

Minutes of the seventh meeting of Tarvin Neighbourhood Plan Steering Group held on 12th November 2015

Present: Cllr Edward Lush (Chairman), Roy Brereton, Celia Cummings, Matthew Dodsley, Alison Kempster, Maria Pemberton, Merryn Shaw, Joe Thompson, Robin Turney

Also in attendance was Richard Thresh (Cheshire Community Action)

1. Apologies – Jane Hough

2. The minutes of the meeting held on 8 October 2015 were agreed as a correct record.

3. The Chairman welcomed Richard Thresh of Cheshire Community Action (CCA) who gave a presentation on how CCA could help the group. CCA is a not-for-profit charity which is happy to work with Neighbourhood Plan (NP) steering groups, to act as an honest broker and if required undertake some tasks. Grants are available via Cheshire West and Chester Council (CWaC) to help groups develop their plan. Plans must be evidence-based and it was important to gather the views and aspirations of the whole community and consider how they might be realised. Development is inevitable and a properly formulated NP will help manage change and achieve the goals identified by the community. Richard (a town planner by profession) felt that the group had made a good start and promise to send material on how CCA can help. Once more progress had been made he would be happy to review the group's work to ensure it was on the right lines. Attached to these minutes is a Project Plan subsequently received from Richard

4. The Steering Group considered the draft communication plan prepared by Fiona McBurnie. Unfortunately Fiona has had to leave the group due to work commitments. Following the discussion an updated version of the plan will be brought back to the December meeting. Joe Thompson suggested that his wife might be able to help the group with social media e.g. Facebook and Twitter (**Joe** to report back to next meeting)

5. Based on the results of the community questionnaire the following tasks were **agreed**, for report back to the February 2016 meeting of the Steering Group:

Matthew – find out the capacity of the current Tarvin parish infrastructure i.e. water, sewerage (pipes and sewage treatment), gas, electricity

Celia - research how a community can influence the type of houses built to reflect what it thinks it needs, rather than what developers want to build

Robin – creation of more and safer cycle routes within and from/to the parish area, including finding out the situation regarding the cycle route between the Tarvin Roundabout and Littleton

Joe – consider how Tarvin might be made cleaner and greener

Alison – identify the facilities and activities that support older people and those with a disability, and considering how these might be improved

Maria - identify the facilities and activities that encourage more active lifestyles, and considering how these might be improved

Ted - find out the capacity of the current Tarvin parish community infrastructure e.g. school, library, community centre, other meeting places including St Andrew's Church and Methodist Church facilities; also consider how the CWaC office space adjoining the community centre could be used by the community if CWaC was to withdraw from the building

[other issues arising from the community survey but not yet assigned to anyone were

- addressing the fact that 40% of respondents said that any new building in the parish should be in Oscroft
- discussions with the Diocese over the use of the Garden Field for a village car park
- how/where a play area might be provided in Oscroft]

6. With regard to the business questionnaire, **Roy** would look at how Tarvin could be made more attractive for businesses and how to find out the number of home-workers

7. The Central Gowy South and Malpas Neighbourhood Plans were noted and it was **agreed** to consider how they could be used as a template at a future meeting, alongside any material provided by CCA (probably January 2016). It was **agreed** that the group should aim to complete a first draft report by November 2016

8. Next meeting – 10 December 2015 in the Small Room at the Community Centre at 7.30 pm
[NB Members of the public are welcome to attend]

To include: health provision; updated communications plan; note that CWaC has approved the NP area