

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 26TH NOVEMBER 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor E Lush (Vice Chairman)
Councillor D H Cotgreave
Councillor H Flynn
Councillor C Jones
Councillor M Lloyd
Councillor M Pochin
Councillor S Wiley

IN ATTENDANCE:

8 Members of the Public
Cheshire West and Chester Council – Councillor J Leather
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor B Dean (business commitment), Councillor R Ford (holiday), Councillor P Twigg (unwell)

18/161 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

18/161.1 New Written Requests for Dispensations

One new written request had been received. Councillor Cotgreave was requesting a Dispensation to cover the present meeting to enable him to take a full part in discussion, and if appropriate vote, on the final draft Neighbourhood Plan document to be presented to Council (Minute 18/169). The meeting noted that:

- the request had been made because the final draft of the Neighbourhood Plan was an important document and it was considered that it was in the best interests of the Parish if as many Councillors as possible were able to consider the final draft and take a full part in consideration of the final draft Plan.
- there were references to land close to land that Councillor Cotgreave owned in the documentation and a written submission that he previously made was included in the consultation statement under “summary of key issues and concerns”.

RESOLVED: that the Dispensation be given.

18/161.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. During the meeting Councillor Lush declared an Outside Body Interest in Minute 18/171.1 as he was a Trustee and Treasurer of Tarvin Community Centre. No other declarations were made.

18/162 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

18/163 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

18/164 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

18/164.1 A resident living on The Ridgeway had complained about what, in her opinion, had been the poor cutting of the hedge on the inside of the Ridgeway by Council's contractor. She had considered that it had been cut back far too hard.

18/164.2 Borough Councillor Leather had provided an update on the Scrutiny Committee Meeting held on 22nd October 2018 (Previous Minute 18/157.4). The outcome of the presentation by Highways at that meeting had been that the Scrutiny Committee had requested a more in-depth report to be presented to a future meeting in 2019 to enable the committee to examine the performance of Highways. Councillor Leather had recommended that Council send a representative along to that meeting to comment on Council's experience with Highways.

18/164.3 A representative of Tarvin Community Centre had spoken in support of their advertisement request (Minute 18/171.1)

18/165 MINUTES OF THE MEETING HELD ON 22ND OCTOBER 2018

RESOLVED: that the minutes of the meeting held on 22nd October 2018 be signed by the Chairman as a correct record.

18/166 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 22ND OCTOBER 2018 NOT COVERED BY THE AGENDA

18/166.1 Cheshire Association of Local Councils Annual General Meeting. (Previous Minute 18/157.3)

A copy of the minutes of the meeting are attached.

18/166.2 A51 Road – Tarvin By-Pass Flooding (Previous Minute 18/156)

Cheshire West and Chester Council believed that they had solved the problem and had therefore closed the enquiry.

Concerns were expressed questioning whether the correct decision had been made. It was suggested that Councillors monitor the area during and following heavy rainfalls during the coming weeks.

18/166.3 Forge Way Lighting (Previous Minute 18/153)

The lighting was still either switched off or faulty. The Clerk had written to the appropriate residents, Cheshire West and Chester Council, and the Developer. The residents had responded stating that in their opinion they were not responsible for the lighting. Cheshire West and Chester Council had confirmed that the land had not been adopted and so they were not responsible. The Developer had written stating that he was asking his solicitor to check the contracts that the residents had been given and that he would provide a further update on receipt of that information.

18/167 PLANNING MATTERS

18/167.1 Planning Applications

18/03837/FUL - Conversion of existing out-houses to tourist accommodation – Fernleigh, Holme Street, Tarvin

Comment: No Objections

18/04076/S73 - Variation of Condition 2 (Approved Plans) of 14/02054/FUL – Stables, Brook House Farm, Chester Road, Tarvin

Comment: We are unable to comment due to the lack of information provided

18/04323/FUL - Single storey front extension and front porch and change from flat to pitched roof on garage – 19 Deansway, Tarvin

Comment: No Objections

18/167.2 Notices

18/03157/FUL - First floor extension to front and two storey extension to side - Deighton Bank, Church Street, Tarvin - **PERMISSION**

18/167.3 Presentation by Crabtree Homes Ltd

The meeting noted that Crabtree Homes had intended to make a presentation in the Open Forum but had cancelled following feedback from residents that they had visited. They had indicated that they were intending to make minor amendments to their proposals and then make a presentation to Council early in the New Year.

18/167.4 Licensing

18/01110 - Application for a variation to the existing premises licence to amend the start and end times of licensable activities. Also, to change the layout of the premises as per the plan submitted to the licensing authority - Pryors Hayes Golf Club, Willington Road, Oxcroft

The licensing hearing had been arranged for 10.00am on 4th December 2018 and would be held at Cheshire West and Chester Council Offices, Nicholas Street, Chester

18/168 KING GEORGE V PLAYING FIELD

18/168.1 Scout and Guide Movement – Legal Agreement

Cullimore Dutton had been asked to complete their work.

18/168.2 Tennis Club – Legal Agreement

Fields in Trust had given their approval for Council to grant a lease of an easement for cabling in the Charity's land to provide electricity to floodlighting on the tennis courts. The Tennis Club and Cullimore Dutton had been informed and Cullimore Dutton had been asked to complete their work.

18/168.3 Section 106 Funding

The meeting noted that there had been a minor amendment to the Kompan quote. The new figure was £28,967.28 (originally £27,912.60). Cheshire West and Chester Council had promised a decision by the end of November 2018.

18/168.4 Annual External Inspection Report

A copy of the report had been forwarded to Councillors. Whilst there was significant very minor work to be done there were no urgent Health and Safety issues.

RESOLVED: that where appropriate repairs/maintenance be carried out.

18/168.5 Damage to Grass

It was reported that the sun had scorched much of the grassed area during the summer. Two contractors had examined the field, and both considered that some of the damage was permanent. The contractor who cuts the grass will be looking again early March 2019 and if necessary, recommend that parts of the field be reseeded Mid-March 2019.

18/168.6 Hedge

The hedge around the field had been cut on 20th November 2018.

18/168.7 Painting Main Gates (2 large and 2 small)

The contractor expected to carry out this work during the coming week.

18/168.8 CCTV Cameras

The annual service of the equipment was due, and it was hoped that it could be carried out during the next couple of weeks.

18/169 NEIGHBOURHOOD PLAN

The following reports had been forwarded to Councillors prior to the meeting:

- Covering Report for final plan and supporting documents
- Survey and Evaluation Data
- Draft Plan
- Basic Conditions Statement
- Consultation Statement

Councillor Lush, on behalf of the Steering Group, spoke briefly on how the present position had been reached and the process to complete the plan.

RESOLVED: that the draft Neighbourhood Plan be approved and forwarded to Cheshire West and Chester Council.

Thanks were expressed to the Steering Group for all their work in producing the draft plan.

18/170 DUCKERS WELL

The meeting noted that the work had been completed.

18/171 ADVERTS ON THE FENCE AT THE KING GEORGE V PLAYING FIELD

18/171.1 The following request had been made on behalf of Tarvin Community Centre “I would like to formally ask the Parish Council if they would allow the Community Centre a relaxation in the rules concerning advertising on the Playing Field fence. I would like to be able to advertise the CRTA performances, no more than 4 a year, using our banner. I would like the banner to be up for no more than 2 weeks before the performance and be removed promptly on the day of the show There is a great deal of footfall through the gates and it is an ideal place to catch the eye of potential customers. The Community Centre is committed to bringing live theatre to a wide audience of all ages.”

The meeting noted that at present Council allowed local organisations to advertise events by posting banners on the fence at the entrance to the playing field with each organisation being allowed to advertise once a year with the advert being restricted to the three weeks leading up to the event.

RESOLVED: that the request be approved and be reviewed after a year

18/171.2 Concern regarding the Christmas Market Banner

A complaint had been received from a concerned parent regarding the banner in place at the present time. The complainant believed that if one was driving out of the car park and a child ran ahead from its carer into the field via the main gate from the village side it would be unlikely that the driver would see the child in time to stop before hitting the child.

RESOLVED: (18/171.2.1) that the greenery on the village side of the main gate be cut back and the banner moved about nine feet away from the main gate

RESOLVED: (18/171.2.2) that organisations advertising in future be asked to place their banners away from the gate

18/172 CALENDAR OF MEETINGS 2019

RESOLVED – that 2019 Parish Council meetings be held on the following dates

January	28
February	25
March	25
May	13

June	24
July	22
August	19
September	23
October	28
November	25
December	16

RESOLVED: that the Clerk check with Cheshire West and Chester Council to ascertain whether a meeting could be held during April 2019.

18/173 LIST OF OUTSTANDING ITEMS

Item 2.5 The meeting noted that a new waste bin had been installed by the Parish Rooms at St Andrews Church

18/174 CLERK’S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Traffic Signals Operation – A51 at Stamford Bridge
- c. Cheshire Neighbourhood Watch Association AGM – 7th November 2018 – Police Headquarters Winsford
- d. Neighbourhood Planning Guidance updates

18/175 FINANCIAL MATTERS

18/175.1 October 2018 Payments

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

18/175.2 RESOLVED: that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting October 2018	318.71
53.12	265.59	1,634.02
Fields in Trust	Professional Services Re Consent for Easement	144.00
24.00	120.00	0.00
Maxwell Amenity Ltd	Verti drain Playing Field	564.00
94.00	470.00	1,290.00
Mr M Hassall	Re imbursement of Expenditure Ink Cartridges	74.98
12.50	62.48	488.18
Then Media Ltd	Annual Website Hosting Fee	136.80
22.80	114.00	124.16
Morrall Play Services Ltd	Annual Inspection of the Children’s Play Equipment on the KGVPF	54.00
9.00	45.00	900.00

Mr R Ford	Reimbursement of Expenditure battery lights for the George & Dragon trees plus batteries and cable ties.	43.71
0.00	43.71	331.71
Mr R Briscoe	30 Christmas Trees	240.00
0.00	240.00	288.00
Deva Print Ltd	Printing Newsletter	170.00
0.00	170.00	1,238.60
Payroll	November 2018	1,324.95
0.00	1,281.80	5,247.28
Mr P Ryan	Materials Duckers Well	31.07
5.18	25.89	50.85

18/175.3 Direct Debit

The meeting noted that the following payment had been made by direct debit:
British Telecom Plc – 29th October 2018 - Telephone and Internet October 2018 – £120.22

18/176 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on Neighbourhood Plan, Playing Field, and Duckers Well

18/177 DATE OF NEXT MEETING - Monday 17th December 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.