

**MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 24TH JULY 2017**

**PRESENT:**

Councillor P Ryan (Chairman)  
Councillor E Lush (Vice Chairman)  
Councillor D H Cotgreave  
Councillor B Dean  
Councillor M Lloyd  
Councillor M Pochin  
Councillor P Twigg

**IN ATTENDANCE:**

12 Members of the Public  
Parish Council Clerk – Mr M Hassall

**APOLOGIES:**

Councillors R Ford (holiday), C Jones (unwell), S Willey (holiday)  
Cheshire West and Chester Councillors H Deynem and J Leather

**Mr Brian Spruce**

A minutes silence was observed in memory of former Councillor Mr Brian Spruce who had died on 22nd July 2017. Mr Spruce had served as a Tarvin Parish Councillor from 26th March 2007 until 23rd November 2015 when he stood down because his deteriorating health prevented him from attending Council meetings

**17/070 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS**

**17/070.1 New Written Requests for Dispensations**

There were no new requests.

**17/070.2 Declarations of Interest**

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

No such declarations were made.

**17/071 OPEN FORUM**

**RESOLVED:** that the Council meeting be adjourned for the Open Forum.

**17/072 PARISH COUNCIL MEETING**

**RESOLVED:** that the Council meeting be reconvened.

**17/073 REPORT ON OPEN FORUM** (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

**17/073.1** Many of the members of the public had complained about the behaviour of young people who frequented the King George V Playing Field, normally between late afternoon and late evening. They were particularly concerned about the use of drugs, amount of alcohol consumed, and unsatisfactory language used. Similar concerns, although on a much smaller scale, were made about the behaviour of young people using

the Woodland. It had been confirmed that a number of complaints had been made to the Police.

**17/073.2** A member of the Tarvin Residents Group had reported that whilst the recommendation being put to the Local Plan Working Party was for the Tarvin Site to be removed from the list of possible Gypsy and Traveller Sites it was possible that it would only a short term removal as the reason given for the recommendation was that it was not worth buying out the existing life tenancy. If circumstances changed and the tenancy was not in place everything could be very different. He had asked that representatives of the Parish Council meet with the Residents Group if the Residents Group considered that further short term action was necessary.

**17/074 MINUTES OF THE MEETING HELD ON 26TH JUNE 2017**

**RESOLVED:** that the minutes of the meeting held on 26th June 2017 be signed by the Chairman of the meeting as a correct record.

**17/075 REPORT ON ACTIONS ARISING FROM THE MEETING ON 26TH JUNE 2017 NOT COVERED BY THE AGENDA**

**17/075.1 Local Plan Working Group Meeting 24th July 2017** (Previous Minute 17/066.2)

It had not been necessary for Councillor Lush to attend the Local Plan Working Party meeting as the recommendation being put to the meeting was for the Tarvin Sites to be removed from the list of possible Gypsy and Traveller Sites.

**RESOLVED:** that representatives of the Council meet with the Residents Group should a meeting be requested.

**17/076 CO-OPTION OF NEW COUNCILLOR**

No applications had been received. The position would continue to be publicised.

**17/077 PLANNING MATTERS**

**17/077.1 Planning Applications**

**RESOLVED:** that the following comments be made on the planning applications submitted

**17/02898FUL** – Improvement to an existing concrete footpath on the front elevation of the property - 84 High Street, Tarvin

Comment: No Objections

**17/02938/FUL** - Part demolition of existing cow shed and conversion to create 1 dwelling, conversion of existing barn to create 3 dwellings and erection of single and triple detached garages, new vehicle access and change of use of land to provide domestic curtilage – Oscroft Farm, Shay Lane, Oscroft

Comment: No Objections to the proposal but

a. suitable materials should be used

b. conditions should be at least as previous planning approval under application 15/05022/FUL

c. it is thought that there have been breaches of planning approval with a boundary fence being put up. The approved planning document in respect of application 15/05022/FUL states “remove wall from roadside and rebuild behind visibility splay” and condition 5 of

the approved document refers to the visibility splay. These have previously been reported to Cheshire West and Chester Council and a response is awaited. Should this be confirmed appropriate correction should be insisted upon at least as a condition of any approval.

**17/03077/FUL** – Demolition of existing garage and erection of a single storey extension to front – 5 Meadow Close, Tarvin

Comment: No Objections but matching materials must be used.

### **17/077.2 Notices**

The following notices had been received:

**17/00294/FUL** – Change of use of financial service business to a dental surgery and with external alterations – 64 High Street, Tarvin – **PERMISSION**

**17/02160/FUL** – Enlarge section of extension, raise roof and change of facing material (Amendment to 17/00407/FUL) – Stonebridge House, 16 High Street, Tarvin - **PERMISSION**

**17/02165/S73** – Variation of condition 2 (approved plans) of 13/00842/FUL – Limes Cottage, Holme Street, Tarvin - **PERMISSION**

**17/02199/FUL** – Proposed garage conversion and front and rear extensions – 22 Brereton Close, Tarvin - **PERMISSION**

**17/01546/FUL** – Detached Garage Building - Oscroft Farm, Shay Lane, Oscroft - **WITHDRAWN**

**17/02043/FUL** – Change of use of land from agricultural to equestrian and erection of stable block with associated features (part retrospective) – Weetwood Farm, Weetwood – **PERMISSION**

### **17/078 NEIGHBOURHOOD PLANNING**

The paperwork promised by Mr Richard Thresh, Cheshire Community Action, by the end of June 2017 had not been received.

**RESOLVED:** that Councillor Lush continue to liaise with Mr Thresh with a view to getting the completed work but also obtain a quotation for the work from a different organisation.

### **17/079 REVENUE BUDGET 2017/18**

**17/079.1 Replace styles on public footpaths with kissing gates** (Previous minute 17/062.1)

Councillor Ryan was hoping to meet with Mr Peter Atkinson, Public Rights of Way Officer, early in August 2017

**17/079.2 Parish Signage on the boundary at Bruen Stapleford** (Previous Minute 17/062.2)

Highways had confirmed that they had received Council's request but had yet to action it.

**17/079.3 Parish Footpath Map** (Previous Minute 17/062.3)

Councillor Ryan would be discussing the project with Mr Peter Atkinson, Rights of Way, when he met with him.

**17/079.4 Stonework at the back of Duckers Well** (Previous Minute 17/062.6)

Mr John Lynch had confirmed that he would help with the project. The meeting noted that Councillors Ryan and Cotgreave had received correspondence from Mr Roger Hones who had previously been the lead Councillor on the restoration of the site. Mr Hones had indicated that a quote of £3,150.00 had been received for the back wall but at the time Council had insufficient funds.

**RESOLVED:** that the Working Party obtain a quote for a back wall.

**17/079.5 Paint the main gates of the Playing Field.** (Previous Minute 17/062.7)

A quote from Mr Phil Lowndes was awaited.

**RESOLVED:** that the Clerk approach a further decorator for a quote.

## **17/080 KING GEORGE V PLAYING FIELD**

### **17/080.1 Tennis Club Legal Agreement.**

An update was awaited from Cullimore Dutton. The Clerk had not contacted Cullimore Dutton in an effort to keep the Tennis Club costs as low as possible.

**RESOLVED:** that Councillor Pochin ask the Tennis Club for an update.

### **17/080.2 Tree Work** (Previous Minute 17/060.2)

The maintenance work had been carried out by Canopy Tree Care and completed on 18th July 2017.

### **17/080.3 Picnic Table**

The picnic table had been delivered on 19th July 2017 and Elite Surfacing Ltd had been asked to install it.

**RESOLVED:** that the picnic table be positioned at the bottom end of the field and to the left of the gate to the Community Centre when facing the Community Centre.

### **17/080.4 Annual Inspection of Play Equipment**

The Annual Inspection was scheduled for early August. The cost would be the same as last year (£45 plus VAT) and the inspection would be again be carried out by Morral Play Services Ltd

### **17/080.5 Complaints from Local Residents and consideration of the South East Corner of the Playing Field**

Both the Police and the Clerk had received a significant number of complaints about issues on the field. The complaints had been varied, as had the times, with late afternoon and early evening appearing to be the worst times and verbal abuse appearing to be the most common complaint. The areas of the field where the incidents were occurring were also varied. The ones that the Clerk was aware of were at the top of the field on the grassed area rather than the car park, by the children's play area, and behind the Scout and Guide Hut close to the entrance to the Bowling Club. Tarporley High School had become involved due to some adults complaining to them as well. A small number of individuals had been identified and the Police had indicated that where individuals were identified a home visit would follow.

Councillor Lush stated that the south east corner of the playing field was, in his opinion, the area closest to surrounding houses and furthest from people walking through the field or playing sport. He added that the ground was slightly raised and included three trees. The area attracted a lot of young people, sometimes late into the evening and the amount of litter picked in that area was proof that it was a venue for smoking and snacking. The use of that area, particularly on summer evenings, caused annoyance to neighbouring residents, and the Parish Council had an obligation to consider these problems and how they might be mitigated.

**RESOLVED: (17/080.5.1)** that consideration be given to installing CCTV on the field and that the Clerk seek advice from the Police.

**RESOLVED: (17/080.5.2)** that the Clerk take necessary action to mend the holes in the hedge between the field and Townfield Lane.

**RESOLVED: (17/080.5.3)** that the playing field leases be checked in order to find out what time it may be possible to close the field in an evening.

Councillor Dean offered to read through the leases to find the information.

**RESOLVED: (17/080.5.4)** that if available Councillor Lush attend the meeting with the Police and Crime Commissioner on Tuesday 25th July 2017 at Weaverham to bring the above matters to his attention and seek more support from the Police.

**RESOLVED: (17/080.5.5)** that if Councillor Lush was not available to attend the meeting the Clerk write to the Police and Crime Commissioner

**RESOLVED: (17/080.5.6)** to encourage everyone who observed any drug taking and/or dealing or any anti-social behaviour anywhere in the Parish to report it to the Police

#### **17/081 SPEEDING TARPORLEY ROAD, CROSS LANES, OSCROFT**

The Clerk had been informed that Cheshire West and Chester Council would not be introducing a 20mph speed limit in Oscroft but the Borough Council had not confirmed it in writing.

Highways had restructured and as a result nobody had been available for a meeting. The new contact would be Helena Crawford and it was hoped that she would attend an onsite meeting in August.

**RESOLVED:** that the Clerk ask Highways to carry out a review of the speed of traffic travelling through Oscroft

#### **17/082 TREES OSCROFT GREEN**

A branch of one of the trees had been found to be hanging loosely and dangerously. The contractor who cuts the grass had reported the problem and at the request of the Clerk cut the branch into small logs.

**RESOLVED:** that the Clerk ask Canopy Tree Care to carry out a Health Assessment on all the trees within that small area on the Green.

#### **17/083 GUTTERS AND SWEEPING**

Councillor Lush reported that some streets in Tarvin had been mechanically swept by Cheshire West and Chester Council contractors on 5th July, but the weeds had not been treated before the sweep.

**RESOLVED:** that the Clerk ask Streetscene when it intended to treat the weeds in the gutters (and on the pavements) in Tarvin parish, and also to provide their schedule for sweeping.

#### **17/084 AUTUMN QUIZ AT THE COMMUNITY CENTRE**

**RESOLVED:** to enter a team in the general knowledge table quiz to be held at the Community Centre on 6th October 2017.

#### **17/085 NEWSLETTER**

**RESOLVED:** that articles be written on CCTV, Gypsy and Traveller Site update, gutter treatment, Neighbourhood Plan, Speeding Review for Tarporley Road and Oscroft, and Tarvin Educational Trust. An article already received from the Community Centre would also be included.

#### **17/086 LIST OF OUTSTANDING ITEMS**

##### **Item 5.1 Bus Stops/Shelters**

Borough Councillor Deynem had made contact with Mr Carl Wild, Playing and Strategic Transport, who had confirmed that they had completed their work and that the problem was within Highways. Councillor Deynem would continue to monitor and push Highways for a date for the work to be completed.

**17/087 CLERK'S REPORT/CORRESPONDENCE****17/087.1 General Correspondence**

The following had been forwarded to Councillors:

- a. Cheshire Association of Local Councils E Bulletins
- b. Cheshire West Area Planning Forum – Tuesday 3rd October – Cheshire West and Chester Council Head Office, 58 Nicholas Street, Chester 6.30pm to 7.45pm
- c. Tarvin Residents Group – reporting that the recommendation being put to the Local Plan Working Party Meeting was for the Tarvin Sites to be removed from the list of possible Gypsy and Traveller Sites.
- d. Tarvin Community Woodland Trust – Minutes of their July 2017 meeting.

**17/087.2 Training**

The meeting noted from the E Bulletin on 13th July 2017 that significant Data Protection changes were scheduled for 2018.

**RESOLVED:** that the Clerk attend a Webinar on the changes on Wednesday 23rd August at a cost of £25.00.

**17/088 FINANCIAL MATTERS****17/088.1 Bank Account**

Slow progress was being made. Lloyds Bank had verbally approved the changes but the Clerk was waiting for written confirmation.

**17/088.2 RESOLVED:** that the following payments be authorized and that payments be made by internet banking:

<b>Payee</b>	<b>Detail</b>	<b>Amount to be Paid</b>
VAT	Net Amount to Charge against budget	Budget available before payment
<b>Fastrack Maintenance Ltd</b>	Grass Cutting and Removal of Tree Branch	<b>524.77</b>
87.46	437.31	2,337.75
<b>Scottish Power</b>	Electricity Qtr. to 30 June 2017	<b>270.90</b>
12.90	258.00	2,049.76
<b>Water Plus Ltd</b>	Qtr. to June 2017	<b>80.35</b>
0.00	80.35	272.55
<b>Payroll</b>	July 2017	<b>744.72</b>
0.00	744.72	10,654.06
<b>Mr M Hassall</b>	Clerk Expenses Qtr. to 30th June 2017. Heat & Light Allowance £52. Postage £12.14. Travel at 45p mile £55.80	<b>119.94</b>
0.00	119.94	355.00
<b>Canopy Tree Care</b>	Tree Maintenance on King George V Playing Field	<b>360.00</b>
0.00	360.00	0.00

**17/088.3 Direct Debit**

The meeting noted that the following payments had been made by direct debit on 29th June 2017

British Telecom Plc – Telephone and Internet June 2017 – £54.60

Information Commissioners Office – Annual Data Protection Registration Fee - £35.00

**17/089 TOPICS FOR TARVINONLINE**

The meeting noted that there were two members of the public present who would probably be writing articles for Tarvinonline

**RESOLVED:** that Councillor Lush write an article for Tarvinonline on the problems on the Playing Field and the consideration of CCTV cameras.

**17/090 DATE OF NEXT MEETING** - Monday 21st August 2017 – 7.15pm - Edna Rose Room, Tarvin Community Centre.