

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 27TH JANUARY 2020

PRESENT:

Councillor E Lush (Chairman)
Councillor R Ford (Vice Chairman)
Councillor D H Cotgreave
Councillor B Dean
Councillor S Dutton
Councillor H Flynn
Councillor J Norrie
Councillor M Pochin
Councillor P Ryan
Councillor P Twigg
Councillor S Wiley

IN ATTENDANCE:

Cheshire West and Chester Council – Councillor H Tonge
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Cheshire West and Chester Council – Councillor J Leather

19/193 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

19/193.1 New Written Requests for Dispensations

There were no new requests.

19/193.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Pochin declared Disclosable Pecuniary Interest in Minute 19/200.3 and stated that he would leave the room for that item. No other declarations were made.

19/194 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

19/195 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

19/196 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Borough Councillor Tonge had highlighted the following Cheshire West and Chester Council items:

Local Cycling and Walking Infrastructure Plan Consultation, Budget which was expected to show an increase of 2%, new Emergency Climate Plan, and recommendations regarding proposed changes to Home to School Transport.

He had confirmed that neither he nor Councillor Leather had seen any documentation regarding the Traveller Development Plan which was still expected to be an agenda item at the next Cabinet meeting.

19/197 MINUTES OF THE MEETING HELD ON 16TH DECEMBER 2019

RESOLVED: that the minutes of the meeting held on 16th December 2019 be signed by the Chairman of the meeting as a correct record.

19/198 REPORT ON ACTIONS ARISING FROM THE MEETING HELD ON 16TH DECEMBER 2019 NOT COVERED BY THE AGENDA

Traveller Development Plan Document (Previous Minute 19/183.1)

The document was still expected to be an agenda item at the Cabinet Meeting on 5th February 2020. Councillor Lush and the Clerk would be meeting with the Tarvin Residents Group and Mr M Stallard beforehand, at 7pm on 3rd February 2020.

19/199 PLANNING MATTERS

19/199.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

19/04402/FUL – Single storey rear extension – Hollowmoor House, Sandy Lane, Tarvin

Comment: No Objections

19/04192/FUL - Demolition of conservatory and erection of part single storey, part two storey rear extension – 8 Hockenhull Avenue, Tarvin

Comment: No Objections

20/00221/FUL – Two storey side extension – Marloes, Cross Lanes, Oscroft

Comment: No Objections

20/00056/FUL – Erection of agricultural storage building – Broombank Farm, Broomheath Lane, Hockenhull

Comment: No Objections

19/199.2 Notices

19/03142/REM - Erection of one dwelling and detached garage (Following 18/03613/OUT) – Broomacres, Broomheath Lane, Hockenhull - **PERMISSION**

19/04247/FUL - Single storey side and rear extension – 16 Hockenhull Avenue, Tarvin – **PERMISSION**

19/03478/FUL - Single storey extension, for recreational use of golf club members - Pryors Hayes Golf Club, Willington Road, Pryors Hayes - **PERMISSION**

19/03987/FUL - Single storey front extension and replacement windows - 56 High Street, Tarvin - **PERMISSION**

19/199.3 OTHER

Cheshire West and Chester Local Plan: Draft House Extensions and Domestic Outbuildings Supplementary Planning Document – Consultation – Closing date 1st March 2020.

RESOLVED: that Councillors forward their comments to Councillor Twigg who would prepare a draft response for the next meeting.

19/200 KING GEORGE V PLAYING FIELD

19/200.1 Charity Commission

The meeting noted that the online Annual Return had been completed for the King George V Playing Field Registered Charity No 1083973 on 8th January 2020.

19/200.2 CCTV

The Annual maintenance service on the system had been carried out by Crime Prevention Services, Flintshire on 21st January 2020.

19/200.3 Tennis Club

A Town and Country Planning Order 2015 notice under Article 13 had been received from the Tennis Club.

RESOLVED: that the Clerk inform Cheshire West and Chester Council that Council supported the comments made in the second paragraph of the covering letter but not comments made in the description of proposed development. Council would like to see the hours extended to 10.00pm on any given day between early summer (e.g. 15th May) and late summer (e.g. 31st August). Council also requests a review after two years due to the Tennis Courts being adjacent to residential properties.

19/200.4 Maintenance of Play Area

RESOLVED: that a quotation of £158.97 from Wicksteed for parts for the Rocking Horse and Play Table in the Children's play area be approved.

19/201 BUDGET (Year April 2020 to March 2021)

The meeting considered the draft budget prepared by the Finance Working Party.

RESOLVED: that the draft budget presented to the meeting be approved and that Council request a budget requirement of £45,958.00.

The meeting noted that the above was an increase of 4.3% which meant that the element of Council Tax attributable to the Parish Council and paid by residents in a Band D property would be £34.33 compared to £32.92 in the current financial year.

19/202 SPECIAL PROJECT 2020/21

RESOLVED: (19/202.1) that the following proposal be approved as a Special Project: Installation of a wooden gate in the informal pathway in the hedge between the Ridgeway and the A54 road that has been created over the years by residents. The gate to be similar to that between the Community Centre grounds and the King George V Playing Field. Creation of an all-weather surface between the Ridgeway and the footpath on the A54.

Installation of a safety barrier on the grass verge adjacent to the A54 road

RESOLVED: (19/202.2) that a consultation take place with the immediate neighbours who live on the Ridgeway adjacent to the hedge.

RESOLVED: (19/202.3) that a consultation take place with Highways regarding the proposals.

19/203 FOOTPATHS

19/203.1 Platts Lane (Previous Minute 19/186.1)

Councillor Ryan reported that an onsite meeting had taken place on 13th January with a number of parties' present including Highways. Since then Highways had carried out some work including removing a tree that had fallen but there was still much to do.

19/203.2 Path to Roman Bridges (Previous Minute 19/186.2)

Significant progress was being made. The working group had been collecting all of the evidence they could find including correspondence from 2000 with Cheshire County Council on the subject, Ogilvy's map of 1675 London to Holyhead, Tithe Map apportionment between Christleton and Duddon, Turnpike history of the London to

Chester Road, Title registers and plans, 1910 Inland Revenue Valuation Survey Maps, Various OS Maps, CCC and CWaC promotional literature for Baker Way and Regional Cycle Route 71. Searches continued to find no ownership of the unrecorded section of Platts Lane.

Adele Mayer, CWaC PROW Asset Management Officer, had following a meeting with the Highway Commissioner added the route to the list of publicly maintained highways, with status unconfirmed.

The working group along with Borough Councillor Leather would be meeting Ms Mayer on 4th February to study all the paperwork and reach agreement on the next stage.

19/204 LOWER HIGH STREET

Concerns raised by a lower High Street resident about traffic speeds, inappropriate parking and Cheshire West and Chester Council's method for carrying out speed assessments was considered.

The meeting considered that, while it was not impossible for vehicles to "race up and down this section of road at 30-40 mph or sometimes even higher" (as stated by the complainant) this would be exceptional given the number of parked cars and the traffic coming the other way, both of which have the effect of reducing vehicle speeds to the 20 mph limit.

The meeting shared the resident's frustration about parking and considered that vehicles should not obstruct the pavement because of the difficulty this creates for people with buggies or for those with a disability.

RESOLVED: that the Clerk send the residents comments about the method used to the Borough Council

19/205 ACTING ON ANTI-SOCIAL BEHAVIOUR

RESOLVED: not to meet with representatives from Kelsall.

19/206 CHESHIRE WEST AND CHESTER COUNCIL – LOCAL CYCLING AND WALKING INFRASTRUCTURE PLAN CONSULTATION

RESOLVED: that the Clerk forward the comment that Council believed the shared path (for cyclists and walkers) along the main road from Tarvin Sands to the A55 roundabout should be better signed and maintained to encourage more use by cyclists.

19/207 VE DAY 75 (8th May 2020)

The meeting noted that there would be an event at the Community Centre on Friday 5th June to commemorate VE day.

19/208 SIGNAGE

19/208.1 George and Dragon Public House

Complaints had been received about the large banner on the wall at the front of the building.

RESOLVED: that the Clerk report the matter to Cheshire West and Chester Council

19/208.2 Tarporley Road

The Tarporley Road sign at the top of the cul-de-sac by the junction with Broomheath Lane had been badly damaged. Highways had ordered a replacement.

19/209 HEDGES

Two complaints have been received regarding the overgrown hedges on Holme Street between Grosvenor Farm and the A51/A54 roundabout.

RESOLVED: that the Clerk write to each resident asking them to cut their hedge back.

19/210 DEFIBRILLATOR

Tarvin Primary School had renewed the pads for their defibrillator at a cost of around £200 and were asking whether Council would provide the school with a donation towards the cost of the pads as the defibrillator was also available for use by members of the public who lived in the area.

RESOLVED: not to make a donation.

19/211 PARKING OUTSIDE TARVIN PRIMARY SCHOOL

Concerns about poor parking had been considered at the November 2019 meeting. The Clerk had written to the Headteacher of the School on 3rd December and sent a reminder on 15th January but to date there had been no response.

RESOLVED: that the Clerk send a further request for feedback.

19/212 OPERATION LONDON BRIDGE

The Clerk had been unable to purchase everything on the list for £500.00.

An offer from Councillor Dutton to obtain three photographs and frame them and also obtain appropriate tablecloths was accepted.

RESOLVED: that Councillor Dutton be authorised to spend up to £75.00

19/213 COMMUNITY INFRASTRUCTURE LEVY

Offers from Councillor Twigg to purchase the poppies for High Street and from Councillor Pochin to arrange for them to be put up were accepted.

19/214 NEWSLETTER

Articles for the newsletter were requested by the end of January.

19/215 LIST OF OUTSTANDING ITEMS

The report was noted.

19/216 CLERK'S REPORT/CORRESPONDENCE

19/216.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

a. Cheshire Association of Local Councils E Bulletins

The Bulletins had included details of a Cheshire West/Parish Conference on 3rd March 2020 (5.30pm to 9.00pm at the Double Tree Hilton, Chester) and a Meet the Cheshire West Planning Team on 19th February 2020 (7.00pm to 9.00pm Tarvin Community Centre)

Councillor Lush reported that he would be attending the conference on 3rd March and Councillor Cotgreave stated that he would be attending the meeting on 19th February.

b. A51 Action Group Newsletters December 2019 and January 2020.

c. PCSO Sue Keers Report – December 2019

d. Cheshire Police – Meeting with Police and Crime Commissioner – Tuesday 28th January 2020 – 6.30pm – Cheshire Constabulary Headquarters

Councillor Lush stated that he would be attending the meeting.

e. Cheshire Police – Have your say on the Policing Precept for Cheshire

f. Community Volunteering Opportunities – Quest

g. Cheshire Fire Authority Draft Integrated Risk Management Plan 2020-2024 consultation.

19/216.2 Potholes

The potholes on the road along Hockenhull Avenue between the junction with Church Street and the turning to Hallfields Road had been reported by Councillor Norrie and the Clerk separately. Highways had agreed that they were dangerous and would repair the road as soon as possible.

19/217 NALC CHAIRMAN’S OPEN LETTER TO ALL COUNCILLORS

RESOLVED: that this item be carried forward to the next meeting.

19/218 LIVERPOOL JOHN LENNON AIRPORT AIRSPACE TRANSITION CONSULTATION

RESOLVED: not to take any action.

19/219 FINANCIAL MATTERS

19/219.1 November 2019 Payments

Councillor Ford had confirmed in writing that the December payment authorised at the Council Meeting had been made by the Clerk as approved by Council and that all the payments made since the December Council meeting were as listed on the agenda.

19/219.2 RESOLVED: that the following payments made since the December meeting be approved.

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Payroll	December 2019	1,263.26
0.00	1,263.26	4,890.98
HMRC		1,135.53
0.00	1135.53	3,755.45
Groundforce Landscape Ltd	Hedge Cutting King George V Playing Field November 2019	491.15
81.86	409.29	400.00
Barnard and Westwood Ltd	Condolence Sheets and Folders for Operation London Bridge	558.43
93.07	465.36	500.00
Mr J Williamson	Christmas Lights - Oscroft	27.99
0.00	27.99	198.75
Mr R Hones	Printing at Chester Record Office Re Footpaths	4.00
0.00	4.00	497.35

19/219.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Tarvin Community Centre	Hire of Room for Council Meetings October, November, and December 2019 plus Briefing Meeting Re Operation London Bridge	92.50
0.00	92.50	403.50
Tarvin Gardening Club	Donation Year to 31 August 2019	200.00

0.00	200.00	250.00
Scottish Power	Electricity Qtr. to December 2019	273.92
13.04	260.88	885.88
Water Plus Ltd	Qtr. to January 2020	84.98
0.00	84.98	154.64
Mr M Hassall	Clerks Expenses Half Year to 31st December 2019 Home Allowance £104.00 Postage £8.29 Travel Re Record Office on two occasions £9.90	122.19
0.00	122.19	
Payroll	January 2020	
0.00		

19/219.4 Direct Debits

The meeting noted that that there had not been any direct debit payments.

19/219.5. Management Accounts

The Managements Accounts for the 9 months to 31st December 2019 were presented and accepted.

19/219.6 VAT

The Clerk had completed a claim for VAT Refund for the Year to March 2019 and requested an amount of £8,119.32.

19/219.7 St Andrews Churchyard Grant

The Clerk had completed an application to Cheshire West and Chester Council requesting a grant of £862.73.

19/220 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the Open Forum items, Tennis Club, budget, hedge between A54 and the Ridgeway, the Lower High Street complaint, and the defibrillators.

19/221 DATE OF NEXT MEETING - Monday 23rd February 2020 – 7.15pm – Edna Rose Room, Tarvin Community Centre