

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 20TH AUGUST 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor E Lush (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor C Jones
Councillor M Lloyd
Councillor M Pochin
Councillor P Twigg

IN ATTENDANCE:

5 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES:

Councillor H Flynn (holiday), Councillor R Ford (holiday), Councillor S Wiley (holiday)

18/095 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/095.1 New Written Requests for Dispensations

There were no new requests.

18/095.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Twigg declared a Disclosable Pecuniary Interest in Minute 18/101.3.

No other declarations were made.

18/096 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/097 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/098 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

18/098.1 A number of comments had been made about the proposed implementation of a 20mph speed limit in much of Tarvin. Views had tended to support the proposal in principle, but concerns had been expressed about the number of potential road signs and how they would affect the character of the village, the fact that Hockenhull Lane was split between 30 and 20mph, and that Tarporley Road was not being reduced from 40mph.

18/098.2 A resident had raised concern about the overgrown hedge by the bus stop on High Street close to the entrance to Park Close.

18/099 MINUTES OF THE MEETING HELD ON 23RD JULY 2018

RESOLVED: that the minutes of the meeting held on 23rd July 2018 be signed by the Chairman as a correct record.

18/100 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 23RD JULY 2018 NOT COVERED BY THE AGENDA

Oscroft Bench (Previous Minute 18/087)

The bench had been repaired and re-installed.

18/101 PLANNING MATTERS

18/101.1 Planning Applications

There were no applications to examine.

18/101.2 Notices

The following notices had been received:

18/02416/S73 - Variation of Condition 2 (Approved Plans - Site Layout Plan) of 17/02938/FUL - Oscroft Farm, Shay Lane, Oscroft – **PERMISSION**

18/02330/FUL - Rear and side extension, driveway enlargement and new porch - 7 Shay Lane Tarvin - **PERMISSION**

18/02066/FUL – Demolition of existing conservatory, erection of single storey rear and side extension and alterations to front elevation - Crowsfoot Cottage, Platts Lane, Stapleford – **PERMISSION**

18/101.3 Planning Application 16/05568/OUT

The meeting noted that as far as Cheshire West and Chester Council were aware no appeal had been made against the decision to refuse permission.

18/102 KING GEORGE V PLAYING FIELD

18/102.1 Scout and Guide Movement – Legal Agreement

The updated draft document had been forwarded to Councillors and Cullimore Dutton had forwarded a copy to the Scout and Guide Movement. Their response was awaited.

18/102.2 Lighting Project

RESOLVED: that a quotation of £7,473.74 plus VAT for new lighting on the field be approved.

18/102.3 Guttering on Scout Hut

The gutter on the hut had dropped down and had obscured the view from CCTV camera 7. The Clerk had reported this to the Scout and Guide Movement and the guttering had been repaired. Since then the gutter had dropped again but it was not obscuring the view from the camera.

18/102.4 Tennis Club – Legal Agreement

The report had been received from Legat Owen on 9th August and forwarded to Councillors. The Clerk was arranging to meet with Cullimore Dutton and then prepare the application for Fields in Trust.

18/102.5 Damaged Fencing

The fencing between the tennis court and children's play area had been repaired.

18/102.6 Painting Main Gates

The promised quotation had not been received.

18/103 20MPH SPEED LIMITS IN TARVIN

A copy of the consultation document is attached to the minutes.

RESOLVED: (18/103.1) that Council respond to the consultation at the September Council meeting.

RESOLVED: (18/103.2) that Borough Councillor Leather pass on concerns that Council were only given a week to respond to the consultation before publication after Highways and the Police had completed their work.

18/104 BORROWING MONEY

A document providing details of the borrowing approval system had been forwarded to Councillors. The document was noted.

18/105 SECTION 106 FUNDING

A response from Cheshire West and Chester Council was still awaited.

18/106 TRAVELLER DEVELOPMENT PLAN

The draft response for Stage 2 of the programmed work on the Traveller DPD had been forwarded to Councillors prior to the meeting. It was considered a good response by Councillors who had been able to study it earlier in the day.

RESOLVED: that the report be accepted and that Mr Michael Stallard be asked to present it to Cheshire West and Chester Council on behalf of Council subject to the Clerk not receiving any queries from Councillors by 25th August 2018.

18/107 NEIGHBOURHOOD PLAN

18/107.1 Statutory Consultation

The meeting noted that the Steering Group had started the statutory consultation process. Numerous bodies and landowners were being consulted. All households within the Neighbourhood Plan area were being given a letter telling them what was happening. Hard copies of the Draft Plan had been placed in prominent locations in Tarvin, and the Plan was on the Parish Council website and Tarvinonline. Two public meetings were being held in the Edna Rose Room at the Community Centre, the first on 12th September at 2.00pm and the second on 14th September at 7.30pm. The consultation period had started on 8th August and would end on 26th September. This was slightly longer than the statutory 6-week period due to the holiday season.

18/107.2 Grant Application

The meeting noted that Councillor Lush and the Clerk would attempt to prepare a grant application during September 2018.

18/108 HIGHWAYS/STREETCARE ISSUES

18/108.1 Tree Stump High Street

The tree stump had been removed from the pavement on High Street.

18/108.2 Overgrown Hedge

The over grown hedge by the bus stop and close to the entrance to Park Close on High Street had been reported to Cheshire West and Chester Council.

18/108.3 Waste Bins - within the grounds of St Andrews Church

There were two bins within the grounds at the Church. Both bins would be removed and replaced with one larger bin which would be installed in the area of the Parish Rooms. This change, and the position of the new bin, had been agreed with St Andrews Church.

18/108.4 Waste Bin – by the War Memorial on Church Street

Streetcare wished to remove the bin from its present position to the bus stop a little further along Church Street as they considered it would be a more appropriate position.

RESOLVED: that the Clerk inform Streetcare that Council did not want the bin moved and that if Streetcare considered that a bin was necessary at the bus stop it should be in

addition to the existing one by the War Memorial. Council considered that the bin was well used by those sitting on the bench close to the bin.

18/109 INFORMATION BOARD/FOOTPATH MAP

Councillor Ryan reported that Tarvin Civic Trust had approached Cheshire West and Chester Council and that they were agreeable to the map being housed on the bus stop shelter on High Street.

RESOLVED: that the suggestion be approved.

18/110 A54 – PROPOSED NEW ROAD CROSSING

The following had been received from Highways:

“I have been informed that the scheme has been sent for an estimated costing and our contractor confirmed that the works are likely to exceed the £5,000 threshold. We are expecting the scheme to come in at around the £10,000 mark (taking into consideration the restrictions in the traffic management and the requirement to man the traffic signals during the work). Consequently, it is required to go through the formal quote system to confirm all associated costs, which is a fairly lengthy process.

The works are in the formal quote system, but this is likely to take some time to go through given contractual arrangements.”

Concerns were expressed that it was eight months since the project had been agreed with the Borough Council and that there appeared to have been little or no progress in that time. It was also thought that the increase from the original ballpark figure of £6,000 to around £10,000 was likely to arise because of the extra cost involved in closing the road and resurfacing part of the road. The point was made that needed to be a Cheshire West and Chester Council cost as the order had been placed in time for the Borough Council to carry out the work at the same time as that resurfacing works carried out in May 2018.

RESOLVED: that Borough Councillor Leather pass on Council’s concerns as a complaint to the Head of Highways.

18/111 LIST OF OUTSTANDING ITEMS

The list was noted.

RESOLVED: that Borough Councillor Leather ask the Head of Highways why the three surveys had not been carried out to date

18/112 CLERK’S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – Council Tax Empty Homes Consultation
- c. Cheshire Association of Local Councils – Code of Conduct Training – 11th September 2018

The meeting noted that a place had been booked for Councillor Wiley.

- d. Tarvin Community Woodland Trust – Minutes of their August 2018 meeting.

18/113 FINANCIAL MATTERS

18/113.1 July 2018 Payments

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/113.1.2 Payments made between Meetings

The meeting noted that the invoices from Deva Print Ltd for newsletters, £170.00, and the Neighbourhood Plan Brochures, £181.40, had been paid.

18/113.3 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting July 2018	433.82
72.30	361.52	2,356.96
Water Plus Ltd	Qtr. to July 2018	149.02
0.00	149.02	
Cullimore Dutton	Further costs to date re Tennis Club	248.40
0.00	248.40	
Cullimore Dutton	Further costs to date re Scout and Guide Agreement for CCTV	272.50
		1,500.00
Digital Impressions	Annual Reports – for distribution with Newsletter	295.00
0.00		1,533.60
Payroll	August 2018	1,281.80
0.00	1,281.80	10,745.07

18/113.4 Direct Debit

The meeting noted that the following payment had been made by direct debit:
British Telecom Plc – 30th July 2018 - Telephone and Internet July 2018 – £115.30

18/114 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on 20mph speed limit, Information Board, Traveller Development Plan

18/115 DATE OF NEXT MEETING - Monday 24th September 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.