

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 16TH DECEMBER 2024.

PRESENT:

Councillor R Ford (Chairman)
Councillor E Lush (Vice Chairman and Cheshire West and Chester Council Councillor)
Councillor P Buckley
Councillor S Dutton
Councillor P Ryan
Councillor P Twigg
Councillor M Williams

IN ATTENDANCE:

1 member of the public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor M Butler (out of the area on the day of the meeting)
Councillor N Poole (unwell)
Councillor A Sheppard (other commitment)

24/183 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

24/183.1 New Written Requests for Dispensations

There were no new requests.

24/183.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

24/184 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

24/185 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

24/186 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

In response to a comment about the hedge on the inside of the Ridgeway Councillor Ryan had indicated that the new hawthorn hedge would need to be clipped back to encourage growth to form a denser hedge which would not impede the walkway. He had confirmed that he would deal with it in the near future.

24/187 MINUTES OF THE MEETING HELD ON 25TH NOVEMBER 2024.

RESOLVED: that the minutes of the meeting held on 25th November 2024 be signed by the Chairman of the meeting as a correct record.

24/188 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 25TH NOVEMBER 2024 NOT COVERED BY THE AGENDA

Defibrillator Cabinet (Previous Minute 24/167.2)

The cabinet for High Street has been ordered at a cost of £469.00 plus VAT and since received.

RESOLVED: that Councillors Ryan and Ford arrange for the old cabinet to be removed from the wall and the new one put in place.

24/189 CO-OPTION OF COUNCILLOR

There had not been any applications so the post would continue to be advertised.

24/190 PLANNING MATTERS

24/190.1 Planning Applications

RESOLVED: that the following comments be made on the planning application submitted:

24/03346/FUL - Garage conversion, erection of rear single storey extensions, and alteration of drive – 24 The Ridgeway, Tarvin

Comment: No Objection

24/190.2 Notices

There were no notices.

24/190.3 Appeal

The erection of a building (shed) in front of the principal elevation. (the unauthorised development) – 58 Hockenhull Avenue, Tarvin.

Cheshire West and Chester Council had spoken to the landowner and tenant about the building and advised the need for planning permission. No application had been received, so an enforcement notice had been served to remove the building. The enforcement notice had been appealed and the Borough Council were in the process of submitting statements and other relevant documentation

24/191 KING GEORGE V PLAYING FIELD

24/191.1 Water Plus – Drain (Previous Minute 24/166.1)

Councillor Ryan reported that he would speak to the Contractor again.

24/191.2 Grass Matting (Previous Minute 24/166.2)

This item had not been progressed.

24/191.3 “Happy to Chat” Bench (Previous Minute 24/166.3)

Councillors Twigg and Williams reported that further work was required before they would be in a position to present a proposal to Council

24/192 ROAD SAFETY

Vehicle Activated Signage

Vehicle Activated Signage – Willington Road

A response from Highways was awaited.

24/193 STREETLIGHTING

A quote of £995.00 plus VAT had been received for repair of the four streetlights. The quote was based on one visit to complete the work and on written and verbal communication with the Clerk (the contractor has not visited the sites). The meeting noted that the quote showed only one replacement part for each lighting column so if four new lanterns were necessary the final bill would be in the region of £2,000.

RESOLVED: that the quote be approved and the Clerk ask the contractor to carry out the work.

24/194 DRAINAGE – OSCROFT

An update from Cheshire West and Chester Councillor Cooper was awaited.

24/195 BROWN SIGNAGE

A request had been received for a brown sign to be placed alongside the A54 road directing people to the King George V Playing Field.

RESOLVED: that the Clerk obtain further information regarding costs and timescales before a decision is made.

24/196 CLERK’S REPORT/CORRESPONDENCE

24/196.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
- b. Railway 200 – National Event 2025
- c. Cheshire Community Action – Newsletter December 2024
- d. Information Commissioner’s Office Newsletter – December 2024

24/196.2 Recorded Crime

The meeting noted that in October 2024 there had been 1 recorded crime in Tarvin Parish – Shoplifting at the Co-op

24/197 FINANCIAL MATTERS

24/197.1 RESOLVED: that the following payments made since the last meeting be confirmed:

Payments between meetings

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Mustardprint Printing Newsletter	195.00	195.00	470.00
R Briscoe 30 Christmas Trees	270.00	270.00	361.66

The meeting considered that the quality of tree was poor, and consideration would be given to using a different contractor in 2025.

24/197.2 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Botanica Landscapes Ltd Grass Cutting King George V Playing Field November 2024.	624.00	520.00	790.00
Mr M Hassall	562.80	469.00	2,289.15

Reimbursement of Expenditure – Cabinet for Defibrillator			
Mr M Hassall Clerk Expenses. Qtr. to 31st December 2024. Work at Home Allowance £78.00, Postage £5.10.	83.10	83.10	172.40
Payroll December 2024	1,900.94	1,900.94	11,989.86
HMRC PAYE and Nat Insce. October to December 2024.	1,722.79	1,722.79	10,088.92

24/197.3 Direct Debits

The meeting noted the following direct debit payments:

British Telecom Plc – 29th November 2024 – Telephone and Internet November 2024 – two venues – £133.59.

Sage Global Services Ltd - 5th December 2024 - Payroll Software December 2024 - £12.00

24/197.4 Pc Desktop

The machine, purchased in January 2019, had become very unreliable. A new one was expected to cost in the region of £665.00 plus VAT.

RESOLVED: that the Clerk purchase a new Desktop Pc with a similar spec to the existing one with the money being taken from the New Homes Bonus.

24/198 LIST OF OUTSTANDING AND FUTURE ITEMS

Item 4.1

An offer had been received from an Oscroft resident to carry out the maintenance on the bench at the Green.

RESOLVED: that the offer be accepted.

24/199 ITEMS FOR PUBLICATION

Bench, New Councillor.

24/200 DATE OF NEXT MEETING – Monday 27th January 2025 – 7.15pm – Edna Rose Room, Tarvin Community Centre

24/201 RESOLVED – “That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded and they are instructed to withdraw for the next item” (publicity prejudicial to the public interest - legal issues)

24/202 TARVIN EDUCATIONAL FOUNDATION

RESOLVED: that the Chairman and Clerk represent Council at a meeting should one be called by a Borough Council to consider the way forward.