

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH MARCH 2017

PRESENT:

Councillor E Lush (Chairman)
Councillor D H Cotgreave
Councillor R Ford
Councillor C Jones
Councillor M Lloyd
Councillor M Pochin
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

3 Members of the Public
Cheshire West and Chester Councillor H Deynem
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor B Dean (unwell)
Cheshire West and Chester Councillor J Leather

16/289 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

16/289.1 New Written Requests for Dispensations

There were no new requests.

16/289.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Lush declared an Outside Body Interest in Planning Application 17/00776/FUL as he was a Trustee of the Community Centre. He confirmed that Councillor Ford would chair that item and that he would not speak or vote on the matter.

No other declarations were made.

16/290 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

16/291 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/292 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

16/292.1 A Trustee of Tarvin Community Centre had provided some background information on Planning Application 17/00776/FUL.

16/292.2 Borough Councillor Deynem had said that he was waiting for a meeting to be held regarding the A51 road from Stamford Bridge to Chester and was hoping to be able to extend that proposed project and include the A54 at Tarvin as part of any road improvements.

16/293 MINUTES OF THE MEETING HELD ON 27TH FEBRUARY 2017

RESOLVED: that the minutes of the meeting held on 27th February 2017 be signed by the Chairman as a correct record.

16/294 REPORT ON ACTIONS ARISING FROM THE MEETING ON 27TH FEBRUARY 2017 NOT COVERED BY THE AGENDA

16/294.1 Keep Britain Tidy – Great British Spring Clean 2017 (Previous Minute 16/283)

Mr Hones had provided a report stating that:

- over the two Spring Clean sessions 15 volunteers had collected 27 bags of rubbish from around the Parish.
- gutters and pavements on High Street had been swept
- volunteers in Oscroft had litter picked roads into Oscroft
- Cheshire West and Chester Council had delivered equipment in time and collected rubbish bags in a timely manner although they had not collected the equipment (litter pickers and high viz vests).

Mr Hones had offered to arrange another tidy up in the Autumn.

RESOLVED: that the Clerk write to Mr Hones thanking him for organising the Spring Clean and accepting his offer of arranging a further clean up in the autumn.

16/294.2 Tree Cuttings (Previous Minute 16/275.4)

The tree cuttings had not been removed. Councillor Lush informed the meeting that he would remove them during the coming week.

16/294.3 Gypsy and Traveller Site Task Force (Previous Minute 16/275.2)

Councillor Lush informed the meeting that a Local Residents Group had been invited to speak to the Task Force on 25th April 2017. They were also preparing a written submission which would be available from 14th April 2017.

16/295 CO-OPTION OF NEW COUNCILLORS

The two positions continued to be advertised. The Clerk reported that he had received an application from a Tarvin resident immediately prior to the meeting. However, the paperwork contained insufficient detail for the application to be presented to the meeting. The Clerk confirmed that he would write to the resident requesting further details and providing that a response was received and that the applicant was eligible the application would be presented to the next meeting.

16/296 PLANNING MATTERS

16/296.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted

17/00761/CAT - Horse Chestnut - Tree No. 1 (T6) Small Leafed Lime - Tree No. 2 (T5) Common Lime (T4) Crown reduction of the above three trees. Significant reduction - 30% is sought to regain shape of the trees, reduce density and hence allow more light into the property (T4) as well as increasing light into houses on the north side of the high street. Fell Robinia (T1), Sycamore (T2) and Crab Apples (T3, T13). Replant where T1, T2 and T3 are felled. Replant with 1 Crataegus Double Scarlett. The applicant will also replant along the boundary wall from T12 to driveway at Hockenhull Crescent. Replant 1 Apple Tree and 1 Mountain Ash, Eastern Promise. Crab Apple (T12) - crown thin this tree which has had no maintenance for years – 22 High Street, Tarvin

Comment: No Objections

17/00759/FUL – Part conversion of garage and elevational changes to rear elevation – 3 Brereton Close, Tarvin

Comment: No Objections

17/00294/FUL – Change of use of financial service business to a dental surgery – 64 High Street, Tarvin

Comment: No Objections

17/00851/FUL – Proposed Swimming Pool – Well House, Weetwood

Comment: No Objections

17/00874/FUL - Two storey extension to side /rear and single storey extension to side - Bruntsfield Cottage, Barrow Lane, Tarvin

Comment: No Objections

17/00776/FUL – Erection of Timber Store Room – Tarvin Professional Centre, Meadow Close, Tarvin

Comment: No Objections

17/00957/FUL – Change of use from car sales to offices and showroom and external alterations - Storage Land, Brook House Farm, Kelsall Road, Tarvin

Comment: No Objections

16/296.2 NOTICES

The following notices had been received:

16/05036/FUL – Erection of Front Porch – 18 Gowy Crescent, Tarvin - **PERMISSION**

17/00407/FUL – Single storey rear link extension, conversion of attached outbuilding into habitable accommodation and insertion of rooflights to main dwelling – 16 High Street, Tarvin - **PERMISSION**

16/296.3 APPEAL

15/04979/OUT – One Bungalow – Land at Broomacres, Broomheath Lane, Hockenhull – **APPEAL DISMISSED**

16/297 NEIGHBOURHOOD PLANNING

16/297.1 Steering Group Meetings

Minutes of the Neighbourhood Plan Steering Group Meetings held on 9th February and 9th March 2017 had been forwarded to Councillors and were noted. Councillor Lush informed the meeting that if progress continued at the present rate and the draft Neighbourhood Plan came through the inspection without needing any changes then the date of the Parish Referendum would be around Easter 2018.

16/297.2 Grant from Groundwork UK

RESOLVED: that the Clerk complete the Year End Return by 7th April 2017 confirming that Council had spent £1,592.60 on the consultant. The meeting noted that part of the overall grant had not been spent and would need to be returned to Groundwork UK following completion of the Year End Return.

16/298 KING GEORGE V PLAYING FIELD

16/298.1 Resurfacing of Car Park, part of the Children's Play Area, part of the path, and surface for Picnic Table.

Councillor Ryan reported that the work on the car park, children's play area, and the path had been carried out and completed during the week commencing 6th March 2017.

The work on the surface of the proposed concrete picnic table had not been undertaken due to concerns regarding the weight of the proposed table and the damage that a delivery vehicle might cause the field.

Thanks were expressed to Councillor Ryan for managing the project.

RESOLVED: (16/298.1.1) to purchase and install a steel picnic table which it was thought would be easier to install.

RESOLVED: (16/298.1.2) to purchase and install matting around the seating on the field. Councillor Twigg offered to obtain quotations for both.

16/298.2 Tennis Club Legal Agreement.

The Tennis Club had informed the Clerk that the draft agreement would be delivered to him during the coming week.

16/299 RISK ASSESSMENT/STATEMENT ON INTERNAL CONTROL/INSURANCE REVIEW

The Finance Working Party had reviewed the above.

16/299.1 Risk Assessment.

RESOLVED: that the risk assessment document attached to the minutes be approved.

16/299.2 Statement on Internal Control.

RESOLVED: that the statement of internal control document attached to the minutes be approved.

16/299.3 Insurance Review

The Finance Working Party were happy that the existing cover met the requirements of the Council.

RESOLVED: that the recommendation be accepted.

16/300 DEFIBRILLATOR

Councillor Ryan reported that the defibrillator at Oscroft had been installed on 3rd March 2017. A training session for local residents was being arranged to take place at Priors Hayes Golf Club early in April 2017.

16/301 ANNUAL PARISH MEETING

RESOLVED: that the Annual Parish Meeting be held in the Edna Rose Room at Tarvin Community Centre at 7.30pm on Thursday 4th May 2017.

Councillors Pochin and Twigg offered their apologies for non-attendance as they would not be able to attend.

16/302 AIR POLLUTION

An e-mail had been received from a local resident expressing concerns regarding the bus companies passing through Tarvin who regularly parked up at the bus stops next to Park

Close, usually the early morning and late evening buses, with engines running sometimes for five to ten minutes.

RESOLVED: (16/302.1) that the Clerk ask the resident which bus companies were responsible.

RESOLVED: (16/302.2) that the Clerk then write to the bus companies asking whether either engines could be switched off or if more appropriate timetables reviewed.

16/303 SPECIAL PROJECTS 2017/18

The Special Projects budget for 2017/18 was £3,000.00 and Councillors had been asked to bring ideas on how the money should be spent to the meeting. Suggestions would then be examined in detail at the next meeting under an agenda heading 2017/18 Revenue Budget.

RESOLVED: (16/303.1) that the following be included in the report for further consideration at the next meeting:

Parish Signage on the boundary at Bruen Stapleford

Parish Footpath Map

Beacon

A “true” speed camera for volunteer use. Volunteers would be trained by the police and operate during daylight hours

Stonework at the back of Duckers Well

RESOLVED: (16/303.2) that Councillors Pochin and Cotgreave progress the suggestion of the Beacon

RESOLVED: (16/303.3) that Councillor Ryan progress the suggestion of the Footpath Map

RESOLVED: (16/303.4) that the Clerk progress the suggestion of the Signage

RESOLVED: (16/303.5) that the Clerk ask Mickle Trafford and Guilden Sutton Councils whether they would be interesting in sharing the cost of a speed camera

RESOLVED: (16/303.6) that the following should not be progressed:

All weather path across the school grounds from the Woodland Path

Operation Shield

RESOLVED: (16/303.7) that line marking at the car park on the King George V Playing Field be considered under Section 106 funding if sufficient funds were available after the picnic table matting for under seating had been costed.

16/304 STREETLIGHTING

The lamp on the lighting column outside the tennis courts on the King George V Playing Field had slipped again and was shining down and towards the properties in Crossfields rather than down the path of the field. KDE Ltd had been instructed to carry out the repair. It was thought that whilst KDE Ltd would repair the light the problem could well occur again as it appeared that the damage had been caused by young people.

RESOLVED: that Councillor Twigg obtain a quotation for a different type of lighting column to replace the existing one and also for the provision of an additional lighting column (or columns).

16/305 ACCESS TO 22 HIGH STREET, TARVIN

Ian Littler Pharmacy understood that the front of No 22 High Street was to be opened up to allow vehicular access to and from that property. They had serious concerns for both the safety of persons using the shop and the public in general if this went ahead and were asking Council to consider the matter. The Clerk confirmed that he was not aware of any planning condition preventing the residents from using the front entrance.

RESOLVED: that the Clerk ask Highways for a meeting to look at the situation. Councillor Cotgreave offered to attend the meeting with the Clerk.

16/306 LIST OF OUTSTANDING ITEMS

16/306.1 Item 4.8 Two triangle warning signs and school sign on A51.

The signs were scheduled to be installed on 28th March 2017.

16/306.2 Item 4.9 Bookcase on High Street

Highways had said that they would approve an open bookcase on High Street on the area that was currently looked after by Tarvin Gardening Society. However they did not support the proposal as they considered that it would attract vandalism and would expect Council to be responsible for picking up all books and materials from the street and to repair any damage caused to the bookcase.

RESOLVED: not to proceed with this item

16/306.3 Item 4.5 Footway from top of Tarporley Road to Duddon

Councillor Ford reported that this work had been carried out.

16/306.4 Letter to the leader of the Borough Council

RESOLVED: that the Clerk write to the leader of the Borough Council expressing concern at the time taken to resolve the following seven issues and requesting immediate action: Items 2 (hedge removed from field at Austins Hill), 4.3 (blocked footpath No 30 Platts Lane/Old Moss), 4.4 (hedge Ridgeway), 4.6 (A51 turning into Tarporley Road), 4.7 (brown signage to the village), 5.1 (Co-op sign on A54), and 5.2 (road markings at bus shelters)

16/307 NEWSLETTER

A number of concerns had been raised with the Clerk regarding the very late delivery of newsletters to households. The meeting noted that this had been due to a number of factors, the main one being that the equipment at Digital Impressions had broken down

RESOLVED: to continue to use Digital Impressions for printing.

16/308 CLERK’S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Broomheath Academy – Simon Harding – two items regarding Great Crested Newt Mitigation Ponds
- c. Tarvin Community Woodland Trust – minutes of March 2017 meeting
- d. Cheshire West and Chester Council – Household Waste Recycling Centre changes
- e. Tarvin Residents Group – “The Potential Gypsy and Traveller on Tarporley Road is still a real issue”
- f. Cheshire Police – Invitation to attend a presentation of the merits of the crime reduction scheme, Operation Shield at Mickle Trafford Police Station on Monday 20th March 2017. Councillor Lush had represented Council at the meeting and a copy of his report is attached to the minutes.

16/309 FINANCIAL MATTERS

16/309.1 RESOLVED: that the following payments be authorized:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
101 Electrical	Provide RCD and connect defibrillator	60.00
0.00	60.00	91.25

Tarvin Community Centre	Hire of Room January to March 2017	143.06
0.00	143.06	0.00
Mr A M Nicholas	Repair of bench on High Street	170.00
0.00	170.00	31.25
Elite Surfacing Ltd	Resurface King George V Playing Field Car Park, Part of Path, Part of Children's Play Area	16,290.13
2,715.02	13,575.11	18,108.00
Tarvin Village Fete Planning Group	Stall at 2016 Fete	25.00
0.00	25.00	0.00
Payroll	March 2017	737.04
0.00	737.04	4,987.15
Cheshire Community Action	Neighbourhood Plan Support	1,592.60
0.00	1,592.60	1,592.60
Mr M Hassall	Clerk Expenses Qtr. to 31 March 2017	59.36
0.00	59.36	109.60
Digital Impressions	Conservation Leaflets	130.00
0.00	130.00	1,376.00

16/309.2. Direct Debit

The meeting noted that the following payment had been made by direct debit on 1st March 2017

British Telecom Plc – Telephone and Internet – February 2017 - £61.32

16/309.3 HMRC

RESOLVED: that HM Revenue and Customs be paid the sum of £654.01 to cover PAYE and National Insurance Contributions for the Quarter to 31st March 2017 by Internet Banking Transfer.

16/309.4 Audit Year to March 2017

The meeting noted that the Council records would be delivered to Sandbach for the Internal Auditor on Thursday 27th April and collected on Wednesday 10th May 2017. They would then need to be approved by Council at the meeting on 22nd May 2017 and sent to the External Auditor by 5th June 2017.

16/310 TOPICS FOR TARVINONLINE

The meeting noted that Mrs Susan Hardacre, who was in attendance, would be writing articles for Tarvinonline.

16/311 DATE OF NEXT MEETING - Monday 24th April 2017 – 7.15pm - Edna Rose Room, Tarvin Community Centre.