

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

Telephone: 01829 741075

E-mail: Clerk@tarvinparishcouncil.org.uk

NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 19TH AUGUST 2024 7.15PM
VENUE: WILKINSON LOUNGE, TARVIN COMMUNITY CENTRE

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

3. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 22ND JULY 2024.

5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 22ND JULY 2024 NOT COVERED BY THE AGENDA

- a. Letter to Police and Crime Commissioner (Previous Minute 24/087.1f) - Update
- b. Tarvin Gardening Club Annual Show (Previous Minute 24/087.3) - Update

6. RESIGNATION OF COUNCILLOR

To note that:

- a. Duncan Howorth resigned as a Councillor on 6th August 2024.
- b. The Clerk has informed Cheshire West and Chester Council and has published a notice stating that any 10 residents could call an election by requesting one in writing within 14 working days of the notice being published.
- c. Should an election not be called the Clerk will publish a notice asking for volunteers in order that co-option can take place at the September Council meeting

7. APPOINTMENT OF A VICE CHAIRMAN

Consideration of the appointment to May 2025.

8. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late applications do not cover more than one dwelling:

24/02193/FUL - Erection of single storey detached garage with car port (resubmission of 18/01426/FUL) - Brook House Farm, Kelsall Road, Chester

24/02192/LDC – Lawful development certificate for the construction of existing hardstanding - Broomheath Cottage, Platts Lane, Tarvin

b. NOTICES

23/00955/FUL- Erection of garage/workshop outbuilding - Grosvenor Farm, Holme Street, Tarvin - **PERMISSION**

24/00805/LBC – Remove existing metal steps that allow access to the property from the pavement on the street and replace with set of steps faced in sandstone and bricks, replace existing upstairs bedroom window at the front of the property – Rock Cottage, 86a High Street, Tarvin - **PERMISSION**

24/01801/CAT - Felling of an overgrown Holly tree, as the roots are damaging the sandstone wall, pushing it out - Land In Front of St Andrews Church and War Memorial, Church Street, Tarvin – **CWaC have no objection to the removal of the tree.**

9. KING GEORGE V PLAYING FIELD

a. Improvement Work (Previous Minute 24/080.2), b. Water Plus - Drain (Previous Minute 24/080.1) Both updates.

10. DEFIBRILLATORS

a. Community Centre - Update b. High Street – To note that the machine is working and weekly checks are being carried out.

11. ROAD SAFETY

Vehicle Activated Signage - Highways have carried out the consultation and the outcome is awaited.

12.TREE - CHURCH STREET TARVIN

Update

13.OFFICIAL E-MAIL ADDRESSES

Update

14.CHESHIRE WEST AND CHESTER COUNCIL HOUSEHOLD WASTE RECYCLING CENTRES CONSULTATION

Update

15.DRAINAGE – OSCROFT

Update on water running along Cross Lanes down to the bridge.

16.NATIONAL PLANNING POLICY FRAMEWORK

The Government are proposing to reform the NPPF. To consider responding to the consultation via NALC, CPRE, and Cheshire West and Chester Council.

17.PARISH AUTUMN CLEAN UP

To note that the clean up will be held on Saturday 19th October.

18.CLERK’S REPORT/CORRESPONDENCE

a. E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

a. Cheshire Association of Local Councils (ChALC) – E Bulletins b. Information Commissioner’s Office – Newsletter August 2024 c. Cheshire Police – Local policing Newsletters Summer 2024

b. Correspondence with two Parish residents.

To note that the Clerk has received and responded to further requests from the same residents regarding the former defibrillator project at the Sheaf. The following have been provided as requested:

- Confirmation that Council will not make any financial contribution to a project at the Sheaf
- Confirmation of the financial contribution made by Council to the AED at Oscroft.

19. FINANCIAL MATTERS

a. July 2024 Payments and Payments between meetings

Councillor Ford has confirmed in writing that payments were made as authorised by Council.

b. Payment between meetings.

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
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c. Payments to be authorised with payments to be made by Internet Banking

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Botanica Landscapes Ltd Grass Cutting July 2024 £624.00.	624.00	520.00	2,870.00
PKF Littlejohn External Audit Year to March 2024	378.00	315.00	291.50
Morral Play Services Ltd Annual Independent Inspection of the play equipment on the King George V Playing Field.	114.00	95.00	3,000.00

d. Direct Debit

To note the direct debit payments:

e. External Audit

The External Audit has been completed by the External Auditor (PKF Littlejohn) and there are no issues to report. The paperwork has been published on Council's website and noticeboard to comply with legislation.

20. LIST OF OUTSTANDING ITEMS

Update

21. ITEMS FOR PUBLICATION

22. DATE OF NEXT MEETING – Monday 23rd September 2024 – 7.15pm - Edna Rose Room, Tarvin Community Centre

Mike Hassall

Clerk

13th August 2024

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING