

TARVIN PARISH COUNCIL

Clerk: Mike Hassall, Roy Cottage, Townfield Lane, Tarvin CH3 8EG

Telephone: 01829 741075

E-mail: Miketarvinparish@aol.com

NOTICE OF MEETING

MEETING: TARVIN PARISH COUNCIL
DAY/DATE/TIME: MONDAY 13TH MAY 2019 – IMMEDIATELY
FOLLOWING THE ANNUAL PARISH MEETING WHICH BEGINS AT 7.15PM
VENUE: EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE

AGENDA

1. **ELECTION OF CHAIRMAN FOR THE COMING YEAR**

2. **DECLARATION OF ACCEPTANCE OF OFFICE (CHAIRMAN)**

3. **APOLOGIES AND REASONS FOR ABSENCE**

4. **CO-OPTION OF COUNCILLOR**

Section 21 of the Representation of the People Act 1985 gives the Council the power of co-option to fill vacancies remaining unfilled following an ordinary election. There is one vacancy. Proposal – that the vacancy is advertised with a request that applications are made by 21st June 2019.

5. **ELECTION OF VICE CHAIRMAN FOR THE COMING YEAR**

6. **DECLARATION OF OFFICE (Councillors)**

To confirm that all Councillors attending the meeting have completed their Declarations and report on any who have provided apologies

7. **APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL**

The 2018/2019 list was as follows:

PLANNING COMMITTEE

All Councillors.

FINANCE WORKING PARTY

Councillors D H Cotgreave, R Ford, E Lush, M Lloyd, M Pochin

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day to day management of the field was covered and to advise Council and/or the charity on any issues requiring attention)

Councillors C Jones, P Twigg

STREETSCENE WORKING PARTY

Councillors B Dean, R Ford, and P Ryan

ADVISORY WORKING PARTY

Councillors D H Cotgreave, E Lush, P Twigg

PUBLIC FOOTPATH WORKING PARTY

Councillors P Ryan, B Dean

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY

Councillors H Flynn, R Ford, P Ryan

8. APPOINTMENT OF REPRESENTATIVES TO OTHER GROUPS/ORGANISATIONS

The 2018/2019 list was as follows:

COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor P Twigg

TARVIN EDUCATIONAL TRUST

Councillor D H Cotgreave

CHESHIRE ASSOCIATION OF LOCAL COUNCILS

(Parish Forums)

Councillors E Lush and S Wiley

TARVIN NEIGHBOURHOOD PLAN STEERING GROUP

Councillors E Lush, B Dean

9. KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet at least three times a year with the main users of the Playing Field.

The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

2017/2018 was as follows: Councillors C Jones, M Pochin, P Twigg. Councillor Twigg to act as Chairman of the Committee.

10. ADOPTION OF CODE OF CONDUCT

To note that "the Council adopts the Code of Conduct for Members adopted by Cheshire West and Chester Council on 10th December 2015 as the Council's code of conduct under section 27(2) and 27(3) of the Localism Act 2011.

11. DECLARATIONS OF INTEREST AND DISPENSATIONS

a. To consider new written requests for Dispensations for Disclosable Pecuniary Interests and where appropriate grant any requests

b. To receive any "Pecuniary Interest", "Outside Body Interest", or "Family, Friend, or Close Associate Interest" from Councillors on any items on the agenda.

c. Annual reminder to all Councillors that before the next meeting they should check that their Members Declaration of Interests is up to date.

12. **OPEN FORUM** – An opportunity for members of the Public to make comment and raise questions. (allocated time 15 minutes)

13. APPROVAL OF THE MINUTES OF THE MEETING HELD ON 17TH APRIL 2019

14. REPORT ON ACTIONS FROM THE MINUTES OF THE MEETING HELD ON 17TH APRIL 2019 NOT COVERED BY THE AGENDA – FOR REPORT ONLY

a. **Waste Bin Top of Tarpurley Road** (Previous Minute 19/013)

Streetscene have agreed to replace the bin.

15. PLANNING MATTERS

a. APPLICATIONS

The following Planning Applications will be examined along with any others received up to the day of the meeting providing that the late application does not cover more than one dwelling:

19/01028/FUL - Retention of existing field shelter, construction of new stable block and improvement to existing access and provision of hard-standing/turning area (private recreational use only) – Land at Tarpurley Road, Tarvin

19/01084/FUL – Change of use from D1 children's day nursery to D2 role play and imagination centre for children - Unit 10, Pool Bank Business Park, High Street, Tarvin
19/01438/S73 – Variation of Condition 2 (Approved Plans) of 18/03625/FUL - Oak Tree Cottage Ryecroft Lane Bruen Stapleford

b. NOTICES

19/00221/FUL - Proposed single storey rear extensions, single storey front infill extension /open porch structure, addition of roof lights to front / rear elevations, replacement windows and other external alterations - Hollytrees Cross Lanes Oscroft – **PERMISSION**

16. KING GEORGE V PLAYING FIELD

a. New Lighting - The work was completed during the week commencing 23rd April 2019.

b. New Equipment (Proludic) - The equipment is being installed during the week commencing 6th May 2019.

c. Re-seeding of Field - The work was completed on Friday 19th April 2019.

d. Hot Wash – Children’s Play Area. The work was completed on Tuesday 30th April 2019.

e. Scout and Guide Hut – usage - Update

f. Fallen Tree - A Mountain Ash tree at the bottom end of the field was badly damaged during poor weather on 27th April 2019 – all that remains is a 2m high stump. Under the circumstances the Clerk has asked Canopy Tree Care to carry out a full inspection of the trees on the field.

g. Scout and Guide Movement and Tennis Club – Legal Agreements - Cullimore Dutton have amended the Agreement for the Scout and Guide Movement. The Clerk has approved it and a copy has been sent to the Scout and Guide Movement for their approval. The Tennis Club agreement has not yet been received for signature.

17. TARVIN NEIGHBOURHOOD PLAN - Update

18. CLEAN UPS - Item brought forward from the last meeting

19. VILLAGE FETE - The organisers would like to know whether Council wants a stall at the Fete.

20. BANK MANDATE - The mandate will need updating.

21. DUCKERS WELL - request from the Gardening Club for more gravel stone to be laid.

22. STREET NAMES AND SIGNAGE

a. Should the area known as Weetwood, between Oscroft and Willington be recognised on the Tarvin Parish sign on Willington Road, east of Common Lane and on leaving Oscroft hamlet? It is a recognised geographical area but is currently unsigned?

b. In the same area the unmade road opposite Weetwood Grange, the site of the ex-Weetwood brewery, has 8 properties on in but the lane has no name. This compares with Mill Lane a little further east which is named but only has 7 properties off it. Should Council should survey the residents to ask them if they would like their lane named and if so what? If this was to be pursued CWaC would have to agree.

c. A resident of Kelsall Road, Tarvin Sands said that both CWaC, except for elections, and the Fire and Rescue Service do not recognise their address. This does have consequences because when the Fire Service were recently called out to a fire in a garden they could not locate the address on their system. The PC should be asking CWaC and the Fire and Rescue Service to ensure that their data bases are consistent and up to date.

23. LIST OF OUTSTANDING ITEMS - Update

24. **VE DAY 75** - Does Council wish to take a lead on local celebrations?

25. **CLERK'S REPORT/CORRESPONDENCE**

The following have been forwarded to Councillors via e-mail and are not shown elsewhere on the agenda – listing these items below provides Council with the opportunity to comment on them:

- a. Cheshire Association of Local Councils E Bulletins
- b. Tarvin Community Woodland Trust – Minutes of their April 2019 meeting
- c. PCSO Sue Keers – Monthly Report

26. **FINANCIAL MATTERS**

- a. April Payments
- b. Payment made between meetings
- c. Payments to be authorised with payments to be made by Internet Banking
- d. Direct Debits
- e. Audit Year to March 2019

27. **TOPICS FOR TARVINONLINE**

28. **DATE OF NEXT MEETING** – Monday 25th June 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.

Mike Hassall

Clerk

8th May 2019

THE PRESS AND PUBLIC ARE INVITED TO ATTEND THE ABOVE MEETING