

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH JANUARY 2022.

PRESENT:

Councillor R Ford (Chairman)
Councillor E Lush (Vice Chairman)
Councillor M Butler
Councillor B Dean
Councillor S Dutton
Councillor S Parker
Councillor M Pochin
Councillor P Ryan

IN ATTENDANCE:

No Members of the Public
Cheshire West and Chester Council – Councillor J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor D H Cotgreave (self-isolating)
Councillor P Twigg (work commitment)
Cheshire West and Chester Council – Councillor H Tonge

21/168 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

21/168.1 New Written Requests for Dispensations

There were no new requests.

21/168.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillors Ford and Dean had personal interests in Minute 21/186.3 as they were being re-imbursed for expenditure incurred.

21/169 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

21/170 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

21/171 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Leather had updated the meeting on issues that Councillor Tonge had been following through. The island on the A51 at the top of Tarporley Road had been cleared, the ditch on Tarporley Road had been cleared, and United Utilities had agreed to install non return valves at the properties that had reported flooding problems.

21/172 MINUTES OF THE MEETING HELD ON 20TH DECEMBER 2021.

RESOLVED: that the minutes of the meeting held on 20th December 2021 be signed by the Chairman of the meeting as a correct record.

21/173 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 20TH DECEMBER 2021 NOT COVERED BY THE AGENDA

21/173.1 Surface Water Drainage/Ditch (Previous Minute 21/151.1)

The ditch on the east side of Tarporley road which had caused problems last year had been cleaned out and looked to be back to a very serviceable condition.

21/173.2 Shared User Path (Previous Minute 21/149)

The Clerk had asked the Police whether the approach from the road to the properties (between grassed areas) on Bye Pass Road was part of the shared cycleway footpath but they had been unable to say. Borough Councillor Tonge had asked the question of Cheshire West and Chester Council and they had said it was unlikely that in the consultations for setting in place the shared user pathway they would have included anything other than the path itself, however the only way to be certain would be to trace the original documentation and that was probably not possible.

The conclusion was therefore that it was unlikely the non-path concrete hard standing was part of the official shared user path, but one could not be definite.

21/173.3 Village Quiz

The Council team had reached the semi-final but had been beaten by the eventual winners by one point.

21/174 RESIGNATION OF COUNCILLOR

The meeting noted that:

21/174.1 Helen Flynn had resigned as a Councillor on 30th December 2021.

21/174.2 The Clerk had informed Cheshire West and Chester Council and published a notice stating that any 10 residents could call an election by requesting one in writing within 14 working days (deadline Monday 24th January 2022).

21/174.3 Should an election not be called the Clerk would publish a notice asking for volunteers with a closing date of 21st February in order that co-option could take place at the next Council meeting.

21/175 PLANNING MATTERS

21/175.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

21/04476/FUL - Erection of a garden room for use as an office - Bridge Barn, Ryecroft Lane, Bruen Stapleford

Comment: No Objection but recommend landscape screening due to visible location from the road

21/04305/FUL - Renovation of existing cottage with two-storey side extension and conversion of outbuilding with replacement car port - Albany Cottage, Weetwood.

Comment: We note that details of change of use of outbuilding to annexe is submitted when it is not listed as part of the planning application. It should be added to the description and condition and S106 used to tie occupancy to occupants and visitors to Albany cottage.

We object to the works on the cottage. The proposal is contrary to Local Plan policy DM 21 - Development within the curtilage of a dwellinghouse and the recently adopted Supplementary Planning Document: House Extensions and Domestic Outbuildings

Taking into account the previous significant extensions to the original cottage, and what is proposed – cumulatively the resulting development cannot be considered subordinate and would result in disproportionate additions over and above the size of the original building. Subordinate and small-scale extensions/outbuildings should not increase the size of the original dwelling by more than 30 per cent.

21/04917/FUL - Single storey rear infill extension - 33 Hallfields Road Tarvin

Comment: No Objections

21/04844/FUL - Demolition of existing dwelling, erection of new dwelling - Greenacres Poultry Farm, Barrow Lane, Tarvin

Comment: We have no objection to the dwelling as it is not materially larger than the dwelling it replaces, subject to a condition/s106 to tie as a rural workers dwelling and removes PD rights as required by policy DM25.

However we understand that the associated turkey farm may not be still operational. If that is the case we object as policy states that the creation of new housing in the countryside, outside of identified settlements, is restricted to set requirements to ensure that isolated private housing is not developed in unsustainable locations. New dwellings must be linked to the occupational use of the land, and to a business that requires a worker to live on or near to that business.

21/04929/FUL - Replacement roof with replacement dormer to rear bedroom increasing overall roof height - Cobblestone Cottage Broomheath Lane Hockenhull

Comment: No Objections

21/175.2 Notices

None

21/175.3 The Flaggs and Hamilton House, High Street, Tarvin

The meeting noted that the work carried out on the properties to date was in order. Works underway were repairs and remedials previously agreed with CWaC as essential works, mainly repointing and repairs to the roof, to maintain the fabric of the buildings. There had been considerable water damage to the internal areas, particularly the upper floor, and they were making good and repairs to the structure inside.

21/176 KING GEORGE V PLAYING FIELD

The Scout and Guide HQ Management Committee had reviewed the safety of the entrance to the Guides hall. There was a drop to the south side and accidents which had occurred to date had not been serious.

The committee were proposing to level the entrance slab and install 'bow topped' railings to the south and east sides of the entrance together with a simple handrail by the steps. The handrail was likely to extend approximately 30 cm into the car park. The Clerk had asked for a drawing of the proposal in order that Council could consider the request.

21/177 RIDGEWAY PROJECT

Councillor Ryan continued to liaise with Cheshire West and Chester Council and it was hoped that they would approve the paperwork during the next few weeks which would enable the contractor to start work.

21/178 LAND BY A51/A54 ROUNDABOUT

RESOLVED: that the Clerk inform Cheshire West and Chester that Council would like to see the land used as an orchard with ownership of the land transferred to the Parish Council at a peppercorn rent once access for pedestrians and vehicles had been formalised. After that Council would be responsible for maintenance.

21/179 BUDGET (Year April 2022 to March 2023)

The meeting considered the draft budget proposed by the Finance Working Party.

RESOLVED (21/179.1): that the draft budget recommended by the Finance Working Party be approved and that Council request a budget requirement of £46,627.00.

The meeting noted that the above would mean that the element of Council Tax attributable to the Parish Council and paid by residents in a Band D property would be £35.15, an increase of 2.4%

RESOLVED (21/179.2): that the draft figures for Special Projects for the Years 2023/24 and 2024/25 be reduced to £3,000.

21/180 SPEED WARNING SIGNS

The meeting considered a report from the working party, a copy of which is attached to the minutes.

RESOLVED (21/180.1): that the proposed signage for Cross Lanes be moved nearer to Tarporley Road. Councillor Ford offered to update the report.

RESOLVED (21/180.2): that the Clerk forward the updated report to Cheshire West and Chester Council for their consideration.

21/181 HEDGES

The Clerk had spoken with Highways. The meeting noted that Parish Councils do not have any legal powers to authorise the cutting of hedges unless the Parish Council was responsible for a particular hedge.

21/182 CHRISTMAS TREES

Councillor Ford reported that:

21/182.1 Christmas Tree Holders

All holders had been checked when the trees were taken down on 9th January. Seven holders required attention.

RESOLVED: that the work be authorised and given to an outside contractor

21/182.2 Christmas Tree Lights

10 of the 31 battery powered lights were no longer working

RESOLVED: that they be replaced. Cost would be in the region of £7 each

21/183 NEWSLETTER

The next newsletter was due for publication in February 2022.

Suggested items were new Councillors, resigned councillors, budget and precept, proposed flashing speed signs, special project – pavements, spring clean, community grants applications for 2022-23. Councillor Ford indicated that he would e-mail the list to Councillors asking for volunteers to write articles which should be forwarded to the Clerk no later than 4th February.

21/184 PROPOSED DEVELOPMENT AT BURFORD CROSSROADS

The report was noted. It was considered that no action was required as it was extremely unlikely that the proposal would be developed.

21/185 CLERK'S REPORT/CORRESPONDENCE

21/185.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West Crowd – Workshop 1st February 2022
- c. OPAL Newsletter – December 2021
- d. Cheshire Police – Stakeholder Bulletin – Budget Consultation
- e. NACO Tree Planting Day – Friday 11th March 2022

RESOLVED: that Councillor Ford ask Tarvin Primary School whether they would like a tree planted in their grounds

f. Integrated Sustainable Transport Taskforce - revised Terms of Reference and minutes

g. ICO – Newsletter January 2022

h. Cheshire Association of Local Councils – Co-option to the ChALC Board

i. Change.org - an update on “*For Councils in England to have the choice to meet remotely*”

21/185.2 Training

A place had been booked for Councillor Parker to attend the Code of Conduct Training Session to be run by Cheshire Association of Local Councils on 26th April 2022

RESOLVED: that the Clerk forward details of the latest ChALC training to Councillors.

21/186 FINANCIAL MATTERS**21/186.1 December 2021 Payments and Payments between meetings**

Councillor Ford would check the payments before the next meeting.

21/186.2 RESOLVED: that the following payments made since the December meeting be confirmed:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Wall Signs	Signage King George V Playing Field	236.90
39.49	197.41	598.31
Water Plus Ltd	Qtr. to December 2021	58.58
0.00	58.58	96.97
Play and Leisure Ltd	Grassmat Safety surfacing work King George V Playing Field (approved under Minute 21/031.5)	6,480.00
1,080.00	5,400.00	11,273.96

21/186.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment

Tarvin Gardening Club	Donation Year to 31 August 2021	250.00
0.00	250.00	250.00
Tarvin Community Centre	Hire of Room for Council Meetings – September to December 21 – 8 hours at £9.37	74.96
0.00	74.96	169.80
Mr B Dean	Re-imburement of Expenditure – Land Registry Fee	6.00
0.00	6.00	467.65
Scottish Power	Electricity Qtr. to December 2021	273.92
13.04	260.88	725.88
Tarvin Scout & Guide Management Committee	Electricity for CCTV – 2017 – November/December £31.43 2018 £188.60 2019 £214.97 2020 £214.97 2021 £232.59	882.56
0.00	882.56	480.00
Groundforce Landscape Ltd	Cutting hedge around the King George V Playing Field including behind the Tennis Courts. Reduction of height to hedge within the children’s play area to 6ft and removal of prunings.	833.15
138.86	694.29	450.00
Mr R Ford	Re-imburement of Expenditure – Christmas Tree Lights	74.04
0.00	74.04	94.82
Payroll	January 2022	1,597.01
0.00	1,597.01	3,478.88

21/186.4 Direct Debit

The meeting noted the following direct debit payment.

British Telecom Plc

31st December 2021 – Telephone and Internet December 2021 – two venues - £152.40

21/186.5. Managements Accounts

The Managements Accounts for the 9 months to 31st December 2021 were presented and accepted.

21/186.6 VAT

The Clerk had completed a claim for VAT Refund for the Year to March 2021 and requested an amount of £4,048.93.

21/186.7 St Andrews Churchyard Grant

The Clerk had completed an application to Cheshire West and Chester Council requesting a grant of £1,001.01.

21/187 LIST OF OUTSTANDING ITEMS

RESOLVED: that the Clerk ask Rights of Way for an update.

21/188 TOPICS FOR TARVINONLINE AND FACEBOOK

Various items were suggested.

21/189 DATE OF NEXT MEETING – Monday 28th February 2022 – 7.15pm – Edna Rose Room, Tarvin Community Centre