

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 28TH JANUARY 2019**

**PRESENT:**

Councillor E Lush (Chairman of the meeting)  
Councillor D H Cotgreave  
Councillor B Dean  
Councillor H Flynn  
Councillor R Ford  
Councillor M Lloyd  
Councillor M Pochin  
Councillor S Wiley

**IN ATTENDANCE:**

1 member of the public  
Cheshire West and Chester Council – Councillor H Deynem  
Parish Council Clerk – Mr M Hassall

**APOLOGIES:**

Councillor C Jones (unwell), Councillor P Ryan (unwell), Councillor P Twigg (family commitment), Cheshire West and Chester Councillor J Leather

**18/199 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**18/199.1 New Written Requests for Dispensations**

There were no new requests.

**18/199.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Ford declared a Disclosable Pecuniary Interest in Planning Application 19/00020/FUL and confirmed that he would leave the room for that item.

No other declarations were made.

**18/200 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**18/201 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**18/202 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

The resident had spoken of a visit by Crabtree Homes who had been consulting with her regarding their updated proposals for the development of land between Townfield Lane, Tarvin and the A51 and A54.

**18/203 MINUTES OF THE MEETING HELD ON 17TH DECEMBER 2018**

**RESOLVED:** that the minutes of the meeting held on 17th December 2018 be signed by the Chairman as a correct record.

## **18/204 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 17TH DECEMBER 2018 NOT COVERED BY THE AGENDA**

### **18/204.1 Neighbourhood Plan** (Previous Minute 18/183.1)

**18/204.1.1** Councillor Lush reported that the draft Plan had been accepted by Cheshire West and Chester Council as compliant with the regulations and would be examined under the new National Planning Policy Framework (2018). The 6-week consultation on the document had started on 25th January and the consultation period would be followed by an independent examination. Once that stage was complete residents in the Plan area would have the opportunity to vote on the Plan. The meeting noted that if a majority of voters agreed with the Plan it must be referred to when planning matters are considered by Cheshire West and Chester Council.

**18/204.1.2** Councillor Lush reported that Crabtree Homes wished to speak to him about their proposals but he did not consider it appropriate to do so.

**RESOLVED:** that the Clerk inform Crabtree Homes accordingly

### **18/204.2 Forge Way Lighting** (Previous Minute 18/183.2)

Councillor Pochin reported that the Developer had confirmed that a Management Company had not been set up for the maintenance and up keep of Forge Way. The Developers recollection was that the buyers of the properties had responsibility to keep Forge Way and costs associated with it covered. He had also said that the power for the lighting was fed off the Co-op.

The meeting noted that all the lighting was working along Forge Way.

### **18/204.3 Scrutiny Committee Meeting** (Previous Minute 18/186)

It was noted that the meeting to consider the work of Highways was expected to be held on 11th March 2019.

**RESOLVED:** that Councillor Lush attend the Scrutiny Committee meeting to present comments on behalf of Council

### **18/204.4 War Memorial** (Previous Minute 18/191)

Tarvin Primary School would not be proceeding with their initial suggestion

### **18/204.5 Parking outside Tarvin Primary School** (Previous Minute 18/190)

There appeared to have been some improvement. PCSO Sue Keers had been invited to attend the Open Forum of the next meeting as she was unavailable to attend this meeting.

## **18/205 PLANNING MATTERS**

### **18/205.1 Planning Applications**

**18/04464/FUL** - Single storey rear extension and addition of first floor – Countryside, Shay Lane, Tarvin

Comment: No Objections

**18/04882/FUL** - Storage building, for storage of agricultural machinery - Morris Corfield Bellard Court, Platts Lane, Tarvin

Comment: No Objections

**19/00020/FUL** - Demolition of existing conservatory and construction of a single storey rear extension – Mayfield, Tarpoley Road, Tarvin

Comment: No Objections

## **18/205.2 Notices**

There were no notices

## **18/206 KING GEORGE V PLAYING FIELD**

### **18/206.1 New Equipment (Previous Minute 18/185.1)**

Produlic had completed their site survey and the positioning of the proposed equipment had been confirmed, the prices quoted had been confirmed and the order would not be affected by the Produlic increased prices from 1st January 2019. An installation timescale was awaited.

### **18/206.2 New Lighting**

The additional lighting details that Councillor Twigg had requested had been received and were satisfactory. An installation timescale was awaited.

### **18/206.3 Scout and Guide Movement – Legal Agreement**

Cullimore Dutton had forwarded the completed paperwork to the Scout and Guide Movement for signing. They had raised a query which the Clerk believed had been resolved. When the paperwork was returned to Cullimore Dutton they would forward it to the Clerk for signing.

### **18/206.4 Tennis Club – Legal Agreement**

Cullimore Dutton had forwarded the completed paperwork to the Tennis Club for signing. When the paperwork was returned to Cullimore Dutton they would forward it to the Clerk for signing

### **18/206.5 New Equipment Section 106 Funding (Previous Minute 18/185.4)**

Cheshire West and Chester Council had approved the Section 106 funding and Councillor Twigg had placed the order with Kompan on 23rd January 2019.

### **18/206.6 Scout and Guide Hut**

The Headquarters Committee wished to install floodlighting on the South and East facing walls of the headquarters (facing the Bowling Club and the football pitch). They believed that the modification would enable them to improve the range of activities undertaken by the Beavers, Cubs, Scouts and Brownies during the winter months. The request stated that:

- On both walls the lights would be mounted below eaves level.
- They would be directed to the area of grass immediately adjacent to the walls of the building.
- The lights would be of similar intensity to those already installed on the front of the building.
- The lighting was unlikely to be used past their normal meeting time of 8:30pm
- They expected the lighting to be used once or twice a month.

**RESOLVED:** that the request be approved.

## **18/207 BUDGET (Year April 2019 to March 2020)**

The meeting considered the draft budget proposed by the Finance Working Party.

**RESOLVED:** that the draft budget recommended by the Finance Working Party be approved and that Council request a budget requirement of £43,918.00.

The meeting noted that the above was an increase of 2.0% which meant that the element of Council Tax attributable to the Parish Council and paid by residents in a Band D property would be £32.92 compared to £32.27 in the current financial year.

## **18/208 THE GREAT BRITISH SPRING CLEAN 2019**

**RESOLVED:** (18/208.1) that Council take part as it had done on previous occasions

**RESOLVED: (18/208.2)** that the Oscroft clean be held on Saturday 6th April and the Tarvin one on Saturday 13th April.

Councillor Lush offered to co-ordinate the Tarvin Clean Up and Councillor Ryan had offered to co-ordinate the Oscroft Clean Up.

### **18/209 HEDGES/RAILINGS**

Concerns had been expressed about overgrown hedges along Holme Street making it difficult for pedestrians to use the footway and also the poor state of the railings at Grosvenor Farm.

**RESOLVED: (18/209.1)** that the Clerk write to the residents of the properties asking for the hedges to be cut back.

**RESOLVED: (18/209.2)** that the Clerk ascertain who owned the railings and ask whether there were any plans to carry out any maintenance on them.

### **18/210 LIST OF OUTSTANDING ITEMS**

Item 3.1. The new sign had been installed.

### **18/211 REPORT ON MEETING WITH HIGHWAYS**

Councillors Flynn, Lloyd, and Lush had attended the meeting with Highways along with the Clerk.

The outcome of the meeting had been that it was hoped to spend the £75,000 on the A54 Traffic Island, and five Speed Flashing Lights along Tarporley Road and at Oscroft. A further item under consideration were gates on the road verge or something similar at the top of Tarporley Road which may act to as a key entry point to the village which would emphasise the approach to a built up area and help to achieve lower speeds and improve driver awareness.

However prior to the meeting with Highways the Cheshire West and Chester Council Section 106 Officer had indicated that it was unlikely that any of the Section 106 money could be spent on a Traffic Island on the A54 road.

One of the actions from the meeting with Highways had been to ask Councillor Pochin to ask Taylor Wimpey to allow a small amount of the Section 106 money (c. £8,000) to be used on a Traffic Island. Councillor Pochin had approached Taylor Wimpey and a response was awaited.

**RESOLVED: (18/211.1)** that the Clerk forward to all Councillors the online link for the “Traffic in Villages” Toolkit that Councillor Dean had given to the Clerk to forward to Highways

Councillor Lloyd stated that he had heard that Parish Councils within Cheshire East had been purchasing Speed Flashing Lights at a lower cost than the one mentioned by Highways at the meeting.

**RESOLVED: (18/211.2)** that the Clerk ask Highways to confirm the price of Speed Flashing Lights.

**RESOLVED: (18/211.3)** that Councillor Pochin make contact with the agent for the Diocese to obtain an update on Garden Field

### **18/212 NEWSLETTER**

A draft newsletter had been forwarded to Councillors prior to the meeting.

**RESOLVED:** that the draft be approved after amendments were made as a result of decisions taken on items during the meeting and after an amendment requested by Councillor Cotgreave regarding Tarporley Road had been made.

**18/213 SPEED LIMIT REDUCTION GUY LANE, STAPLEFORD**

Highways had provided Council with a copy of a speed limit reduction plan for Guy Lane, Stapleford, a project being promoted by Hargrave and Huxley Parish Council.

The proposal extended slightly further than the recommendations of the speed limit assessment. This had been deemed necessary to take the commencement of the speed limit away from the signals at Gowy bridge to an area of improved forward visibility for the terminal signs. As a consequence, the extension would bring the speed limit start into Tarvin Parish. Under the circumstances Highways were asking for comments.

**RESOLVED:** that the Clerk inform Highways that Council was happy for the extension to be brought into Tarvin Parish but would prefer it to be extended to the end of Broomheath Lane.

**18/214 CLERK’S REPORT/CORRESPONDENCE**

The following e-mail correspondence had been forwarded to Councillors. Councillors were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire Community Woodland Trust – Minutes of December 2018 meeting
- c. Cheshire West and Chester Council – Public Health Monthly Briefing
- d. A51 Newsletter
- e. Tarvin Area (20MPH Speed Limit) Order 2019

Some of the new signage did not appear to have been installed in accordance with the Speed Limit Order. Councillors were encouraged to highlight any errors at the next meeting in order that a full list could be compiled

- f. Mr M Stallard – Traveller Development Plan update

**18/215 FINANCIAL MATTERS**

**18/215.1 December 2018 Payments**

Councillor Ford had confirmed in writing that the payments made by the Clerk were as approved by Council.

**18/215.2 Payments between Meetings**

**RESOLVED:** that the following payments be confirmed

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Payroll</b>	December 2018	<b>1,221.11</b>
0.00	1,221.11	3,922.33
<b>HMRC</b>	PAYE and Nat Insce October to December 2018	<b>1,113.95</b>
0.00	1,113.95	2,701.22

**18/215.3 RESOLVED:** that the following payments be authorised and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Fastrack Maintenance Ltd</b>	Grass Cutting December 2018	<b>318.71</b>
53.12	265.59	636.32
<b>Tarvin Gardening Club</b>	Donation Year to 31 August 2018	<b>200.00</b>
0.00	200.00	250.00

<b>Water Plus Ltd</b>	Qtr to December 2018	<b>83.43</b>
0.00	83.43	57.06
<b>Scottish Power</b>	Qtr to December 2018	<b>273.92</b>
13.04	260.88	1,625.88
<b>Mr E Lush</b>	Reimbursement of Expenditure – Printing Neighbourhood Plan	<b>43.14</b>
0.00	43.14	791.80
<b>Payroll</b>	January 2019	<b>1,359.83</b>
0.00	1,359.83	1,587.27

**18/215.4 Direct Debit**

The meeting noted that the following payment had been made by direct debit:  
British Telecom Plc – 31st December 2018 - Telephone and Internet December 2018 –  
£121.16

**18/215.5 Management Accounts**

Management Accounts for the 9 months to 31st December 2018 were examined by the meeting.

**18/216 TOPICS FOR TARVINONLINE**

**RESOLVED:** that articles be similar to those shown in the draft newsletter

**18/217 DATE OF NEXT MEETING** - Monday 25th February 2019 – 7.15pm - Edna Rose Room, Tarvin Community Centre.