

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH OCTOBER 2014

PRESENT: Councillor P Miles (Chairman)
Councillor D H Cotgreave
Councillor S Hardacre
Councillor R Hones
Councillor C Jones
Councillor J W Shaw-Pollard
Councillor B Spruce
Councillor R Williams

IN ATTENDANCE: 5 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES: Councillor E Lush (holiday)
Councillor M Pochin (business commitment)
Councillor P Twigg (business commitment)
Cheshire West and Chester Councillor H Deynem
Cheshire West and Chester Councillor J Leather

14/117 DECLARATION OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

14/117.1 New Written Requests for Dispensations

There were no new requests.

14/117.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

14/118 OPEN FORUM

RESOLVED: that the meeting be adjourned for the Open Forum.

14/119 PARISH COUNCIL MEETING

RESOLVED: that the meeting be reconvened.

14/120 REPORT ON OPEN FORUM

14/120.1 Mr John Heselwood, Policy and Development Manager Cheshire Community Action, had given a PowerPoint presentation on Neighbourhood Planning. A question and answer session had followed the presentation.

14/120.2 Concerns had been raised regarding overhanging hedges, the poor state of footpaths, and the amount of litter within the vicinity of the Co-op.

14/120.3 A local resident had reported that a representative of Tarvin Tennis Club had visited him to explain that they were going to install some floodlighting on the tennis courts and that the courts would then be used until 10pm on a regular basis. The resident had significant reservations regarding the proposal and had asked what opportunity there would be to express those concerns.

The Clerk had explained that the Tennis Club would need to formally apply to the Parish Council, as landlord, for permission to make any changes and that they would also need

to apply to Cheshire West and Chester Council for Planning Permission. The resident had been informed how to express concerns to both Council and Cheshire West and Chester Council.

14/121 MINUTES OF THE MEETING HELD ON 22ND SEPTEMBER 2014

RESOLVED: that the minutes of the meeting held on 22nd September 2014 be signed by the Chairman as a correct record.

14/122 REPORT ON ACTIONS ARISING FROM THE MEETING ON 22ND SEPTEMBER 2014

14/122.1 Extension of 40mph speed limit Tarporley Road (Previous minute 14/095)

The consultation had been completed and the paperwork had been passed to Highways. 98% of the completed forms supported the extension of the 40mph speed limit

14/122.2 Speeding Shay Lane/Cross Lanes/Willington Road Oscroft (Previous Minute 14/097)

The Assessment was expected to be carried out before the end of January 2015. Cross Lanes would remain de-restricted with new signs installed at the junction of Tarporley Road.

14/123 LIST OF OUTSTANDING ITEMS

A copy of the list of outstanding items not covered elsewhere is attached to the minutes.

14/123.1 Report Item 4.3 Signage

RESOLVED: (14/123.1.1) to proceed with obtaining the following new Highway signs for Tarvin at a cost of £2,644.61:

3 x new Black on White Tarvin Local Services signs showing facilities

3 x replacement directional Green Highway signs including brown symbols for Church and Woodland Walk

RESOLVED: (14/123.1.2) that the project be funded from the New Homes Bonus

RESOLVED: (14/123.1.3) that Council seek match funding from the Members Budgets (should Members Budget funding not be available the full amount to be taken from the New Homes Bonus)

14/123.2 Report Item 4.4 Footpath on Church Street

On 14th October 2014 the local resident who had taken a particular interest in this item had sent a letter to Mr Steve Robinson, Chief Executive Cheshire West and Chester Council, expressing concerns about the slow progress with this matter. Copies had been sent to Rt. Hon. Stephen O'Brien MP, and Rt. Hon. Eric Pickles MP, Secretary of State for Communities and Local Government.

A meeting between Cheshire West and Chester Council and the Contractor had taken place on 21st October 2014 during which the contractor had stated that he would get his next available team out to start the work and it would be in the very near future.

14/123.3 Report Item 4.7 Turning into Tarporley Road

Councillors Cotgreave, Miles, and Hones plus the Clerk had met with Mr John Evans and Mr Dave Reeves (both Highways) on 20th October 2014.

As a result of the onsite meeting Highways had agreed to reduce the width of the area used by vehicles turning right from the A51 to 3 metres and to reinstate the broken white lines along the A51. If this did not meet with satisfaction following a trial period the white line in front of those wishing to turn right into Tarporley Road would be removed.

14/123.4 Report Item 4.9 Blocked Footpath

Rights of Way had stated that they should have something to report by the end of December 2014

14/123.5 Report Item 7.1 Bench

Chester and District Housing Trust had said that the bench would be repaired on 27th October 2014. This had not happened and both the Clerk and a local resident had contacted Chester and District Housing Trust to ask why the work had not been carried out and ascertain when it would be done.

14/123.6 Report Item 7.2 Newt Pond Field

Maintenance work had been carried out by Taylor Wimpey

14/123.7 Report Item 7.3 Noticeboard

RESOLVED: that an estimate of £185.00 to remove the old black noticeboard and supply and fit a new noticeboard on High Street be accepted.

14/123.8 Hedge Ridgeway

This item had been removed from the list earlier in the year when Highways had reported that the hedge had been cut. However it was considered that it had only been cut on the side outside the Ridgeway

RESOLVED: that the Clerk ask Highways to cut the hedge on the Ridgeway side

14/123.9 Report Item 4.14 Mr Ewan McHenry

RESOLVED: that the Clerk ask Borough Councillor Deynem to arrange the meeting with Mr McHenry

14/123.10 Report Item 6.1 Tree Pruning

It was thought that the tree outside the Chemist was dead

14/124 STREETSCENE/HIGHWAYS

14/124.1 Pedestrian Barrier at the end of Hockenhull Lane alongside the A51

This item had been raised in the Open Forum at the previous meeting. A request had been made for a pedestrian barrier to be installed at the end of Hockenhull Lane alongside the A51 road.

RESOLVED: that the Clerk ask Highways to carry out a safety inspection

14/124.2 Crossing the A54 Road (Previous Minute 14/096.3)

Highways had measured the island in the middle of the road and reported that as it measured 8 metres long and 1.8 metres wide (which met the National Standards) they would not be taking any action.

The Clerk had asked Highways to reconsider their decision on the grounds that meeting the National Standards for the size of the island did not necessarily mean that the crossing was safe at that point.

Highways had then agreed to carry out an initial assessment to see whether the location was likely to meet their criteria for a formal pedestrian crossing. Should it do so the full assessment would cost £500 and Council would be expected to contribute 50% of the cost. The Clerk had requested that the assessment include a review of the speed limit along the road

14/124.3. Woodland Walk Sign

Cheshire West and Chester Council had re-installed the Woodland Walk sign at the top of Townfield Lane. As a result the Townfield Lane resident who asked for Townfield Lane to be adopted had again raised the subject of Cheshire West and Chester Council adopting Townfield Lane.

14/124.4 Hedges

RESOLVED: that an article be included in Tarvin Times asking local residents to cut back their hedges

14/124.5 White Lines

The white lines on the A54 between Pool Lane and Shay Lane had faded

RESOLVED: that the Clerk ask Highways to repaint the white lines

14/125 NEIGHBOURHOOD PLANS

14/125.1 Toolkit

The Toolkit was not available at the present time as it was being updated

14/125.2 The Way Forward for Tarvin

The meeting considered the presentation given during the Open Forum and confirmed that the minute from the previous meeting (14/101.3 and 14/101.4) was the appropriate way forward

14/126 PLANNING MATTERS

14/126.1 Planning Minutes

RESOLVED: that the minutes of the Planning Meeting held on 7th October 2014 be approved

14/126.2 Planning Applications

There were no applications to examine

14/126.3 NOTICES

The following notices had been received:

14/03148/FUL – Proposed use from machinery and general storage building to Livestock building following 12/04651/AGR – Land Adjacent to Oaklea, Willington Road, Willington - **PERMISSION**

14/02382/FUL – Change of use to agricultural contractor's yard, associated hard standing and construction of facilities building (amendment to 14/01365/FUL) – Land Off Cross Lanes, Tarvin - **PERMISSION**

14/03488/FUL – Single storey rear extension – 18 Hockenhull Lane, Tarvin - **PERMISSION**

14/02643/FUL – New external bi-folding doors to side elevation, facing towards the fields to the north – 7 Millside Close, Tarvin - **PERMISSION**

14/126.4 Planning Application 12/01215/FUL

It was thought that Osborne and Co Ltd had purchased the land.

RESOLVED: (14/126.4.1) not to review the Planning Officers report

RESOLVED: (14/126.4.2) to invite Osborne and Co Ltd to a meeting to talk about their proposals

14/126.5 Meeting with Enforcement Officer

The Planning Committee Meeting held on 7th October 2014 had agreed to invite a Cheshire West and Chester Council Enforcement Officer to attend a walkabout along High Street. Ms. Michelle Hewitt (Enforcement Officer) had met with Councillors Hones and Miles plus the Clerk on 21st October 2014.

The following update had been received from the Enforcement Officer:

“1. No 43 High Street (Previous Parish Council Minute 14/102.5)

The case is closed, it is considered that because the style of the windows match the previous windows and there is no harm to the amenity that no further action should be taken. However the land owner(s) has been informed, in writing, that the property is restricted by Article 4 Direction, and any future proposal will require planning permission.

2. The Red Lion requires Listed Building Consent and possibly Advert Consent (measurements of the advert need to be confirmed). I will write to the Manager regarding this.

3. Tarvin Off Licence – The fluorescent light may constitute illumination of the Advertisement, therefore I will write to the Manager regarding this.
 4. The trampoline – is not classed as a structure and no further action can be taken.
 5. The Funeral Directors sign appears to benefit from Deemed Consent and therefore Advertisement Consent is not required.
 6. I am still looking into the lights at the George and Dragon
 7. I have yet to do any work on the new upvc windows at 2 Well Cottages.”
- RESOLVED:** that the Clerk remind the Enforcement Officer that she had not included the cabinet that had been fitted to the ramp or the payzone sign which had been put on the shop frontage, both at Tarvin Off Licence.

14/127 INVESTMENT PRIORITIES

The main recommendations of the Strategy Working Party were that:

- a. car park be the No 1 priority
- b. the Clerk ask Denton Clark for an update regarding Garden Field
- c. following the meeting with Mr Jamieson contact is made with Gladman and the Blockley family with a view to meeting them on an informal basis

14/128 COMMUNITY ASSET DEVELOPMENT EAST OF TARPORLEY ROAD

14/128.1. Cheshire West and Chester Council had yet to respond to the Pre-application Advice Form.

14/128.2 The Masterplan Working Party meeting scheduled for Wednesday 22nd October 2014 had been postponed and rearranged for Thursday 30th October 2014

14/129 LOCAL PLAN (PART TWO) LAND ALLOCATIONS AND DETAILED POLICIES – SITES AND SERVICES SURVEY

RESOLVED: (14/129.1) that a Planning Committee meeting be arranged to examine this item

RESOLVED: (14/129.2) that the Planning Committee be authorised to respond on behalf of the full Council

14/130 SPECIAL PROJECTS

RESOLVED: that the quotation of £820.00 plus VAT for the purchase and installation of a new noticeboard for Oscroft be approved.

14/131 KING GEORGE V PLAYING FIELD

14/131.1 Field Management Committee

Draft minutes of the meeting held on 16th October 2014 were examined. A copy is attached to the minutes.

RESOLVED: (14/131.1) that the No Parking sign be approved and that the Clerk purchase a sign to be placed outside the main gate on the High Street side

RESOLVED: (14/131.2) that the proposal to purchase a wooden gate and style be approved. The preferred choice was a 6ft wide timber gate at a cost of £392.00.

The Community Centre Management Committee would meet 50% of the cost.

Approval would be required from Cheshire West and Chester Council before any changes were made.

14/131.2 Lighting Column

The lighting column was not working. The lantern was damaged beyond repair and was scheduled to be replaced during the coming few days.

14/132 NEWSLETTER

A draft copy showing items received to date had been forwarded to Councillors.

RESOLVED: that articles on hedges and the 2015 election be added

14/133 CHRISTMAS TREES

RESOLVED: that an offer from Broomheath Plantation to donate Christmas Trees for the village this year be accepted subject to the sizes required being available.

Councillor Hones and Mr Peter Maiden would check and then make appropriate arrangements

14/134 JOINT COUNCIL MEETINGS

Councillor Lush was keen that at the next Joint Council meeting the matters discussed would be what the Parish Councils wanted to discuss and not necessarily what Cheshire West and Chester Council might have in mind. To this end he was asking all the Councils in the Ward to produce answers to the following:

* what are the top 2 frustrations that Council has in its dealings with CWaC illustrating each with a specific example

* what are the top 2 things CWaC could do differently which would make things better for Council

* are there any areas/activities where it might be possible for all or some of the Parish Councils in the ward to work together or pool resources?

RESOLVED: that Councillors forward their comments via e-mail to the Clerk

14/135 BUDGET

Councillor Lush was intending to request that the following to be put on the agenda of the next Joint Council meeting and wished to know whether Council would like to see any other issues added

“2015/16 Budget

When will CWaC be informing PCs of their revised Council Tax Base taking into account the Corporate Governance Reviews changes?

Do CWaC intend to pay over, in full, the Council Tax Benefit compensation grant they receive from government? This grant compensates PCs for the reduction in their council tax base following localisation of benefits.

What charges, if any, will CWaC pass on for PC election to be on 7th May 2015?”

Council had no other issues to add.

14/136 SCOUT AND GUIDE HUT

A letter had been received requesting financial support towards new flooring

RESOLVED: that the Clerk inform the Scout and Guide Management Committee that the grant budget had already been distributed for the year 2014/15 so their application would be considered after April 2015 along with other applications.

14/137 CHESHIRE WEST AND CHESTER COUNCIL – ARCHAEOLOGY SERVICE USERS CONSULTATION

RESOLVED that Councillor Hones respond as follows on behalf of Council

APAS/HET services

PC has used HER and Illustration/Interpretation in last 12 months

APAS - Neither satisfied nor dissatisfied

We feel that features and sites which appear in the HER are not protected enough from development and that insufficient archaeological assessment is required of developers in the rural area.

There is insufficient resource to ensure that our Conservation Area is protected from inappropriate modifications to residential and commercial property.

HET Illustration/Interpretation - Very satisfied

We were very pleased with the guidance we had from HET with the interpretation of features in our village

We have benefited from having access to Officers to receive their advice and help with archaeological investigations and interpretation

We would like to see a more consistent approach to the management of our Conservation Area to prevent inappropriate and unsympathetic development

How would you like to see the APAS services provided in the future?

Should the APAS services be...?

Please select one option only – option chosen

Provided in an enhanced form of the current sub-regional service, through closer partnership with other heritage agencies (e.g. English Heritage)

How would you like to see HET services provided in the future?

Should the HET services be...?

Please select one option only – option chosen

Provided as a continuation of the current service, but made self-funding before 2017 (in line with the 2012 decision to gradually withdraw core funding)

Do you think the APAS and HET teams should be combined?

No preference

14/138 TARVIN CONSERVATION AREA

RESOLVED: that the idea of having an information board for the Conservation Area along the lines of the one at the pinfold site be reviewed as a Special Project in 2015.

14/139 CLERK'S REPORT/CORRESPONDENCE

14/139.1 The following had been forwarded to Councillors

- a. Cheshire West and Chester Council – Members Briefings No's 731 to 747
- b. Cheshire West and Chester Council – Lord Mayor of Chester's Charity Concert – 19th November 2014
- c. Cheshire West and Chester Council – Community Assets and Services Pre-Feasibility Grants (England)
- d. Cheshire West and Chester Council – Partnerships West – September 2014
- e. Cheshire Playing Fields Association – AGM – 23rd October 2014
- f. Tarvin Environment Group – Minutes of a Special General Meeting held on 25th September 2014
- g. Cheshire West and Chester Council – West Cheshire Rural Regeneration Board's Rural Housing Symposium – Tattenhall – 10th November 2014
Councillor Miles will be representing Council at the event
- h. Tarvin Community Woodland Trust – Draft minutes of October 2014 meeting
- i. Cheshire West and Chester Council – Community Governance Review – Workshop Thursday 27th November – 6.30 to 8.30pm

Councillor Cotgreave and the Clerk will attend

- j. Cheshire West and Chester Council – Partnerships West – October 2014
- k. Cheshire West and Chester Council – Local Council Bulletin October 2014
- l. Chester Voluntary Action – Neighbourhood Planning Workshop Grants

14/139.2 Cubs

The meeting noted that the Cubs had started their autumn pruning and weeding in the Millennium garden and had planted 180 crocus bulbs outside the scout building, along the wall that faced the field.

14/139.3 Village Quiz

The 2015 Village Quiz was scheduled for 9th and 16th January 2015. It was suggested that Councillors Lush, Spruce, Twigg, and Williams represent Council

14/140 FINANCIAL MATTERS

14/140.1 Cheque Payments

RESOLVED: that the following payments be authorised –

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
St Andrews Church	Donation Re Maintenance of the War Memorial	100.00
0.00	100.00	100.00
Fastrack Maintenance Ltd	Grass Cutting September 2014	360.36
60.06	300.30	1,018.19
BAM Nuttall Ltd	Three Year Street Lighting Condition Check – Balance of Charge	515.02
85.84	429.18	1,136.76
Royal British Legion Poppy Appeal	Wreath	100.00
0.00	100.00	100.00
Scottish Power	Street Lighting April to June 2014	273.92
13.04	260.88	707.58
BT Payment Services Ltd	Telephone and Internet October 2014	51.62
8.60	43.02	189.21
United Utilities Water Plc	Water Qtr. to October 2014	55.22
0.00	55.22	89.53
Mr R Hones	Reimbursement of Expenditure – Domain Renewal for 3 years	12.56
2.09	10.47	102.00
Mr M Hassall	Clerk Expenses Qtr. to 30 September 2014	101.06
0.00	101.06	213.71
Payroll Cheques	October 2014	957.89
0.00	957.89	6,645.01

14/140.2 Management Statement of Accounts

Management Accounts for the 6 months to 30th September 2014 were presented and accepted.

14/141 TOPICS FOR TARVIN COMMUNITY WEBSITE

RESOLVED: that articles be written on the Neighbourhood Plans, Highway Signs, Speeding in Oscroft, and the turning into Tarporley Road

14/142 DATE OF NEXT MEETING

RESOLVED: that the next Council meeting be held on Monday 24th November 2014 – 7.15pm - Edna Rose Room, Tarvin Community Centre