

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 22ND JULY 2024.

PRESENT:

Councillor R Ford (Chairman)
Councillor D Howorth (Vice Chairman)
Councillor P Buckley
Councillor M Butler
Councillor S Dutton (joined the meeting during Minute 24/081)
Councillor E Lush (also Cheshire West and Chester Council Councillor)
Councillor N Poole
Councillor P Ryan
Councillor A Sheppard
Councillor P Twigg
Councillor M Williams

IN ATTENDANCE:

No members of the public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Cheshire West and Chester Council – Councillor T Cooper

24/075 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

24/075.1 New Written Requests for Dispensations

There were no new requests.

24/075.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. No such declarations were made.

24/076 OPEN FORUM

As there were no members of the public present the meeting was not adjourned for the Open Forum.

24/077 MINUTES OF THE MEETING HELD ON 24TH JUNE 2024.

RESOLVED: that the minutes of the meeting held on 24th June 2024 be signed by the Chairman of the meeting as a correct record.

24/078 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24TH JUNE 2024 NOT COVERED BY THE AGENDA

24/078.1 Container for Tarvin Athletic FC (Previous Minute 24/057.4)

Councillor Lush reported that he had asked Cheshire West and Chester Council for permission to house a container within the grounds of the Community Centre and a response was awaited.

24/078.2 Special Project (Previous Minute 24/065)

Councillor Ford reported that the working party were struggling to find suitable additional decorations for the High Street.

RESOLVED (24/078.2.1): that Councillor Butler ask the resident who helped to put up and take down the trees last year whether he was able to assist again.

RESOLVED (24/078.2.2): that the Clerk write to the resident who donated the large Christmas Tree in 2023 to ask whether he would be prepared to do so again.

24/079 PLANNING MATTERS

24/079.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

24/01923/FUL - Part single and two storey side extension, first floor rear extension – 16 Hallfields Road, Tarvin

Comment: No objection

24/01965FUL - Erection of two storey garage - West Brook House, Kelsall Road, Tarvin

Comment: No objection in principle subject to compliance with local plan policy, attention may be needed regarding siting, noting the proximity of any trees and that the SPD says that:
6.2 Proposals for new domestic outbuildings that are proportionate to the original dwelling will normally be supported. The scale and design should normally reflect the style and character of the original dwelling. Proposals that incorporate modern and innovative design will be considered in the context of the original dwelling and the surrounding area. Outbuildings should be close to the house and should not be positioned between the house and a road unless this is characteristic of the area, or it can be clearly demonstrated that it would not be harmful to visual amenity or highway safety.

6.6 In the Green Belt, the construction of new detached out-buildings will generally be regarded as being inappropriate development. However, for the purposes of proposed outbuildings in the Green Belt only, the Council will take a pragmatic view and will generally treat detached outbuildings within 5 metres of the main dwellinghouse as being "extensions" to the house rather than a new building.

Therefore, in the Green Belt, an outbuilding within 5 metres of the main dwellinghouse may be appropriate provided it does not result in disproportionate additions over and above the size of the original house.

This means that they should not increase the size of the house by more than 30%.

24/079.2 Notices

24/01270/FUL - Erection of first floor front extension and external alterations – 75 Crossfields, Tarvin - **PERMISSION**

24/080 KING GEORGE V PLAYING FIELD

24/080.1 Water Plus

24/080.1.1 Drain (Previous Minute 24/060.2.1)

Councillor Ryan reported that he expected the drain to be installed during the coming month.

24/080.1.2 Correspondence (Previous Minute 24/060.2.2)

The Clerk reported that Water Plus had accepted the position and the matter had been closed.

24/080.2 Football Pitch Improvement Work (Previous Minute 24/060.4)

The first dose of weedkiller had been spread across the football pitch on 18th July. Further work was expected during the coming three weeks, but the schedule had not been received so further details were not available.

24/081 DEFIBRILLATORS

24/081.1 Outside Tarvin Community Centre

The next step was for the contractor to complete the fabrication of the steel frame which will be then painted, and a marine ply panel fitted. It was hoped that this would take place during the coming month.

24/081.2 High Street

The new battery and pads were still awaited.

24/082 ROAD SAFETY

Vehicle Activated Signage

The resident on Shay Lane who had not previously responded to Highways in writing had done so objecting to the installation of any signage. Highways had confirmed that there were no alternate positions to house a sign on Shay Lane.

The contractor had started to install the new signage on Tarporley Road when their staff noticed that the wrong sign had been ordered and so had to discontinue with the work. They informed Highways who apologised for the error. Since then, conversations had taken place between Highways, the contractor, and the Clerk.

RESOLVED (24/082.1): to ask the contractor to manufacture a sign showing 40 for Tarporley Road.

The meeting noted that there would not be any additional charges for this work.

RESOLVED: (24/082.2): to look to house signage on Willington Road at one of the three positions previously recommended by Highways.

RESOLVED: (24/082.3): to ask Highways to consult with residents on Willington Road who may be affected as soon as possible.

24/083 OWNERSHIP OF LAND/WAR MEMORIAL/TREE/WALL - CHURCH STREET TARVIN

24/083.1 Tree - Planning Application

A response from Cheshire West and Chester Council was awaited.

RESOLVED: to remove the tree as soon as possible assuming that permission was obtained.

24/083.2 Tree – Removal

Councillor Lush indicated that he knew of a local resident who may be interested in removing the tree.

RESOLVED: that Councillor Lush approach the individual with a view to him carrying out the work.

24/083.3 Ownership of Land.

A copy of the report presented to the meeting is attached under Appendix 1.

RESOLVED: to accept the report and make the ownership of land a special project for the next financial year with the preparation work being undertaken beforehand.

24/083.4 Wall

RESOLVED: to budget for repairs to the wall during the year 2026/27.

24/084 OFFICIAL E-MAIL ADDRESSES

RESOLVED: to obtain quotes for gov.uk addresses for the Clerk and for the Parish Website.

24/085 NEWSLETTER

Items for the newsletter to be published in August included the Autumn Parish Clean Up, overgrown hedges, poster competition re dogs on leads, public noticeboard on Heath Drive, vehicle activated signage, war memorial, surgeries, community speed watch.

24/086 REVIEW OF SURGERIES

Two members of the public had attended in May but none in June or July.

RESOLVED: not to continue with the surgeries.

24/087 CLERK'S REPORT/CORRESPONDENCE

24/087.1 The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

a. Cheshire Association of Local Councils – E Bulletins. The bulletin on 8th July had indicated that applications could now be made to the Borough Councillors Members Budgets for funding.

b. Cycling Matters Summer 2024

c. Cheshire Community Action – Training – Writing Successful Funding Bids - 24th September – 10.00am to 3pm

d. Cheshire West and Chester Council Town and Parish Online Connections – 10th July Public Spaces Protection Order – 23rd July Volunteering Strategy – 25th July Household Waste Recycling Centres consultation – PowerPoint slides of the session on 10th July had been forwarded to Councillors.

The meeting noted that Councillor Butler would be attending the event on 25th July

e. Information Commissioner's Office Newsletter July 2024

f. PCSO Hannath – Beat Management

RESOLVED: that a letter be sent to the Police and Crime Commissioner expressing concerns about the PCSO having a larger area to cover which would reduce the amount of time that he is able to spend in Tarvin Parish.

g. Tarvin Community Woodland Trust – Green Flag Award 2024

The meeting was pleased to note that the hard work of the volunteers had again been recognised.

h. Cheshire West and Chester Council - Town and Parish Connections Online Event: Highways 18th September 2024

Councillor Lush would be attending this event

24/087.2 Correspondence with two Parish residents.

The meeting noted that the Clerk had received and responded to separate requests regarding the former defibrillator project at the Sheaf. The following had been provided as requested:

- details of all defibrillators in the Parish and how they had been funded.
- copies of relevant minutes regarding the project over a three-year period
- questions and queries raised from the minutes and all financial details relating to the scheme.

24/087.3 Tarvin Gardening Club Annual Show

The meeting noted that Councillor Howorth had agreed to present the prizes at the annual show to be held in Tarvin Community Centre on 17th August.

24/088 FINANCIAL MATTERS

24/088.1 June 2024 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

24/088.2 RESOLVED: that the following payments made since the last meeting be confirmed:

Payments between meetings

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Scottish Power Electricity Qtr. to June 2024	279.44	266.13	2,733.87
Water Plus Ltd Water King George V Playing Field – 11th June to 10th July 2024	39.15	39.15	233.75

24/088.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Botanica Landscapes Ltd Grass Cutting June 2024 £624.00. Clearing drain on Playing Field car park £324.00. Jet Wash Play Area £420.00	1,368.00	1,140.00	3,390.00 grass cutting 3,000.00 other
Tarvin Community Centre Hire of Room for Council Meetings April to June 2024 and Surgery May 2024	67.83	67.83	300.00
Payroll July 2024	1,558.32	1,558.32	21,451.15

24/088.4 Direct Debits

The meeting noted the following direct debit payments:

Information Commissioner’s Office – 28th June 2024 – Annual Subscription £35.00

British Telecom Plc – 1st July 2024 – Telephone and Internet June 2024 – two venues – £133.59.

Sage Global Services Ltd - 4th July 2024 - Payroll Software July 2024 - £9.60

24/088.5 Management Accounts

The accounts for the three months to 30th June 2024 were presented to the meeting

24/089 LIST OF OUTSTANDING ITEMS

The list was noted.

24/090 ITEMS FOR PUBLICATION

As per newsletter items.

24/091 DATE OF NEXT MEETING – Monday 19th August 2024 – 7.15pm – Wilkinson Lounge, Tarvin Community Centre