

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

Telephone: 01829 741075

E-mail: Clerk@tarvinparishcouncil.org.uk

NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 20TH MAY 2024 IMMEDIATELY
FOLLOWING THE ANNUAL PARISH MEETING
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. ELECTION OF CHAIRMAN FOR THE COMING YEAR
2. DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)
3. APOLOGIES AND REASONS FOR ABSENCE
4. ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR
5. APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

The 2023/2024 list was as follows:

PLANNING COMMITTEE - All Councillors.

FINANCE WORKING PARTY - Councillors M Butler, R Ford, E Lush, A Sheppard, M Williams

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day-to-day management of the field is covered and to advise Council and/or the charity on any issues requiring attention)

Councillor P Twigg

STREETCARE WORKING PARTY - Councillors R Ford, and P Ryan

ADVISORY WORKING PARTY - All Councillors

PUBLIC FOOTPATH WORKING PARTY - Councillors P Buckley, P Ryan

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY - Councillors M Butler, S Dutton, R Ford, P Ryan

SOCIAL MEDIA - Councillor S Dutton – Administrator, Clerk - Moderator.

6. APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS/ORGANISATIONS

The 2023/2024 list was as follows:

TARVIN COMMUNITY CENTRE MANAGEMENT COMMITTEE - Councillor N Poole

TARVIN EDUCATIONAL FOUNDATION - Councillor P Twigg

CHESHIRE ASSOCIATION OF LOCAL COUNCILS - (Parish Forums) - All Councillors

7. KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet with the main users of the Playing Field. The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared.

2023/2024 Committee - Councillors S Dutton, P Twigg. Councillor Twigg to act as Chairman of the Committee.

8. DECLARATIONS OF INTEREST AND DISPENSATIONS

a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests.

b. To receive any “Pecuniary Interest”, “Outside Body Interest”, or “Family, Friend, or Close Associate Interest” from Councillors on any items on the agenda.

Councillor Lush will declare an interest in any CWaC matter that impacts on the Tarvin/Kelsall ward directly, but specifically the Tarvin PC area e.g., proposal to close a road to deal with a pothole or indirectly e.g., a policy that changes how an issue will be dealt with that could have potential implications for the Tarvin PC area. He does not anticipate any pecuniary interests, but should anything occur, he will specifically declare accordingly.

9. OPEN FORUM – An opportunity for members of the Public to make comment and raise questions. (Allocated time 15 minutes)

10. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 23RD APRIL 2024.

11. REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 23RD APRIL 2024 NOT COVERED BY THE AGENDA

a. **Shared User Path A54** (Previous Minute 24/016) - Update

12. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

24/00940/FUL - Erection of a rear two-storey link extension (between 2 buildings within 5m) - Lodge Heyes Shay Lane Tarvin

24/01032/FUL – Single storey rear extension – Greenacre Garage, Church Street, Tarvin

24/01117/FUL – Extension to conservatory, with new roof and removal of chimney - 5 Arden Close Tarvin

24/00805/LBC – Remove existing metal steps that allow access to the property from the pavement on the street and replace with set of steps faced in sandstone and bricks, replace existing upstairs bedroom window at the front of the property – Rock Cottage, 86a High Street, Tarvin

b. NOTICES

24/00550/FUL - Rear dormer to loft conversion with front rooflight – 41 The Ridgeway, Tarvin - **PERMISSION**

24/00076/FUL - Single storey rear extension - 3 Tarvin Mews, Church Street, Tarvin - **PERMISSION**

24/00564/FUL - Building of sandstone gateposts and making good the current sandstone wall – Fernleigh, Holme Street, Tarvin – **PERMISSION**

c. ENFORCEMENT

○ **23/00684/FUL** - Demolition and re-construction of boundary wall and widening of access and hardstanding (retrospective) Broomheath Cottage, Platts Lane, Tarvin

APPEAL DECISION

The appeal is dismissed insofar as it relates to the hardstanding. The appeal is allowed insofar as it relates to the demolition and re-construction of a boundary wall and widening of the access and planning permission is granted for the demolition and re-construction of a boundary wall and widening of the access.

○ **21/03690/FUL** - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank, and landscaping - Land at Tarporley Road, Tarvin - Update.

13. DEALING WITH FUTURE PLANNING APPLICATIONS

Review of the present procedure.

14. KING GEORGE V PLAYING FIELD

a. Annual Inspection of Play Equipment – update b. Tarvin Primary School - Usage of the field. c. Water Plus – Updates d. Request from Tarvin Athletic FC

15. DEFIBRILLATORS

a. Community Centre – Update b. High Street – Update c. Consideration of correspondence from residents at the Sheaf.

16. ROAD SAFETY

Vehicle Activated Signage – update.

17. PARKING

A54 Road

At the March Council meeting, a Millside Close resident had expressed concerns about vehicles parking on the A54 road and also on the grass verge close to the entrances of Millside Close and the Co-op. The following response has been received from Highways: “We have been monitoring activity here and we have not seen enough evidence to justify pursuing formal parking restrictions here at this time. The Traffic Regulation Order process is costly and time consuming, and this would be in addition to any costs associated with installing the road markings (traffic management on a major A road etc.). We will continue to monitor and can revisit this topic if necessary, but we cannot justify taking action at this time.”

18. OFFICIAL E-MAIL ADDRESSES

Consideration of change of Council e-mail addresses.

19. CLERK’S REPORT/CORRESPONDENCE

E-Mail Correspondence

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins b. CPRE How Parish Councils can Make Effective Planning Representations – 24th September 2024
- c. Information Commissioner’s Office Newsletter – May 2024

20. LOCAL PLAN “PLACES” BACKGROUND PAPER

Consideration of the document.

21. SPEED GUN

To receive a request for the purchase of a speed gun.

22. CO-OP COMMUNITY FUND

Consideration of projects for funding.

23. FINANCIAL MATTERS

a. April 2024 Payments and Payments between meetings

b. Payment between meetings.

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT	Budget Provision
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		(charge against budget)	available before payment
Mustardprint Ltd Printing Newsletter	195.00	195.00	1,100.00
Water Plus Ltd Water King George V Playing Field – 11th March to 10th April 2024	39.15	39.15	312.42

c. Payments to be authorised with payments to be made by Internet Banking

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Tarvin Community Centre Grant approved at April 24 meeting	850.00	850.00	4,000.00
Tarvin Community Woodland Trust Grant approved at April 24 meeting	850.00	850.00	3,150.00
Tarvin Athletic FC Grant approved at April 24 meeting	500.00	500.00	2,300.00
Tarvin Pre School Nursery Grant approved at April 24 meeting	500.00	500.00	1,800.00
Tarvinonline Grant approved at April 24 meeting	600.00	600.00	1,300.00
Tarvin Village Fete Grant approved at April 24 meeting	450.00	450.00	700.00
Tarvin Scout and Guide Movement Grant approved at April 24 meeting	250.00	250.00	250.00
Tarvin Community Centre Storage of Archives – April 24 to March 25	151.47	151.47	150.00
Botanica Landscapes Ltd Grass Cutting April 2024	468.00	390.00	4,300.00

d. Direct Debit - To note the direct debit payments

24. LIST OF OUTSTANDING ITEMS

Updates

25. FINANCIAL STANDING ORDERS

Consideration of new Financial Standing Orders.

26. PUBLICATION OF INFORMATION FOLLOWING MEETINGS

Review of the present process

27. DATE OF NEXT MEETING – Monday 24th June 2024 – 7.15pm - Edna Rose Room, Tarvin Community Centre

Mike Hassall

Clerk

14th May 2024

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING