

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 25TH FEBRUARY 2019

PRESENT:

Councillor E Lush (Chairman of the meeting)
Councillor D H Cotgreave
Councillor B Dean
Councillor H Flynn
Councillor R Ford
Councillor C Jones
Councillor M Lloyd
Councillor M Pochin
Councillor P Ryan
Councillor S Wiley

IN ATTENDANCE:

4 members of the public
Cheshire West and Chester Council – Councillor J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor P Twigg (holiday)

Although Councillor P Ryan (Chairman of the Council) was present Councillor E Lush (Vice Chairman) chaired the meeting as Councillor Ryan had not completely recovered from ill health following a spell in hospital.

18/218 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/218.1 New Written Requests for Dispensations

There were no new requests.

18/218.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Lush declared an Outside Body Interest in Minute 18/228.1 and Councillor Jones declared a Family, Friend, and Close Associate Interest in Planning Application 18/03613/OUT.

No other declarations were made.

18/219 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/220 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/221 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

18/221.1 Borough Councillor Leather had reported that the working group established to review the School Transport Policy was making progress with its work and would be reporting its conclusions to a Scrutiny Committee meeting in the near future. He had added that any change in policy would take place after the May 2019 elections.

18/221.2 A concern had been expressed regarding the signage at both entrances to the recent Top Farm development.

18/222 MINUTES OF THE MEETING HELD ON 28TH JANUARY 2019

RESOLVED: that the minutes of the meeting held on 28th January 2019 be signed by the Chairman of the meeting as a correct record.

18/223 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 28TH JANUARY 2019 NOT COVERED BY THE AGENDA

18/223.1 Traffic Island on A54 Road (Previous Minute 18/211)

It was reported that Taylor Wimpey Ltd would not give permission for any of the Section 106 money to be used on a traffic island on the A54 road. The funding of the project would therefore be a Parish Council responsibility.

RESOLVED: to use some of the New Homes Bonus that had been designated to Speed Warning Signs as it was expected that the Speed Warning Signs would be paid for out of the £75,000 Section 106 funding.

18/223.2 Garden Field (Previous Minute 18/211.3)

The agent for the Diocese had said that he would talk the Diocese through the Neighbourhood Plan position but he considered that the likelihood was that they would be doing nothing in the short to medium term.

18/223.3 Crabtree Homes (Previous Minute 18/204.1.2)

Crabtree Homes had confirmed that they had wished to meet with Councillor Lush as Chairman of the Neighbourhood Plan Steering Group. They had asked for the date of the February 2019 Council meeting and indicated that they may attend the Open Forum. It was noted that they had not been in attendance.

18/223.4 Scrutiny Committee Meeting (Previous Minute 18/204.3)

The next meeting had been confirmed as 11th March 2019 but the agenda had yet to be published.

18/224 PLANNING MATTERS

18/224.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

19/00108/FUL - Single storey front and side elevation – 33 Crossfields, Tarvin
Comment: No Objections

19/00333/FUL – Two storey rear and single story side extension – Hillcrest, Shay Lane, Oscroft
Comment: No Objections

19/00221/FUL - Proposed single storey rear extensions, single storey front infill extension /open porch structure, addition of roof lights to front / rear elevations, replacement windows and other external alterations - Hollytrees Cross Lanes Oscroft
Comment: No Objections

18/03613/OUT – Outline application with some matters reserved for demolition of existing house and outbuildings and erection of replacement dwelling with detached garage. Amendments to red line location plan, layout and maximum height of proposed dwelling. Broomacres, Broomheath Lane, Hockenhull
Comment: No Objections

19/00617/FUL - Single storey extension to rear – 11 The Pryors, Tarvin
Comment: No Objections

18/224.2 Notices

18/04323/FUL - Single storey front extension and front porch and change from flat to pitched roof on garage – 19 Deansway, Tarvin – **PERMISSION**

18/03625/FUL – Replacement Dwelling - Oak Tree Cottage Ryecroft Lane Bruen Stapleford - **PERMISSION**

18/03130/FUL – Demolition of existing outbuilding and erection of triple bay garage – Pool Bank House, Kelsall Road, Tarvin - **PERMISSION**

18/03131/LBC - Proposed demolition of existing lean-to outbuilding and erection of a triple bay timber framed garage – Pool Bank House, Kelsall Road, Tarvin.- **PERMISSION**

18/04535/FUL - Conversion of existing outbuildings into 2 dwellings – Craythorne, Tarporley Road, Tarvin - **PERMISSION**

RESOLVED: that in view of the circumstances surrounding application 18/04535/FUL Council would regularly check the progress of any work carried out to ensure that it was compliant with approval.

18/224.3 Appeal

18/03429/FUL – Erection of six dwellings – Rambler Service Station, By Pass Road, Tarvin

An appeal had been made to the Secretary of State against the decision of Cheshire West and Chester Council for the non-determination of the planning application for the above proposal, within the assigned timescales.

The appeal would be determined on the basis of written representations. The meeting noted that this did not require any action from the Parish Council.

RESOLVED: to request retrospective funding towards the cost of the traffic island on the A54 road should the opportunity arise at any point with this application.

18/224.4 Other - Co-op Signage

A resident had complained about new advertising signs that had been installed on the Co-op building, and in particular the one that she considered was visible through her bedroom window. She was also concerned that the signage had been approved by Cheshire West and Chester Council under Application 18/03320/ADV without anyone being consulted.

RESOLVED: that the Clerk write to Cheshire West and Chester Council supporting the comments made by the resident and stating that Council should be consulted as a matter of principle for signage in the conservation area.

18/225 KING GEORGE V PLAYING FIELD

18/225.1 New Equipment (Proludic)

The value of the order, £17,499.00 plus VAT, was noted. Delivery and installation were expected to be in April 2019.

18/225.2 New Lighting

An update was not available.

18/225.3 Scout and Guide Movement – Legal Agreement

In September 2018 the Scout and Guide Trustees had agreed the proposed rent in writing (the rent was the use of electricity by the CCTV Cameras) and the agreed figure had been £325.00 per annum which had been worked out as follows and had been based on the current annual cost of £182.50 provided by the Scout and Guide Group:

Rather than put £182.50 per year into the agreement and have regular reviews (due to the significant cost of each review) the figure of £325.00 per annum had been agreed throughout the period of the contract. This spread over the 20-year period would amount to £6,500.00. It had been worked out that increasing the £182.50 by 5% per year and then spread the total over 20 years it worked out just over £300.00 per year and the Parish Councils offer of £325.00 had been accepted.

The Scout and Guide Trustees had written to say that they had changed their minds. They no longer considered the figure fair and wished to meet with a small number of Councillors to agree a new figure.

The meeting considered that the figure was very fair and the Scout and Guide Movement also had the advantage of CCTV cameras covering their property. It was also considered that having provision for termination was appropriate as Council had put capital into the equipment and may not wish to renew it at some point in the future.

RESOLVED: that the Clerk inform the Scout and Guide Movement that Council were looking into other options including the possibility of having a sub meter fitted in order that accurate usage could be charged on a regular basis.

18/225.4 Tennis Club – Legal Agreement

Councillor Pochin reported that the Tennis Club committee would be approving the document on 4th March and that it would be signed on 7th March.

18/225.5 New Equipment Section 106 Funding

Installation was scheduled for week commencing 18th March 2019 and expected to take four days.

18/225.6 Painting Gates

The Clerk had spoken to the contractor who had confirmed that as the weather had improved and that he would carry out the work.

18/225.7 Field Management Meeting

It was noted that the next meeting would be held on Monday evening 11th March.

18/225.8 Adverts on the fence at the entrance to the field

Up to November 2018 policy had been to allow local organisations to advertise events by posting banners on the fence at the entrance to the playing field. Each organisation had been allowed to advertise once a year and the advert had been restricted to the three weeks leading up to the event. Highways had accepted the policy although they disapproved of advertising on the fence due to any advertisements possibly distracting drivers. In November 2018 a request from the Community Centre asking to advertise the CRTA performances, no more than 4 a year had been approved. The Tennis Club normally advertise in May each year. They were requesting the following additional banner to be placed on the fence during March: "8ft x3ft banner to promote kids/adult lessons, holiday camps and membership to the club"

RESOLVED: that the request by approved.

18/226 GRITTING OF ROADS/GRIT BIN

18/226.1 Gritting of Roads

Concerns had been raised regarding the lack of gritting a number of roads including Heath Drive and Cross Lanes during the bad weather. The following information had been received from Highways.

“Priority

Priority one roads are treated as high priority, we aim to treat them within the first two hours, these include:

- 'A' Class carriageways, such as main roads.
- Designated routes to emergency hospitals

Priority two roads are treated after, we aim to complete treating them, within four hours.

These include:

- 'B' roads
- Major roads carrying four service buses or more per hour between 6am and 10am
- Roads serving emergency services
- Public transport centres
- Secondary schools and colleges
- Roads with a slope over 10% and carrying more than 1,000 vehicles per day
- Main access roads to rural communities and villages

Minor roads leading to houses or farms are not gritted unless we have agreed to because of special circumstances.

Other roads are not gritted when frost or icy conditions are forecast but are after they become icy when all the priority one and two roads have been treated. This is only done when this is likely to last for 24 hours or more.

RESOLVED: that the Clerk ask Highways to add Cross Lanes to their schedule due to it being a bus route for the Secondary School and to add Heath Drive because of the Primary School.

18/226.2 Grit Bin

A request had been received for a grit bin to be installed at the end of Field Lane.

RESOLVED: that the request be refused

18/227 TOWN AND PARISH COUNCIL CONFERENCE

The meeting noted that Councillor Lush would be representing Council at the conference on 27th February 2019. A number of questions had been submitted for the question and answer session. However, as only two Parish Councils had provided questions that session had been cancelled and responses to the questions would be provided by e-mail.

18/228 GRANT APPLICATIONS

18/228.1 The meeting noted that the closing date for applications was 28th February 2019 and that it was necessary for a small working party to examine the applications and make recommendations to the April 2019 Council Meeting.

RESOLVED: that the working party consist of Councillors Ford, Flynn, and Ryan with support from the Clerk.

18/228.2 A person representing an organisation in the Parish had sent the Clerk six e-mails questioning the guidelines. On each occasion the Clerk had responded stating why the organisation he was representing was not eligible for funding. One of the recent e-mails requested that the Clerk ask Council to amend the guidelines in order that this organisation could apply for a grant. The Clerk put the request to Council but had informed the person by e-mail that bodies who provided grants did not change their guidelines because one of a number of organisations who was ineligible for funding wished to become eligible for funding - regardless of how good, or not, the cause was.

RESOLVED: that as part of their work the working party review the current guidelines and to advise Council whether any changes to the document should be considered for next year.

18/229 ELECTION TIMETABLE

The meeting noted that 2019 would see elections taking place in all Parish Councils in the Borough and that the following important dates had been published:

5 March	Nomination papers issued to Clerks
15 March	Notice of Election will be published
18 March	Start of receipt of nomination papers by CWaC
3 April	Close of Nomination papers (4pm)
2 May	Election Poll 7am to 10pm
3 May	Count
First Meeting of New Council	13th May
30 May	Expenses returns (including nil returns)

The Clerk offered to co-ordinate the distribution of nomination papers and deliver any completed papers to Cheshire West and Chester Council that were returned to him before 1st April 2019. Nomination papers not returned to the Clerk by that date would need to be registered with Cheshire West and Chester Council by the individual.

18/230 LIST OF OUTSTANDING ITEMS

The list was noted.

18/231 CLERK’S REPORT/CORRESPONDENCE

18/231.1 The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Tarvin Community Woodland Trust – Minutes of the February 2019 meeting
- c. PCSO Sue Keers – Report for February 2019.

18/231.2 Signage - recent Top Farm Development

The Clerk had received a number of queries regarding the signs at both entrances to the new properties along with a letter from one of the residents within that area.

RESOLVED: that the Clerk obtain the Planning Documents for these properties and that the matter be examined in more detail at the next meeting.

18/232 FINANCIAL MATTERS

18/232.1 January 2019 Payments

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/232.2 Payments between Meetings

RESOLVED: that the payment of £170.00 to Deva Print Ltd be confirmed.

18/232.3 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
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VAT	Net Amount to Charge against budget	Budget available before payment
Payroll	February 2019	1,281.60
0.00	1,281.60	227.44

18/232.4 Direct Debit

The meeting noted that the following payment had been made by direct debit:
 British Telecom Plc – 29th January 2019 - Telephone and Internet January 2019 –
 £120.99

18/233 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the traffic island, new equipment timetable, gritting policy, Co-op signage, school transport review update, and the Parish Election

18/234 DATE OF NEXT MEETING - Monday 25th March 2019 – 7.15pm - Edna Rose Room, Tarvin Community Centre.