

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 17TH DECEMBER 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor E Lush (Vice Chairman)
Councillor B Dean
Councillor H Flynn
Councillor R Ford
Councillor C Jones
Councillor M Lloyd
Councillor M Pochin
Councillor P Twigg
Councillor S Wiley

IN ATTENDANCE:

No members of the public
Cheshire West and Chester Council – Councillor J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor D H Cotgreave (prior commitment)

18/178 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/178.1 New Written Requests for Dispensations

There were no new requests.

18/178.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

18/179 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/180 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/181 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Leather had reported that Cheshire West and Chester Council had set up a working group to review the School Transport Policy.

The Chairman had thanked Borough Councillor Leather for all that he had done during the year, in particular helping Council to progress long outstanding Highways matters.

18/182 MINUTES OF THE MEETING HELD ON 26TH NOVEMBER 2018

RESOLVED: that the minutes of the meeting held on 26th November 2018 be signed by the Chairman as a correct record.

18/183 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 26TH NOVEMBER 2018 NOT COVERED BY THE AGENDA

18/183.1 Neighbourhood Plan (Previous Minute 18/169)

The draft plan had been lodged with Cheshire West and Chester Council on 28th November 2018. Rosie Morgan, Principal Planning Officer, had added some bits to the Basic Conditions Statement and was studying all the other documentation. The six-week consultation period would begin when she formally accepted the documents.

18/183.2 Forge Way Lighting (Previous Minute 18/166.3)

The lighting was still out. The Developer had forwarded some documentation to the Clerk, but it hadn't resolved the problem. Councillor Pochin offered to make contact with the Developer.

18/183.3 A51 By Pass Flooding (Previous Minute 18/166.2)

The road continued to be flooded during and immediately following heavy rain and a new enquiry had been opened by Cheshire West and Chester Council (Ref 4850194)

18/184 PLANNING MATTERS

18/184.1 Planning Applications

18/04535/FUL - Conversion of existing outbuildings into 2 dwellings – Craythorne, Tarporley Road, Tarvin

Comment: We are concerned that the proposal is inappropriate development in the Open Countryside. We wish to challenge the assumption of Permitted Development Rights as we can find no record of any previous approval and do not take this assumption as correct. We have concerns regarding access to the land that goes around the site and how well it would be accessed if the present proposal was approved. It is not sustainable development being distant from community facilities.

18/04497/FUL – Creation of new access – Land at Old Moss Lane, Bruen Stapleford

Comment: No Objections

18/184.2 Notices

18/03240/FUL - Demolition of existing out building and shed and erection of garage, log store – Springfield, Willington Lane, Weetwood - **PERMISSION**

18/04076/S73 - Variation of Condition 2 (Approved Plans) of 14/02054/FUL – Stables, Brook House Farm, Chester Road, Tarvin - **PERMISSION**

18/184.3 Appeal

18/00834/OUT – Outline application for the residential redevelopment of 3no. detached dwellings - Amendment to application 16/04455/OUT – Craythorne, Tarporley Road, Tarvin. Appeal Reference 18/00087/REF. The appeal to be determined on the basis of written representations.

The meeting noted that no action was required by Council as comments made would automatically be forwarded to the Inspector.

18/185 KING GEORGE V PLAYING FIELD

18/185.1 Proposed New Equipment

A quotation from Proludic amounting to £17,499.00 plus VAT is attached to the minutes (four documents)

RESOLVED (18/185.1.1): that the quotation be approved.

RESOLVED:(18/185.1.2): that payment be taken from the restricted sum of £5,762.06, the balance of the Section 106 funding, and the remaining balance from the Playground Appeal Fund

18/185.2 Scout and Guide Movement – Legal Agreement

Cullimore Dutton had indicated that the work would be completed during the coming week and the documents sent to the Scout and Guide Movement for signature.

18/185.3 Tennis Club – Legal Agreement

Cullimore Dutton had indicated that the work would be completed during the coming week and the documents sent to the Tennis Club for signature.

18/185.4 Section 106 Funding

Cheshire West and Chester Council had still not formally approved the funding. Their Section 106 Monitoring Officer confirmed that he was waiting for their finance department to finalise their work.

18/185.5 Painting Main Gates (2 large and 2 small)

The weather had prevented the work being done.

18/185.6 CCTV Cameras

The equipment had been serviced on 7th December 2018. There had been some minor issues with the video recorder as not all pictures from the seven cameras had been showing on the laptop but that had been resolved.

18/186 CHESHIRE WEST AND CHESTER COUNCIL SCRUTINY COMMITTEE – RE HIGHWAYS

A report from Councillor Lush is attached to the minutes

RESOLVED: (18/186.1) that a Councillor attend the appropriate Scrutiny Committee meeting

RESOLVED: (18/186.2) that the comments presented by Councillor Lush be approved for presentation to the Scrutiny Committee by the Councillor with any appropriate and necessary updates being added nearer the time.

18/187 A54 ROAD - TRAFFIC ISLAND UPDATE

The meeting noted that Mrs Helena Crawford who had been dealing with this matter had left the Borough Council in September 2018. Mr Stuart Bateman had been appointed as her successor as the new Principal Engineer responsible for the Highway network around Tarvin – and he was on Paternity leave till the new year. In the short-term Mr Karl Farrow (Place Area Engineer, Place Operations) was covering and the following had been received from him regarding the proposed traffic island: “I attach a plan showing the latest layout, which you may already have. I have been advised that the road markings that were laid after the surface dressing was done, will accommodate a new island, to allow abnormal loads to pass. I have to apologise as Stuart has been miss-informed as he should have said on his e mail (you mentioned below), that in order for our Contractor to provide a detailed quote we must first be confident that the works will go ahead. Therefore, to progress this we would want your assurance that you have the funds available and are happy to proceed. I would suggest that if you still need to seek an application for a members budget then £10,000 will cover the costs.”

The Clerk had responded informing Mr Farrow that the assurance had been given in writing on 30th January 2018 and that the agreement had been that the new island would be installed at the same time as the road was closed for resurfacing. As that didn't happen Council considered that Highways should pay for the road closure. Mr Farrow had since confirmed that a road closure would not be necessary to install the traffic island. He also

considered that the cost will be less than £10,000 but was using that figure to cover themselves. It had been mentioned that the Borough Council would probably agree to the full cost of the island being met from the Section 106 funding of £75,000.

RESOLVED (18/187.1): that the Clerk arrange a meeting with Mr Farrow and Mr Bateman and that a small number of Councillors also attend the meeting

RESOLVED (18/187.2): that the meeting with Highways consider the funding and installation of the proposed Traffic Island

18/188 OSCROFT SPEED SURVEY RESULTS

The following had been received from Cheshire West and Chester Council: “I attach an e mail showing the speed data that should have been passed to you last year. This was also passed to the Police last week to carry out enforcement as the speeds are a little high. I am still trying to find out if a speed limit assessment was ever completed and will let you know as soon as I hear.”

RESOLVED: (18/188.1) that an update be requested including an explanation as to why Shay Lane and Willington Road had not been covered

RESOLVED: (18/188.2) that this matter be considered at the meeting with Highways.

18/189 SECTION 106 FUNDING RE HIGHWAYS ISSUES.

The issue of the sum of £75,000, a “parking and highways” Section 106 contribution from Taylor Wimpey Ltd had been raised by Highways.

RESOLVED (18/189.1): that the following list be considered at the meeting with Highways:

- Pedestrian crossing on the A54 road
- Flashing speed signs Oscroft and Tarporley Road
- Improving pedestrian routes into the village
- A speed camera on Tarporley Road

RESOLVED (18/189.2): that the following be considered by Council following the completion of the Neighbourhood Plan:

- Car park on part of the Garden Field, Church Street. Land owned by the Diocese but let to Church Farm.
- Creation of a safe cycle route between Tarvin and Oscroft.
- Creation of a new footpath on the south side of the A54 from Tarvin roundabout east towards The Cottage

18/190 PARKING OUTSIDE TARVIN PRIMARY SCHOOL

A resident had complained to the School and to the Clerk about parking outside the School. The Head Teacher had sent an e-mail to parents asking for everyone to park legally and show more consideration towards the safety of the children. The Clerk had attended the Tarvin and Kelsall Police Surgery at Tarvin Community Centre on 10th December with the intention of meeting the new PCSO on this matter. However, nobody representing the Police had turned up. The Clerk had spoken with two members of the public who were there to complain about the poor parking outside the school and also of the abusive language from some of those who parked inconsiderately.

RESOLVED (18/190.1): to ask the PCSO to be present along Heath Drive at school opening and closing times whenever possible to monitor and action as necessary

RESOLVED (18/190.2) to ask the Borough Council to significantly increase their monitoring of the problem in the New Year

RESOLVED (18/190.3): to ask the School to only put the cones out during drop off and pick up times plus any other busy times

18/191 WAR MEMORIAL

The Head Teacher at Tarvin Primary School had suggested that a project for children at the school might be to write to local businesses etc asking for funding towards repairing some of the stone on the War Memorial.

RESOLVED: that the Clerk meet with Mr Davies to discuss the suggestion in more detail.

18/192 CALENDAR OF MEETINGS 2019/ELECTIONS 2019

Cheshire West and Chester Council had issued details of election briefing sessions for Parish Clerks and candidates. The Clerk confirmed that he would attend the sessions for both on behalf of the Council.

RESOLVED: that the April 2019 Council meeting be held on Wednesday 17th April

18/193 LIST OF OUTSTANDING ITEMS

18/193.1 Item 1.4 The hedge had been cut on 6th December 2018

18/193.2 Item 2.1 The Clerk had met with Mr Stephen Pinnington, Cheshire West and Chester Council on 5th December. Highways were happy with the road markings outside the Chemist but would arrange for road markings to be installed by the bus stop by Forge Way early in 2019.

18/194 VILLAGE QUIZ

RESOLVED: that Council enter a team in the 2019 village quiz.

Councillors Ford, Lush, Pochin, Twigg, and Wiley offered to represent Council.

18/195 CLERK’S REPORT/CORRESPONDENCE

18/195.1 The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Tarvin Community Woodland Trust – Minutes of November meeting
- c. Cheshire West and Chester Local Plan (Part two) Land Allocations and Detailed Policies Main Modifications Consultation

18/195.2 Poppies

The meeting noted that:

18/195.2.1 the application for a grant from the Members Budget had been approved

18/195.2.2 the poppies that had been outside St Andrews Church on 11th November were being sold and the sale was going well. An extra £300 had already been sent to the Help for Hero’s and British Legion.

18/196 FINANCIAL MATTERS

18/196.1 November 2018 Payments

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/196.2 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass and Hedge Cutting November 2018	935.86
155.98	779.88	

Society of Local Council Clerks	Membership Fee 2019	156.00
0.00	156.00	
Mr R Ford	Christmas Tree Battery Lights	215.73
0.00	215.73	
Tarvin Community Centre	Hire of Room for Council Meetings October to December 18 and two Neighbourhood Plan Meetings	117.91
0.00	117.91	
Mr J Williamson	Christmas Lights Oscroft	27.99
0.00	27.99	0.00

18/196.3 Payroll December 2018

RESOLVED: that the Community Amenity Officer be paid five days Compassionate Leave in addition to the hours worked.

18/196.4 Direct Debit

The meeting noted that the following payment had been made by direct debit:
British Telecom Plc – 29th November 2018 - Telephone and Internet November 2018 – £126.03

18/196.5 PC and Printer

RESOLVED: that the Clerk purchase a new desk top PC and printer when the sales were on to replace the PC which was almost 6 years old (£1,000 in the budget)

18/197 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the A51 flooding, traffic island, bus stop road markings, and 2019 election

18/198 DATE OF NEXT MEETING - Monday 28th January 2019 – 7.15pm - Edna Rose Room, Tarvin Community Centre.