

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 26TH JULY 2021.

PRESENT:

Councillor R Ford (Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor S Dutton
Councillor E Lush
Councillor J Norrie
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

4 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor H Flynn (Family Commitment)
Cheshire West and Chester Council – Councillor H Tonge

21/033 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

21/033.1 New Written Requests for Dispensations

There were no new requests.

21/033.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillors Cotgreave and Dutton declared Pecuniary Interests in Planning Application 21/01977/OUT. Both indicated that they would leave the room at the appropriate time. Councillor Norrie declared a Family, Friend, and Close Associate in minute 21/040 and Councillor Ryan declared a similar interest in Planning Application 21/02594/FUL. No other declarations were made.

21/034 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

21/035 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

21/036 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Two members of the public had spoken about Planning Application 21/02594/FUL. One, the applicant, had explained what was being done and why and the other had asked about procedure.

21/037 MINUTES OF THE MEETING HELD ON 26TH APRIL 2021.

RESOLVED: that the minutes of the meeting held on 26th April 2021 be signed by the Chairman of the meeting as a correct record.

21/038 MINUTES OF THE EXTRAORDINARY MEETING HELD ON 5TH JULY 2021.

RESOLVED: that the minutes of the meeting held on 5th July 2021 be signed by the Chairman of the meeting as a correct record.

21/039 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETINGS HELD ON 26TH APRIL AND 5TH JULY 2021 NOT COVERED BY THE AGENDA

21/039.1 Litter Pickers (Previous Minute 21/018)

Beaver Scouts had used the litter pickers on 24th May, not on 10th May.

21/039.2 Tarvin/Oscroft Clean Up (Previous Minute 21/018.1)

29 volunteers of all ages had met on Saturday 6th June to pick litter in Oscroft and Tarvin. Thanks to their efforts many bags had been filled and left at litter bins for Cheshire West and Chester Council to collect.

RESOLVED: to hold a further litter pick in September 2021.

21/039.3 Signage (Previous Minute 21/014.2)

The sign by the cableway at the top of the field had been replaced at a cost of £39.60.

21/040 CO-OPTION OF COUNCILLOR

Three applications had been received.

RESOLVED: that Mr Robert Harrison be appointed to serve until the next election.

21/041 PLANNING MATTERS

21/041.1 Minutes of the Planning Committee Meeting held on 14th June 2021

RESOLVED: that the minutes of the meeting held on 14th June 2021 be signed by the Chairman of the meeting as a correct record.

21/041.2 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

21/01977/OUT - Erection of one dwelling - Land Adjacent to 12 Small Holdings, Tarporley Road, Tarvin

Comment: No Objections

21/02289/FUL - Conversion of outbuilding to form single dwelling - Long Acre, Broomheath Lane, Bruen Stapleford

Comment: No Objections

21/02331/FUL - Two storey rear extension – 18 Hockenhull Avenue, Tarvin

Comment: No Objections

21/02511/FUL - Erection of replacement dwelling and detached garage/outbuildings – Greystones, Barrow Lane, Tarvin

Comment: No Objections but request removal of any further permitted development rights

21/02594/FUL - Construction of an all-weather horse manege (Retrospective) – Land at Oscroft

Comment: Should permission be granted we request that conditions should restrict the use of the manege to domestic use only and not for commercial use, including use by any equine clubs. In addition, a condition should be imposed that controls the illumination relating to approved floodlighting, specifically restricting the illumination time periods permitted – in order to minimise adverse impact on the amenity of neighbour properties.

21/041.3 Notices

21/00384/FUL - Single storey side extension to form garden room and store – The Old Vicarage, Church Street, Tarvin - **PERMISSION**

21/00385/LBC - Single storey side extension to form garden room and store – The Old Vicarage, Church Street, Tarvin - **PERMISSION**

20/03392/FUL - Change of Use of land for use as traveller site consisting of 1 static caravan, 5 trailer caravans, day room, septic tank and landscaping – Land at Tarporley Road, Tarvin – **REFUSED**.

The Planning Enforcement Officer had indicated that she would be visiting the site if those living on the land did not leave by 5th August 2021.

21/042 KING GEORGE V PLAYING FIELD

21/042.1 Matting (Previous Minute 21/031.5)

The advice had been not to use sand and so Councillor Twigg had placed the order.

21/042.2 Legal Agreement Re CCTV

The Clerk had signed three copies of the Deed on behalf of Council and returned them to Cullimore Dutton. The Scout and Guide Management Group had yet to return their signed copies.

21/043 GRANTS TO LOCAL ORGANISATIONS

21/043.1 Tarvin Community Centre

Tarvin Community Centre had written to say that this year the Committee felt that other local organisations may be in greater need of the Parish Council's financial support. It had therefore agreed not to make any application for a grant in the current year.

Councillor Ford reported that he had written to the Community Centre thanking them for their consideration.

21/043.2 Grants

RESOLVED: that the following grants be approved by Council:

Tarvin Community Woodland Trust £1,000, 2nd Tarvin Guides £925, Tarvinonline £725, Ashton Hayes & Tarvin Flower Club £200, Tarvin Christmas Festival £150.

The offer of a grant to 2nd Tarvin Guides was subject to Council receiving a copy of their accounts confirmed by an Independent Person.

21/044 RIDGEWAY

Conversations between Councillor Ryan and Highways were ongoing. An agreement had been reached regarding the slope and Councillor Ryan was in the process of completing an updated drawing with construction details for pricing, quotation and for approval purposes and would be obtaining dates when contractors could do the work.

RESOLVED: that a quotation of £250.00 plus VAT from Cheshire Surveys for providing a topographical survey be approved.

21/045 CLERK'S REPORT/CORRESPONDENCE

21/045.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. CPRE – Updates May and June 2021
- c. Cheshire West and Chester Council - Equality and Diversity overview and opportunity for discussion and questions – 26th May 2021 – 6 to 7pm
- d. Operation London Bridge – updated guidance.
- e. Cheshire West and Chester Council – Public Spaces Protection Order – Dog Control Review
- f. Cheshire Community Action – Open letter to Town and Parish Councils on housing
- g. Cheshire West and Chester Civic Awards for Conservation and Design 2021 – closing date for nominations 30th June 2021.
- h. Cheshire Community Homes – e-news – May 2021
- i. LEP Recovery Plan Presentation 17th June 2021 - 2pm
- j. The Eddisbury Report June 2021
- k. Healthwatch Cheshire - Report on Public Views of Health and Care during COVID-19 in CWaC Care Communities -Oct 2020 - March 2021
- l. Cheshire’s archives: a story shared - Speakers: Cheshire Archives Manager, Paul Newman and Senior Archivist, Lisa Greenhalgh – 7th July 2021 - 6pm to 7pm
- m. Opal Matters – Newsletter 11
- n. Police and Crime Commissioner – New Community Fund
- o. Tarvin Community Woodland Trust – Minutes of their June and July 2021 meetings
- p. Cheshire West and Chester Council – Local Plan Early Conversation 2021.
- q. Cycling Matters! Summer 2021 - Chester Cycling Campaign's quarterly newsletter
- r. Police & Crime Commissioner Stakeholder Bulletin - June 2021 and July 2021.
- s. Cheshire Association of Local Councils – Annual Meeting - Wednesday 20th October at Canalside Conference Centre, Middlewich. Councillor Ford would be attending.

21/045.2 Williams Wood

The meeting noted that Councillor Ford had officially opened the allotments at Williams Wood on 21st June.

21/045.3 Tarvin Fete

The meeting noted that the Fete had been cancelled and that the committee had returned the grant.

21/045.4 Training

RESOLVED: that Councillor Dutton attend the Social Media Skills for Councillors session on 21st September. Cost £30.00.

21/045.5 Data Protection

The meeting considered an item from the Clerk regarding an article that had appeared on social media and a Councillor apologised to the meeting for an oversight.

21/046 FINANCIAL MATTERS

21/046.1 April 2021 Payments

Councillor Ford had confirmed in writing that the payments approved at the April Council Meeting had been made as approved by the meeting and that the payments between meetings had been made as stated.

21/046.2 RESOLVED: that the following payments made since the April meeting be confirmed:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Mr S Wiley	Re-imbusement of Expenditure - Zoom – 23rd March to 22nd May 2021	28.78

4.80	23.98	250.00
Cullimore Dutton	To cover Charities Act Valuation Report to be provided by Wright Marshall.	480.00
80.00	400.00	1,000.00
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field April 2021	444.41
74.07	370.34	3,550.00
Deva Print Ltd	Tarvin Times May 2021	175.00
0.00	175.00	1,500.00
Payroll	May 2021	1,550.66
0.00	1,550.66	20,164.41
HMRC	PAYE – Year to March 21 – amount due to balance account	0.20
0.00	0.20	0.20
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field May 2021	578.93
96.49	482.44	3,179.66
Wall Signs NW Ltd	Signage by Cableway on King George V Playing Field	39.60
6.60	33.00	1,700.00
St Andrews Church, Tarvin	Grant from Cheshire West and Chester Council	724.36
0.00	724.36	
Payroll	June 2021	1,596.81
0.00	1,596.81	18,567.60
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field June 2021	578.93
96.49	482.44	2,697.22
Mr E Lush	Re-imbusement of Expenditure Notice Board Oscroft	50.00
0.00	50.00	750.00
HMRC	PAYE and Nat Insurance. April to June 2021	1,338.03
0.00	1,338.03	17,229.57
CPRE	Annual Membership Year to June 2019	36.00
0.00	36.00	290.56

21/046.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Cheshire Community Action	Annual Membership Year to 31st March 2022	50.00
0.00	50.00	254.56
Tarvin Community Centre	Hire of Room for Planning Committee Meeting 14th June and Extraordinary Committee Meeting 5th July 2021.	18.74

0.00	18.74	226.02
Scottish Power	Electricity Qtr. to June 2021	270.90
12.90	258.00	1,244.76
Water Plus Ltd	Qtr. to July 2021	77.56
0.00	77.56	236.59
Mr M Hassall	Clerk Expenses Quarter to 30 June 2021. Work at Home Allowance £78.00, Postage £3.30, McAfee Live Safe Subscription 2 years for 2 Pcs £119.99, Meeting at Cullimore Dutton 12 miles @ 45p £5.40	206.69
0.00	206.69	467.00
Payroll	July 2021	1,550.66
0.00	1,550.66	16,970.79

21/046.4 Direct Debits

The meeting noted the following direct debit payments.

British Telecom Plc

29th April 2021 - Telephone and Internet April 2021 – two venues - £111.57

1st June 2021 – Telephone and Internet May 2021 – two venues - £111.57

29th June 2021 – Telephone and Internet June 2021 – two venues - £111.57

Information Commissioners Office - 29th June 2021 – Annual Registration Fee - £35.00

21/046.5. Churchyard Grant

The meeting noted that a grant of £724.36 had been made to St Andrews Church.

21/046.6 Bank Mandate

RESOLVED: that former Councillor Steve Wiley be removed from the bank mandate

21/046.7 Management Accounts

The accounts for the three months to 30th June 2021 were noted.

21/047 NEWSLETTER

RESOLVED: that articles be written on the proposed September litter pick, grants to local organisations, Ridgeway Project, update on Special Projects, co-option of a Councillor, replacement mats on the King George V Playing Field, refusal of Planning Application 20/03392/FUL, and the new noticeboard.

Councillor Ford said that he would forward the list to Councillors asking for volunteers to write the articles and forward them to the Clerk by 31st July 2021

21/048 NOTICEBOARDS**21/048.1 High Street, Tarvin**

RESOLVED: that to make the new board more user friendly, it be covered in cork which would need to be sealed to protect it from rain.

The meeting noted that the cost would be approximately £60, assuming labour continued to be provided without charge.

21/048.2 Oscroft

The meeting noted that the noticeboard had been refurbished at a cost of £50.00

21/049 CHESHIRE WEST AND CHESTER COUNCIL – LOCAL PLAN EARLY CONVERSATION 2021

Councillors Lush and Twigg had attended an online meeting on 15th July 2021

RESOLVED: that Councillors Lush and Norrie produce a draft response for the next meeting.

21/050 LOWER HIGH STREET

A resident had written to the Clerk raising concerns about the speed of some vehicles travelling along Lower High Street following damage to his parked vehicle.

It was considered that little could be done at the present time to improve safety. The speed limit was only 20mph and it was considered that installing speed ramps would not make any difference.

RESOLVED: that the Clerk ask the Police to monitor the speed of vehicles using Lower High Street.

21/051 SPEED OF TRAFFIC ALONG WILLINGTON ROAD

A resident had written to the Clerk raising concerns about the speed of vehicles using Willington Road.

RESOLVED: that the Clerk write to Highways and the Police asking for a review the safety of walkers and cyclists using the road as well as those who wait at bus stops for buses with Edward Timpson MP to be copied into the correspondence.

21/052 PLATINUM JUBILEE 2022

RESOLVED: not to arrange any events over the four-day period of celebration in June 2022.

21/053 HIGHWAY DRAINAGE INVESTIGATIONS IN OSCROFT

The meeting noted that Councillor Ryan was working closely with Highways to resolve the various drainage issues in Oscroft.

21/054 PLATTS LANE

Much of the vegetation along Platts Lane had been cleared including nettles around the dog bin. The water appeared to have stopped running in the ditch that had been dug but the area was being monitored.

21/055 VICE CHAIRMAN

RESOLVED: that Councillor Lush be appointed Vice-Chairman during the coming year.

21/056 VACANT POSITION ON FINANCE WORKING PARTY

The vacant position was not filled

21/057 LIST OF OUTSTANDING ITEMS

The report was noted.

21/058 TOPICS FOR SOCIAL MEDIA

New Councillor, refusal of Planning Application 20/03392/FUL, and general notes of the meeting.

21/059 SPECIAL PROJECTS

Reports were received on the proposed projects that Councillors had been working on.

21/059.1 King George V Playing Field

It was considered that nothing should be added to the field at the present time.

RESOLVED (21/059.1.1): not to proceed with the suggestion of installing a hard surface track around the field

RESOLVED (21/059.1.2): not to purchase additional seating

RESOLVED (21/059.1.3): not to purchase a table tennis table

21/059.2 Footpaths in the Parish

Councillors Twigg and Ford gave a PowerPoint presentation highlighting the state of footpaths.

RESOLVED (21/059.2.1): that the following proposals be approved:

- Designate “Pavements” as a Special Project and over the course of the next year we will:
 - Identify the extent of the problem
 - A section of path be allocated to individual Councillors to monitor
 - Councillors to be responsible for monitoring and reporting to CWaC issues that arise on their allocated route – feeding back to clerk, who will record and chase to make sure it is actioned
 - Meet with and discuss our suggested solutions with CWaC
 - Implement a plan to improve the state of our pavements

RESOLVED (21/059.2.2): that the following additional proposal regarding Safer Cycling Routes be approved:

CWaC launched an initiative Walk, Ride and Thrive. Designate “Safe Cycling Routes” as a Special Project and over the course of the next year we will:

- Lobby for the pavement from the A54 road junctions between Shay Lane and High Street (near the King George Playing Field entrance) made into a Shared User Path (SUP) for pedestrians and cyclists - just like the pavement on the other side of By-Pass Road. This would help connect Oscroft and the village centre.
- The exit from Ridgeway onto the footpath could also be cycle friendly.
- The wide pavement on Tarporley Road in front of the Taylor Wimpey homes was built as a SUP but never signed as such and this SUP could be extended up to the top of Tarporley Road to its junction with the bypass. This would make a much safer crossing point for cyclists who could then use the central reservation to cross more safely to get to Cross Lanes on the way to Stapleford.
- Discuss our suggested solutions with CWaC and explore funding sources
- This can be achieved at relatively low cost by installing the blue and white signage for SUPs on our existing pavements and ensuring that the pavements are kept clear of encroaching vegetation.

RESOLVED (21/059.2.3): that each Councillor cover the area of footpath that they use to deliver newsletters.

21/059.3 Grants to community groups whose finances have been badly hit by Covid-19.

RESOLVED (21/059.3.1): that the list provided by Councillor Dean be amended to the following:

Tarvin Pre School and Nursery, Tarvin Community Woodland Trust, 1st Tarvin Scout Group, Tarvin Brownies, Tarvin AFC, Tarvin Environment Group, Tarvin On-line, Tarvin Gardening Club, Ashton Hayes and Tarvin Flower Club, Tarvin Guides, Tarvin Methodist Church, Ashton Hayes Theatre Club, Looking Forward Activities Ltd

RESOLVED (21/059.3.2): that a letter be prepared and forwarded to each organization asking whether they have any projects that require funding or do they have any significant ongoing deficits

21/060 NEW TARVIN ROUNDABOUT

The meeting considered that it was too early to forward any comment to Highways on the upgraded roundabout.

21/061 DATE OF NEXT MEETING – Monday 23rd August 2021 – 7.15pm – Edna Rose Room, Tarvin Community Centre