

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 25TH JULY 2016

PRESENT:

Councillor E Lush (Chairman)
Councillor S Hardacre (Vice Chairman)
Councillor D H Cotgreave
Councillor R Ford
Councillor C Jones
Councillor M Pochin
Councillor P Ryan

IN ATTENDANCE:

3 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Councillor H Deynem

APOLOGIES:

Councillor M Lloyd (holiday)
Councillor P Twigg (work commitment)
Cheshire West and Chester Councillor J Leather

16/083 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

16/083.1 New Written Requests for Dispensations

There were no new requests.

16/083.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

No such declarations were made.

16/084 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

16/085 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

16/086 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

Concern was raised regarding the weeds around the gutters and pavements within the Ridgeway.

16/087 MINUTES OF THE MEETING HELD ON 27TH JUNE 2016

RESOLVED: that the minutes of the meeting held on 27th June 2016 be signed by the Chairman as a correct record.

16/088 REPORT ON ACTIONS ARISING FROM THE MEETING ON 27TH JUNE 2016

16/088.1 Waste Bin (Previous Minute 16/063.3)

Cheshire West and Chester Council had installed a new bin on Tarporley Road. Disappointment was expressed that the bin had not been installed closer to the Saxon Heath Estate.

16/088.2. Gypsy and Traveller Sites under Consideration (Previous Minute 16/063.4)

The following response had been received from Cheshire West and Chester Council: “The draft Local Plan (Part Two) preferred approach document was presented to the Council’s cabinet on Wednesday evening and was approved for consultation, along with all of the supporting evidence base documents. We will shortly be going out to public consultation and we will be writing to all Parish Councils along with everyone that is on our consultee database.

The draft Plan does not include any site specific allocations for the provision of gypsy and traveller accommodation at this current stage, and through the consultation process we will be seeking views on the evidence base as well as asking for views on identifying which sites are to be allocated in the plan including to meet the needs of our gypsy and traveller communities.

We hope that Parish Councils and our local communities will engage in this process and provide comments on the draft Local plan (Part Two).”

The response was noted.

16/088.3 Accounts (Previous Minute 16/063.5)

The Clerk had met with Cullimore Dutton, Solicitors, and all the paperwork provided by Cullimore Dutton had been forwarded to the External Auditor

16/088.4 Tarvin Primary School (Previous Minute 16/071.2.6)

RESOLVED: that a quotation of £4,978.00 for the purchase and installation of two whiteboards be approved.

16/088.5 Bowling Club (Previous Minute 16/071.1.3)

The lighting column had been checked and whilst some repair work was necessary, and would be carried out in the near future, the Bowling Club were confident that the columns were not dangerous and would not need to be replaced

16/088.6 Staffing (Previous Minute 16/083.1)

This item had been put on hold for a short time following advice from Council’s Solicitor.

16/088.7 Assimilation Budget – Clearing overgrowth onto the footpath between Brown Heath Farm and Cross Lanes (Previous Minute 16/071.3)

RESOLVED: that the Streetscene Working Party agree the job specification and that Councillor Cotgreave invite Mr Mark Walker to quote for carrying out the work.

16/089 CO-OPTION OF NEW COUNCILLOR

RESOLVED: that Mr Ben Dean be co-opted onto the Council to serve until the next Parish Council election.

16/090 PLANNING MATTERS

16/090.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted

16/01668/FUL - Proposed single storey rear extension - 1 Hockenhull Cottages, Holme Street, Tarvin

Comment: No Objections.

16/02682/FUL – Proposed Conversion of part of garage – 49 Fairfax Avenue, Tarvin

Comment: Council has no objection to the proposal. However there is a concern that work would appear to have started before both consultation and formal approval has been granted. The Parish Council would like to reiterate that no work should be carried out before formal approval is granted.

16/090.2 NOTICES

The following notices had been received:

16/01998/FUL - Addition of dormer window to rear – Lichfield, 1 Pryors Hayes Barns, Willington Road, Tarvin - **PERMISSION**

16/01934/FUL - Two storey side extension, 6 Platts Lane, Tarvin – **PERMISSION**

16/090.3 OTHER

RESOLVED: that in future the first sentence on the public agenda under Planning Matters Applications be as follows:

“The following Planning Applications will be examined at the meeting along with any others received up to the day of the meeting, providing the late application only affects a single dwelling”

16/091 NEIGHBOURHOOD PLANNING

16/091.1 The meeting noted that the minutes of the Tarvin Neighbourhood Plan Steering Group meeting held on 14th July 2016 would follow. The Group was currently analysing the 674 (56%) returned questionnaires.

16/091.2 The Grant Application had not yet been completed by the Steering Group

16/091.3 The proposal from the Steering Group to enable Council to apply for some of the priority outcomes money had not yet been completed

16/091.4 Details of the Central Gowy South Neighbourhood Plan Consultation had been forwarded to Councillors

RESOLVED: not to comment

16/091.5 Details of the Kelsall and Willington Neighbourhood Plan Consultation had been forwarded to Councillors.

RESOLVED: not to comment

16/091.6 An article from Tarporley News regarding the doctors surgeries in Tarporley and Kelsall along with the War Memorial Hospital in Tarporley had been forwarded to Councillors

RESOLVED: that the Clerk write to the local surgery asking how the proposal would affect the provision in Tarvin

16/092 KING GEORGE V PLAYING FIELD

16/092.1 Cheshire West and Chester Council did not consider it necessary to have a further bin on the Playing Field. Should Council wish to proceed the bin would need to be purchased and installed by Council.

RESOLVED: to review the matter at the next meeting

16/092.2 Quotations for the following were not available so the items were carried forward to the next meeting:

- a. for a concrete table and chairs, or benches, to be situated within the area at the bottom of the field on the left hand side when facing the field from the A51 road
- b. for resurfacing the King George V Playing Field Car Park

c. from landscapers for the work in the children's play area

16/092.3 A small number of contractors vehicles had entered the playing field to reach the Tennis Courts by driving between the wooden barrier at the top of the field and the Scout and Guide building.

RESOLVED: that the Clerk ask the Tennis Club to ensure that any vehicles needing to reach the Tennis Courts do so in future by opening the barrier

16/093 CHESHIRE WEST AND CHESTER COUNCIL – PARKING STRATEGY WORKSHOPS

The Parking Strategy Workshop for Tarvin, Kelsall, and Tarporley had taken place on 19th July and Councillors Ford, Lloyd, and Ryan represented Council. A copy of a report from Councillor Ford is attached to the minutes.

RESOLVED: that the Clerk forward a copy of the parking report prepared by Council in 2013 to the Mott MacDonald Group Ltd via the appropriate Cheshire West and Chester Council Officer.

16/094 COMMUNICATION

16/094.1 Newsletter.

A copy of the draft newsletter had been forwarded to Councillors

RESOLVED: that Councillor Hardacre liaise with the Clerk following the meeting and forward the newsletter for printing after photographs had been added

16/094.2 Website

A copy of a quotation from ThenMedia Ltd to update the website is attached to the minutes.

RESOLVED: that the quotation be approved and that Councillor Ford contact ThenMedia Ltd and ask them to carry out the work.

16/095 OFF THE HIGHWAY SIGNAGE CHURCH STREET, TARVIN

The Clerk had met with a Conservation Officer on 19th July to see whether any "No Parking" signs could be installed between St Andrews Church and a neighbouring property. Various options had been discussed and a report from the Conservation Officer providing recommendations was awaited.

16/096 CHRISTMAS TREES AND DECORATIONS

Messrs Peter Maiden and Roger Hones had requested a meeting with a small number of Councillors to discuss arrangements for decorating the High Street at Christmas.

RESOLVED: that Councillors Ford and Pochin meet with them.

16/097 LIST OF OUTSTANDING ITEMS

A copy of the report is attached to the minutes.

Concern had been raised regarding the weed killer used by Highways along Cross Lanes and Shay Lane Oscroft as it appeared to be killing all the grass as well as weeds.

RESOLVED: that Councillor Deynem check with Highways to see whether the correct spray had been used.

16/098 CLERK'S REPORT/CORRESPONDENCE

The following had been forwarded to Councillors:

a. Cheshire Association of Local Councils E Bulletins

b. Cheshire West and Chester Council - Consultation - Community Infrastructure Levy Draft Charging Schedule

RESOLVED: that the Clerk resend the comments forwarded to Cheshire West and Chester Council earlier in the year

c. Tarvin Community Woodland Trust – Minutes of May, June, and July 2016 meetings

d. Cheshire Association of Local Councils – Chester Area Meeting Agenda – Meeting to be held at Tarvin Community Centre – Wednesday 3rd August 2016

RESOLVED: that Councillor Lush welcome everyone to Tarvin and provide a brief update on what was happening in the Parish

e. Notes of a local residents meeting that had taken place following the presentation made by Crabtree Homes at the last meeting. The Clerk had received six letters from local residents objecting to the proposals.

f. Keep Britain Tidy – Green Flag Winners 2016

RESOLVED: that the Clerk write to Tarvin Community Woodland Trust congratulating them on achieving the award again.

16/099 FINANCIAL MATTERS

16/099.1 RESOLVED: that the following payments be authorized:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Fastrack Maintenance Ltd	Grass Cutting June 2016	590.25
98.37	491.88	2,111.18
Cullimore Dutton	Legal Advice regarding King George V Playing Field Leases	441.60
73.60	368.00	306.00
Scottish Power	Electricity Qtr. to 30 June 2016	270.27
12.87	257.40	1,450.04
Tarvin Parent and Toddler Group	Grant from New Homes Bonus	100.00
0.00	100.00	29,491.00
Payroll	July 2016	759.14
0.00	759.14	10,169.16

16/099.2 The following cheques had not been presented, had been cancelled, and needed to be re-issued:

Mr P Crabbe – February 2016 £161.33

Tarvin Community Woodland Trust £1,000.00

RESOLVED: that new cheques be issued.

16/099.3. Direct Debit

The meeting noted that the following payments had been made by direct debit:

British Telecom Plc – 29th June 2016 - Telephone and Internet May 2016 – £57.96

Information Commissioners Office – 4th July 2016 - Annual Data Protection Registration – £35.00

16/099.4. Management Accounts

Management Accounts for the 3 months to 30th June 2016 were presented and accepted.

16/100 TOPICS FOR TARVINONLINE

RESOLVED: that articles be written on the following:

Gypsy Site Consultation, New Words heading for Planning Applications, new housing, website changes

16/101 DATE OF NEXT MEETING - Monday 22nd August 2016 – 7.15pm - Edna Rose Room, Tarvin Community Centre.