construction of facilities building (amendment to 14/01365/FUL) – Land Off Cross Lanes, Tarvin

Comment: No Objections

##### **14/057.4 NOTICES**

The following notices had been received:

**14/01005/FUL** – Single storey extension to front – 18 Hunters Crescent, Tarvin – **PERMISSION**

**14/01418/FUL** – New garage with WC/shower/utility room (demolition of existing garage and outhouse) – Mayfield, Tarporley Road, Tarvin – **PERMISSION**

**13/04891/OUT** – Outline Planning Permission for 2 detached dwellings and garages – land between Bank Cottage and Hillcrest, Townfield Lane, Tarvin - **PERMISSION**

**13/04837/OUT** – Two detached dwellings with associated parking, landscaping and access (resubmission of application 13/01734/OUT) – Land adjacent to Laburnum Cottage, Broomheath Lane, Tarvin - **PERMISSION**

**14/01943/FUL** – First floor side extension – 21 Deansway, Tarvin – **PERMISSION**

**14/01653/FUL** – Extension of living accommodation into existing attached outbuilding - Well House, Weetwood Common, Willington - **PERMISSION**

##### **14/058 NEW HOMES BONUS AND SPECIAL PROJECTS**

The attached report lists the suggestions from Councillors on how the New Homes Bonus might be spent.

**RESOLVED:** (14/058.1) that items 9, 10, 12, 13, 15, 18, 19, and 20 be considered at a later date when more funds were available as they were considered to be too costly to consider at the present time

**RESOLVED:** (14/058.2) that the money should not be used for items that should be provided by Cheshire West and Chester Council

**RESOLVED:** (14/058.3) that a defibrillator be purchased and the Clerk look into the possibility of housing it in a suitably secure box on an outside wall on the King George V Playing Field

**RESOLVED:** (14/058.4) that brown tourist signs be purchased at the three entrances to the village

**RESOLVED:** (14/058.5) that the Clerk seek match funding from the Ward Members Budgets for the above items

**RESOLVED:** (14/058.6) that some of the compensation from Lloyds Bank be used to purchase a new notice board to replace the one on the Red Lion wall on High Street.

**RESOLVED:** (14/058.7) that Cheshire West and Chester Council be asked to install flashing speed warning signs on Tarporley Road when the 40mph signs are moved and with the cost being met from the Section 106 money

**14/058.8** Councillor Cotgreave stated that he would provide the Clerk with an old local footpath map to see whether it could be reproduced and placed on the Parish notice boards.

**14/058.9** Councillor Lush reported that he was in communication with Highways regarding the suggestion of moving the two 30mph signs on Cross Lanes. Highways had said that they would not support any proposal but he was querying the decision and the reasons given. They had however agreed to put a counter put down to establish what the actual speeds were along Cross Lanes.

**14/058.10** Councillor Williams reminded the meeting that Greenspace were encouraging local volunteers to maintain all the public footpaths and bridal ways in Parishes. It was considered that an appropriate news item to Tarvinonline may be the most appropriate way to move this forward

## **14/059 KING GEORGE V PLAYING FIELD**

### **14/059.1 Tree Survey**

The three year tree survey had been received from Canopy Tree Care. There was no work needed within the current financial year but some minor work was recommended on a small number of trees within two years.

### **14/059.2 Parking**

The Clerk had received three separate complaints regarding an incident at the entrance to the field on Wednesday 11th June 2014. An individual had parked at the top of Townfield Lane blocking the access when visiting the Bowling Club. He had been rude and generally unpleasant when asked to move the vehicle in order that those trying to leave Townfield Lane could do so. When he did move his vehicle he parked on the opposite side of the main gate completely blocking the access to the pavement heading back towards the village. This meant that any pedestrian, buggy or wheelchair users had to move out onto the main road into oncoming traffic to navigate round the car which was obviously not safe to get back into the village.

The Clerk had written to the Bowling Club and also held a conversation with two of their officials. The Bowling Club had accepted that the incident had been caused by one of their visitors. They were playing at home that night and the individual who caused the problem was a visitor from Winnington Park. In an effort to try to avoid anything similar happening in the near future the Bowling Club would be giving a copy of the Clerks letter to each

team captain who would show it to each visiting team. A copy of the letter would also be displayed within the Bowling Club grounds.

**14/059.3 Annual Inspection of Play Area**

The Clerk reported that the external Annual Inspection was expected to take place during the coming two weeks and Councillor Twigg reported that some minor maintenance was necessary to tidy up the area.

**RESOLVED:** that the necessary minor maintenance works be carried out.

**14/060 REVIEW OF PARISH CHARTER WITH CHESHIRE WEST AND CHESTER COUNCIL AND CHESHIRE ASSOCIATION OF LOCAL COUNCILS**

**RESOLVED:** that the comments prepared by Councillor Lush and circulated to all Councillors via e-mail be approved. A copy of the approved document is attached to the minutes.

**14/061 PUBLIC COMMENTS FROM THE ANNUAL PARISH MEETING**

Members of the public attending the Annual Parish Meeting had considered that the following should be brought to the attention of the Parish Council

1. The relationship between Tarvin Environment Group and Broomheath Plantation appeared to have broken down and it was likely that some or all of those with allotments would lose them. It had been felt that the Parish Council should look into the possibility of the Council providing allotments in the Parish.
2. A resident had been concerned about vehicles travelling along the A54 from Kelsall turning left into the village and travelling at speed along lower High Street before turning left along Church Street and Tarporley Road before joining the A51 road towards Tarporley (rather than remaining on the A54/A51 road)
3. A concern had been raised regarding the positioning of the bus stop next to Park Close on High Street. A resident had considered it dangerous for vehicles turning left out of Hockenhull Lane when a bus was stationary at the bus stop due to other vehicles overtaking the bus

Council considered the three points and conclusions were as follows:

1. Council was aware both of the power to provide allotments and the duty to provide them if demand was unsatisfied and if reasonable to do so. However Council did not own any land and was not in a position to provide any though other means in the near future. Allotments had been considered under Minute 14/058 and the conclusion minuted under 14/058.1
2. Council was aware that a number of vehicles used the route through the village but it was not clear how these vehicles could speed through as the route was often congested. Council had previously requested a 20mph speed limit along Lower High Street but it had been turned down by Highways.
3. The position of the bus stop had been considered by Council and Highways earlier in the year and the position of the bus stop was not considered dangerous.

**RESOLVED:** (14/061.1) that the Clerk ask Highways to reconsider their previous decision and meet with Councillors on Lower High Street to review the matter

**RESOLVED:** (14/061.2) that the 2015 Annual Parish Meeting be held on a Saturday morning in either April or May 2015 at the Methodist Church

#### **14/062 CLERK'S REPORT/CORRESPONDENCE**

**14/062.1** The following had been forwarded to Councillors

- a. Cheshire West and Chester Council – Members Briefings No's 678 to 691
- b. Cheshire Association of Local Councils – Councillor 3 Training Session – Wednesday 18th June 2014. A place had been booked for Councillor Hardacre to attend but the Session had been cancelled
- c. Broomheath Plantation – Re Allotment Group
- d. Tarvin Civic Trust – Response to Cheshire West and Chester Local Plan Part Two
- e. Minutes of the Patient Participation Group Meeting held on 20th May 2014
- f. Cheshire West and Chester Council – Christmas Outdoor Lights and Decorations
- g. Tarvin Community Woodland Trust – Minutes of the June 2014 meeting
- h. E-mail from local resident re Newt Pond Field, Tarporley Road

**RESOLVED:** that the Clerk write to Taylor Wimpey asking who was responsible for the management and maintenance of the field.

**14/062.2 RESOLVED** that the Clerk purchase a copy of Governance and Accountability (England) - Practitioners Guide 2014 at a cost of £23.00.

#### **14/063 FINANCIAL MATTERS**

##### **14/063.1 Cheque Payments**

**RESOLVED:** that the following payments be authorised –

<b>Payee</b>		<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Cheq No	Net Amount to Charge against budget	Budget available before payment
<b>Scottish Woodlands</b>		Three Year Tree Survey Report	<b>192.00</b>
32.00	2659	160.00	1,000.00
<b>Mr M Hassall</b>		Reimbursement of Expenditure – Internet and Telephone May 2014	<b>49.41</b>
8.23	2661	41.18	397.96
<b>Tarvin Community Centre</b>		Hire of Room for April, May, and June Council Meetings £75.60 Grant Year to March 2015 £1,200.00	<b>1,275.60</b>
0.00	2662	75.60 1,200.00	435.00 1,200.00
<b>BT Payment Services Ltd</b>		Internet and Telephone June 2014	<b>48.84</b>

8.14	2663	40.70	356.78
<b>Mr M Hassall</b>		Clerk Expenses Qtr. to 30 June 2014	<b>108.63</b>
0.00	2664	39.00 23.73 45.90	156.00 70.00 60.00
<b>Tarvin Methodist Church</b>		Hire of Room for Field Management, Planning Committee, Strategy Working Party, Annual Parish Meeting	<b>67.00</b>
0.00	2665	67.00	359.40
<b>Eclipse Creative Consultants Ltd</b>		Artwork/Printing 1,300 copies of Annual Report	<b>576.00</b>
96.00	2666	480.00	<b>644.00</b>
<b>CPRE</b>		Annual Membership	36.00
0.00	2667	36.00	197.80
<b>Chester and District Housing Trust</b>		Garage Rent - Qtr. to 30th September 2014	<b>60.58</b>
0.00	2669	60.58	260.00
<b>Payroll Cheques</b>		June 2014	<b>957.89</b>
0.00	2670/1	957.89	11,178.85
<b>Mr M Hassall</b>		Reimbursement of Expenditure – Toner Cartridges £210.74 Paper £23.94	<b>234.68</b>
39.11	2672	195.57	250.00
<b>Fastrack Maintenance Ltd</b>		Grass Cutting May 2014	<b>360.36</b>
60.06	2673	300.30	2,219.39

**14/063.2 Internet Banking Transfer**

**RESOLVED:** that HM Revenue and Customs be paid the sum of £383.46 to cover PAYE and National Insurance Contributions for the Quarter to 30th June 2014 by Internet Banking Transfer

**14/064 TOPICS FOR TARVIN COMMUNITY WEBSITE**

**RESOLVED:** that articles be written on the New Homes Bonus, United Utilities work, registering Assets of Community Value, and the Taylor Wimpey meeting

**14/065 DATE OF NEXT MEETING** – Monday 28th July 2014 – 7.15pm - Edna Rose Room, Tarvin Community Centre



