

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 23RD JANUARY 2018

PRESENT:

Councillor P Ryan (Chairman)
Councillor D H Cotgreave
Councillor H Flynn
Councillor R Ford
Councillor M Lloyd
Councillor M Pochin
Councillor P Twigg
Councillor S Willey

IN ATTENDANCE:

3 Members of the Public
Parish Council Clerk – Mr M Hassall

APOLOGIES:

Councillor B Dean (business commitment)
Councillor E Lush (family commitment)
Councillor C Jones (unwell)
Cheshire West and Chester Councillor H Deynem
Cheshire West and Chester Councillor J Leather

17/208 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

17/208.1 New Written Requests for Dispensations

There were no new requests.

17/208.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Pochin declared a Family, Friend, Close Associate Interest in Planning Application 17/05220/FUL. No other declarations were made.

17/209 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

17/210 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

17/211 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

17/211.1 A local resident had stated that she and her daughter were planning to organise a “village gnome trail” competition which would be organised along the lines of the “Rumble in the Jungle” and “Commotion in the Ocean” village trails that had taken place a few years ago. The intention was that the competition would be run in the weeks leading up to the Village Fete which was expected to be held in June. Her eldest daughter had signed up for a four-week expedition to Ecuador in the summer of 2019 where she would be taking part in humanitarian and ecological projects in different parts of the country. As

part of this project the family need to raise the £4,000 cost of the trip and proceeds from the competition would go towards that cost. Councillors had expressed their support for the competition.

17/211.2 A request had been made for Councillors Flynn and Willey to provide Tarvinonline with a brief CV.

17/212 MINUTES OF THE MEETING HELD ON 18TH DECEMBER 2017

RESOLVED: that the minutes of the meeting held on 18th December 2017 be signed by the Chairman as a correct record.

17/213 REPORT ON ACTIONS ARISING FROM THE MEETING ON 18TH DECEMBER 2017 NOT COVERED BY THE AGENDA

17/213.1 The Great British Spring Clean (Previous Minute 17/199)

Three local residents had responded to the article on Tarvinonline saying that they wished to help with the Spring Clean. According to the article the main clear-up would be on Saturday 3rd March between 9.30 am and 12.30 pm.

RESOLVED: (17/213.1.1) that the Clerk liaise with Councillor Lush and Mr Roger Hones and ask them to organise the clear-up in Tarvin

RESOLVED: (17/213.1.2) that Councillor Ryan's offer to organise the clear up in Oscroft be accepted.

17/213.2 A51 Road (Previous Minute 17/193.3)

The Clotton Parish Clerk had noted the request for future meetings/actions.

The meeting noted that the Clerk had reported the flooding and also the street lighting columns that were out along the A51 By Pass and also the flooding just off the A51 on Burton Road.

17/213.3 Cheshire West and Chester Council – Draft Community Assets Framework Consultation (Previous Minute 17/204.1c)

RESOLVED: not to comment on the consultation.

17/214 PLANNING MATTERS

17/214.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted

17/04656/FUL – Single and two storey front extension – 11 Hockenhull Crescent, Tarvin
Comment: No Objections

18/00056/FUL – Single storey rear and front extension and first floor side extension – 40 Crossfields, Tarvin
Comment: No Objections

18/00104/S73 - Variation of condition 4 of planning permission 17/00294/FUL to allow replacement of existing windows and door. New windows and door to be of similar design in timber with double glazing and paint finish (black) – 64 High Street, Tarvin
Comment: No Objections

17/05409/FUL - Wooden structure single storey carport - one closed and one open - Pryors Heys Cottage, Weetwood
Comment: No Objections

17/05220/FUL – Convert barns into 15 dwellings - The Moss, Ryecroft Lane, Bruen Stapleford

Comment: We have concerns that the number of units is an over intensive use of the site and question whether the proposal meets the Local Plan policy

18/00189/FUL – Single storey side and rear extension to bungalow – 2 Arden Close, Tarvin

Comment: No Objections

17/214.2 Notices

The following notice had been received:

17/05064/FUL – Replace one window with new UPVC window – Kingsley House, 37 High Street, Tarvin - **PERMISSION**

17/214.3 OSCROFT FARM

The following had been received from the Enforcement Officer:

“Thank you for your e-mail regarding the fence at Oscroft Farm.

The matter has been looked into extensively and plans have been submitted showing the line of the new fence which meets the requirements of the Highways Officer regarding visibility splays.

Under these circumstances the Planning Authority consider the matter closed and not expedient to take the matter further.”

RESOLVED: that the Clerk write to Planning Enforcement expressing strong dissatisfaction with the response and highlighting that Council considered that Planning Enforcement/Highways were creating a Highway safety issue.

17/215 NEIGHBOURHOOD PLANNING

The minutes of the Steering Group meeting held on 14th December 2017 had been forwarded to Councillors and were noted by the meeting.

17/216 KING GEORGE V PLAYING FIELD

17/216.1 Tennis Club Legal Agreement. (Previous Minute 17/198.1)

The Tennis Club had confirmed that they wished to take up Councils offer of staged payments and that they understood that Council could not give any assurances that the application to Fields in Trust would be successful. They would also be applying for a grant from the Members Budgets. It would not be a joint application as when the Clerk read the application form following the last Council meeting it was clear that a joint application was inappropriate.

The response from Cullimore Dutton for a breakdown of the charges to date had included the following: “I cannot however provide a breakdown of costs at this stage because the further money requested is an estimate of costs for completing the matter, most of which have not yet been incurred. To try to break down that estimate into numbers of emails, letters and calls and time spent in preparation is not only an impossibility but also pointless and worthless. It may also be worth pointing out to the Tennis Club that every time they ask me to deal with a query about costs it increases my costs without enabling me to make any progress in the job itself.”

The meeting noted that the Clerk had made a start on the applications to Fields in Trust.

RESOLVED: (17/216.1.1) that Council make the payment of £500.00 requested by Cullimore Dutton.

RESOLVED: (17/216.1.2) that the Clerk make the Tennis Club aware of the comments made by Cullimore Dutton

17/216.2 CCTV

The software had been installed on the new laptop and everything was working well.

RESOLVED: that the Clerk ask the Police whether it was possible for Council to obtain names and addresses of users of vehicles using the vehicle registration plate in order that Council could contact those who were leaving litter on the ground rather than putting it in the waste bins.

17/217 LOCAL PLAN PART TWO LAND ALLOCATIONS AND DETAILED POLICIES PUBLICATION DRAFT CONSULTATION

RESOLVED: not to comment on the consultation.

17/218 BUDGET

The meeting considered the draft budget proposed by the Finance Working Party which included the following: "In recommending this budget, which means another year of no increase in the Parish precept, the Finance Working Party notes that General Reserves exceed the amount required to meet any emergency or unforeseen expenditure. In the circumstances should any budget prove to be inadequate Council would be able to draw on its reserves without detriment to the overall Parish finances."

RESOLVED: that the draft budget recommended by the Finance Working Party be approved and that Council request a budget requirement of £42,496.00.

17/219 RIGHTS OF WAY

The following had been copied from the document "Rights of Way-restoring the records": "At midnight tonight (1st January 2018) there are just 8 years left to apply for your old paths to be recorded. Unrecorded paths, subject to some minor exceptions, will be extinguished on 1st January 2026 at the stroke of midnight. New Year's Day 2026 will be the last day such unrecorded paths can be used by right.

Help stop the extinguishment! Find out if the routes you walk ride or cycle are shown on your council's definitive map. If in doubt, ask the council! For any unrecorded routes, make an application to have the route added to the map.

People seem generally unaware of this mass extinguishment of paths - so please SHARE this post to your friends!"

RESOLVED: to consider the matter in more detail once the footpath map that Councillor Ryan was working on was available.

17/220 A54 SPEED LIMIT ASSESSMENT

Councillors Lloyd, Lush, and Ryan and the Clerk had met with Helena Crawford, Highways, on 11th January 2018 and a copy of the report from Highways is attached to the minutes.

Councillors had made it clear to Highways that they were not happy with the outcome of the Speed Limit Assessment and thought that the 40mph speed limit should be extended in the direction of Kelsall.

Highways had agreed in principle that an additional island across the road could be installed in front of the properties 63 and 65 By Pass Road. This would generally be a safer place for residents to cross as it was further into the 40mph zone rather than at the point the speed limit changed from 50 to 40. The island would have to be paid for by the Parish Council and the Borough Council had indicated that the cost would be in the region of £6,000.00.

Since the meeting Highways had informed the Clerk that they would be carrying out surface dressing work on the A54 in May 2018 so if Council wished to proceed with the

island then they would need to programme the work during the next couple of weeks so that it was installed before the surfacing work took place.

RESOLVED: (17/220.1) that the Clerk consult with the residents at 63 and 65 By Pass Road regarding the proposal.

RESOLVED: (17/220.2) that providing there were no objections from the residents the Clerk inform Highways that Council wished to proceed with the new crossing.

17/221 HEDGE – THE RIDGEWAY

Cheshire West and Chester Council had confirmed that they had not adopted the hedge between properties 9 and 19 The Ridgeway and that the Land Registry records showed that the ownership of the land remained with Fairclough Homes Ltd, a dormant company. The hedge had not been cut for over three years and the last cut had been undertaken and listed as a “one off” by Highways to avoid any long-term responsibility.

Highways were prepared to consider the removal of the hedge and the grassing of the verge area between the footway of the A54 and The Ridgeway.

Concerns were expressed that if the hedge was removed the noise to the properties would be increased.

RESOLVED: that Council take responsibility for the hedge on the Ridgeway side and have it cut on a regular basis with the first cut taking place in the near future.

17/222 DEALING WITH ICY PAVEMENTS

The following report had been received from Councillor Lush:

“During the last two cold spells I had a few complaints from residents regarding icy pavements which have not been cleared and therefore very difficult for residents to manage, particularly the elderly. (The locations identified to me were Hockenhull Lane and Heath Drive but of course the issue impacts on most pavements).

Although keeping the pavements clear of ice is a Cheshire West and Chester Council (CWaC) responsibility I don't think CWaC have treated pavements, particularly in rural communities, for many years and we know that they struggle to keep all roads treated.

I note that in the January 2018 issue of Tarporley Talk, page 12, that Tarporley Parish Council are looking for more volunteers to grit pavements where they live. Training, equipment and insurance is provided by the Parish Council.

Is this something Council would like to consider too? If Council thinks it is a good idea and it is prepared to finance the initiative Tarvinonline could be used to recruit volunteers.”

The meeting saw merits in the proposal, but concerns were expressed regarding availability of appropriate volunteers during the day and also whether adequate insurance cover would be available should anyone made a claim following work carried out by a volunteer.

RESOLVED: that the matter be investigated further and that the Clerk obtain costs for grit bins.

17/223 BEST KEPT VILLAGE COMPETITION 2018

RESOLVED: not to enter the 2018 competition.

17/224 NEWSLETTER

A number of articles had already been received. A request was made for further articles to be forwarded to the Clerk by the coming weekend.

17/225 LIST OF OUTSTANDING ITEMS

The list was examined by the meeting.

17/225.1 Item 4.1 The meeting noted that the gate post to the old iron kissing gate at the back of St Andrew's churchyard on Tarvin Footpath 17 had been replaced and the old kissing gate had been re-hung.

17/226 CLERK'S REPORT/CORRESPONDENCE

17/226.1 The following e-mail correspondence had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West and Chester Council – Local Boundary Review Update
- c. Information Commissioner's Office – Update
- d. General Data Protection Regulations - update

17/226.2 Letter from Tarvin Community Centre

A letter had been received requesting support for proposed work that the Community Centre Management Committee would like to implement.

RESOLVED: that the Clerk write a letter of support.

17/226.3 Webinar

The meeting noted that the Clerk had attended a Webinar on 23rd January 2018, led by PKF Littlejohn LLP, the new External Auditor for Council.

17/226.4 Industrial Boots.

RESOLVED: that Council reimburse the Community Amenity Operative the full cost of a pair of women's rigger safety boots at £86.55.

17/227 FINANCIAL MATTERS

17/227.1 December 2017 Payments

The Clerk had confirmed in writing that the payments had been made by Councillor Ford as approved by Council.

17/227.2 RESOLVED: that the following payments be authorized and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Scottish Power	Electricity Qtr. to December 2017	273.92
13.04	260.88	426.89
Tarvin Gardening Club	Donation Year to 31 August 2017	200.00
0.00	200.00	250.00
Mr M Pochin	Reimbursement of Expenditure	25.00
0.00	25.00	99.97
Cullimore Dutton	Further payment as requested	500.00
0.00	500.00	
Mr M Hassall	Clerks Expenses Qtr. to 31 Dec 17 Heat & Light Allowance £52.00 Postage £3.36 Anti-Virus Software Year to Dec 18 £79.99	135.35
0.00	135.35	395.86

Water Plus Ltd	King George V Playing Field Qtr. To Dec 17	32.23
0.00	32.23	150.73
Payroll	January 2018	1,290.43
0.00	1,290.43	4,883.52

17/227.3 RESOLVED: that the following be approved and paid:

Councillor Ryan - reimbursement of expenditure £70.00. Mr John Plant - the Z team's work on the Kissing Gate by St Andrews Church - £115.04.

17/227.4 RESOLVED: that the above payments be made by the Clerk and checked by Councillor Ford

17/227.5 Direct Debit

The meeting noted that the following payment had been made by direct debit on 29th December 2017

British Telecom Plc – Telephone and Internet December 2017 – £117.84

17/227.6 Management Accounts

Management Accounts for the 9 months to 31st December 2017 were examined by the meeting.

17/227.7 Section 106 money

Councillor Dean had confirmed that the legal agreement stated that Cheshire West and Chester Council would receive £30,500 for the BMX Track and Skate Park contribution prior to occupation of the 65th dwelling and that Clause 4.2 was as follows:

"The Council covenants to apply the BMX Track and Skate Park Contribution towards the provision of a BMX track and skate park on King George Playing Fields, or such other location that is approved by the Developer within the Parish of Tarvin, and for no other purpose"

RESOLVED: that Councillor Pochin speak to the Developer, Taylor Wimpey, to see whether it was possible to vary the agreement.

17/228 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the Budget, A54 Road, and Industrial Clothing

17/229 DATE OF NEXT MEETING - Monday 26th February 2018 – 7.15pm - Edna Rose Room, Tarvin Community Centre.