

MINUTES OF A MEETING OF TARVIN PARISH COUNCIL HELD IN THE EDNA ROSE ROOM, TARVIN COMMUNITY CENTRE ON MONDAY 20TH MAY 2024.

PRESENT:

Councillor R Ford (Chairman)
Councillor D Howorth (Vice Chairman)
Councillor P Buckley
Councillor M Butler
Councillor S Dutton
Councillor E Lush (Cheshire West and Chester Council Councillor)
Councillor N Poole
Councillor P Ryan
Councillor M Williams

IN ATTENDANCE:

5 members of the public
Parish Council Clerk – Mr M Hassall

APOLOGIES AND REASONS FOR ABSENCE:

Councillor A Sheppard (family commitment)
Councillor P Twigg (business commitment)
Cheshire West and Chester Council – Councillor T Cooper

24/023 ELECTION OF CHAIRMAN

RESOLVED: that Councillor Ford be appointed Chairman for the coming year.

24/024 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Ford signed the Declaration of Acceptance of Office.

24/025 ELECTION OF VICE CHAIRMAN

RESOLVED: that Councillor Howorth be appointed Vice Chairman for the coming year.

24/026 APPOINTMENTS TO COMMITTEES AND WORKING GROUPS OF THE PARISH COUNCIL

RESOLVED: that the following be appointed for the coming year:

PLANNING COMMITTEE

All Councillors.

FINANCE WORKING PARTY

Councillors M Butler, R Ford, E Lush, A Sheppard, M Williams

KING GEORGE V PLAYING FIELD WORKING PARTY

(To work with the Clerk to ensure that the day-to-day management of the field was covered and to advise Council and/or the charity on any issues requiring attention)
Councillors P Twigg, M Williams

STREETCARE WORKING PARTY

Councillors R Ford, P Ryan

ADVISORY WORKING PARTY

Councillors Ford and Howorth

PUBLIC FOOTPATH WORKING PARTY

Councillors P Buckley, P Ryan

GRANTS FOR LOCAL ORGANISATIONS WORKING PARTY

Councillors M Butler, S Dutton, R Ford, P Ryan

SOCIAL MEDIA

Councillor S Dutton – Administrator

Clerk – Moderator

24/027 APPOINTMENTS TO OTHER GROUPS/ ORGANISATIONS

RESOLVED: that the following be appointed for the coming year:

COMMUNITY CENTRE MANAGEMENT COMMITTEE

Councillor N Poole

TARVIN EDUCATIONAL TRUST

Councillor P Twigg

CHESHIRE ASSOCIATION OF LOCAL COUNCILS

(Parish Forums)

All Councillors

24/028 KING GEORGE V PLAYING FIELD COMMITTEE

A Committee for the King George V Playing Field Charity (Registered Charity No 1083973) to meet at least three times a year with the main users of the Playing Field. The purpose of the committee is to provide regular face to face contact between all parties and provide an opportunity for issues to be shared. The main users of the field are expected to share an update on their work at each meeting.

RESOLVED: that the following be appointed for the coming year:

Councillors S Dutton, P Twigg. Councillor Twigg to act as Chairman of the Committee.

24/029 DECLARATIONS OF INTEREST, DISCLOSABLE PECUNIARY INTERESTS, AND DISPENSATIONS

24/029.1 New Written Requests for Dispensations

There were no new requests.

24/029.2 Declarations of Interest

Members were invited to declare any Disclosable Pecuniary or other Interest in any item of business on the agenda and, if necessary, leave the meeting prior to discussion of that item. Councillor Lush declared interests in Planning Applications 24/01117/FUL and 24/01104/FUL and with the latter application added that he had been shown around the property. No other declarations were made.

24/030 OPEN FORUM

RESOLVED: that the Council meeting be adjourned for the Open Forum.

24/031 PARISH COUNCIL MEETING

RESOLVED: that the Council meeting be reconvened.

24/032 REPORT ON OPEN FORUM (This minute was not reported to Council in the formal meeting. It is a record of the items raised in the Open Forum)

24/032.1 A resident who was renting land to United Utilities for a site compound had asked if planning permission was required to re-use some of the stone used by UU for roadways and hard standing to repair his own track.

Cheshire West and Chester Councillor Lush had agreed to seek advice from Cheshire West and Chester Planning Department.

24/032.2 The Chair of Tarvin Athletic FC had provided an update on some of their work. He had thanked the Council for the recent grant and had updated the meeting on how the football club were working with Cheshire West and Chester Council with the aim of improving the quality of the football area on the King George V Playing Field.

24/032.3 A Planning consultant, working on behalf of a local applicant, had stated that he hoped that the Council would support, with reasons, the application that he had prepared, and which would be considered during the meeting.

24/033 MINUTES OF THE MEETING HELD ON 23RD APRIL 2024.

RESOLVED: that the minutes of the meeting held on 23rd April 2024 be signed by the Chairman of the meeting as a correct record.

24/034 REPORTS ON MATTERS ARISING FROM THE MINUTES OF THE MEETING HELD ON 23RD APRIL 2024 NOT COVERED BY THE AGENDA

24/034.1 Shared User Path A54 (Previous Minute 24/016)

A delay in agreeing the paperwork had meant that the work had not been done on 2nd May. The new date had been confirmed as 23rd May with volunteers asked to meet in the co-op car park at 9.30am.

24/034.2 Wall and Tree Church Street (Previous Minute 24/012)

24/034.2.1 Registering of Land

Councillor Twigg and the Clerk had been advised that Council ought to use a solicitor to help with the process. Further information would be available at the next meeting.

24/034.2 Wall

RESOLVED: that the Clerk complete the Section 211 notice seeking permission from Cheshire West and Chester Council for the tree to be removed.

24/035 PLANNING MATTERS

24/035.1 Planning Applications

RESOLVED: that the following comments be made on the planning applications submitted:

24/00940/FUL - Erection of a rear two-storey link extension (between 2 buildings within 5m) - Lodge Heyes Shay Lane Tarvin

Comment: No objection

24/01032/FUL – Single storey rear extension – Greenacre Garage, Church Street, Tarvin

Comment: We have no objection to the proposal in principle but have concerns regarding the level of noise and light. The noise level, in particular, is already an issue with near

neighbours with complaints having been made to Cheshire West and Chester Council regarding the constant high levels of noise from refrigeration units at the rear of the building. If the application is approved, we would not want any increase in noise pollution and lighting should be taken into account to ensure that it would not adversely affect neighbouring properties.

24/01117/FUL – Extension to conservatory, with new roof and removal of chimney - 5 Arden Close Tarvin

Comment: No objection

24/00805/LBC – Remove existing metal steps that allow access to the property from the pavement on the street and replace with set of steps faced in sandstone and bricks, replace existing upstairs bedroom window at the front of the property – Rock Cottage, 86a High Street, Tarvin

Comment: No objection

24/01104/FUL – Conversion of existing shop into one dwelling. Removal of ground floor door in No 32, new windows and rear door, and additional first floor window and gates to side – 32 High Street, Tarvin

Comment: We have no objection to the proposal which we believe will benefit the conservation area and which we believe is compliant with the Development Plan.

24/01389/CAT - 1x sycamore tree - request to remove - 10 Arden Close Tarvin

Comment: No objection

24/036.2 Notices

24/00550/FUL - Rear dormer to loft conversion with front rooflight – 41 The Ridgeway, Tarvin - **PERMISSION**

24/00076/FUL - Single storey rear extension - 3 Tarvin Mews, Church Street, Tarvin - **PERMISSION**

24/00564/FUL - Building of sandstone gateposts and making good the current sandstone wall – Fernleigh, Holme Street, Tarvin – **PERMISSION**

24/00558/FUL – Replacement of 8 timber windows to front of property together with replacement front door front porch canopy and rear gate - 2 Pryors Hayes Barns, Willington Road, Tarvin – **PERMISSION**

23/01306/FUL - Demolition of existing surplus buildings and the erection of 3 dwellings and garaging – The Limes, Holme Street, Tarvin – **REFUSED**

24/036.3 Enforcement

24/036.3.1 - 23/00684/FUL - Demolition and re-construction of boundary wall and widening of access and hardstanding (retrospective) Broomheath Cottage, Platts Lane, Tarvin

APPEAL DECISION - The appeal is dismissed insofar as it relates to the hardstanding. The appeal is allowed insofar as it relates to the demolition and re-construction of a boundary wall and widening of the access and planning permission is granted for the demolition and re-construction of a boundary wall and widening of the access.

24/036.3.2 - 21/03690/FUL - Change of Use of land for use as traveller site consisting of 1 static caravan, 3 trailer caravans, day room, septic tank, and landscaping - Land at Tarporley Road, Tarvin

The Enforcement Team visited to see how the site was laid out and whether it was in accordance with the approved plans from the Inspector etc. It wasn't. The next step was to write to the applicant's/their agent with a date by which the site needed to be laid out correctly by. A further update was awaited.

24/036.4 Appeal

23/03972/PDQ - Change of use of agricultural building to residential use - Brook Cottage, Willington Road, Tarvin

The above Planning Appeal started on 15th May 2024 with an Inspector being appointed to determine the appeal which was being determined on the basis of written representations.

24/037 DEALING WITH FUTURE PLANNING APPLICATIONS

RESOLVED: to look to trial an approach for five months, which would involve a couple of Councillors exploring the application in detail each month before a meeting and suggesting a written response to the meeting for discussion and approval.

24/038 KING GEORGE V PLAYING FIELD

24/038.1 Annual Inspection of Play Equipment

The annual inspection had taken place, and the formal report was awaited.

24/038.2 Tarvin Primary School

The Primary School had booked the field for their Sports Day on Friday 14th June as their field was not available, with 28th June as a reserve day in case of bad weather.

24/038.3 Water Plus

24/038.3.1 A quotation on the work required to stop water from covering the meter was awaited.

24/038.3.2 The Bowling Club had been charged for water and wastewater for the last year by Water Plus and unfortunately the treasurer of the Bowling Club had paid the bill. Water Plus would not accept the Clubs explanation that they were already paying the Parish Council for water use. The Club had asked Council to help so the Clerk had written to Water Plus and a response was awaited.

24/038.3 Request from Tarvin Athletic FC

Tarvin Athletic had again asked if they could have a container on the field. It was not necessary for the Trustee to consider the request as nothing had changed and there was nothing in the correspondence that would change the original decision. The Clerk provided some background to highlight why the matter could not be considered and these are outlined under appendix 1 attached to the minutes.

24/038.4 Drainage (Previous Minute 24/008.3)

The work to clear the channel drainage system at the front of the carpark by the wooden barrier had been scheduled for Wednesday 22nd May.

24/038.5 CCTV at Scout Hut

The Scouts and Guides were planning to use the loft as a meeting room and the electrician that they were using had advised that the CCTV wiring required some trunking to stop it getting damaged. The contractor who installed the equipment had been asked to quote.

24/039 DEFIBRILLATOR

24/039.1 Outside Tarvin Community Centre

A quotation for the work was awaited.

24/039.2 High Street

The company who had donated the defibrillator to the village had moved out of their premises and had indicated that they would like the Parish Council to take responsibility for the machine. They were in the process of purchasing a new battery and pads. Councillor Buckley had been asked if he would carry out the weekly checks once the machine was up and running.

24/039.3 The Sheaf

Correspondence from a small number of residents was considered.

RESOLVED: that the Clerk inform the resident that Council would be very happy for a group of residents to work together to install a defibrillator at the Sheaf either on private ground with the permission of the owner or on the public highway on a site acceptable to Highways.

24/040 ROAD SAFETY

Vehicle Activated Signage

Highways had completed the pre installation form for Tarporley Road. This had been forwarded to the contractor and installation was expected to be early June.

A significant number of residents along Shay Lane had objected to the installation of the equipment, even with a light shield fitted. Highways were consulting with the occupiers of a property which whilst along Shay Lane was in a slightly different position and with trees at the front of the property. If this was not acceptable, the equipment would be delivered to the Community Centre when the other machine was installed on Tarporley Road.

24/041 PARKING

A54 Road

At the March Council meeting, a Millside Close resident had expressed concerns about vehicles parking on the A54 road and also on the grass verge close to the entrances of Millside Close and the Co-op. The following response had been received from Highways: "We have been monitoring activity here and we have not seen enough evidence to justify pursuing formal parking restrictions here at this time. The Traffic Regulation Order process is costly and time consuming, and this would be in addition to any costs associated with installing the road markings (traffic management on a major A road etc.). We will continue to monitor and can revisit this topic, if necessary, but we cannot justify taking action at this time."

24/042 OFFICIAL E-MAIL ADDRESSES

RESOLVED: that the Clerk register an interest in ". gov.uk" e-mail addresses to learn more about the process and the costs involved.

24/043 CLERK'S REPORT/CORRESPONDENCE

The following e-mail correspondence had been forwarded to Councillors who were provided with an opportunity to comment on them.

- a. Cheshire Association of Local Councils – E Bulletins.
- b. CPRE How Parish Councils can Make Effective Planning Representations – 24th September 2024
- c. Information Commissioner's Office Newsletter – May 2024
- d. The Good Councillor Guide 2024 Edition

e. Follow on from the consultation on local plan evidence base – all Councillors were invited to attend a session at Tarvin Community Centre on 19th June. Two Councillors had already indicated that they should be able to attend.

f. Resident regarding grass cutting by CWaC.

RESOLVED: that the Clerk support the concerns raised by making a similar report to Cheshire West and Chester Council Streetcare.

24/044 LOCAL PLAN “PLACES” BACKGROUND PAPER

The meeting considered and noted a report from Councillor Lush.

24/045 SPEED GUN

A resident had requested that Council consider purchasing a speed gun and 3 high vis vests as three people in the Parish were trained in the operation of speed guns.

RESOLVED: not to purchase a speed gun until more people had been trained.

24/046 CO-OP COMMUNITY FUND

There were no suggestions for projects in order to apply for funding.

24/047 FINANCIAL MATTERS

24/047.1 April 2024 Payments and Payments between meetings

Councillor Ford had confirmed in writing that all payments had been made as approved by Council.

24/047.2 RESOLVED: that the following payments made since the last meeting be confirmed:

Payments between meetings

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Mustardprint Ltd Printing Newsletter	195.00	195.00	1,100.00
Water Plus Ltd Water King George V Playing Field – 11th March to 10th April 2024	39.15	39.15	312.42
TWM Traffic Control Systems Ltd Installation and Commissioning of Two vehicle activated signs	900.00	750.00	CIL

24/047.3 RESOLVED: that the following payments be authorised, and that payments be made by internet banking:

Payee and Detail	Amount to be paid inc. VAT	Amount net of VAT (charge against budget)	Budget Provision available before payment
Tarvin Community Centre Grant approved at the April 24 meeting	850.00	850.00	4,000.00
Tarvin Community Woodland Trust Grant approved at the April 24 meeting	850.00	850.00	3,150.00

Tarvin Athletic FC Grant approved at the April 24 meeting	500.00	500.00	2,300.00
Tarvin Pre School Nursery Grant approved at the April 24 meeting	500.00	500.00	1,800.00
Tarvinonline Grant approved at the April 24 meeting	600.00	600.00	1,300.00
Tarvin Village Fete Grant approved at the April 24 meeting	450.00	450.00	700.00
Tarvin Scout and Guide Movement Grant approved at the April 24 meeting	250.00	250.00	250.00
Tarvin Community Centre Storage of Archives – April 24 to March 25	151.47	151.47	150.00
Botanica Landscapes Ltd Grass Cutting April 2024	468.00	390.00	4,300.00
Payroll May 2024	1,558.32	1,558.32	26,191.48

24/047.4 Direct Debits

The meeting noted the following direct debit payments:

British Telecom Plc – 29th April 2024 – Telephone and Internet April 2024 – two venues – £133.59.

Sage Global Services Ltd - 7th May 2024 - Payroll Software May 2024 - £9.60

24/048 LIST OF OUTSTANDING ITEMS**24/048.1 Budgens Opening Times and Signage**

The breach of conditions was reported to Cheshire West and Chester Council in September 2023. The following update was received on 7th May 2024:

“Unfortunately, there is no timeframe that we can provide for when the case will be picked up. It all comes down to the case load of the officers and the number and complexity of cases already in the queue. Once the case is picked up the officers will act quickly. Please accept our apologies for the delay.”

RESOLVED: that Councillor Lush ask Planning Enforcement to take some action.

24/048.2 Review of Speed Limit along Willington Road.

Willington Parish Council had asked if Council would ask Highways to consider a 40-mph limit from the current derestriction sign just past Lilac Close down to the Willington/Tarvin boundary sign or the Common Lane junction.

RESOLVED: that the Clerk ask Highways to add the above to the work that they were undertaking.

24/049 FINANCIAL STANDING ORDERS

This item had been withdrawn by the Clerk and would be considered at the next meeting.

24/050 PUBLICATION OF INFORMATION FOLLOWING MEETINGS

The review was carried forward to the next meeting.

24/051 DATE OF NEXT MEETING – Monday 24th June 2024 – 7.15pm - Edna Rose Room, Tarvin Community Centre