

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 22ND MAY 2023.

PRESENT:

Councillor R Ford (Chairman)
Councillor E Lush
(Vice Chairman and Cheshire West and Chester Council Councillor)
Councillor P Buckley
Councillor M Butler
Councillor S Dutton
Councillor D Howorth
Councillor P Ryan
Councillor P Twigg

IN ATTENDANCE:

9 Members of the Public
Parish Council Clerk – Mr M Hassall
Cheshire West and Chester Council – Councillor T Cooper

APOLOGIES AND REASONS FOR ABSENCE:

None

23/021 ELECTION OF CHAIRMAN

RESOLVED: that Councillor Ford be appointed Chairman for the coming year.

23/022 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Ford signed the Declaration of Acceptance of Office.

23/023 CO-OPTION

Four applications had been received for the three vacancies.

RESOLVED: that an Extraordinary Council meeting be held early in June to make the appointments.

23/024 ELECTION OF VICE CHAIRMAN

RESOLVED: that Councillor Lush be appointed Vice Chairman for the coming year.

23/025 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

RESOLVED: that the following be appointed for the coming year:

PLANNING COMMITTEE

All Councillors.

FINANCE WORKING PARTY

Councillors M Butler, R Ford, E Lush – 2 vacancies

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day-to-day management of the field was covered and to advise Council and/or the charity on any issues requiring attention)
Councillor P Twigg

STREETCARE WORKING PARTY

Councillors R Ford, P Ryan

ADVISORY WORKING PARTY

All Councillors

PUBLIC FOOTPATH WORKING PARTY

Councillors P Buckley, P Ryan

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY

Councillors M Butler, S Dutton, R Ford, P Ryan

SOCIAL MEDIA

Councillor S Dutton – Administrator

Clerk – Moderator

POLICIES/PROCEDURES

RESOLVED: that the Clerk produce a list of policies/procedures to be covered during the coming year.

23/026 APPOINTMENTS TO OTHER GROUPS/ ORGANISATIONS

RESOLVED: that the following be appointed for the coming year:

COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor S Dutton

Councillor Dutton indicated that she would happily step down as the Council representative, but continue as a member of the management committee, if a co-opted Councillor wished to take on this appointment.

TARVIN EDUCATIONAL TRUST

Councillor P Twigg

CHESHIRE ASSOCIATION OF LOCAL COUNCILS

(Parish Forums)

All Councillors

23/027 KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet at least three times a year with the main users of the Playing Field. The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

RESOLVED: that the following be appointed for the coming year:

Councillors S Dutton, P Twigg. Councillor Twigg to act as Chairman of the Committee.

23/028 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

23/028.1 New Written Requests for Dispensations

There were no new requests.

23/028.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item.

Councillor Twigg declared a Disclosable Pecuniary Interest in Planning Application 23/01209/FUL and confirmed that she would leave the room when the item was being considered. Councillor Lush declared an Outside Body Interest in minute 23/042 as a Cheshire West and Chester Councillor. No other declarations were made.

23/029 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

23/030 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

23/031 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

23/031.1 A resident had expressed concerns about Highways response to Council stating that Church Street roadway would not be resurfaced despite the numerous potholes. He had encouraged Council to continue to put pressure on Highways to carry out repairs.

23/031.2 Concerns had been raised about the poor state of the Co-op car park. The resident had indicated that she had spoken to the Co-op manager and written to Sheffield Mutual and encouraged Council to put some pressure on Sheffield Mutual to sort out the various issues.

23/031.3 The consultant appointed by a resident to advise on planning application 23/01232/S73 had highlighted several issues of concern.

23/032 MINUTES OF THE MEETING HELD ON 24TH APRIL 2023.

RESOLVED: that the minutes of the meeting held on 24th April 2023 be signed by the Chairman of the meeting as a correct record.

23/033 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 24TH APRIL 2023 NOT COVERED BY THE AGENDA

Neighbourhood Pride Scheme – Footway Tarpoley Road (Previous Minute 23/006.1)

The Clerk reported that Highways were in communication with Streetcare as the arrangement had been made with them and not Highways as Council had previously been told.

23/034 PLANNING MATTERS

23/034.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

23/00954/FUL - Replacement of 11 metal framed windows with UPVC windows, range to match style and colour of existing windows - including cross bars and monkey tail window latches – Websters Cottage, 39 High Street, Tarvin

Comment: No Objection

23/01121/FUL – Single storey rear extension – 6 Millside Close, Tarvin

Comment: No Objection

23/01209/FUL - Replacement office building – Land at All Slates Ltd, Kelsall Road, Tarvin

Comment: No Objection

23/01232/S73 - Single storey rear extension and rear dormer window - This application is to vary condition 2 (approved plans) and 3 (external materials) of planning permission 18/00073/FUL – Sunnyside, Church Street, Tarvin

Comment: We object to the proposal. The material is not as originally approved and is out of character in terms of design with surrounding properties being traditional brick and slate. We have concerns on the adverse effect on neighbouring properties and the conservation area setting. We request that the enforcement team also check the slope of the roof to ensure that it complies with existing approval.

23/01306/FUL - Demolition of the existing buildings on site and the erection of 8 detached dwellings with garages - The Limes Holme Street Tarvin

Comment: We strongly object to the proposal which does not comply with the Tarvin Neighbourhood Development Plan Housing Policy HG2. We object to the size, scale, and character of the proposal. Immediately adjacent to this property alongside the A51 is a Shared User Path and we would be concerned for the safety of pedestrians and cyclists using this section during and after re-development. If approved, we request a condition that the designated cycle path be marked on the pavement with appropriate dropped kerbs if required giving priority to pedestrians and cyclists over vehicles entering and leaving the site. Improved Shared User Path signage would also improve safety.

23/01426/LBC - Application to retain works carried out on listed building for renovation and extension of existing dwellings, demolition of part of rear wall and left gable wall, in accordance with planning permission 6/20396 and 6/20397L – Retrospective – 86 High Street, Tarvin

Comment: No Objection

23/01404/S73 - Change of use of existing vehicle workshop to retail associated with the existing petrol filling station and provision of managers flat - Variation of condition 5 (opening hours) of application 21/03484/FUL - Green Acre Garage, Church Street, Tarvin

Comment: We object to the proposed change. This business and the Tarvin Co-op are both situated within residential areas and opening times should be similar to ensure that residential amenities can reasonably expect to enjoy are adequately protected. The applicant should be requested to provide documentary evidence of their claim that the previous business occupier had planning permission to offer 24 hour opening for 35 years as we do not consider this was ever the case.

23/034.2 Notices

None

23/034.3 Other

The Chairman gave approval for this item which was not on the agenda.

21/03690/FUL - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank, and landscaping - Land at Tarporley Road, Tarvin

RESOLVED: that the Clerk ask Cheshire West and Chester Council for an update.

23/035 KING GEORGE V PLAYING FIELD

23/035.1 Climbing Frame and Rocking Horse

The rocking horse and rope ladder parts had been received from the manufacturer, a total cost of £254.45 plus VAT and a quotation of £200.00 plus VAT had been received to cover installation.

RESOLVED: that the costs be approved.

23/035.2 Power Wash

A quote was awaited.

RESOLVED: that if an acceptable quote was received before the next meeting (similar to the 2022 figure for the work) then the work be carried out and paid for on completion once approved by the Chairman, Councillor Twigg, and the Clerk.

23/035.3 Water Meter

The water meter for the field, positioned underground outside the field at the top of Townfield Lane, had been covered in water. Thanks were expressed to Councillor Ryan who had removed the water.

23/036 WAR MEMORIAL/ADJACENT WALL/TREE

23/036.1 Stonemason

Work had started on 18th May. The column had been found to be unsafe, so a small amount of additional work had been necessary to make it safe.

23/036.2 Ownership of Land

Cheshire West and Chester Council had acknowledged receipt of the letter regarding ownership of land and would be investigating Highway boundary and land registry information.

23/037 UPDATE FROM TARVIN COMMUNITY CENTRE

Councillor Dutton provided a report on the Annual Meeting and an update on the activities taking place at the centre.

23/038 ROAD SAFETY

Items considered included a road traffic accident in Lower High Street, Speed Indicator Signs, and an e-mail update from PCSO Hannath.

Highways had apologised for the delay regarding the speed indicator signs. The quotes for the vehicle activated signs for Tarporley Road and Shay Lane should be available in time for consideration at the next meeting.

The meeting noted that there had been a road traffic accident on Lower High Street in the early hours of 9th May which had probably resulted a stationary van being written off. Prior to this it was thought that nine vehicles had been damaged/written off in four separate incidents over a number of years.

RESOLVED (23/038.1): that PCSO Hannath be asked to use a handgun to assess speed along Lower High Street in an evening.

RESOLVED (23/038.2): that a meeting be arranged with Highways to consider what safety improvements could be introduced along Lower High Street.

23/039 PARISH CLEAN UPS

RESOLVED: that the next clean ups be arranged for 21st October 2023 and 16th March 2024.

23/040 ASSIMILATION BUDGET

The Chairman gave approval for this item which was not on the agenda.

RESOLVED: that the work along Tarporley Road from Brown Heath Farm to Cross Lanes be approved. Councillor Ryan offered to obtain appropriate contact details for the Clerk.

23/041 DEFIBRILLATOR

This matter had not progressed.

23/042 ELECTION OF PARISH COUNCILLOR TO BOROUGH COUNCIL

The meeting considered how Borough Councillors could best serve the needs of Council. Various suggestions were made and Councillor Lush indicated his main priorities for the Tarvin and Kelsall ward parishes.

23/043 CLERK’S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils (ChALC) – E Bulletins
- b. Tarporley War Memorial Hospital Open Evening - Thursday 8th June 2023

The meeting noted that Councillor Ryan would be attending.

- c. Update from PCSO Hannath.
- d. ChALC – Vacancy for Board Member

23/044 FINANCIAL MATTERS

23/044.1 April 2023 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments authorised by the April meeting had been made as approved by Council and that the payments shown below as paid since the last meeting had been paid as shown.

23/044.2 RESOLVED: that the following payments made since the April meeting be confirmed:

Payee	Detail	Amount to be Paid
VAT	Net Amount to Charge against budget	Budget available before payment
Groundforce Landscape Ltd	Grass Cutting King George V Playing Field + Millennium Garden + Oscroft Green – April 2023	610.55
101.76	508.79	4,300.00
Deva Print Ltd	Newsletters May 2023	195.00
0.00	195.00	1,000.00

23/044.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee	Detail	Amount to be Paid
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VAT	Net Amount to Charge against budget	Budget available before payment
Payroll	May 2023	1,531.74
0.00	1,521.32	24,628.68

23/044.4 Direct Debits

The meeting noted the following direct debit payments:

2nd May 2023 – British Telecom Plc - Telephone and Internet April 2023 – two venues – £122.59

5th May 2023 - Sage Global Services Ltd – Payroll Software May 2023 - £8.40

23/045 LIST OF OUTSTANDING ITEMS

The report which included updates was noted.

23/046 TOPICS FOR PUBLICATION

Lower High Street, clean ups, Holme Street Planning Application

23/047 DATE OF NEXT MEETING – Monday 26th June 2023 – 7.15pm - Edna Rose Room, Tarvin Community Centre