

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD JULY 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor E Lush (Vice Chairman)
Councillor B Dean
Councillor R Ford
Councillor S Wiley

IN ATTENDANCE:

1 Member of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor J Leather

APOLOGIES:

Councillor D H Cotgreave (family commitment), Councillor H Flynn (unwell), Councillor C Jones (family commitment), Councillor M Lloyd (holiday), Councillor M Pochin (holiday), Councillor P Twigg (business commitment)
Cheshire West and Chester Councillor H Deynem

18/074 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/074.1 New Written Requests for Dispensations

There were no new requests.

18/074.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

No such declarations were made.

18/075 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/076 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/077 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

There were no items raised in the Open Forum.

18/078 MINUTES OF THE MEETING HELD ON 25TH JUNE 2018

RESOLVED: that the minutes of the meeting held on 25th June 2018 be signed by the Chairman as a correct record.

18/079 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 25TH JUNE 2018 NOT COVERED BY THE AGENDA

18/079.1 Nos 61 and 61A High Street (Previous Minute 18/063)

The Enforcement Officer had confirmed that neither a change of use or any other approval was required. The resident who made the complaint had been informed.

18/079.2 Nos 42 – 44 High Street (Previous Minute 18/064)

The Enforcement Officer had reported that express advertisement consent would, strictly speaking, be required as the advert was sited higher than the bottom level of the first-floor window in the wall on which the advertisement was displayed. However, on the basis that no changes were to be made to the sign and that no further advertisements were displayed on the property, Cheshire West and Chester Council did not consider it expedient to take matters any further. The meeting noted that Reades had been advised accordingly and had been informed that if further adverts were displayed then Cheshire West would have to review their position.

18/079.3 Training (Previous Minute 18/068.1)

The meeting noted that the course that Councillor Flynn had been booked to attend had been cancelled by the Cheshire Association of Local Councils.

18/079.4 HS2 and the Impact on the A51 (Previous Minute 18/065)

An update from Borough Councillor Deynem had been forwarded to Councillors. The meeting was pleased to note what was happening and what was planned.

18/080 PLANNING MATTERS

18/080.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

18/02330/FUL - Rear and side extension, driveway enlargement and new porch - 7 Shay Lane Tarvin

Comment: No Objections

18/02416/S73 - Variation of Condition 2 (Approved Plans - Site Layout Plan) of 17/02938/FUL - Oscroft Farm, Shay Lane, Oscroft

Comment: No Objections

18/080.2 Notices

The following notices had been received:

18/02030/FUL - Single storey side and rear extensions and first floor extension to outbuilding (Amendment to 17/00407/FUL & 17/02160/FUL) - Stonebright House, 16 High Street, Tarvin – **PERMISSION**

18/01829/FUL – Demolition and replacement of existing single storey rear extension 8 Andrews Close, Tarvin - **PERMISSION**

17/05220/FUL – Convert barns into 15 dwellings - The Moss, Ryecroft Lane, Bruen Stapleford – **REFUSAL**

18/02020/FUL - Front extension to garage (rear extension to be built under permitted development) - 8 The Pryors, Tarvin - **PERMISSION**

18/02009/FUL - Two storey side and single storey rear extension – Thornleigh, Shay Lane, Tarvin - **PERMISSION**

18/081 KING GEORGE V PLAYING FIELD

18/081.1 Drainage

The work had been carried out between 26th and 28th June.

18/081.2 Condition of the Field

The vertidrainage (scheduled for 11th July) and spraying work (scheduled for 18th July) had been postponed as the ground had been too hard due to the lack of rain.

18/081.3 Green Waste Bin (children's play area)

RESOLVED: that the green waste bin be removed as it did not have a lid and as a result animals/birds were removing the contents of the bin and leaving them on the ground.

18/081.4 Annual External Inspection of Play Equipment

The Annual Inspection had been scheduled for early August and would be carried out by Morral Play Services.

18/082 SECTION 106 FUNDING

Cheshire West and Chester Council and Taylor Wimpey Ltd had both said that the suggestions from the Scout and Guide Movement were not acceptable, mainly because the items suggested would not be available to all, only those involved with Scouts and Guides. The Scout and Guide Movement had been informed and whilst disappointed they had appreciated being considered.

Councillor Twigg had obtained a new quotation of £30,000.00 plus VAT for a larger Trim Trail than previously accepted. Taylor Wimpey Ltd had indicated that they were happy with the quote. Cheshire West and Chester Council were asking for two further like for like quotations. The Clerk had indicated that whilst it was possible to obtain two further quotations like for like would not be possible as different manufacturers did not generally produce identical items. A response from Cheshire West and Chester Council was awaited.

RESOLVED: that the new quotation be approved subject to Councillor Twigg being able to confirm that there would be sufficient room between the football pitch and new equipment.

18/083 TARPORLEY HIGH SCHOOL

Councillors Ryan, Flynn, and Lush, along with Borough Councillor Leather, attended a meeting with two Cheshire West and Chester Council Officers on 16th July 2018. A copy of the report of the meeting is attached to the minutes.

RESOLVED: to publish the report on Tarvinonline and on the Council's website.

18/084 TRAVELLER DEVELOPMENT PLAN

Stage 2 of the programmed work on the Traveller DPD was due. The work would include a review of the revised 2018 GTAA and the DPD Issues document.

RESOLVED: that Mr Michael Stallard be asked to carry out this work on behalf of Council and if practically possible produce a draft report for the next meeting. The cost would be approximately £700 and taken from the Special Projects budget.

18/085 OVERGROWN HEDGES

RESOLVED: (18/085.1) that the Clerk write to the residents at 22 Hunters Crescent, Tarvin requesting that the hedge be cut back.

RESOLVED: (18/085.2) that the Clerk write to the residents at 1 Park Close asking for the hedge along Park Lane to be cut back.

RESOLVED: (18/085.3) that the clerk write to the residents of Cobweb Cottage, Cross Lanes, Oscroft asking that the hedge be cut back and that the motor vehicle not be housed on the grassed area on the corner of Cross Lanes and Willington Road.

RESOLVED: (18/085.4) that the Clerk write to the residents of Fairways, Cross Lanes, Oscroft asking for the hedge to be cut back.

18/086 FOOTPATH MAP

Councillor Ryan reported that little progress had been made. He was awaiting a response from Cheshire East Council and a meeting with a representative of Tarvin Civic Trust was planned for later in the week.

18/087 OSCROFT BENCH

Some of the timber on the bench was defective showing some significant cracks. The bench had been collected by the manufacturer on 10th July 2018 and was expected to be repaired and returned by the end of July.

18/088 NEWSLETTER

RESOLVED: that articles be written on the Tarporley High School meeting, King George V Playing Field, speeding on Saxon Heath, Neighbourhood Plan, and overgrown hedges.

18/089 LIST OF OUTSTANDING ITEMS

The list was examined by the meeting.

Item 2.1 Gaps between properties in Crossfields and Townfield Lane between properties 38a and 50 Crossfields (even numbers only)

Rights of Way had confirmed that the determination date had moved from September 2018. A new date had not been given but it was expected to be at some point in 2019.

Item 2.3 Tree Stump, High Street

RESOLVED: that Borough Councillor Leather be asked to try to get Highways to action this item quickly

Item 2.5 Speed Limit Heath Drive

Speed surveys and a draft speed limit assessment report had been completed to assess the suitability of a 20mph speed limit in the area. The next step would be a validation meeting with a representative from Cheshire Police.

Item 4.2 Parish Signage

The quote received was for £297.00 plus VAT and the order had been placed.

18/090 TARPORLEY ROAD – HEDGESIDE VERGE

The hedge side verge was growing over the footpath in places between Brown Heath Farm and Cross Lanes.

RESOLVED: that a local contractor be asked to carry out the work

18/091 CLERK'S REPORT/CORRESPONDENCE

18/091.1 The following e-mail correspondence had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire Association of Local Councils - notes of Transport Strategy Meeting held on 12th June 2018
- c. Consultation on updated document - Habitats Regulations Assessment of the Cheshire West and Chester Local Plan (Part Two)
- d. Tarvin Community Woodland Trust – Minutes of June and July 2018 meetings

18/091.2 George and Dragon

The meeting noted that the Clerk had met with the landlords of the George and Dragon and the landlords had agreed to allow residents to use the car park for up to 20 minutes when not using the public house.

18/091.3 Waste Bins

The meeting noted that there had been considerable issues with bins not being emptied throughout the Parish. The two outstanding issues were the bin by the Parish Rooms by St Andrews Church (reported as full on 6th July) and the one on the Green at Oscroft (reported on 10th July). On 20th July the Clerk had asked one of the Streetscene Supervisors to find out why the bins had not been emptied. A response was awaited.

18/091.4 Saxon Heath Estate

The Clerk had received complaints from residents on the Saxon Heath Estate about the speed of some vehicles using the estate. They had been informed that there was little that could be done at the present time as Cheshire West and Chester Council had confirmed that the Estate had yet to be adopted.

18/092 FINANCIAL MATTERS**18/092.1 June 2018 Payments**

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/092.2 Payments made between Meetings

The meeting noted that the invoice from TP Construction for the drainage work on the King George V Playing Field - £2,308.80 had been paid by online banking to comply with the supplier's terms of trading.

18/092.3 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting June 2018	433.82
72.30	361.52	2,718.48
Scottish Power	Electricity Qtr. to June 2018	270.90
12.90	258.00	
Mr M Hassall	Clerks Expenses Qtr. to 30th June 2018 Home Allowance £52.00 Postage £3.92 Travel Re Internal Audit £45.90	101.82
0.00	101.82	333.00
Payroll	July 2018 – includes payment approved under Minute 18/073	3,902.43
0.00	3,902.43	14,647.50

18/092.4 Direct Debit

The meeting noted that the following payments had been made by direct debit:
British Telecom Plc – 29th June 2018 - Telephone and Internet June 2018 – £115.51
Information Commissioners Office – Annual Data Protection Registration Fee - 29th June 2018 - £35.00

18/092.5 Management Accounts Qtr. to 30th June 2018

Management Accounts for the year to 30th June 2018 were presented and accepted.

18/093 TOPICS FOR TARVINONLINE

RESOLVED: that the articles produced for the newsletter be used for Tarvinonline

18/094 DATE OF NEXT MEETING - Monday 20th August 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.