

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH FEBRUARY 2017

PRESENT:

Councillor E Lush (Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor R Ford
Councillor C Jones
Councillor M Pochin
Councillor P Ryan

IN ATTENDANCE:

3 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor M Lloyd (holiday)
Councillor P Twigg (unwell)
Cheshire West and Chester Councillor J Leather

16/270 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

16/270.1 New Written Requests for Dispensations

There were no new requests.

16/270.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

16/271 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

16/272 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/273 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

A representative of a Tarvin Residents Group had reported that the group had taken further advice regarding the proposed Settlement Boundary and that as a result their view was that they would have no objections if the settlement boundary was drawn along Tarporley Road.

16/274 MINUTES OF THE MEETING HELD ON 23RD JANUARY 2017

RESOLVED: that the minutes of the meeting held on 23rd January 2017 be signed by the Chairman as a correct record once the following sentence under minute 16/257 had been removed "Once the Council Tax Reduction Grant was taken into account the Council Tax charge from the Parish Council would remain unchanged in 2017/2018."

16/275 REPORT ON ACTIONS ARISING FROM THE MEETING ON 23RD JANUARY 2017 NOT COVERED BY THE AGENDA

16/275.1 Defibrillator (Previous Minute 16/256.2.2)

The funeral director had confirmed that it was not necessary to have a post code on the box. It wasn't required, although as it happened the post code was on a card inside the box.

16/275.2 Terms of Reference – Gypsy and Traveller Site Task Force (Previous Minute 16/249.4)

A copy of the Terms of Reference for the Task Group had been forwarded to Councillors and is attached to the minutes.

16/275.3 Newsletter Distribution (Previous Minute 16/264.2)

The cost of distributing the Tarvin Times via Royal Mail would be £500 + VAT per edition

RESOLVED: to continue to use the present system

16/275.4 Tree Cuttings (Previous Minute 16/266.3)

Highways had been asked to remove the cuttings but had yet to do so. Local resident Mr Peter Maiden had said that he would arrange for them to be removed if Highways did not do so.

16/276 CO-OPTION OF NEW COUNCILLORS

The two positions continued to be advertised but there had not been any applications.

16/277 PLANNING MATTERS

16/277.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted

17/00011/FUL - Change of use from garage to hair and beauty salon (sui generis) – 73 Bye Pass Road, Tarvin

Comment: No Objections

17/00407/FUL – Single storey rear link extension, conversion of attached outbuilding into habitable accommodation and insertion of rooflights to main dwelling – 16 High Street, Tarvin

Comment: No Objections

17/00501/FUL – Single Storey Rear Extension – 59 Hallfields Road, Tarvin

Comment: No Objections

16/277.2 NOTICES

The following notices had been received:

15/04393/FUL - Erection of 4 No semi-detached dwellings and garage block - Land Adjacent 41 Bye Pass Road, Tarvin - **PERMISSION.**

16/05162/FUL – Conversion of existing barn to living accommodation – Weetwood Grange, Weetwood - **PERMISSION**

16/278 NEIGHBOURHOOD PLANNING

Settlement Boundary for the Draft Neighbourhood Plan

Written reports from Strutt and Parker Ltd and Councillor Lush had been forwarded to Councillors.

RESOLVED: (16/278.1) that the Settlement Boundary be drawn along Tarporley Road which would be in line with the Draft Local Plan.

RESOLVED: (16/278.2) that the Clerk inform Cheshire West and Chester Council that Council would be amending its original decision at the appropriate time.

16/279 KING GEORGE V PLAYING FIELD

16/279.1 Resurfacing of Car Park, part of the Children's Play Area, part of the path, and surface for Picnic Table.

The work was scheduled for the week commencing 6th March 2017. In the absence of the Clerk Councillor Ryan would be the main contact and would be overseeing the work. In addition to the proposed work on the car park and within the children's play area it would be necessary to carry out some resurfacing of the path at the bottom of the field close to the play area on health and safety grounds. There were a number of issues to be resolved regarding the proposed picnic table and the meeting noted that whilst the work had been approved by Council it may not go ahead. A revised quotation from Elite Surfacing Ltd had been forwarded to Councillors. The work for the picnic table had been removed and the quote for the path was £983.50.

Elite Surfacing Ltd had stated that they did not want any members of the public on the field at any time once the work was underway. The Clerk had taken advice which had confirmed that not only was it acceptable to close the whole of the field to members of the public but that it was essential to comply with Health and Safety and Insurance requirements.

The four main organisations that use the field had already been informed in writing of the temporary closure (for up to seven days) and temporary closure notices had been placed at the entrances to the Field. The Tennis Club had requested that Council reconsider the decision to close the whole field and the Scout and Guide Movement had requested access to the hut on the Monday and Tuesday evening. The Clerk had said no to the Scout and Guide movement but had yet to formally respond to the Tennis Club as the request was for Council to reconsider the Clerk's decision.

RESOLVED: (16/279.1.1) that the quote of £983.50 for work on the path be approved

RESOLVED: (16/279.1.2) that the Clerk inform the Tennis Club that the whole of the field would be closed and so access to the Tennis Courts would not be permitted.

16/279.2 Tennis Club Legal Agreement.

There had been no progress

RESOLVED: that if the matter was not progressed during the coming month that Council decide what action to take against the Tennis Club at the next meeting.

16/279.3 Intruders on Court (Previous Minute 16/255.2.2)

The previous meeting had noted that the incident could probably have been avoided if those using the tennis court had locked it when they left. Since then there had been three occasions when it had been noticed that one of the gates to the court had been left unlocked. The Tennis Club had been informed in writing.

16/280 STREETLIGHTING

The following lighting columns owned by Council had been reported as requiring maintenance:

a. Broomheath Lane, Stapleford – outside Broombank House

b. Cross Lanes, Oscroft – two columns - opposite Bank Cottage and outside Oscroft Lodge

c. King George V Playing Field – outside the entrance to the Tennis Courts

Three of the four lighting columns had been repaired by KDE Ltd. The column outside Oscroft Lodge had not been repaired. KDE Ltd had contacted the Clerk to say that they were not authorised to carry out lighting repairs on the Highway and that the columns outside Bank Cottage and Broombank House should not have been repaired. The meeting noted that this left Council again without a contractor.

16/281 CHESTER WEST AND CHESTER COUNCIL ELECTORAL REVIEW

A report on the meeting attended by Councillor Cotgreave is attached to the minutes

16/282 TARVIN VILLAGE FETE

RESOLVED: that the Steering Group be asked to man the Council stall at the Fete.

16/283 KEEP BRITAIN TIDY – GREAT BRITISH SPRING CLEAN 2017

Mr Roger Hones was organising a local clean up over the coming weekend. Councillor Ford offered to help on Thursday morning and Councillor Lush offered to help on Sunday morning. Councillor Ryan offered to co-ordinate a clean-up in Oscroft

16/284 LIST OF OUTSTANDING ITEMS

16/284.1 Item 4.11 The 2 for 1 signage had been removed from the wall of the George and Dragon Public House following intervention by the Enforcement Officer

16/284.2 Item 4.13 Parish Signage

The August 2016 meeting had approved the purchase of a Parish Sign at the point where traffic left Tarvin Parish and joined Willington Parish. Since then Willington Parish Council had applied for a Members Grant towards the cost. The application had been successful so the cost to Council would be reduced.

Highways had realised that the boundary line ran across the junction and signs must be a minimum of 100m from the junction for visibility reasons. They were saying therefore that the sign would be sited 100m west of Common Lane on Willington Road.

RESOLVED: that the Clerk ask them to place the sign 100m east of Common Lane as there were three properties on the Tarvin side of the boundary.

16/284.3 Outstanding Items List

RESOLVED: to study the list in detail at the next meeting with a view to reaching early conclusions on as many of the items as possible.

16/285 CLERK'S REPORT/CORRESPONDENCE

16/285.1 The following had been forwarded to Councillors:

a. Cheshire Association of Local Councils E Bulletins

b. Northern Powerhouse Growth Deals

c. Copy of a letter that Audlem Parish Council had sent to their MP regarding the Planning Matters

RESOLVED: not to send a similar letter to Antoinette Sandbach MP

d. Commonhall Street, Chester – Development Brief Consultation

e. Tarvin Residents Group update

f. Tarvin Community Woodland Trust – Minutes of January and February 2017 meetings.

16/285.2 Conservation Leaflet

The November 2016 Council Meeting had approved the reprinting of the Conservation Leaflet once the Conservation Department had checked it. The Conservation Officer had

needed to make a number of changes and these had now been received and forwarded to Digital Impressions for printing. The work was almost complete and an invoice was expected from the printer during the next few days.

16/286 FINANCIAL MATTERS

16/286.1 RESOLVED: that the following payments be authorized:

Payments to be authorised

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
KDE Ltd	Repairs to Streetlighting King George V Playing Field Cross Lanes Oscroft Broomheath Lane, Stapleford	344.39
57.40	286.99	352.32
United Utilities Water Ltd	Water Qtr. To January 2017	121.82
0.00	121.82	0.00
Payroll	February 2017	737.24
0.00	737.24	5,724.42
Strutt and Parker	Professional Services	672.00
112.00	560.00	0.00
Digital Impressions	Newsletters	145.00
0.00	145.00	1,481.00

16/286.2 Direct Debit

The meeting noted that the following payment had been made by direct debit on 30th January 2017

British Telecom Plc – Telephone and Internet January 2017 – £62.72

16/287 TOPICS FOR TARVINONLINE

The meeting noted that former Councillor Susan Hardacre, who was in attendance, would be writing articles for Tarvinonline on this occasion

16/288 DATE OF NEXT MEETING - Monday 27th March 2017 – 7.15pm - Edna Rose Room, Tarvin Community Centre.