

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH FEBRUARY 2025.**

**PRESENT:**

Councillor E Lush (Vice Chairman and Cheshire West and Chester Council Councillor)  
Chairman of the Meeting  
Councillor M Butler  
Councillor P Buckley  
Councillor S Dutton  
Councillor N Poole  
Councillor P Ryan  
Councillor M Williams

**IN ATTENDANCE:**

2 members of the public  
Parish Council Clerk – Mr M Hassall

**APOLOGIES AND REASONS FOR ABSENCE:**

Councillor R Ford (Chairman) (holiday)  
Councillor A Sheppard (holiday)  
Councillor P Twigg (holiday)

**24/224 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**24/224.1 New Written Requests for Dispensations**

There were no new requests.

**24/224.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

**24/225 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**24/226 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**24/227 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Concerns had been raised regarding Planning Application 25/00107/S73 and the pre-application consultation on proposed upgrade to telecommunications at Hockenhull Hall.

**24/228 MINUTES OF THE MEETING HELD ON 27TH JANUARY 2025.**

**RESOLVED:** that the minutes of the meeting held on 27th January 2025 be signed by the Chairman of the meeting as a correct record.

**24/229 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 27TH JANUARY 2025 NOT COVERED BY THE AGENDA**

Millennium Garden Hedge (Previous Minute 24/220)  
The hedge had been cut on 17th February 2025.

## **24/230 CO-OPTION OF COUNCILLOR**

There had not been any applications so the post would continue to be advertised.

## **24/231 PLANNING MATTERS**

### **24/231.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted:

**25/00107/S73** - Erection of dwelling with garage workshop, demolition of existing storage unit, variation of condition 2 (approved plans) of 16/03509/REM - Land to The Rear of Church Street, Tarvin

Comment: No Objection

**25/00105/S73** - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank and landscaping - amendment to application 20/03392/FUL - Variation of condition 2 approved plans of planning application 21/03690/FUL (allowed on appeal APP/A0665/W/23/3330039) (change of description) – Land at Tarporley Road, Tarvin

Comment: We object to the proposal and consider that the original conditions which have never been met should remain in place. Planning Enforcement have been aware of concerns about conditions not being met.

We have concerns that the applicant appears to be altering the plan to significantly increase the size of the day room and are moving the 3 caravans to the rear of the site. Presumably this allows more access to vehicles out front and effectively creates a living-quarters with a kitchen.

The site regularly looks as though it is being used as a place of business with visitors (in cars, vans, and lorries) using, and on occasions blocking, the nearby layby in addition to parking on site.

**RESOLVED:** that Cheshire West and Chester Councillor Lush be asked to call the application in to be heard by the planning committee if it appeared likely that the application would be approved by Officers.

**25/00178/FUL** - Demolition of existing garage, erection of single storey rear extension and recladding of rear dormer – 6 High Street, Tarvin

Comment: No Objection

**25/00181/FUL** - Demolition of existing rear conservatory, single storey front and rear extensions, oak framed porch, photovoltaic panels, alterations to windows and doors, raised patio to rear, alterations to front driveway - Oscroft Lodge, Cross Lanes, Oscroft

Comment: No Objection

### **24/231.2 Notices**

**24/03761/FUL** - Proposed garage conversion and replacement doors (x2) with windows (x2) - 5 Croxton Green, Tarvin - **PERMISSION**

## **24/232 KING GEORGE V PLAYING FIELD**

### **24/232.1 Water Plus – Drain** (Previous Minute 24/212.1)

The work had been completed.

### **24/232.2 Grass Matting** (Previous Minute 24/212.2)

A quotation of £5,645.00 plus VAT had been received for new surfacing under the molibus and basket swing. A quotation was required for groundworks to raise the ground level.

**RESOLVED:** that Councillor Twigg try to get a second quotation and Councillor Ryan work with Councillor Twigg to obtain a costing for the groundworks.

### **24/232.3 “Happy to Chat” Bench** (Previous Minute 24/212.3)

Two benches had been ordered with delivery expected to be mid-March.

### **24/232.4 CCTV**

The annual maintenance service on the system had been carried out by the contractor on 5th February 2025.

## **24/233 ROAD SAFETY**

### **Vehicle Activated Signage – Willington Road**

Highways had stated that they were hoping to meet with the resident during the coming week.

## **24/234 DRAINAGE – OSCROFT**

Highways had reported that they had limited resources and as a result were concentrating on prioritising voids/ collapses in roads. The flooding issue would remain outstanding on their books.

## **24/235 BROWN SIGN**

Cheshire West and Chester Council had confirmed the following in writing:

“There is a non-refundable fee of £106.80 for the initial assessment. All costs associated with the design, provision, erection and future maintenance of tourism signing will be charged to the applicant but as guidance.

An example of signing to a venue consisting of two advanced signs and a double-sided sign at the entrance is likely to cost at least £1,200 + 25% administration fee + 20% future maintenance cost = Total Price + VAT. This is in addition to the assessment fee.”

**RESOLVED (24/235.1):** that in principle Council agree to commit to financing 25% of the costs on condition that the other organisations provide the other 75% between them.

The meeting noted that as this project had not been included in the 2025/26 budget the earliest it could proceed would be 2026/27.

**RESOLVED (24/235.2):** that users of the field be asked to use the app “what3words” to see whether that resolved the matter.

## **24/236 VE DAY CELEBRATIONS THURSDAY 8TH MAY 2025**

The meeting noted that Tarvin Community Centre Management Committee had reserved the Centre for celebrations, but nothing had been organised by the management committee, and no one had approached the centre to hire the building for any celebrations.

## **24/237 LOCAL VOLUNTEER GROUP/SPRING CLEAN**

**24/237.1** A second member of the public had volunteered to be part of a local volunteer group.

**24/237.2** The meeting was reminded that the next Clean Up had been arranged for 15th March 2025.

**24/238 CHESHIRE WEST AND CHESTER COUNCIL**

The Borough Council were carrying out a survey requesting feedback on its services. The closing date was 28th February 2025.

**RESOLVED:** that the Clerk complete the survey on behalf of Council.

**24/239 CLERK'S REPORT/CORRESPONDENCE**

**24/239.1** The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins
- b. Health Overview and Scrutiny Committee - Responses on Community Pharmacy and General Practice
- c. Cheshire West and Chester Town and Parish Connections Online Event - Local Nature Recovery Strategy Consultation - 6th March at 6pm  
Councillor Butler indicated that he would try to attend.
- d. Proposed upgrade to telecommunications – Hockenhull Hall - pre-application consultation

**RESOLVED:** that the Clerk respond indicating that Council:

- support the upgrade but ask what additional benefits it would provide.
- object to the proposal to increase the height of the mast on the site from 17.6m to 22.6m as it would have a detrimental impact on Hockenhull Hall, a Grade2\* listed building and ask why they consider that the increase in height is necessary.
- express concern that the landowner had not been consulted.
- e. CWaC – Devolution briefing papers
- f. CWaC – Climate Update – Action in 2024
- g. Information Commissioner's Office Newsletter – February 2025
- h. Cheshire Police - Community Cohesion Group
- i. PCSO Hannath – Residents Voice Survey

**24/239.2 Recorded Crime**

The meeting noted that in December 2024 there had been 8 recorded crimes in Tarvin Parish – 1 Anti-Social Behaviour (Townfield Lane), 7 Violence and Sexual Offences (1 Crossfields, 2 Arden Close, 2 Hallfields Road, 2 Hockenhull Lane)

**24/240 FINANCIAL MATTERS**

**24/240.1 RESOLVED:** that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
<b>Kdlgroundworks</b> Drain from Water Meter to manhole – King George V Playing Field	<b>675.00</b>	675.00	250.00 contingency 274.00 from General Repairs
<b>Botanica Landscapes Ltd</b> Hedge Cutting Millennium Garden	<b>840.00</b>	700.00	200.00
<b>Payroll</b> February 2025	<b>1,291.86</b>	1,291.86	6,419.39

**24/240.2 Direct Debits**

The meeting noted the following direct debit payments:

British Telecom Plc – 29th January 2025 – Telephone and Internet January 2025 – two venues – £133.59.

Sage UK Ltd - 6th February 2025 - Payroll Software February 2025 - £12.00

**24/240.3 Play Equipment Capital**

The document requested at the previous meeting was presented and a copy is attached to the minutes under appendix 1

**24/240.4 Grant**

Streetcare had asked their finance department to raise an invoice which was expected to be for £1,500.00 plus VAT.

**24/241 LIST OF OUTSTANDING AND FUTURE ITEMS**

The list was noted.

**24/242 ITEMS FOR PUBLICATION**

Land off Tarporley Road planning application, telecommunications pre application consultation, happy to chat Benches, drainage Oscroft, clean-up 15th March, grass matting.

**24/243 DATE OF NEXT MEETING** – Monday 24th March 2025 – 7.15pm – Edna Rose Room, Tarvin Community Centre