

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD VIA VIDEO-CONFERENCE USING ZOOM SOFTWARE ON MONDAY 21ST DECEMBER 2020

PRESENT:

Councillor R Ford (Chairman of the meeting)
Councillor D H Cotgreave
Councillor S Dutton
Councillor H Flynn
Councillor J Norrie
Councillor M Pochin
Councillor P Ryan
Councillor P Twigg
Councillor S Wiley

IN ATTENDANCE:

No Members of the public
Cheshire West and Chester Council – Councillor H Tonge
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor E Lush (family commitment)
Councillor B Dean (available but unable to access the meeting due to technical difficulties)
Cheshire West and Chester Council - Councillor J Leather

20/133 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

20/133.1 New Written Requests for Dispensations

There were no new requests.

20/133.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

20/134 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

20/135 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

20/136 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Tonge had reported that the garden waste collection service would be suspended for a further four weeks from 11th January, meaning that the garden waste collections would resume on Monday 8th February 2021.

20/137 MINUTES OF THE MEETING HELD ON 23RD NOVEMBER 2020

RESOLVED: that the minutes of the meeting held on 23rd November 2020 be signed by the Chairman of the meeting as a correct record.

20/138 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 23RD NOVEMBER 2020 NOT COVERED BY THE AGENDA

20/138.1 Lower High Street and the Ridgeway (Previous Minute 20/129.2)

PCSO J Makin had agreed to monitor parking and the speed of vehicles. An e-mail from a Lower High Street resident, with photos attached of vehicles allegedly illegally parked, had been received by the Clerk on 8th December. Similar concerns were raised to those previously received from the Ridgeway resident. The concerns and photos had been given to PCSO Makin.

20/138.2 Christmas Activities

The trees and lights had been put up on 5th December. There had been some minor issues with lighting since but they had all been resolved apart from those on the George and Dragon building.

20/139 PLANNING MATTERS

20/139.1 Planning Applications

20/04358/S73 - Variation of condition 5 (hours of delivery) on 19/00894/S73 – 2 By-Pass Road, Tarvin

Comment: No Objections

20/04394/FUL – New vehicle access and hardstanding.- 15 Broomheath Lane, Tarvin

Comment: No Objections

20/139.2 Notices

○ **19/01768/FUL** - Change of use of outbuilding to one dwelling with minor external alterations - Outbuilding at Cross Lanes Farm, Ryecroft Lane, Bruen Stapleford – **PERMISSION**

○ **19/02322/FUL** – Conversion of buildings to 6no residential units with associated works and landscaping – The Moss, Ryecroft Lane, Bruen Stapleford – **PERMISSION**

○ **19/04216/FUL** - Change of Use from retail (A1) to two dwellings (C3) with alterations – 36 High Street, Tarvin – **APPLICATION WITHDRAWN**

○ **20/00062/FUL** - Conversion and extension of barns to create 4 dwellings and sub-division of existing farmhouse into 2 dwellings with associated gardens and parking - The Limes Holme Street Tarvin – **PERMISSION**

○ **20/00281/S73** - Variation of condition 3 (Lighting) of 15/00304/FUL (To extend the time lighting can be used from 12:30 - 20:30 to 12:30 - 21:30) - Revised Description (Original request was for up to 10pm) – Tarvin Tennis Club, King George V Playing Field, Tarvin - **PERMISSION** – subject to the following conditions (detailed in these minutes as the Parish Council is Trustee of the Field))

1. The development hereby permitted shall be carried out in accordance with the following approved plans and specifications:

- 1:1250 scale site location plan
- TTC Plotting Floodlights plan 6.1.2016
- Philips Lighting Report dated 10.11.2015 reference 0244058482
- Surfamelux 6 metre Light and column design
- Leisuretime LT3000 Token meter
- Havells Time Clock Information

Reason - For the avoidance of doubt and in the interests of proper planning.

2. The floodlighting shall not be in use before 12:30 hours or after 20:30 hours on any day between 1st September to 30th April, and before 12:30 hours or after 21:30 hours on any day between 1st May to 31st August, with details of the methods to ensure this to be in accordance with the submitted details of the time clock and token meter. On 1st September 2021, the restrictions on the hours that the floodlighting is in use shall revert back to the original condition that the lighting shall not be used except between the hours of 12:30 and 20:30 on any day, with details of the methods to ensure this to be in accordance with the submitted details of the time clock and token meter.

Reason - The initial temporary extension to the time limit on using the lighting is to allow the potential impacts to be adequately assessed, in order to ensure that the residential amenities that occupiers can reasonably expect to enjoy are adequately protected.

3. No additional lighting shall be erected on the site.

Reason - To safeguard the amenities of the adjoining dwellings.

- **20/00440/FUL** - Extension and alteration of existing outbuilding to form residential annexe (Partly in Retrospect) - Smithy Farm, Ryecroft Lane, Bruen Stapleford - **REFUSAL**
- **20/01050/FUL** – Erection of one dwelling - 2 Coronation Villas, Chester Road, Tarvin - **REFUSAL**
- **20/03649/FUL** - Single storey side extension - Garden House 55 Hockenhull Lane Tarvin - **PERMISSION**
- **20/03654/FUL** - Single storey front extension – 5 Park Close, Tarvin - **PERMISSION**
- **20/01764/FUL** - Demolition of existing and construction of a replacement garage. Part replacement two storey extension. Link to conversion of redundant farm building to residential use. Change of use of agricultural land to form tennis court on site of former turkey shed (Revised Description) - Moss Lane Farm, Old Moss Lane, Bruen Stapleford - **PERMISSION**
- **20/01978/FUL** - Change of Use of existing treatment room to D1 use to allow medical aesthetics – 36B High Street, Tarvin - **PERMISSION**
- **20/02069/FUL** - Conversion of existing garage, installation of new windows, installation of new pitched roof over existing garage and porch, render finish to existing garage and main facade of existing dwelling – 5 Meadow Close, Tarvin - **PERMISSION**

20/140 KING GEORGE V PLAYING FIELD

20/140.1 Rocking Horse

The Rocking Horse had been repaired on 1st December 2020

20/140.2 General Update including grids inside the Children's Play Area

Councillor Ryan had carried out some of the minor repairs highlighted in the inspection report.

20/140.3 Scout and Guide Hut – Legal Agreement

It was reported that Tarvin Scout & Guide HQ Management Committee had at last followed advice from Cullimore Dutton and were working with a Solicitor so it was expected that this outstanding issue will now move forward.

20/141 LIGHTING COLUMNS (Previous Minute 20/124)

RESOLVED (20/141.1): that a quotation of £1,200 plus VAT from Grid Civils Ltd to strengthen the two lighting columns be approved.

RESOLVED (20/141.2): that should expenditure during the year exceed the budget figure of £2,500 the balance be taken from the New Homes Bonus.

20/142 SPECIAL PROJECTS

20/142.1 Noticeboard on High Street (Previous Minute (20/125.2.2))

A Tarvin resident had offered to fabricate the new board and the total cost (materials only) would not be greater than £60. The board would be ready for installation sometime in January. At that stage help would be required to take down and dispose of the old board and fit the new one and at that point Councillor Lush would ask for Councillor volunteers.
RESOLVED: that the offer be approved, with thanks to the resident.

20/142.2 Streetlighting - Replacement of existing lanterns with LED ones

RESOLVED (20/142.2.1): that a quotation of £9,315.00 (cost of £405.00 per lantern) to remove the existing lanterns and dispose of them plus to install new LED lanterns be approved.

RESOLVED (20/142.2.2): that the total project be funded immediately as expenditure under some budget headings had been significantly less than anticipated, largely due to exceptional circumstances COVID-19.

RESOLVED (20/142.2.3): that funding be approved as follows:

Special Projects £2,940, Newsletter/Printing budget £1,400, CWaC Services Assimilation £1,400, Room Hire Meetings £300, Training £300, Hedge Cutting Ridgeway £200, Community Infrastructure Levy of £1,695.75, Mowing Contract £579.25, New Homes Bonus £500

20/143 CHESHIRE POLICE – NEW FUNDING FOR COMMUNITY SAFETY PROJECTS

Flashing warning speed signs were suggested for Lower High Street.

RESOLVED: that Councillor Ford check to see whether signage would be eligible.

20/144 LIST OF OUTSTANDING ITEMS

The report was noted.

20/145 CLERK’S REPORT/CORRESPONDENCE

20/145.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – Invitation to attend Live Cabinet Question Time on 3rd December 2020.
- c. Cheshire West and Chester Council – Press Release re Funding for Community Initiatives
- d. Cheshire Community Action launches Community Housing Hub – Press Release
- e. Information Commissioner – Newsletter December 2020
- f. OPAL Matters – Issue No 9 December 2020

20/146 FINANCIAL MATTERS

20/146.1 November 2020 Payments

Councillor Ford had confirmed in writing that the payments approved at the November Council Meeting had been made as approved by the meeting and that the payments between meetings were as stated.

20/146.2 RESOLVED: that the following payments made since the November meeting be approved.

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Mr M Pochin	Re-imburement of Expenditure – Christmas Lights	145.92
0.00	145.92	500.00

Mr R Ford	Re-imburement of Expenditure – Christmas Lights	40.00
0.00	40.00	354.08
Mr R Briscoe	Christmas Trees	263.50
0.00	263.50	314.08
Mr S Wiley	Re-imburement of Expenditure - Zoom – 23rd November to 22nd December 2020	14.39
2.40	11.99	366.07

20/146.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Wicksteed Leisure Ltd	Repairs to the two gates to the Play Area and a footboard for the Rocking Horse	1,493.28
248.88	1244.40	
Society of Local Council Clerks	Membership Fee 2021	166.00
0.00	166.00	229.56
Mr E Lush	Reimbursement of Expenditure – Wood for Noticeboard	19.34
0.00	19.34	497.30
Wicksteed Leisure Ltd	Supplying and fitting extra parts for the Rocking Horse as per quote approved by Council	930.47
155.08	775.39	
Payroll	December 2020	1,385.59
0.00	1,385.59	7,853.55
HMRC	PAYE and Nat Insce Oct to Dec 2020	1,166.24
0.00	1,166.24	6,467.96

20/146.4 Direct Debit

The meeting noted the following payment that had been made by direct debit:
British Telecom Plc – 30th November 2020 - Telephone and Internet November 2020 at two properties – £111.57

20/147 TOPICS FOR TARVINONLINE

RESOLVED: that an article be written on the new lighting lanterns.

20/148 DATE OF NEXT MEETING – Monday 25th January 2021 – 7.15pm – via Zoom software