

## **Minutes of the Neighbourhood Plan Steering Group meeting held 11<sup>th</sup> August 2016**

Present: Roy Brerton, Jane Hough, Alison Kempinski, Ted Lush, Matthew Morgan, Carol Over, Joe Thompson and Robin Turney.

1. Apologies: None
2. It was noted that new Parish Councillor Ben Dean would probably be joining the Steering Group.
3. Minutes of the meeting held on 14<sup>th</sup> July agreed as a correct record.
4. **Carol** reported that the Health Commissioners would look at alternative premises for Tarvin health provision if there were any. Chairman would write to CWaC Property Services re the office hub (i.e. part of the building the Community Centre occupies)
5. **Roy** reported that he had met Rosie Morgan (CWaC Planning) and the GIS data was available but that there was a huge amount. **Matthew** volunteered his geographer son to have a look at the data, in particular the information on wildlife.

**Jane** had met Joanne Mulligan to clarify issues on the wildlife map which support the report Joanne had produced.

6. **Robin**, now that a CWaC contact had finally been identified, will follow up the grant application.

7. **Joe and Matthew** briefed the Group on their analysis of the questionnaires. It was agreed that **Matthew** would “tweak” his summary, circulate to the Group and to Tarvinonline. The detailed comments would not be published but they would be available to anyone who wanted to see them. Group members would use them in production of the Plan.

**Joe** would relook at his graph scales and recirculate them. They would be sent to Tarvinonline too.

Joe and Matthew were thanked for their enormous effort analysing so much data so quickly.

8. The 2 page forward to the Plan produced by the Chairman was considered too long but would not be changed at the moment.

9. **Alison** agreed to circulate the Tattenhall Plan to the Group.

10. It was agreed that chapters to the Plan would be drafted as follows:

**Housing- Matthew and Joe;**

**Green Belt etc.- Jane and Alison;**

**Health and Wellbeing- Carol and Robin;**

**Transport- Roy and Ted;**

**Business etc.-Ted and Roy.**

Chapters would be produced as soon as possible. Calibre would be the font.

It was agreed that there would be no meeting on 8<sup>th</sup> September but there would be one on 22<sup>nd</sup> with Rosie asked to attend.

**Please send your draft chapters to each Group member no later than 19<sup>th</sup> September.**

There would be 2 meetings in October 13<sup>th</sup> and 27<sup>th</sup>. At the meeting Richard Thresh of Cheshire Community Action would be asked to attend.

10. **Robin** will circulate the draft timetable of events which take us to the end of the process.

Next meeting 22<sup>nd</sup> September at 19:30 in the Edna Rose room.