

# TARVIN PARISH COUNCIL

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## NOTICE OF MEETING

MEETING:	TARVIN PARISH COUNCIL
DAY/DATE/TIME:	MONDAY 18TH AUGUST 2025 - 7.15PM
VENUE:	EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

## AGENDA

### 1. APOLOGIES AND REASONS FOR ABSENCE

### 2. DECLARATIONS OF INTEREST AND DISPENSATIONS

- To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.
- To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

**3. OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes but can be extended, if necessary, by the Chairman of the meeting)

### 4. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 28TH JULY 2025.

### 5. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 28TH JULY 2025 NOT COVERED BY THE AGENDA

**a. Potential Issues from New Housing in Kelsall** (Previous Minute 25/054.3)

To note that the Clerk has forwarded a copy of the presentation to Kelsall Parish Council.

**b. "Don't let your hedge be a hazard" leaflets.** (Previous Minute 25/066.5)

To note that the Clerk has a supply of leaflets.

### 6. PLANNING MATTERS

**a. Applications**

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late applications do not cover more than one dwelling:

**25/01850/OUT** - Outline planning application for the erection of up to 60 residential dwellings (including affordable housing), introduction of structural planting and landscaping, public open space, sustainable urban drainage system and associated works (all matters reserved except for access) – Land Off Church Street, Tarvin

**25/02080/S73** - Extensions to front and rear, link to garage conversion into habitable use, alterations to elevations to include window and door openings. - variation of condition 2 (approved plans) and condition 3 (materials) of planning application 24/03250/FUL – Meadowside, Weetwood

**b. Notices**

None to date

**c. Planning difficulties in Cheshire Villages**

Update on possible meeting with the Head of Planning

**d. Settlement Spatial Plan**

Consideration of a quotation from a contractor.

**7. DEFINITIVE MAP MODIFICATION ORDER** relating to Tarvin CWAC/004 (Church Street and Cross Lanes)

Consideration of the Delegated Officer Decision Report regarding the proposed addition of a footpath on land between Church Street and Cross Lanes.

**8. FINANCIAL MATTERS****a. Payments and Payments between meetings****b. Payment between meetings.**

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
None to date			

**c. Payments to be authorised with payments to be made by Internet Banking**

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
None to date			

**d. To note the direct debits and other payments:****9. PARISH AUTUMN CLEAN UP**

To consider an Autumn clean up.

**10. PARKING**

Consideration of a concern raised by a resident.

**11. KING GEORGE V PLAYING FIELD**

Updates

**12. POLICIES DUE FOR RENEWAL**

Consideration of the following policies: a. Complaints Procedure b. Documents for Retention or Disposal Policy c. Equality and Diversity Policy d. King George V Playing Field e. Publication Scheme f. Training Statement of Intent

**13. LAND HOUSING THE WAR MEMORIAL**

Updates

**14. CHRISTMAS TREES**

Update

**15. EXTERNAL AUDIT YEARS TO MARCH 2025 AND MARCH 2026**

Updates

**16. CLERK'S REPORT/CORRESPONDENCE**

**a. E-Mail Correspondence**

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Information Commissioner’s Office – August 2025 Newsletter
- c. Cheshire West and Chester Council – Local transport plan consultation

**b. Recorded Crime**

June 2025 figures are yet to be published.

**17. LIST OF OUTSTANDING ITEMS**

**18. TOPICS FOR PUBLICATION**

**19. DATE OF NEXT MEETING** – Monday 22nd September 2025 – Edna Rose Room, Tarvin Community Centre – 7.15pm.

**20. RESOLUTION** – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw” (personal data, staff conditions of employment)

**21. STAFF EMPLOYMENT INCLUDING TERMS OF EMPLOYMENT**

*Mike Hassall*

Clerk

12th August 2025

**THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING**