

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 19TH DECEMBER 2022.**

**PRESENT:**

Councillor R Ford (Chairman)  
Councillor E Lush (Vice Chairman)  
Councillor D H Cotgreave  
Councillor S Dutton  
Councillor D Howorth  
Councillor M Pochin  
Councillor P Ryan  
Councillor P Twigg

**IN ATTENDANCE:**

1 Member of the Public  
Parish Council Clerk – Mr M Hassall  
Cheshire West and Chester Council – Councillor H Tonge

**APOLOGIES AND REASONS FOR ABSENCE:**

Councillor M Butler (unwell)  
Councillor S Parker (holiday)  
Cheshire West and Chester Council – Councillor J Leather

**22/169 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**22/169.1 New Written Requests for Dispensations**

There were no new requests.

**22/169.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

**22/170 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**22/171 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**22/172 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Cheshire West and Chester Councillor Tonge had informed the meeting that

**22/172.1** there was one live consultation, the Playing Pitch Strategy Consultation, which would be closing on 12th March 2023.

**22/172.2** a street lighting column at the top of Tarporley Road had been badly damaged. The Clerk had indicated that he would report it following the meeting.

**22/173 MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2022.**

**RESOLVED:** that the minutes of the meeting held on 28th November 2022 be signed by the Chairman of the meeting as a correct record.

**22/174 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 28TH NOVEMBER 2022 NOT COVERED BY THE AGENDA**

There were no items under this heading

**22/175 CO-OPTION OF COUNCILLOR**

**RESOLVED:** that Mr Peter Buckley be appointed to serve until the next election.

**22/176 PLANNING MATTERS**

**22/176.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted:

**22/04526/CAT** - 3x Leylandii - Remove from mixed hedge/tree group to erect a shed. 2x Silver Birch - Crown thin and deadwood, 20% canopy reduction - Hollowmoor House Sandy Lane Tarvin.

Comment: No Objection

**22/04380/FUL** - Proposed Sunroom and Part Garage Conversion - Wisteria Lodge Abbeyfield Gardens Holme Street Tarvin

Comment: No Objection

**22/176.2 Notices**

22/00899/FUL - First floor side extension – 19 Hockenhull Avenue, Tarvin - **PERMISSION**

**22/177 KING GEORGE V PLAYING FIELD**

A large netball post had been left on the car park by a male who had walked into the playing field, positioned it on the corner of the car park and then walked out again. The incident had been picked up on CCTV.

**RESOLVED:** to publicise on social media asking for the post to be collected.

**22/178 BARRIER AT THE RIDGEWAY**

The meeting noted that the barrier had been damaged, probably by a motor vehicle.

**RESOLVED (22/178.1):** that the contractor who installed the barrier be authorised to carry out the repair.

**RESOLVED (22/178.2):** that Councillor Ryan be authorised to purchase additional Hawthorn bushes for the area.

**22/179 A51 CORRIDOR BASELINE STUDY - STAKEHOLDER WORKSHOP**

A report from Councillor Lush who had attended the workshop on 12th December 2022 was noted.

**RESOLVED:** that Councillor Tonge ask Highways why signage which had been part of the A51 Tarvin road to Chester project had never been installed in the area of the A51/A54 Tarvin roundabout.

**22/180 CLERK'S REPORT/CORRESPONDENCE**

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Notification of external auditor appointment for the five-year period until 2026-27
- c. NALC Chief Executives Bulletin 2nd December 2022.
- d. Training of Road Marshalls for Parades - Saturday 11th February 2023 - Cheshire Police Headquarters Winsford - 8.00am to 4.00pm
- e. Cheshire Police - Cashback fund open county-wide for Christmas – Deadline for Applications 27th January 2023
- f. Information Commissioners Office – Newsletter December 2022
- g. NALC Open Letter to Councillors
- h. Dog Incident. Concerns raised by a member of the public concerning an incident on the 9th December 2022. Tarvin Community Woodland Trust had confirmed that they would be considering the matter at their next meeting.
- i. Cheshire West and Chester Council – Cost of Living Support Newsletter
- j. Laptops for Digital Inclusion.
- k. Tarvin Primary School – Admissions Consultation  
**RESOLVED (22/180k):** that the Clerk complete and return the Stakeholder Response Form indicating “no real preference” with a comment indicating surprise that the Published Admission Number was being reduced so soon after it had been increased.
- l. Tarporley War Memorial Hospital Trust - update
- m. Cheshire Community Action update – December 2022  
 Councillor Lush reported that the Community Centre had successfully applied for the Warm Spaces Grant.
- n. Sheaf Conservation Area – request for details to be added to the Parish Website.  
**RESOLVED (22/180n):** that the draft article produced by the Clerk be approved and added to Council’s website.
- o. St Andrews Church – Wall in danger of collapse.  
 St Andrews Church had raised concerns about the poor state of part of the wall in the region of the War Memorial. It was known that the War Memorial Monument had been erected by public subscription following the First World War and that the War Memorials (Local Authorities Powers) Act of 1923 and subsequent amendments had enabled Council to be the custodian of the monument. Ownership of the wall had been questioned.  
**RESOLVED (22/180o.1):** that Councillors look for old photographs of the War Memorial, ideally from the 1920s  
**RESOLVED (22/180o.2):** that the Clerk visit Cheshire Record Office to see whether he could find anything relevant from the minutes of the 1920s.  
**RESOLVED (22/180o.3)** that Councillor Ryan speak to a stonemason to obtain estimates for both short term and long-term solutions to the problem as these would be required regardless of who was responsible.

**22/181 FINANCIAL MATTERS**

**22/181.1 October and November 2022 Payments and Payments between meetings**

Councillor Ford had confirmed in writing that all payments authorised by the October and November meetings had been made as approved by Council and that the payment shown below as paid since the last meeting had been paid as shown.

**22/181.2 RESOLVED:** that the following payment made since the November meeting be confirmed:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment

<b>Groundforce Landscape Ltd</b>	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green + Hedge cutting KGV Playing Field	<b>1,084.00</b>
180.67	903.33	663.85

**22/181.3 RESOLVED:** that the following payments be authorised, and that payments be made by internet banking:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Mr M Hassall</b>	Clerk Expenses Qtr. to 31 December 2022. Work at Home Allowance £78.00, Postage £2.72.	<b>80.72</b>
0.00	80.72	231.92
<b>Payroll</b>	December 2022	<b>2,349.96</b>
0.00	2,349.96	8,011.98
<b>HMRC</b>	PAYE and Nat Insurance. October to December 2022	<b>1,784.43</b>
0.00	1,784.43	5,662.02

**22/181.4 Direct Debit**

The meeting noted the following direct debit payments  
 29th November 2022 – British Telecom Plc - Telephone and Internet November 2022 – two venues – £120.13  
 6th December 2022 - Sage Global Services Ltd – Payroll Software December 2022 - £8.40

**22/182 LIST OF OUTSTANDING ITEMS**

The report was noted.

**22/183 TOPICS FOR PUBLICATION**

New Councillor, Dates of 2023 Meetings, Netball Post

**22/184 DATE OF NEXT MEETING** – Monday 23rd January 2023 – 7.15pm - Edna Rose Room, Tarvin Community Centre